

HUMBOLDT GENERAL HOSPITAL

DISTRICT BOARD OF TRUSTEES

REGULAR BOARD MEETING

TUESDAY

MAY 28, 2019

5:30 P.M.

SARAH WINNEMUCCA CONFERENCE
ROOM

JoAnn Casalez - Chairman
Michelle Miller - Secretary
Bill Hammargren - Member
Jennifer Hood - Member
Gene Hunt - Member
Ken Tipton - Member-Humboldt
County Commissioner

HUMBOLDT GENERAL HOSPITAL
118 EAST HASKELL STREET
WINNEMUCCA, NEVADA 89445

DISTRICT BOARD OF TRUSTEES MEETING AGENDA

MEETING DATE: Tuesday May 28, 2019
MEETING TIME: 5:30 pm
MEETING PLACE: Sarah Winnemucca Conference Room
Humboldt General Hospital
118 E Haskell St, Winnemucca, Nevada
PLACES POSTED: in Winnemucca, Nevada at:
Humboldt General Hospital, 118 E Haskell Street
Humboldt County Courthouse, 50 W Fifth Street
Winnemucca City Hall, 90 W Fourth Street
Humboldt County Library, 85 E Fifth Street
United States Post Office, 850 Hanson Street
www.hghospital.org <https://notice.nv.gov>
PERSON POSTING: Alicia Wogan

A. CALL TO ORDER

B. PUBLIC COMMENT

(This agenda item is designated to give the general public the opportunity to address the Hospital Board. No action may be taken upon a matter raised under this section until it is placed on an agenda for action. Public comment is generally limited to three (3) minutes per person.)

C. MEDICAL STAFF-HOSPITAL DEPARTMENT REPORTS

(These agenda items are designated to give the opportunity to report and update the Hospital Board on each group or department listed. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)

1. Medical Staff report
2. Hospital Week report – EMS Director
3. Clinic space allocation report – Practice Administrator
4. Long term care update – Director of Nursing
5. Administration report – CEO

D. CONSENT AGENDA

(The Board is expected to review, discuss and take action on this agenda item.)

1. Board meeting minutes April 30, 2019
2. Medical Staff applications for appointments, reappointments, provisional and temporary privileges for: Sara Thorp, D.O., Provisional-FP/OB; Monica Mann, M.D., Provisional-Pediatrics; Melinda Hoskins, APRN-CMW, Provisional-Midwife; Merleen Grover, APRN-CMW, Provisional-Midwife; and, Sridevi Challapalli, M.D., Consulting-Cardiology.

E. FINANCIAL REPORTS

(The Board is expected to review, discuss and take action on this agenda item.)

1. April 2019 financial reports
2. Warrants disbursed - Monthly expenditures

F. BUSINESS ITEMS-OTHER REPORTS

(The agenda items in this section are for discussion and for possible action. The action may consist of approval, disapproval, acceptance, rejection, authorization, adoption, review, recommendation, referral to staff, or any other action as appropriate. The items may be heard in any order and at any time unless a time is specified; two or more items may be combined for

DISTRICT BOARD OF TRUSTEES MEETING AGENDA

May 28, 2019

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consideration; an item may be removed from the agenda; or, discussion relating to an item may be delayed at any time.)

1. **5:30 p.m.** Hospital Administration-Budget / public hearing / fiscal year 2019-2020 tentative budget and any amendments to the budget / approval and submission of fiscal year 2019-2020 final budget / Board-Administration
2. Hospital Administration-Human Resources / determination of critical labor shortage of RN position for operating room department to allow reemployment of retired public employee / Administration-Human Resources Director
3. Hospital Administration-EMS / proposal to purchase KwikKool portable indoor-outdoor air conditioner unit for special events-disasters/ EMS Director-Administration
4. Hospital Administration-Pharmacy / bids-proposals for pharmacy-physical therapy remodel project / award of contract for pharmacy-physical therapy remodel project / Owners Rep-Administration

G. TRUSTEE COMMENTS-STAFF REPORTS

(This period is designated for receiving reports, information, department updates, board and committee updates and proposals by the board, chief executive officer, chief financial officer, human resources director, director of nurses, and other staff upon request. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)

H. PUBLIC COMMENT

(This agenda item is designated to give the general public an opportunity to address the Hospital Board. No action may be taken upon a matter raised under this section until it is placed on an agenda for action. Public comment is generally limited to three (3) minutes per person.)

Notice: The Executive Assistant at the Administrator's Office located at Humboldt General Hospital, 118 E. Haskell Street, Winnemucca, Nevada, telephone number 775-623-5222 extension 1123, is the designated person from whom a member of the public may request the supporting material for the meeting and the Administrator's Office is the location where the supporting material is available to the public.

Notice: By law a public body may receive information from legal counsel regarding potential or existing litigation involving a matter over which the public body has supervision, control, jurisdiction, or advisory power and such gathering does not constitute a meeting of the public body.

Notice: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify in writing the Executive Assistant at the Administrator's Office located at Humboldt General Hospital, 118 E. Haskell Street, Winnemucca, Nevada 89445, or by telephoning 775-623-5222 extension 1123, at least one (1) business day in advance of the meeting.

Hospital Week 2019 Results

Humboldt General Hospital
Board of Trustees Meeting
28 May 2019
Agenda item: C2

Executive Summary – Hospital Week 2019 Results

Request

To advise the board of Hospital Week 2019 results.

Mon, 13 May

87 employees participated in the Admin open house

Tue, 14 May

26 employees participated in the community cleanup, removing trash from Potato Road and E. Winnemucca Blvd.

Thu, 16 May

83 employees participated in the “smoothie bikes”

22 staff and community members attended the Chamber of Commerce Mixer

Fri, 17 May

4 Nurse Residency Graduates, 20 Nightingale Nurse of the Year Candidates and 26 Years of Service award winners were recognized at the Employee Recognition Dinner. CNO Darlene Bryan was chosen as the Nightingale Nurse of the Year.

Sat, 18 May

Over 200 staff and community members attended the EMS BBQ and Bike Rodeo.

Recommendation

Information for the board

Point of Contact: Sean Burke, EMS Chief

Financial Narrative

Period Ending April 30, 2019

STATISTICS

- Patient days are 74 days over budget for the month and 684 days under budget year to date
- OR cases are over budget by 25 for the month and over budget by 127 cases year to date
- Radiology tests are higher than budgeted by 198 tests for the month and 298 tests year to date
- Lab tests for the month are 2,069 tests over budget and year to date is over budget by 3,496 tests
- Emergency room visits are over budget by 20 for the month and 220 year to date
- Clinic visits are 259 visits lower than budgeted for the month and 4,137 visits lower than budgeted for the year

FINANCIAL STATEMENTS

- Net loss from operations for April was \$271,537 compared to a budgeted loss of \$323,210 and is mainly due to:
 - the increase in adjustments from the 50% discount campaign (\$170,000 in adjustments for April 2019)
 - unbudgeted expenses for the project manager of the Cerner conversion (\$40,000)
 - March 2019 vendor invoices that were posted in April 2019 (approximately \$76,000)
- April operating revenues are higher than budgeted by approximately \$275K
- Month to date non-operating revenues are approximately \$32K over budget
- Month to date net income is \$160,225, approximately \$84K over budget
- Year to date net income is \$3,316,321, approximately \$2.5M over budget
- Restricted cash of approximately \$22K is related to nursing home patient funds held in trust for the residents

YEAR TO DATE REVENUE PAYOR MIX

Payor	Hospital FY19	Hospital FY18	Clinic FY19	Clinic FY18
Medicare	36.5%	37.0%	29.1%	26.9%
Medicaid	22.5%	21.0%	20.0%	27.9%
Insurance	29.1%	31.0%	41.3%	36.4%
Private pay	8.3%	7.7%	6.7%	6.1%
Other	3.6%	3.3%	2.9%	2.7%

**Humboldt General Hospital
Statistics Comparison**

April 30, 2019

	Monthly Budget	April-19 Actual	MTD Variance	YTD Budget	YTD Actual	YTD Variance
Med/Surg Pt Days	158	148	-6.53%	1,583	1,635	3.26%
Pediatric Days	-	26	0.00%	-	38	0.00%
Obstetrics Pt Days	30	29	-4.40%	303	303	-0.11%
Nursery Pt Days	32	36	13.68%	317	328	3.58%
ICU Pt Days	12	20	71.43%	117	154	32.00%
Swing Bed Days	28	53	92.73%	275	328	19.27%
Harmony Manor Days	840	851	1.31%	8,400	7,571	-9.87%
Quail Corner Days	200	210	5.00%	2,000	1,954	-2.30%
Labor Room Deliveries	19	17	-9.33%	188	192	2.40%
Operating Room Cases	93	118	26.43%	933	1,060	13.57%
Radiology Tests	1,100	1,298	18.00%	11,000	11,298	2.71%
Laboratory Tests	7,018	9,087	29.48%	70,178	73,674	4.98%
Emergency Room Visits	600	620	3.33%	6,000	6,220	3.67%
Amulance Runs	225	232	3.11%	2,250	2,307	2.53%
RHC Visits	2,424	2,165	-10.70%	24,243	20,106	-17.07%

Days are counted in month discharged.

HUMBOLDT GENERAL HOSPITAL
FINANCIAL STATEMENT OF PROFIT OR (LOSS)
COMPARISON TO BUDGET
FOR 10TH MONTH ENDED
APRIL 30, 2019

DATE: 5/20/19
TIME: 12:02:34

E-1

	-----CURRENT PERIOD-----			-----YEAR-TO-DATE-----		
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE
OPERATING REVENUES						
ROOM / BED CHARGES REVENUE						
ACUTE CARE	\$ 702,684	\$ 649,325	\$ 53,359	\$ 6,368,145	\$ 6,493,243	\$ (125,098)
NURSING HOME (Harmony Manor)	184,449	208,658	(24,209)	1,685,023	2,086,582	(401,559)
MEMORY CARE (Quail Corner)	73,975	66,916	7,059	652,300	669,168	(16,868)
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TOTAL ROOM / BED CHARGES	961,108	924,899	36,209	8,705,468	9,248,993	(543,525)
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ANCILLARY CHARGES REVENUE						
IN-PATIENTS	2,491,747	2,184,380	307,367	21,362,842	21,843,783	(480,941)
OUT-PATIENTS	4,755,435	3,998,833	756,602	41,991,839	40,095,315	1,896,524
NURSING HOME (Harmony Manor)	231,952	166,887	65,065	1,710,020	1,668,883	41,137
MEMORY CARE (Quail Corner)	31,305	33,109	(1,804)	217,838	331,102	(113,264)
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TOTAL ANCILLARY SERVICES REV	7,510,439	6,383,209	1,127,230	65,282,539	63,939,083	1,343,456
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GROSS REVENUES						
FROM SERVICES TO PATIENTS	8,471,547	7,308,108	1,163,439	73,988,007	73,188,076	799,931
(LESS) CONTRACTUALS TO REVENUE	3,941,761	2,988,862	952,899	30,139,811	29,888,609	251,202
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NET REVENUE FROM PATIENT SERV	4,529,786	4,319,246	210,540	43,848,196	43,299,467	548,729
OTHER OPERATING REVENUES	162,145	97,879	64,266	551,486	978,792	(427,306)
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GRAND TOTAL						
OPERATING REVENUES	4,691,931	4,417,125	274,806	44,399,682	44,278,259	121,423
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OPERATING EXPENSES						
PROFESSIONAL CARE OF PATIENTS	2,415,764	2,175,858	239,906	21,072,190	21,758,609	(686,419)
NURSING ADMIN. / QUALITY IMP.	75,424	68,129	7,295	891,277	681,296	209,981
DIETARY DEPARTMENT	106,304	89,562	16,742	854,412	895,620	(41,208)
HOUSEKEEPING/LAUNDRY/JANITOR	106,219	62,707	43,512	640,439	627,070	13,369
PLANT OPERATION & MAINTENANCE	93,051	96,114	(3,063)	925,974	961,140	(35,166)
MEDICAL RECORDS	67,464	41,240	26,224	561,000	412,400	148,600
ADMINISTRATION	1,117,055	1,098,246	18,809	10,825,480	11,032,460	(206,980)
PROVISION FOR DEPRECIATION	551,821	582,909	(31,088)	5,679,024	5,829,095	(150,071)
BAD DEBTS, NET OF RECOVERY	430,366	525,570	(95,204)	5,172,758	5,255,691	(82,933)
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TOTAL OPERATING EXPENSES	4,963,468	4,740,335	223,133	46,622,554	47,453,381	(830,827)
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OPERATING PROFIT OR (LOSS)	(271,537)	(323,210)	51,673	(2,222,872)	(3,175,122)	952,250
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NON-OPERATING REVENUES						
AD VALOREM TAXES	73,914	319,762	(245,848)	3,511,266	3,197,620	313,646
CONSOLIDATED TAXES	330,739	67,091	263,648	921,120	670,910	250,210
NET PROCEEDS OF MINES TAX	00	00	00	832,373	00	832,373
INTEREST EARNED	27,109	12,991	14,118	274,434	129,910	144,524
EXPANSION DEBT TAX-REPAY LOAN	00	00	00	00	00	00
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TOTAL NON-OPERATING REVENUES	431,762	399,844	31,918	5,539,193	3,998,440	1,540,753
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NET INCOME OR (LOSS)	\$ 160,225	\$ 76,634	\$ 83,591	\$ 3,316,321	\$ 823,318	\$ 2,493,003
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Humboldt County Hospital District
Statement of Profit and (Loss)
For Period Ending: April 30, 2019

E-1

	Month to Date			Year to Date		
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Total Patient Service Revenue	\$8,471,547	\$7,308,108	\$1,163,439	\$73,986,202	\$73,188,077	\$798,125
Deductions From Revenue						
Contractual Adjustments	3,856,484	2,968,343	(888,141)	29,759,606	29,683,390	(76,216)
Bad Debt & Charity Adjustments	513,640	546,092	32,452	5,550,986	5,460,911	(90,075)
Total Deductions From Revenue	<u>4,370,125</u>	<u>3,514,435</u>	<u>(855,690)</u>	<u>35,310,592</u>	<u>35,144,301</u>	<u>(166,291)</u>
Net Patient Service Revenue	4,101,422	3,793,673	307,749	38,675,610	38,043,776	631,834
Other Operating Revenue	162,145	97,879	64,266	551,486	978,792	(427,306)
Total Operating Revenue	<u>4,263,567</u>	<u>3,891,552</u>	<u>372,015</u>	<u>39,227,095</u>	<u>39,022,568</u>	<u>204,527</u>
Operating Expenses						
Salaries & Wages	1,270,819	1,453,695	182,876	13,885,120	14,536,960	651,840
Employee Benefits	448,096	518,416	70,320	4,917,462	5,184,160	266,698
Contract Labor	185,393	82,320	(103,073)	1,220,999	823,208	(397,791)
Professional Contracts	943,449	652,366	(291,083)	7,076,604	6,573,662	(502,942)
Supplies & Small Equipment	657,083	511,848	(145,235)	4,766,264	5,118,487	352,223
Equipment Maintenance	153,836	176,046	22,210	1,452,269	1,760,470	308,201
Rental & Lease	35,572	30,049	(5,523)	256,639	300,504	43,865
Insurance	44,800	45,666	866	357,119	456,660	99,541
Utilities	62,852	56,834	(6,018)	600,198	568,340	(31,858)
Depreciation	551,821	582,726	30,905	5,679,024	5,827,265	148,241
Travel, Meals & Education	52,412	40,098	(12,314)	321,828	309,691	(12,137)
Other Expenses	128,970	64,698	(64,272)	916,442	738,283	(178,159)
Total Operating Expenses	<u>4,535,103</u>	<u>4,214,762</u>	<u>(320,341)</u>	<u>41,449,968</u>	<u>42,197,690</u>	<u>747,722</u>
Net Operating Income / (Loss)	<u>(271,536)</u>	<u>(323,210)</u>	<u>51,674</u>	<u>(2,222,872)</u>	<u>(3,175,122)</u>	<u>952,250</u>
Non-Operating Revenue & Expenses						
County Tax Revenue	404,652	386,853	17,799	5,264,759	3,868,530	1,396,229
Interest Income	27,109	12,991	14,118	274,434	129,910	144,524
Total Non-Operating Revenue & Expenses	<u>431,760</u>	<u>399,844</u>	<u>31,916</u>	<u>5,539,193</u>	<u>3,998,440</u>	<u>1,540,753</u>
Net Income / (Loss)	<u><u>\$160,225</u></u>	<u><u>\$76,634</u></u>	<u><u>\$83,591</u></u>	<u><u>\$3,316,321</u></u>	<u><u>\$823,318</u></u>	<u><u>\$2,493,003</u></u>

Humboldt General Hospital
Hospital
Statement of Profit and (Loss)
For Period Ending: April 30, 2019

	Month to Date			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
Total Patient Service Revenue	\$7,093,505	\$6,176,857	\$916,648	\$62,998,311	\$61,768,553	\$1,229,758
Deductions From Revenue						
Contractual Adjustments	3,442,699	2,567,679	(875,020)	26,356,001	25,676,745	(679,256)
Bad Debt & Charity Adjustments	461,054	474,643	13,589	4,835,348	4,746,421	(88,927)
Total Deductions From Revenue	<u>3,903,753</u>	<u>3,042,322</u>	<u>(861,431)</u>	<u>31,191,349</u>	<u>30,423,166</u>	<u>(768,183)</u>
Net Patient Service Revenue	3,189,752	3,134,535	55,217	31,806,962	31,345,387	461,575
Other Operating Revenue	<u>158,680</u>	<u>74,372</u>	<u>84,308</u>	<u>433,774</u>	<u>743,722</u>	<u>(309,948)</u>
Total Operating Revenue	<u>3,348,432</u>	<u>3,208,907</u>	<u>139,525</u>	<u>32,240,737</u>	<u>32,089,109</u>	<u>151,628</u>
Operating Expenses						
Salaries & Wages	811,751	909,943	98,192	8,699,258	9,099,440	400,182
Employee Benefits	448,096	518,416	70,320	4,917,462	5,184,160	266,698
Contract Labor	170,705	82,320	(88,385)	1,194,011	823,208	(370,803)
Professional Contracts	723,955	583,926	(140,029)	6,082,310	5,889,262	(193,048)
Supplies & Small Equipment	572,876	444,684	(128,192)	4,233,175	4,446,847	213,672
Equipment Maintenance	146,407	164,230	17,823	1,369,077	1,642,310	273,233
Rental & Lease	31,042	27,539	(3,503)	230,728	275,404	44,676
Insurance	44,800	45,666	866	357,119	456,660	99,541
Utilities	60,227	53,667	(6,560)	574,062	536,670	(37,392)
Depreciation	350,579	385,788	35,209	3,672,317	3,857,885	185,568
Travel, Meals, & Education	12,771	27,938	15,167	141,181	223,507	82,326
Other Expenses	121,851	46,975	(74,876)	861,241	527,541	(333,700)
Total Operating Expenses	<u>3,495,061</u>	<u>3,291,092</u>	<u>(203,969)</u>	<u>32,331,941</u>	<u>32,962,894</u>	<u>630,953</u>
Net Operating Income / (Loss)	<u>(146,628)</u>	<u>(82,185)</u>	<u>(64,443)</u>	<u>(91,204)</u>	<u>(873,785)</u>	<u>782,581</u>
Non-Operating Revenue & Expenses						
County Tax Revenue	404,652	386,853	17,799	5,264,759	3,868,530	1,396,229
Interest Income	<u>27,109</u>	<u>12,991</u>	<u>14,118</u>	<u>274,434</u>	<u>129,910</u>	<u>144,524</u>
Total Non-Operating Revenue & Expenses	<u>431,760</u>	<u>399,844</u>	<u>31,916</u>	<u>5,539,193</u>	<u>3,998,440</u>	<u>1,540,753</u>
Net Income / (Loss)	<u><u>\$285,132</u></u>	<u><u>\$317,659</u></u>	<u><u>(\$32,527)</u></u>	<u><u>\$5,447,989</u></u>	<u><u>\$3,124,655</u></u>	<u><u>\$2,323,334</u></u>

Humboldt General Hospital
Harmony Manor & Quail Corner
Statement of Profit and (Loss)
For Period Ending: April 30, 2019

	Month to Date			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
Total Patient Service Revenue	\$521,681	\$473,992	\$47,689	\$4,257,068	\$4,739,955	(\$482,887)
Deductions From Revenue						
Contractual Adjustments	202,710	181,494	(21,216)	1,344,553	1,814,964	470,411
Bad Debt & Charity Adjustments	0	0	0	0	0	0
Total Deductions From Revenue	<u>202,710</u>	<u>181,494</u>	<u>(21,216)</u>	<u>1,344,553</u>	<u>1,814,964</u>	<u>470,411</u>
Net Patient Service Revenue	318,972	292,498	68,905	2,912,515	2,924,991	(953,298)
Other Operating Revenue	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Operating Revenue	<u>318,972</u>	<u>292,498</u>	<u>26,474</u>	<u>2,912,515</u>	<u>2,924,991</u>	<u>(12,476)</u>
Operating Expenses						
Salaries & Wages	161,947	170,997	9,050	1,623,589	1,709,970	86,381
Contract Labor	14,688	0	(14,688)	26,988	0	(26,988)
Professional Contracts	0	7,250	7,250	51,976	72,500	20,524
Supplies & Small Equipment	18,078	18,667	589	126,704	186,670	59,966
Equipment Maintenance	492	2,083	1,591	7,313	20,830	13,517
Rental & Lease	2,130	477	(1,653)	3,768	4,770	1,002
Utilities	0	0	0	0	0	0
Depreciation	66,579	66,759	180	666,500	667,590	1,090
Travel, Meals & Education	0	2,234	2,234	6,569	26,628	20,059
Other Expenses	1,927	4,607	2,680	19,514	41,782	22,268
Total Operating Expenses	<u>265,840</u>	<u>273,074</u>	<u>7,234</u>	<u>2,532,921</u>	<u>2,730,740</u>	<u>197,819</u>
Net Operating Income / (Loss)	<u><u>\$53,132</u></u>	<u><u>\$19,424</u></u>	<u><u>\$33,708</u></u>	<u><u>\$379,593</u></u>	<u><u>\$194,251</u></u>	<u><u>\$185,342</u></u>

Humboldt General Hospital
Emergency Medical Services
Statement of Profit and (Loss)
For Period Ending: April 30, 2019

	Month to Date			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
Total Patient Service Revenue	\$311,143	\$288,849	\$22,294	\$2,760,053	\$2,995,485	(\$235,432)
Deductions From Revenue						
Contractual Adjustments	116,112	134,414	18,302	1,209,476	1,344,146	134,670
Bad Debt & Charity Adjustments	31,148	35,950	4,802	377,237	359,500	(17,737)
Total Deductions From Revenue	147,260	170,364	23,104	1,586,713	1,703,646	116,933
Net Patient Service Revenue	163,882	118,485	(810)	1,173,340	1,291,839	(352,365)
Other Operating Revenue	3,465	23,507	(20,042)	117,711	235,070	(117,359)
Total Operating Revenue	167,347	141,992	25,355	1,291,051	1,526,909	(235,858)
Operating Expenses						
Salaries & Wages	160,281	142,904	(17,377)	1,747,306	1,429,040	(318,266)
Contract Labor	0	0	0	0	0	0
Professional Contracts	(1,000)	6,233	7,233	26,600	62,330	35,730
Supplies & Small Equipment	20,800	25,417	4,617	201,423	254,170	52,747
Equipment Maintenance	6,256	9,250	2,994	69,615	92,500	22,885
Rental & Lease	2,400	2,033	(367)	22,123	20,330	(1,793)
Utilities	2,625	3,167	542	26,136	31,670	5,534
Depreciation	36,543	42,917	6,374	354,253	429,170	74,917
Travel, Meals & Education	16,800	8,500	(8,300)	126,897	51,000	(75,897)
Other Expenses	5,023	9,680	4,657	21,884	130,800	108,916
Total Operating Expenses	249,726	250,101	375	2,596,237	2,501,010	(95,227)
Net Operating Income / (Loss)	(\$82,378)	(\$108,109)	\$25,731	(\$1,305,186)	(\$974,101)	(\$331,085)

Humboldt General Hospital
Rural Health Clinics
Statement of Profit and (Loss)
For Period Ending: April 30, 2019

	Month to Date			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
Total Patient Service Revenue	\$545,217	\$368,410	\$176,807	\$3,970,770	\$3,684,084	\$286,686
Deductions From Revenue						
Contractual Adjustments	94,964	84,756	(10,208)	849,575	847,535	(2,040)
Bad Debt & Charity Adjustments	21,438	35,499	14,061	338,402	354,990	16,588
Total Deductions From Revenue	116,402	120,255	3,853	1,187,977	1,202,525	14,548
Net Patient Service Revenue	428,815	248,155	172,953	2,782,793	2,481,559	272,138
Other Operating Revenue	0	0	0	0	0	0
Total Operating Revenue	428,815	248,155	180,660	2,782,793	2,481,559	301,234
Operating Expenses						
Salaries & Wages	136,841	229,851	93,010	1,814,967	2,298,510	483,543
Contract Labor	0	0	0	0	0	0
Professional Contracts	220,494	54,957	(165,537)	915,718	549,570	(366,148)
Supplies & Small Equipment	45,329	23,080	(22,249)	204,962	230,800	25,838
Equipment Maintenance	681	483	(198)	6,264	4,830	(1,434)
Rental & Lease	0	0	0	20	0	(20)
Utilities	0	0	0	0	0	0
Depreciation	98,121	87,262	(10,859)	985,954	872,620	(113,334)
Travel, Meals & Education	22,841	1,426	(21,415)	47,181	8,556	(38,625)
Other Expenses	169	3,436	3,267	13,803	38,160	24,357
Total Operating Expenses	524,476	400,495	(123,981)	3,988,869	4,003,046	14,177
Net Operating Income / (Loss)	(\$95,661)	(\$152,340)	\$56,679	(\$1,206,076)	(\$1,521,487)	\$315,411

HUMBOLDT GENERAL HOSPITAL
BALANCE SHEET
AT
APRIL 30, 2019

DATE: 5/20/19
TIME: 12:00:33

E-1

	THIS YEAR	LAST YEAR	INC/(DEC)	INC/(DEC)%
ASSETS:				
CURRENT ASSETS				
CASH AND INVESTMENTS	\$ 28,066,206	\$ 20,353,563	\$ 7,712,643	37.9
RESTRICTED CASH	21,816	11,154	10,662	95.6
ACCOUNTS RECEIVABLE, NET OF ALLOW.DBTFL.ACCT	11,887,293	8,430,387	3,456,906	41.0
INVENTORY	1,677,382	1,468,699	208,683	14.2
PREPAID EXPENSES	656,868	427,893	228,975	53.5
	-----	-----	-----	-----
TOTAL CURRENT ASSETS	42,309,565	30,691,696	11,617,869	37.9
	-----	-----	-----	-----
PROPERTY, PLANT, & EQUIPMENT				
NET OF DEPRECIATION	61,042,394	67,424,668	(6,382,274)	(9.5)
	-----	-----	-----	-----
DEFERRED OUTFLOWS OF RESOURCES				
PENSION DEFERRED OUTFLOWS	5,170,460	5,070,455	100,005	2.0
	-----	-----	-----	-----
TOTAL ASSETS:	\$ 108,522,419	\$ 103,186,819	\$ 5,335,600	5.2
	=====	=====	=====	=====
LIABILITIES:				
CURRENT LIABILITIES				
ACCOUNTS PAYABLE	837,290	1,212,451	(375,161)	(30.9)
ACCRUED PAYROLL	1,135,656	1,032,501	103,155	10.0
ACCRUED PTO & SICK LEAVE	974,025	969,331	4,694	.5
3RD PARTY PAYABLE/(REC)	(506,249)	(901,507)	395,258	43.8
SNF TRUST FUND DEPOSITS	21,466	11,104	10,362	93.3
	-----	-----	-----	-----
TOTAL CURRENT LIABILITIES	2,462,188	2,323,880	138,308	6.0
	-----	-----	-----	-----
LONG-TERM LIABILITIES				
NET PENSION LIABILITY	27,377,824	26,093,478	1,284,346	4.9
	-----	-----	-----	-----
DEFERRED INFLOWS OF RESOURCES				
PENSION DEFERRED INFLOWS	1,796,539	3,669,432	(1,872,893)	(51.0)
	-----	-----	-----	-----
TOTAL LIABILITIES:	31,636,551	32,086,790	(450,239)	(1.4)
	-----	-----	-----	-----

HUMBOLDT GENERAL HOSPITAL
BALANCE SHEET
AT
APRIL 30, 2019

DATE: 5/20/19
TIME: 12:00:33

E-1

	THIS YEAR	LAST YEAR	INC/(DEC)	INC/(DEC)%
FUND BALANCE:				
RETAINED EARNINGS	\$ 3,316,321	\$ 3,325,308	\$ (8,987)	(.3)
NET WORTH-OPERATING FUND	73,569,547	67,774,721	5,794,826	8.6
	-----	-----	-----	-----
TOTAL FUND BALANCE:	76,885,868	71,100,029	5,785,839	8.1
	-----	-----	-----	-----
TOTAL LIABILITIES AND FUND				
BALANCES COMBINED	\$ 108,522,419	\$ 103,186,819	\$ 5,335,600	5.2
	=====	=====	=====	=====

HUMBOLDT GENERAL HOSPITAL**RATIOS FOR THE PERIOD ENDING APRIL 30, 2019:**

			<<<<<<<< <FY2019																<<<<<<< <FY2018					
		Standard	APR	MAR	FEB	JAN	DEC	NOV	OCT	SEPT	AUG	JUL	JUN	MAY	APR	MAR	FEB	JAN	DEC	NOV	OCT	SEPT	AUG	
CURRENT RATIO Measure of short-term debt paying ability (Current Assets / Current Liabilities) Assets are 2x as large as Liabilities		>2:1	17.18	18.27	12.84	17.76	7.89	6.92	5.69	5.81	5.93	3.07	2.38	3.43	4.48	4.60	5.38	5.08	4.03	4.17	4.46	4.76	4.69	
DAYS CASH ON HAND Cash + Temp Investments + Investments divided by Total Expenses (less Depreciation AND Net Bad Debts), divided by Days in Period		>150 DAYS	237.26	231.73	237.02	235.13	219.56	221.97	231.47	212.70	218.06	229.13	225.64	197.59	180.93	172.7	176.4	150.5	136.11	146.85	130.46	137.60	136.95	
DAYS RECEIVABLES (NET OF ALLOWANCE) Measure of worth as well as billing and collection performance		< 70 DAYS	62.46	65.17	57.84	54.52	55.95	51.74	61.36	63.57	49.92	58.55	50.27	64.71	53.23	56.07	52.63	52.35	55.95	51.29	65.66	56.86	53.32	
DAYS RECEIVABLES (GROSS)			89.68	88.06	80.91	79.4	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
OPERATING MARGIN YTD Operating Profit (Loss) divided by YTD Gross Revenue from Services to Patients (Guide to Hopsital's profitability)		Percent > 3%	-3.00%	-2.98%	-3.96%	-4.18%	-6.17%	-7.52%	-5.77%	-7.94%	-11.00%	-0.58%	-0.71%	-1.39%	-1.31%	-0.96%	-1.85%	-1.02%	-3.73%	-3.60%	-2.32%	-3.92%	-5.07%	

Op Margin = measurement of what proportion of revenue is left over after paying for operating costs

HUMBOLDT GENERAL HOSPITAL

PRESENTATION OF CASH ACCOUNTS

APRIL 30, 2019 -- FISCAL YEAR 2019

<u>ACCOUNTS FOR:</u>	<u>G/L ACCT. #:</u>	<u>LOCATION HELD:</u>	<u>ACCOUNT #:</u>	<u>BALANCES:</u>
Cash Drawers	100.0005	Safe/Business Office/Clinics	Cash Drawers(12)	\$ 1,765.00
General Fund Checking	100.0010	Wells Fargo Bank	3828	\$ 8,717,285.28
Tax Account	100.0012	Wells Fargo Bank	925	\$ 16,509.17
Payroll Checking	100.0015	Wells Fargo Bank	3836	\$ -
Benefit Claims Account	100.0065	Wells Fargo Bank	9805	\$ 553.17
General Fund Investment	100.0070	Wells Fargo Bank	6671	\$ 9,013,948.67
Hanssen Scholarship Fund	100.0075	Wells Fargo Bank	7067	\$ 4,007.04
EMS Scholarship Fund	100.0078	Wells Fargo Bank	917	\$ 16,884.71
SNF Patient Trust	100.0090	Wells Fargo Bank	0021	\$ 21,816.00
SNF Memorial/Activity	100.0095	Wells Fargo Bank	9304	\$ 4,912.00
Investment Trust		Wells Fargo Bank	6500	\$ 10,241,734.00
HRG Self Pay	100.0055	Sterling Bank	1566	\$ 93,623.69
LGIP Savings	100.0080	NV State Treasurer	#xxxGHO	\$ 233,044.16

HGH TOTALS: \$ 28,366,082.89

I, Sandi Lehman, CFO for Humboldt General Hospital, hereby certifies that the above report of cash account balances accurately reflects the actual cash-in-bank as reported by the financial institutions holding the funds for the current period end.

SUBMITTED & SIGNED:

Sandi Lehman, CFO

Sandi Lehman, CFO

We are currently in the process of evaluating the necessity of the cash drawers and will update this schedule accordingly.



Public Employees Retirement System of Nevada
 693 W. Nye Lane, Carson City, NV 89703 (775) 687-4200 Fax (775) 687-5131
 5740 S. Eastern Ave. Suite 120, Las Vegas, NV 89119 (702) 486-3900 Fax (702) 678-6934
 Toll Free 1-866-473-7768 Website: www.nvpers.org Email: nvpers@nvpers.org

Critical Need Position Designation Form

Reemployment of a retired public employee pursuant to NRS 286.523 is limited to positions of extreme need. An employer who desires to employ a retired public employee to fill a position for which there is a critical labor shortage must make the determination of reemployment based upon appropriate and necessary delivery of services to the public. The critical need designation must be made by the designating authority of the agency in an open meeting. The designated authority shall not designate a position for more than 2 years. To be redesignated, the designating authority must consider and make new findings in an open public meeting as to whether the position continues to meet the criteria established by law. PERS will compile the forms received from each designating authority and provide a biennial report to the Interim Retirement and Benefits Committee (IRBC) of the Legislature.

Agency Contact: _____ Agency Phone: _____

Agency Name: _____

Critical Need Position Title: _____

Effective Date of Critical Need Designation: _____

In an open meeting the designating authority shall make findings based upon the below criteria that supports the designation using this form provided by PERS. Before making a designation, the designating authority shall consider all efforts made by the public employer to fill the position through other means. The written findings to be made by the designating authority must include:

History of the rate of turnover for the position: _____

Number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted: _____

Length of time the position has been vacant: _____

Difficulty in filling the position due to special circumstances, including special education or experience required for the position: _____

History and success of the efforts to recruit for the position, including advertising, out-of-state recruitment and all other efforts made (include copies of advertising or electronic recruitment notices, specifying targeted geographic areas): _____

Mobile Hospital Air Conditioner

**Humboldt General Hospital
Board of Trustees Meeting
28 May 2019
Agenda item: F3**

Executive Summary – Mobile Hospital Air Conditioner

Request

To expend \$23,306.50 from FY2020 capital budget funds to purchase new air conditioner for mobile hospital.

Rationale

Cools (and heats) portable hospital tents for special events and disaster operations.

Replaces old unit which no longer keeps up with demand, especially at Burning Man.

Funds planned for expenditure in FY20 capital budget.

Recommendation

Approve purchase.

Point of Contact: Sean Burke, EMS Chief

Your Global Industrial Quotation # 5071523

crouchion@globalindustrial.com

Thu 5/9/2019 12:43 PM

To: Tom Stephen <stephent@hghospital.org>;

Company Logo

2505 MILL CENTER PARKWAY SUITE 100BUFORD, GA 30518**Sales Quote**

Account #3267567	Quote #5071523	Quote Issued:05/08/2019
HUMBOLDT GENERAL HOSPITAL	stephent@hghospital.org	*Pricing valid for 14 days from quote issue date
TOM STEPHEN	Phone: (775) 621-8174	
118 EAST HASKELL ST	Fax:	
WINNEMUCCA, Nevada 89445		
CLICK HERE TO LOGIN AND PLACE THIS ORDER ONLINE.		

Part#	Description	Shipping	Quantity	Price	Extended
B2257855	Kwikool 12 Ton Indoor/Outdoor Portable AC w/ Heat KPO12-23H, 135K BTU Cool, 83K BTU Heat, 230V * Please Note: This Item Is Not Returnable.	TRUCK	1	\$22,176.70	\$22,176.70
B664327	KwiKool 25' L Flexible Duct KK-Duct12Y-25	TRUCK	4	\$241.68	\$966.72
Item Total:					\$23,143.42
Estimated Freight:					\$78.13
PLEASE BE SURE TO REVIEW OUR TERMS AND CONDITIONS					*Total: \$23,221.55
Notes free dock to dock		Thank you for the opportunity to help with your needs. To place your order or for further assistance please contact me. Name: CYNTHIA ROUCHION Email: crouchion@globalindustrial.com Phone: (678) 969-6742 x123647 Fax: (678) 969-6955			

*Applicable taxes and shipping charges will be added to invoice.

11 Harbor Park Drive, Port Washington, N.Y. 11050
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Remodel Project Value Engineering

F4

Item	Description	Cost Breakdown Narrative	Value	Pursued	Accepted	Accepted Value
1	Reduce Project Duration	Start Temp PT work concurrent with Rx demo - mob 6/24/19, start 7/1, subst comp 1/27/20	(\$57,298.00)	Yes	Yes	(\$57,298.00)
1a	Temp PT - Reduce what's needed to move to shorten time	see above...				\$0.00
2	Café Mechanical	Delete mechanical and ceiling work in Cafeteria (Will pursue with cost savings)	(\$32,575.00)	Yes	No	\$0.00
3	Change Interior Bulletproof to Regular	Interior Only. Exterior Bulletproof to remain	(\$21,809.00)	Yes	Yes	(\$21,809.00)
4	<i>Reduce Interior Glazing</i>	needed for patient safety		No	No	\$0.00
5	Auto Slider	Change sliding door to regular aluminum door	(\$6,500.00)	Yes	No	\$0.00
6	Fiber line from IT	Delete fiber line out of Electrical scope	(\$6,970.84)	Yes	Yes	(\$6,970.84)
7	Controls - Delete Trane Sole-Source	per RHP's revised proposal dated 2019/5/8 - Does not include adding in controls later.	(\$130,450.00)	Yes	Yes	(\$130,450.00)
8a	Controls - Add RHP Self-Performed Trane Controls	Add RHP self-performing Trane controls	\$60,000.00	Yes	Yes	\$60,000.00
8	Delete Cabinets in Manager's Office 6	Delete upper & lower cabinets and tops	(\$12,576.58)	Yes	Yes	(\$12,576.58)
9	Delete Cabinets in Office 14	Delete upper & lower cabinets and tops	(\$9,881.60)	Yes	Yes	(\$9,881.60)
10	<i>Leave Door 012 in current location</i>			No		\$0.00
11	<i>New openings in CMU/brick</i>	~\$20k for sawcutting; ~\$12k for steel & install		No		\$0.00
12	<i>Relocating rated wall between Wheelchair Wash & OT Office</i>			No		\$0.00
13	<i>Ceiling grid/tile</i>	~\$2k - \$3k depending on tile		No		\$0.00
14	<i>Reduce Corridor Work</i>			No		\$0.00
15	<i>Regular base in lieu of integral cove base</i>	is this OK with Health Dept? - NO, it is not.		No		\$0.00
16	Floor Prep & Grinding	Use Allowance that Desert Designs had (Prep was figured at 40 hours, 40 bags of Webcrete Concrete Patch, 40 bags of Feather finish patch, 20 bags of Self level, 30 hours of concrete scarifier rental) delete what we were carrying	(\$11,508.00)	Yes	Yes	(\$11,508.00)
			(\$229,569.02)			(\$190,494.02)