## **HUMBOLDT GENERAL HOSPITAL**

## **DISTRICT BOARD OF TRUSTEES**

### **REGULAR BOARD MEETING**

TUESDAY JULY 26, 2022 5:30 P.M.

**SARAH WINNEMUCCA CONFERENCE ROOM** 

Michelle Miller - Chairperson Alicia Cramer – Vice-Chairperson JoAnn Casalez - Member Gene Hunt - Member Lewis Trout - Member Ken Tipton - Member-Humboldt County Commissioner HUMBOLDT GENERAL HOSPITAL 118 EAST HASKELL STREET WINNEMUCCA, NEVADA 89445

#### **DISTRICT BOARD OF TRUSTEES MEETING AGENDA**

MEETING DATE: Tuesday July 26, 2022 MEETING TIME: 5:30 pm MEETING PLACE: Sarah Winnemucca Conference Room Humboldt General Hospital 118 E Haskell St, Winnemucca, Nevada PLACES POSTED: in Winnemucca, Nevada at: Humboldt General Hospital, 118 E Haskell Street Humboldt County Courthouse, 50 W Fifth Street Winnemucca City Hall, 90 W Fourth Street Humboldt County Library, 85 E Fifth Street United States Post Office, 850 Hanson Street www.hghospital.org https://notice.nv.gov Alicia Wogan PERSON POSTING:

MEETING ATTENDANCE MAY BE VIA TELECONFERENCE OR VIDEOCONFERENCE OR IN-PERSON THE TELECONFERENCE AND VIDEOCONFERENCE ACCESS INSTRUCTIONS APPEAR BELOW

Teleconference: Dial 1-872-256-8790 - Access Code 681-152-330

Videoconference (press ctrl + click): Click here to join the meeting

#### A. CALL TO ORDER

#### **B. PUBLIC COMMENT**

(This agenda item is designated to give the general public the opportunity to address the Hospital Board. No action may be taken upon a matter raised under this section until it is placed on an agenda for action. Public comment is generally limited to three (3) minutes per person.)

#### C. TRUSTEE COMMENT

(No action may be taken upon a matter raised under this section.)

#### D. MEDICAL STAFF-HOSPITAL DEPARTMENT REPORTS

(These agenda items are designated to give the opportunity to report and update the Hospital Board on each group or department listed. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)

- 1. Medical Staff report Chief of Staff
- **2.** Administration report
  - a) CEO report Robyn Dunckhorst
  - **b)** Financial update Kim Plummer
- 3. Clinic staffing/productivity update and national benchmarks Brian Washburn
- 4. SNF survey/life safety update Bertha Higbee, Michel Winters and Duane Grannis

#### E. CONSENT AGENDA

(The Board is expected to review, discuss and take action on this agenda item. The items may be approved in a single motion; however, upon Board member request, any consent item may be moved to the discussion portion of the agenda and other action, including postponement or denial of the item, may take place.)

1. Board meeting minutes for: June 28, 2022.

- 2. Medical Staff applications for appointments, reappointments, provisional and temporary privileges for: Trenton Argyle, DO, Provisional-Family Medicine; Carleton Allen, MD, Consulting-Teleradiology; Eric Goldberg, MD, Consulting-Teleradiology; and, Jusmin Patel, MD, Consulting-Nephrology.
- 3. DOP update for Merleen Grover, APRN-CNM, Allied Health-Midwifery.
- 4. Warrants disbursed Monthly expenditures.

#### F. BUSINESS ITEMS-OTHER REPORTS

(The agenda items in this section are for discussion and for possible action. The action may consist of approval, disapproval, acceptance, rejection, authorization, adoption, recommendation, review, referral to staff, or any other action as appropriate. The items may be heard in any order and at any time unless a time is specified; two or more items may be combined for consideration; an item may be removed from the agenda; or, discussion relating to an item may be delayed at any time. The general public has the opportunity to comment on each item on the agenda on which action may be taken after the item is discussed by the Board, but before the Board takes action on the item. Public comment is generally limited to three (3) minutes per person.)

 Hospital Administration-IT / request for authorization to purchase hard drives for PACS (picture archiving and communication system) to increase the available imaging storage capacity at an estimated cost of \$42,100 and a two-year service agreement for the system at an estimated cost of \$11,500 / IT Director-Administration

#### G. TRUSTEE COMMENTS-STAFF REPORTS

(This period is designed for receiving reports, information, updates and proposals from the board and/or staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)

#### H. PUBLIC COMMENT

(This agenda item is designated to give the general public an opportunity to address the Hospital Board. No action may be taken upon a matter raised under this section until it is placed on an agenda for action. Public comment is generally limited to three (3) minutes per person.)

<u>Notice</u>: This agenda has been physically posted at the locations noted above and electronically posted at <u>http://www.hghospital.org/</u> and at <u>https://notice.nv.gov/</u>.

<u>Notice</u>: The meeting may be accessed and public comments made via: (i) teleconference by dialing 1-872-256-8790 and using access code 681-152-330; or, (ii) videoconference by clicking on the link above or entering <u>https://teams.microsoft.com/l/meetupjoin/19%3ameeting NWUwYzExMWItYmNkMy00YTFjLTlkOGqtZmJiZDIzNDYx</u> OGYx%40thread.v2/0?context=%7b%22Tid%22%3a%22527213907ff34e399f39551adc05949b%22%2c%22Oid%22 %3a%22a892099c-ae15-4e25-91bf-c80a32bce46e%22%7d in a web browser; or (iii) in-person at the scheduled location listed above. Questions about remote access may be submitted by emailing adminoffice@hghospital.org.

<u>Notice</u>: Members of the public may make a public comment at the meeting without being physically present by emailing adminoffice@hghospital.org no later than 5:00 p.m. on the business day prior to the day of the meeting and messages received will be transcribed or printed for entry into the record and provided to the Board of Trustees for review.

<u>Notice</u>: The Executive Assistant at the Administration Office located at Humboldt General Hospital, 118 E. Haskell Street, Winnemucca, Nevada, telephone number 775-623-5222 extension 1123, is the designated person from whom a member of the public may request the supporting material for the meeting. Staff reports and supporting material for the meeting are available on the Humboldt General Hospital website at <a href="http://www.hghospital.org/">http://www.hghospital.org/</a> and are available to the general public at the same time the materials are provided to the Board of Trustees.

<u>Notice</u>: By law a public body may receive information from legal counsel regarding potential or existing litigation involving a matter over which the public body has supervision, control, jurisdiction, or advisory power and such gathering does not constitute a meeting of the public body.

<u>Notice</u>: Reasonable efforts will be made to assist and accommodate disabled persons. Please contact the Administration Office by telephoning 775-623-5222 extension 1123, one (1) business day in advance of the meeting.

#### HUMBOLDT GENERAL HOSPITAL STATEMENT OF PROFIT AND (LOSS) FOR THE PERIOD ENDING 06/30/2022

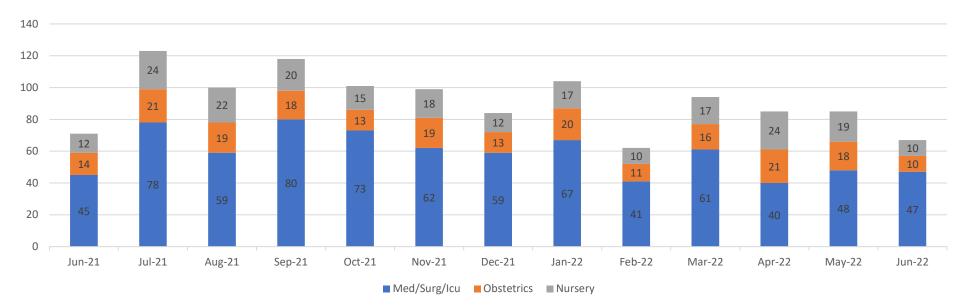
PRIOR YR         Image: Second system           \$2,681,770	\$3,889,090 7,288,204 536,646 814,912 12,528,853 (4,288,701) -34% (791,471) -6% (5,080,172) 7,448,681 42,618 7,491,299		INPATIENT REVENUE OUTPATIENT REVENUE LTC CLINIC REVENUE TOTAL PATIENT SERVICE REVENUE % CONTRACTUAL ADJUSTMENTS % BAD DEBT TOTAL DEDUCTIONS FROM REVENUE NET PATIENT SERVICE REVENUE	-45% -7%	\$32,000,051 65,640,174 5,301,095 6,301,231 109,242,551 (49,680,539) (8,033,055) (57,713,594)	-38% -7%	(- ) ) - /	-35%	\$32,410,912 65,494,288 5,056,779 7,558,559 110,520,538
7,309,871         210,606         1,054,417         11,256,665         (2,255,318)         -20%         (1,723,420)         -15%         (3,978,738)         7,277,927         86,820         7,364,747         2,410,987         1,346,107         242,439         394,922         1,899,774	7,288,204           536,646           814,912           12,528,853           (4,288,701)           -34%           (791,471)           -6%           (5,080,172)           7,448,681           42,618	6,220,995 450,081 496,774 9,073,133 (5,074,144) -56 (705,611) -8 (5,779,755) 3,293,378	OUTPATIENT REVENUE         LTC         CLINIC REVENUE         TOTAL PATIENT SERVICE REVENUE         % CONTRACTUAL ADJUSTMENTS         % BAD DEBT         TOTAL DEDUCTIONS FROM REVENUE         NET PATIENT SERVICE REVENUE		65,640,174 5,301,095 6,301,231 109,242,551 (49,680,539) (8,033,055)		78,594,423 6,384,333 8,969,814 135,885,829 (51,469,218)	-35%	65,494,288 5,056,779 7,558,559 110,520,538
1,054,417         11,256,665         (2,255,318)         -20%         (1,723,420)         -15%         (3,978,738)         7,277,927         86,820         7,364,747         2,410,987         1,346,107         242,439         394,922         1,899,774	814,912           12,528,853           (4,288,701)           -34%           (791,471)           -6%           (5,080,172)           7,448,681           42,618	496,774 9,073,133 (5,074,144) -56 (705,611) -8 (5,779,755) 3,293,378	CLINIC REVENUE TOTAL PATIENT SERVICE REVENUE CONTRACTUAL ADJUSTMENTS BAD DEBT TOTAL DEDUCTIONS FROM REVENUE NET PATIENT SERVICE REVENUE		6,301,231 109,242,551 (49,680,539) (8,033,055)		6,384,333 8,969,814 135,885,829 (51,469,218)	-35%	7,558,559
1,054,417         11,256,665         (2,255,318)         -20%         (1,723,420)         -15%         (3,978,738)         7,277,927         86,820         7,364,747         2,410,987         1,346,107         242,439         394,922         1,899,774	814,912           12,528,853           (4,288,701)           -34%           (791,471)           -6%           (5,080,172)           7,448,681           42,618	496,774 9,073,133 (5,074,144) -56 (705,611) -8 (5,779,755) 3,293,378	TOTAL PATIENT SERVICE REVENUE         % CONTRACTUAL ADJUSTMENTS         % BAD DEBT         TOTAL DEDUCTIONS FROM REVENUE         NET PATIENT SERVICE REVENUE		6,301,231 109,242,551 (49,680,539) (8,033,055)		8,969,814 135,885,829 (51,469,218)	-35%	7,558,559
(2,255,318)     -20%       (1,723,420)     -15%       (3,978,738)     -       7,277,927     -       86,820     -       7,364,747     -       2,410,987     -       1,346,107     -       242,439     -       394,922     -       1,899,774     -	(4,288,701) -34% (791,471) -6% (5,080,172) 7,448,681 42,618	(5,074,144) -56 (705,611) -8 (5,779,755) 3,293,378	TOTAL PATIENT SERVICE REVENUE         % CONTRACTUAL ADJUSTMENTS         % BAD DEBT         TOTAL DEDUCTIONS FROM REVENUE         NET PATIENT SERVICE REVENUE		(49,680,539) (8,033,055)		(51,469,218)	-35%	, ,
(1,723,420)       -15%         (3,978,738)       -         7,277,927       -         86,820       -         7,364,747       -         2,410,987       -         1,346,107       -         242,439       -         394,922       -         1,899,774       -	(791,471)         -6%           (5,080,172)	(705,611) -8 (5,779,755) 3,293,378	% BAD DEBT         TOTAL DEDUCTIONS FROM REVENUE         NET PATIENT SERVICE REVENUE		(8,033,055)			-35%	(00.440.640
(1,723,420)       -15%         (3,978,738)       -         7,277,927       -         86,820       -         7,364,747       -         2,410,987       -         1,346,107       -         242,439       -         394,922       -         1,899,774       -	(791,471)         -6%           (5,080,172)	(705,611) -8 (5,779,755) 3,293,378	% BAD DEBT         TOTAL DEDUCTIONS FROM REVENUE         NET PATIENT SERVICE REVENUE		(8,033,055)				(38,449,948
(3,978,738)         7,277,927         86,820         7,364,747         2,410,987         1,346,107         242,439         394,922         1,899,774	(5,080,172) 7,448,681 42,618	(5,779,755)	TOTAL DEDUCTIONS FROM REVENUE NET PATIENT SERVICE REVENUE	170		1,01	(9,497,657)		(12,505,020
86,820           7,364,747           2,410,987           1,346,107           242,439           394,922           1,899,774	42,618	, ,					(60,966,874)	1170	(50,954,968
86,820           7,364,747           2,410,987           1,346,107           242,439           394,922           1,899,774	42,618	, ,							
7,364,747       2,410,987       1,346,107       242,439       394,922       1,899,774		234,009			51,528,957		74,918,955		59,565,570
2,410,987 1,346,107 242,439 394,922 1,899,774	7,491,299		OTHER OPERATING REVENUE		643,695		511,772		471,336
1,346,107       242,439       394,922       1,899,774		3,527,387	TOTAL OPERATING REVENUE		52,172,652		75,430,727		60,036,900
1,346,107       242,439       394,922       1,899,774			OPERATING EXPENSES					+	
1,346,107       242,439       394,922       1,899,774	2,294,313	3,377,646	SALARIES		31,298,076		27,914,127		28,117,338
242,439 394,922 1,899,774	629,869	953,760	BENEFITS		8,156,000		7,663,413		7,517,56
394,922 1,899,774	151,380	152,946	CONTRACT LABOR		1,974,783		1,841,790		2,173,732
1,899,774	881,265	581,272	SUPPLIES MEDICAL		6,969,285		10,722,054		6,552,02
, ,	1,035,573	626,004	PURCHASED SERVICES		13,893,744		12,426,868		14,997,44
	184,312	139,643	SUPPLIES & SMALL EQUIPMENT		1,628,638		2,242,470		2,225,75
166,292	128.677	204,607	REPAIRS AND MAINTENANCE		2,135,160		1.544.127		1,692,614
29,953	40,299	36,981	RENTS AND LEASES		437,820		483,594		451,772
82,231	62,325	44,422	INSURANCE		536,853		747,904		598,72
63,385	63,617	82,700	UTILITIES		956,723		763,404		719,439
587,678	520,409	461,104	DEPRECIATION		5,915,004		6,244,913		6,530,12
17,675	31,818	18.046	TRAVEL & MEALS		177.354		381,812		161,03
73,968	135,302	156,088	OTHER EXPENSE		1.479.571		1,623,627		1,143,789
		,			.,	F	.,		
7,480,348	6,159,161	6,835,218	TOTAL OPERATING EXPENSES		75,559,011		74,600,103		72,881,353
(115,600)	1,332,138	(3,307,832)	NET OPERATING INCOME/(LOSS)		(23,386,359)		830,624		(12,844,447
,					, · · · <i>·</i>				
10.110	05.444	(40.070)	NON-OPERATING REVENE/(EXPENSES)		(00.570)				100.00
12,116	25,114	(18,678)			(62,576)		301,370		126,687
315,360	417,550	100,867	TAXES DONATIONS		7,641,135		5,010,601		7,614,04
(339,023)	68,417	(500)			(12,100)		821,000		(377,34
(477,442)	0	0			0		0		(4,468,97
(88,123)	0	38,288	CERNER CLEARING		(28,592)		0		0.007.10
275,213	(0)	0	SUBSIDIES		242,152		(0)		3,997,48
(301,898)	511,081	119,977	TOTAL NON-OPERATING REVENUE/ (EXPENSE	.)	7,780,019		6,132,971		6,891,896
(\$417,499)		(\$3,187,854)	NET INCOME/(LOSS)		(\$15,606,340)	$\rightarrow$	\$6,963,595		(\$5,952,55
\$170,179	\$1,843,219				,,,,,- <b>-</b> ,-				(+-,,)==

				HU	MBOLDT G	ENERAL HO	OSPITAL		
					ATEMENTS				
						30, 2022			
							ACTUAL		AUDITED
							6/30/2022		6/30/2021
ASSETS:	CETC								
CURRENT AS		CASH EQUI					¢ 15 564 029	ć	DE 201 007
		RECEIVABL					\$ 15,564,938 20,026,962	\$	25,281,887 20,726,541
	THER REC						2,046,099		4,327,832
	VENTOR						2,302,773		2,374,679
	REPAIDS						951,218		1,406,676
	-								
			TOTAL CURR	ENT ASSETS			40,891,990		54,117,615
	-							 	
NONCURREN							1 455 407	 	045 574
			VALENTS, LIMI				1,155,187	 	945,571
	APITAL AS	SEIS, NEI (	OF DEPRECIATI				52,028,786		53,576,831
			TOTAL NONC	URRENT AS	SETS		53,183,973		54,522,402
 DEFERRED O			CES					 	
PENSION DEF	ERRED OL	JTFLOWS					8,139,624		8,139,624
				-				 	
			TOTAL ASSET	S			\$ 102,215,588	\$	116,779,641
 LIABILITIES:								 	
CURRENT LIA		DAVADIE					¢ 4.242.707	A	2 200 440
	CCOUNTS						\$ 4,242,787 3,683,498	\$	3,390,119 2,992,792
		RENT LIABI					2,202,013		5,259,566
	THER COP						2,202,013		3,239,300
			TOTAL CURR	ENT LIABILI	TIES		10,128,298		11,642,477
LONG TERM								 	
	IOTE PAYA						2,347,074	_	-
 N	IET PENSIC	ON LIABILIT	Y				31,605,575		31,605,575
			TOTAL LONG	TERM LIAB	LITIES		33,952,649		31,605,575
									,,
DEFERRED IN	IFLOW OF	RESOURCE	S						
		EFERRED IN					1,827,400		1,827,400
		REVENUE H					209,393		-
D	EFERRED	REVENUE- P	PENNINGTON		N		945,571		945,571
			TOTAL DEFER			JRCES	2,982,364		2,772,971
					0. 12000		2,502,504		2,.,2,3,1
			TOTAL LIABIL	ITIES			47,063,311		46,021,023
FUND BALAN	ICE:			-			,,		.,,0
	IET POSITI	ON					55,152,277		70,758,618
			TOTAL LIABIL	ITIES, DEFE	RRED INFLO	WS			
			OF RESOURC	ES AND NET	POSITION		\$ 102,215,588	\$	116,779,641

## **STATS**

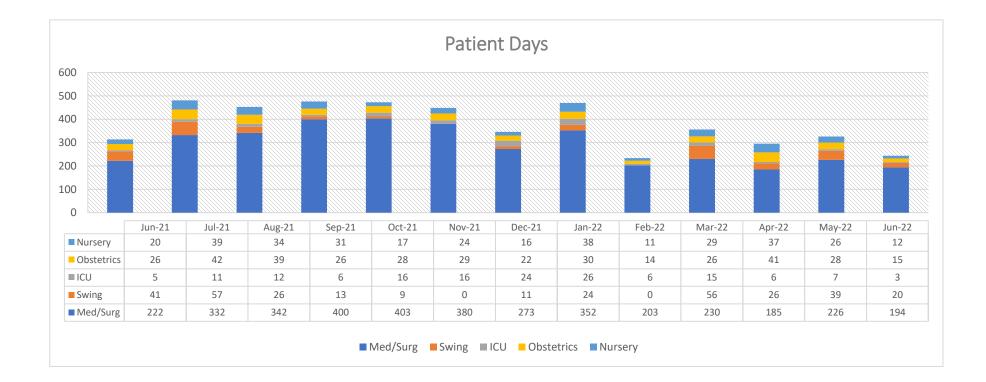




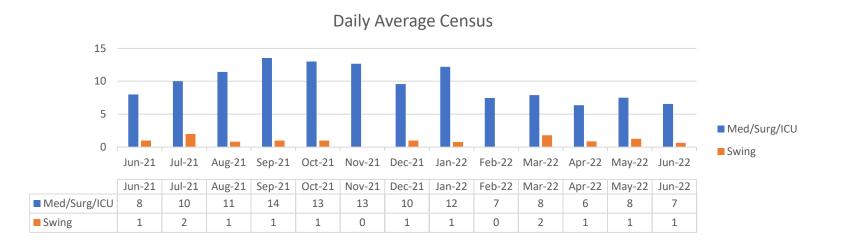


#### Admits





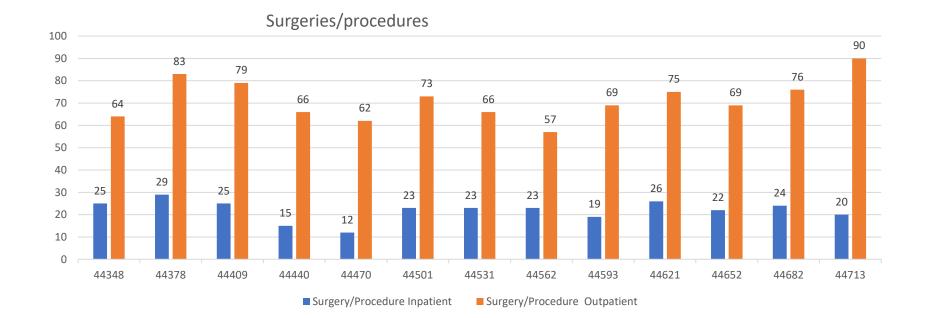














Surgeries							
Class	IP	ОР	Total				
C-Section	2	0	2				
Cardiology	0	2	2				
General	5	9	14				
GYN	3	7	10				
ORTHOPEDIC	5	20	25				
Podiatry	2	6	8				
Otorhinolarngology	0	0	0				
Pain Management	0	0	0				
Urology	0	6	6				
Grand Total	17	50	67				

Procedures							
Class	IP	OP	Total				
Colonoscopy	0	32	32				
EGD	3	6	9				
Sigmoid	0	0	0				
Paracentesis	0	0	0				
PICC line	0	0	0				
Pain Management	0	2	2				
Grand Total	3	40	43				



Humboldt General Hospital						
Monthly Statistics Comparison						
	21-Apr	21-May	21-Jun	22-Apr	22-May	22-Jun
Med/Surg Pt Days	365	395	222	185	226	194
Obstetrics Pt Days	35	43	26	41	28	15
Nursery Pt Days	26	37	20	37	26	12
ICU Pt Days	10	13	5	6	7	3
Swing Bed Days	29	52	41	26	39	20
Harmony Manor Days	803	832	824	778	789	766
Quail Corner Days	195	186	180	240	278	219
Admissions	96	103	71	86	86	67
Labor Room Deliveries	12	21	13	21	17	9
Operating Room Cases- Inpatient	38	28	25	22	24	20
Operating Room Cases- Outpatient	66	72	64	69	76	90
Radiology Tests	1348	1121	1287	1351	1484	1434
Laboratory Tests	8479	8717	8081	7715	8616	8692
Emergency Room Visits	640	639	645	690	731	724
Billable Amublance Runs	147	137	177	155	180	146



Monthly Statistics Comparison						
	21-Apr	21-May	21-Jun	22-Apr	22-May	22-Jun
RHC Visits- Total Visits	2463	2272	2374	2258	2447	2589
RHC FP1 MATTHEWS	241	228	154	223	219	225
RHC FP2 SMITH	150	155	194	176	211	268
RHC FP3 RAJAN	360	253	295	0	0	0
RHC FP4	0	0	0	0	0	0
RHC FP6 FETTIC	44	77	67	81	121	96
RHC Int Med ADAJAR	323	333	345	300	286	292
RHC Pain Management WESLEY	39	53	36	37	46	22
RHC Peds JANHUNEN	301	255	214	215	314	218
RHC Podiatry DRAPER/LINDSTROM	147	161	198	170	188	180
RHC RESIDENCY	206	239	224	228	233	343
RHC TELE-HEALTH	41	22	22	27	28	19
RHC WOMENS HEALTH	235	208	235	280	281	276
RHC Walk In	376	288	390	505	490	629
RHC LTC Clinic				16	30	21
Behavioral Health/Mental Health	283	282	260	274	251	183
Cardilology	0	29	58	166	170	180
Physical Medicine	72	45	60	94	79	71
Outpatient Ambulatory Screening Clinic	232	142	93	158	130	13
Urology				58	63	64
Orthopedic Clinic				266	262	267
Sleep Medicine				13	12	6



Humboldt General Hospital						
Monthly Statistics Comparison						
	21-Apr	21-May	21-Jun	22-Apr	22-May	22-Jun
Radiology Tests by modality						
MRI	51	69	55	70	79	69
Mammogram	118	57	71	75	70	75
Bone Denisty	28	13	24	11	11	24
Computed Tomography	190	182	211	239	257	244
General Diagnostic	674	580	662	664	765	711
Nuclear Cardiac	8	9	14	15	9	15
Nuclear Medicine	6	3	4	6	7	6
Ultrasound	217	173	212	238	244	259
Vascular Ultrasound	56	35	34	33	42	31
	1348	1121	1287	1351	1484	1434



## HUMBOLDT GENERAL HOSPITAL

### **PRESENTATION OF CASH ACCOUNTS**

June 30, 2022-- FISCAL YEAR 2022

ACCOUNTS FOR:	<u>G/L ACCT. #:</u>	LOCATION HELD:	ACCOUNT.#:	BALANCES:
Cash Drawers	10100	Safe/Business Office/Clinics	Cash Drawers(12)	3,075
General Fund Checking	10000	Wells Fargo Bank	3828	4,415,526
Tax Account	10005	Wells Fargo Bank	925	16,618
Payroll Checking	10010	Wells Fargo Bank	3836	(38,831)
General Fund Investment	10020	Wells Fargo Bank	6671	946,009
Hanssen Scholarship Fund	10050	Wells Fargo Bank	7067	3,891
EMS Scholarship Fund	10055	Wells Fargo Bank	917	16,975
SNF Patient Trust	10035	Wells Fargo Bank	0021	27,130
SNF Memorial/Activity	10040	Wells Fargo Bank	9304	4,797
Investment Trust	10030	Wells Fargo Bank	6500	10,524,348
LGIP Savings	10025	NV State Treasurer	#xxxGHO	800,586

HGH TOTALS: 16,720,125

*I, Kim Plummer, CFO for Humboldt General Hospital, hereby certifies the above report of cash account balances accurately reflects the actual cash book balances as reported in the general ledger.* 

#### SUBMITTED & SIGNED:

Kim Plummer, CFO

#### HUMBOLDT GENERAL HOSPITAL DISTRICT BOARD OF TRUSTEES JUNE 28, 2022 REGULAR MEETING MEETING VIA TELECONFERENCE—VIDEOCONFERENCE—IN-PERSON

#### **BOARD PRESENT:**

Michelle Miller, Chair Alicia Cramer, Vice-chair Gene Hunt, Member Ken Tipton, County Comm. Member Lewis Trout, Member

Kent Maher, Legal Counsel

ABSENT: JoAnn Casalez, Member

#### MEDICAL STAFF PRESENT:

Veronica Janhunen, MD, Chief of Staff

#### **STAFF PRESENT:**

Robyn Dunckhorst, Interim CEO (via phone) Kim Plummer, CFO (via phone) Bertha Higbee, CNO Alicia Wogan, Executive Assistant Brian Washburn, DOO Andrew Loveless, EMS Chief Shelly Smith, Controller Diane Klassen, Radiology Director Cody Bright, Pharmacy Rachel Lara, Infection Control (via phone) Theresa Bell, Quality Kelly Pullin, Business Office Manager Duane Grannis, Maintenance Manager Lorrie Meiron, OB Manager Rachel Meiron, Maintenance Tori Stephen, Materials Manager Jeanette Grannis, Revenue Cycle Director Rachel Bourbon, Acute Manager Becky Tisue, ED Manager Jordan Kohler, EMS Jackie Wilson, Chief Information Officer

#### **GUESTS:**

Milli Custer (via phone), Opal Hamilton, and Debra Carlton.

#### CALL TO ORDER:

Board chair Miller called the June 28, 2022, board meeting to order at 5:30 p.m.

#### **PUBLIC COMMENT:**

There was no public comment.

#### **TRUSTEE COMMENT:**

Board member Trout thanked Executive Assistant Wogan for completion of the minutes within a very short time frame. Trout also thanked Controller Smith and Wogan for applying for and continuing efforts for the return of more than \$15,000 of funds from the Nevada Treasurer's office.

#### **MEDICAL STAFF – HOSPITAL DEPARTMENT REPORTS:**

#### 1. Medical Staff report:

a. Chief of Staff Janhunen said appointment and reappointments have been approved.

#### 2. Ethics Training:

a. Ross Armstrong with the State of Nevada Ethics Commission provided education on the Nevada Ethics law and ethics in general, and answered questions.

#### 3. Administration Department reports:

- a. <u>CEO report</u>: CNO Higbee reported on shelter in place, and EMS department staff member Kohler reported on the hospital EOC, the LEPC drill-on June 17, 2022 and the ICS class.
- b. <u>Financial report</u>: Controller Smith presented the May income statement, balance sheet, monthly cash inflow, monthly cash outflow, Cerner AR, Cerner DNFB, and financial dashboard. Board chair Miller thanked the business office, noting the accounts receivable are declining. Board member Trout asked where the line item for medium-term debt obligations identified by the Nevada Department of Taxation show on the report. Trout said that he would like average daily cash flow (revenue received) added to the slides. Miller will speak with Trout to discuss the reporting.

#### CONSENT AGENDA:

Motion by board member Cramer and second by board member Hunt to approve: (1) April 19, 2022, April 26, 2022, and May 24, 2022 board meeting minutes; (2) medical staff appointments, reappointments, provisional and temporary privileges for: Scott Curtis, MD, Active-OBGYN; Conrad Roberson, DO, Active-OBGYN; Jeffrey Meter, MD, Active-orthopedics; and, Bejal Patel, MD, Active-Pediatrics; (3) warrants disbursed-monthly expenditures; and, (4) quality report. Motion carried unanimously.

#### **BUSINESS ITEMS-OTHER REPORTS:**

## **1.** Hospital Administration-Finance / request to adopt a resolution to augment the FY2021-2022 general fund budget in the amount of \$2,933,000 / CFO-Administration

Controller Smith stated the numbers are in the meeting packet. The augment is due to salaries, business staffing increase, and professional contracts. There were no comments from the public.

Motion by board member Trout and second by board member Cramer to adopt the resolution to augment the FY2021-2022 general fund budget in the amount of \$2,933,000 as recommended by staff. Motion carried unanimously.

# 2. Hospital Administration-Finance / request for determination that two treadmills, two procedure chairs, pulmonary function testing equipment, two colonoscopes, Regius imaging equipment, hydrotherapy tub and a bladder scanner, are no longer needed or used for the hospital or the public and authorization for staff to dispose of the property in any manner including sale or donation / CFO-Administration

Controller Smith stated that a list was included in the packet. The items all items date from 2012 and back, they are past their useful lives and it is not possible to obtain parts for repairs. Maintenance department staff member Meiron will reach out to determine if it is possible to sell any of the equipment for parts.

Motion by board chair Miller and second by board member Hunt to find the two treadmills, two procedure chairs, pulmonary function testing equipment, two colon scopes, Regius imaging equipment, hydrotherapy tub and bladder scanner are no longer needed or used for the hospital or public purposes and to authorize disposal as requested by staff. Motion carried unanimously.

## 3. Hospital Administration-Finance / request for authorization of medium-term obligations for (1) purchase of a magnetic resonance imaging system not to exceed \$1,656,000 and (2) purchase of a robotic arm system in the estimated principal sum not to exceed \$1,300,000 / CFO-Administration

Controller Smith stated this is a technicality needing board approval prior to reporting to the Department of Taxation. When an item is financed, there is a documentation and approval process which must be completed for Taxation. Legal Counsel Maher explained when acquisition of one of the items was authorized it was unknown if it was going to involve a lease or a purchase. Motion by board member Cramer and second by board chair Miller to approve the item as requested. Motion carried unanimously.

## 4. Hospital Administration-Urology Clinic / Hospital Administration-Urology Clinic / request for authorization to purchase two flexible cystoscopes and accompanying equipment for outpatient diagnostic procedures at an estimated cost of \$57,500 / DOO-Administration

Controller Smith stated this item is in the 2023 budget in the amount of \$60,000. Board member Trout questioned if funds are available in the budget for capital purchases. Smith stated there is a document in the meeting packet which reflects the income and the need for the item. Trout asked where the upfront funds are coming from. CFO Plummer said the funds will come from current revenue. Trout commented on the cash inflow/outflow. Plummer confirmed there is enough cash inflow to make the purchase.

Motion by board member Trout and second by board chair Miller to authorize the purchase of two flexible cystoscopes and accompanying equipment for outpatient diagnostic procedures at an estimated cost of \$57,500 as requested. Motion carried unanimously.

## 5. Hospital Administration-Respiratory / request for authorization to purchase two blood gas analyzers for patient diagnostic testing at an estimated cost of \$28,000 to replace existing equipment / DOO-Administration

DOO Washburn reported there are two ABG machines, and one is not working. The request is to replace the machine running on a Windows 7 or 8 platform. The selection team has vetted the product. Board chair Miller asked about the lead time. Washburn thinks about three weeks. Board member Hunt stated he attended the last respiratory therapy meeting and confirmed that if the machine is down there will be a problem. It was confirmed the funding will be from current cash inflow.

Motion by board member Hunt and second by board member Cramer to authorize purchase of two blood gas analyzers as requested. Motion carried unanimously.

# 6. Hospital Administration-IT / request for authorization to purchase hard drives for PACS (picture archiving and communication system) to increase the available imaging storage capacity at an estimated cost of \$42,100 and a two-year service agreement for the system at an estimated cost of \$11,500 / IT Director-Administration

Board chair Miller tabled this item per administration request.

#### TRUSTEE COMMENTS-STAFF REPORTS:

Board member Cramer said three people offered kudos to the Emergency Room, ambulance and the hospital, noting it is nice when people appreciate the hospital and ambulance services.

#### **PUBLIC COMMENT**

There was no public comment.

Board chair Miller adjourned the June 28, 2022, meeting of the Humboldt County Hospital District Board of Trustees at 7:10 p.m.

APPROVED:

ATTEST:

Michelle Miller, Board Chair



#### HUMBOLDT GENERAL HOSPITAL

118 E. Haskell Street

Phone 775.623.5222

Winnemucca, Nevada 89445
 Fax 775.623.5904

July 26, 2022

Board of Trustees Ref: Medical Staff Meeting

The following Medical Staff Appointment, Reappointment, and Provisional privilege files were approved by the Medical Staff on July 19, 2022.

Provisional:

• Trenton Argyle, DO	Provisional-Family Medicine
Appointment:	
• Carleton Allen, MD	Consulting-Teleradiology
Reappointment:	
• Eric Goldberg, MD	Consulting-Teleradiology
• Jusmin Patel, MD	Consulting-Nephrology

Below details additional information on each Medical Staff file:

- **Trenton Argyle, DO** earned his Doctor of Osteopathic Medicine from Rocky Vista University, College of Osteopathic Medicine in 2019. From July 2019 to June 2020, he completed his Family Medicine internship with UNLV Rural Family Medicine program. In July 2020, Dr. Argyle started his Family Medicine residency with UNLV at Humboldt General Hospital. He completed his residency June 30, 2022. Dr. Argyle is board certified in Family Medicine through the American Board of Family Medicine. He does hold current certifications in ACLS, BLS, and NRP. Dr. Argyle will be joining Humboldt General Hospital as an employed Family Medicine physician in our Rural Health clinic beginning August 2022.
- **Carleton Allen, MD** earned his Doctor of Medicine from Meharry Medical College in 2001 and completed his internship in Internal Medicine in 2002. Dr. Allen completed his residency training in Diagnostic Radiology with Valleywise Health in 2006. He also completed a fellowship in Neuroradiology with the University of New Mexico from 2006 to 2007. Dr. Allen has maintained his Diagnostic Radiology board certification through the America Board of Radiology since initially earning it in 2008. In 2011, he subspecialized in Neuroradiology with the American Board of Radiology and has maintained this certification since. He has worked as a Radiologist since 2008 at his own practice. Dr. Allen will be joining Humboldt General Hospital as a teleradiologist with Virtual Radiologic Professionals, LLC (vRAD).
- Eric Goldberg, MD earned his Doctor of Medicine from Ross University School of Medicine in 1998. From 1998 to 1999, he completed his Surgery internship with Waterbury Hospital. He then went on to complete his residency in Diagnostic Radiology in 2003 at St. Vincent's Medical Center in Connecticut. Dr. Goldberg completed a Vascular and Interventional Radiology Fellowship in 2004. Dr. Goldberg has maintained his Diagnostic Radiology board certification through the America Board of Radiology since initially earning it in 2004. He has worked as a staff Radiologist with Northstar Imaging since 2004, Sparks Radiology Group since 2013, and Virtual Radiologic Professionals since 2020. Dr. Goldberg has maintained privileges with Humboldt General Hospital since April of 2005.



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• Jusmin Patel, MD earned his Doctor of Medicine in 2010 from Medical University of the Americas. In 2010, Dr. Patel earned his Educational Commission for Foreign Medical Graduates certification. Dr. Patel completed his internship and residency in Internal Medicine with the University of South Alabama in 2012 and 2014, respectively. He completed his Nephrology fellowship with Georgia Regents University, in 2016. He holds current American Board of Internal Medicine board certifications in Internal Medicine and Nephrology. He has worked with Sierra Nevada Nephrology since 2016. Dr. Patel has maintained privileges with Humboldt General Hospital since March of 2019.

Thank you, Jessica Villarreal Medical Staff Credentialing Coordinator

Humboldt General Hospital Board of Trustees Meeting Date: July 26, 2022 Agenda item: F1

#### Department: IT

Item Description: Hard drives for PACS (picture archiving and communication system) images

#### Justification:

The IT department has updated our servers and drive arrays to move from our older hardware. We have since migrated all our servers over to the new hardware except for our PACs system. The PACs hard drive array currently stores six terabytes worth of images and these drives are now at capacity. We have no other option but to purchase more in order to accommodate the migration of our PACs server and all the data.

- **Purpose:** To store Xray type images
- **Other vendors considered/other quotes:** No other vendor can supply these drives they come from the Dell corporation.
- Return on Investment: N/A

**Cost to purchase:** \$42,074.25 for 5 drives plus next day on-site support service.

#### **Other Costs:**

- Service/Maintenance Agreement: \$11,404.05 two years
- Consumables: N/A

**Request**: To purchase drives for our storage array.

**Purpose**: To store PACS images.

Budgeted: This is budgeted for this year.

**Recommendation**: Purchase 5 3.8TB drives with Next Business Day on-site support two years

#### NUVODIA

2818 N Sullivan Rd. Ste. 120 Spokane Valley, WA 99216 8555688634 www.nuvodia.com

## 

### Please review this quote.

**Drives** QUOTE # 003890 V3

PREPARED FOR

**Humboldt General Hospital** 

PREPARED BY

**Paula Tarbert** 



8555688634 ptarbert@nuvodia.com www.nuvodia.com

#### Software

Description		Price	Qty	Ext. Price
826-0155	DELL HARDWARE LIMITED WARRANTY PLUS ON SITE SERVICE	\$326.05	1	\$326.05
400-BGJI	P1 25X2.5 NVME SED SSD 3.84TB UG	\$8,414.85	5	\$42,074.25
839-7125	PROSUPPORT: NEXT BUSINESS DAY ON-SITE LOW CAPACITY SSD ADD-ON, 2 YEARS	\$2,280.81	5	\$11,404.05
		S	ubtotal:	\$53,804.35



#### Drives

#### Prepared by:

#### NUVODIA

Paula Tarbert (509) 755-9419 ptarbert@nuvodia.com

#### Prepared for:

#### **Humboldt General Hospital**

118 E Haskell Street Winnemucca, NV 89445 Jackie Wilson (775) 623-5222 wilsonj@hghospital.org

#### **Quote Information:**

#### Quote #: 003890

Version: 3 Delivery Date: 03/25/2022 Expiration Date: 03/31/2022

#### **Quote Summary**

Description	Amount
Software	\$53,804.35
Total:	\$53,804.35

Terms: Net 30

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors. Microsoft 365 Licensing Fees. The Services may require us to purchase certain "per seat" licenses from Microsoft (which Microsoft refers to as New Commerce Experience or "NCE Licenses") to provide you with one or more of the following applications: Microsoft 365, Office 365, Dynamics 365, Windows 365, Microsoft Power Platform, or any future Microsoft offerings (each, an "NCE Application"). As per Microsoft's requirements, NCE Licenses cannot be canceled once they are purchased and cannot be transferred to any other customer. If we purchase NCE Licenses for you on an order, then those licenses will require a one (1) year term, or you will be assessed additional Microsoft monthly fees for purchasing month-to-month licensing instead of committing to the one (1) year term. For that reason, you understand and agree that regardless of the reason for termination of the Services, you are required to pay for all applicable NCE Licenses in full for the entire term of those licenses. Provided that you have paid for the NCE Licenses in full, you will be permitted to use the applicable NCE Applications until the expiration of their license terms, even if you move to a different technology services provider. Signature of this quote will be considered an amendment to any existing agreement under which Nuvodia provides Office 365.

#### NUVODIA

Signature:	Paula Jarbert	Signature:	
Name:	Paula Tarbert	Name:	Jackie Wilson
Title:		Date:	
Date:	03/25/2022		