

JoAnn Casalez - Chairman  
Michelle Miller – Secretary  
Bill Hammargren – Member  
Jennifer Hood - Member  
Gene Hunt - Member  
Ken Tipton - Member-Humboldt  
County Commissioner

**HUMBOLDT GENERAL HOSPITAL**  
**118 EAST HASKELL STREET**  
**WINNEMUCCA, NEVADA 89445**

**DISTRICT BOARD OF TRUSTEES MEETING AGENDA**

**MEETING DATE:** Tuesday January 22, 2019  
**MEETING TIME:** 5:30 pm  
**MEETING PLACE:** Sarah Winnemucca Conference Room  
Humboldt General Hospital  
118 E Haskell St, Winnemucca, Nevada  
**PLACES POSTED:** in Winnemucca, Nevada at:  
Humboldt General Hospital, 118 E Haskell Street  
Humboldt County Courthouse, 50 W Fifth Street  
Winnemucca City Hall, 90 W Fourth Street  
Humboldt County Library, 85 E Fifth Street  
United States Post Office, 850 Hanson Street  
[www.hghospital.org](http://www.hghospital.org) <https://notice.nv.gov>  
**PERSON POSTING:** Alicia Wogan

**A. CALL TO ORDER**

**B. PUBLIC COMMENT**

(This agenda item is designated to give the general public the opportunity to address the Hospital Board. No action may be taken upon a matter raised under this section until it is placed on an agenda for action. Public comment is generally limited to three (3) minutes per person.)

**C. MEDICAL STAFF-HOSPITAL DEPARTMENT REPORTS**

(These agenda items are designated to give the opportunity to report and update the Hospital Board on each group or department listed. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)

1. Medical Staff report – Chief of Staff
2. Emergency Department services – ED Manager / DON
  - a) Patient satisfaction survey results
  - b) Quality/Performance Improvement
3. Quality/Performance Improvement report - Quality Manager
4. Nursing
  - a) Long term care report - DON
5. Administration Department report - CEO
  - a) Sleep Medicine program
  - b) Physician recruitment update

**D. CONSENT AGENDA**

(The Board is expected to review, discuss and take action on this agenda item.)

1. Board meeting minutes November 27, 2018, November 28, 2018, December 5, 2018, December 18, 2018.
2. Medical Staff applications for appointments, reappointments, provisional and temporary privileges for: Vinh-Truyen Nguyen, M.D., Associate Staff-Hospitalist; Joanna Starratt, CRNA, Allied Health-CRNA.

**E. FINANCIAL REPORTS**

(The Board is expected to review, discuss and take action on this agenda item.)

1. Warrants disbursed - Monthly expenditures
2. Hospital Utilization report
3. Budget timeline 2019

# DISTRICT BOARD OF TRUSTEES MEETING AGENDA

January 22, 2019

Page 2

## **F. BUSINESS ITEMS-OTHER REPORTS**

(The agenda items in this section are for discussion and for possible action. The action may consist of approval, disapproval, acceptance, rejection, authorization, adoption, review, recommendation, referral to staff, or any other action as appropriate. The items may be heard in any order and at any time unless a time is specified; two or more items may be combined for consideration; an item may be removed from the agenda; or, discussion relating to an item may be delayed at any time.)

1. Hospital Administration-EMS / proposal to supply and install new flooring for the EMS station / EMS Director
2. Hospital Administration-EMS / proposal to approve a memorandum of understanding with City of Winnemucca to use city property to provide rapid, short-term support and deployment of resources in response to a mass casualty incident or other incident requiring multiple air ambulance services aircraft / EMS Director
3. Hospital Administration-Administration / proposal to adjust the call-pay fees payable to Bradford Granath, MD for OB call services / CFO-Administrator
4. Hospital Administration-Human Resources / salary survey review / proposal to adjust wage and salary scales / HR Director
5. Hospital Administration-Audit / auditor report of FY 17-18 expenses exceeding budget due to unbudgeted depreciation expenses and unplanned professional fees / proposal to prevent future budget report discrepancies by enhancing expenses monitoring / CFO-Administrator
6. Hospital Administration-Finance / proposal to procure professional services to review charge master coding and descriptions and conduct pricing comparisons / CFO-Administrator
7. Hospital Administration-EMR / proposal to adjust the budget and procure project manager professional services for the conversion to the Cerner EMR system / CFO-Administrator
8. Hospital Administration-EMR / proposal to adjust the budget and procure additional electronic equipment to facilitate end user access and use of Cerner EMR system / CFO-Administrator
9. District Administration / review and evaluation of the services of B. Leonard Perkinson, MD, as a District FPOB physician / proposals, terms and conditions of the continued employment or separation from employment of B. Leonard Perkinson, MD as a District FPOB physician, including, but not limited to, termination, suspension, reprimand, mentoring, retention, or "no action," and authorization to execute any document relating to terms and conditions of the continued employment or separation from employment (a closed session may be held to consider character, alleged misconduct, professional competence, and physical or mental health pursuant to NRS 241.030) / Board of Trustees

## **G. TRUSTEE COMMENTS-STAFF REPORTS**

(This period is designated for receiving reports, information, department updates, board and committee updates and proposals by the board, administrator, chief financial officer, human resources director, director of nurses, and other staff upon request. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)

## **H. PUBLIC COMMENT**

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Notice: The Executive Assistant at the Administrator's Office located at Humboldt General Hospital, 118 E. Haskell Street, Winnemucca, Nevada, telephone number 775-623-5222 extension 1123, is the designated person from whom a member of the public may request the supporting material for the meeting and the Administrator's Office is the location where the supporting material is available to the public.

Notice: By law a public body may receive information from legal counsel regarding potential or existing litigation involving a matter over which the public body has supervision, control, jurisdiction, or advisory power and such gathering does not constitute a meeting of the public body.

Notice: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify in writing the Executive Assistant at the Administrator's Office located at Humboldt General Hospital, 118 E. Haskell Street, Winnemucca, Nevada 89445, or by telephoning 775-623-5222 extension 1123, at least one (1) business day in advance of the meeting.