

**HUMBOLDT GENERAL HOSPITAL
DISTRICT BOARD OF TRUSTEES
FEBRUARY 25, 2020 REGULAR MEETING
SARAH WINNEMUCCA CONFERENCE ROOM**

BOARD PRESENT:

JoAnn Casalez, Chairman
Michelle Miller, Secretary
Bill Hammargren, Member
Gene Hunt, Member
Alicia Cramer, Member
Ken Tipton, County Comm. Member

Kent Maher, Legal Counsel

BOARD ABSENT:

MEDICAL STAFF PRESENT:

Robert Johnson, PA

GUESTS:

Ashley Maden (Humboldt Sun), Mike Sheppard (Owners Representative), Nicole Maher (Public Relations Director), Judy Adams (Auxiliary), Susan Rorex (Auxiliary), Lewis Trout, Millie Custer, Donald Stripe and Laschelle Olson.

CALL TO ORDER:

Board Chairman Casalez called the February 25, 2020 board meeting to order at 5:33 p.m.

PUBLIC COMMENT:

Lewis Trout reported he met with Interim CEO Cole and Interim CFO Powers regarding unclaimed Humboldt County Ambulance Corp funds now at the State Treasurer's office and that even though the efforts at obtaining the funds were not successful, they will continue.

Donald Stride advised he was admitted to HGH and was transferred to Renown and then the VA hospital and his HGH account was turned over for collection, but no bill was ever sent. If he had received a bill it would have been paid. He explained the payments that were made and requested he be removed from collection.

MEDICAL STAFF – HOSPITAL DEPARTMENT REPORTS:

Medical Staff report:

There was no report.

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STAFF PRESENT:

Karen Cole, Interim CEO
Darlene Bryan, CNO
Dave Simsek, Pharmacy Manager
Alicia Wogan, Executive Assistant
Tim Powers, Interim CFO
Tiffany Love, COO
Dianelis Almendares, HR Director
Lynn Morrison, RT Director
Clarissa Vincent, RT
Chris Vertrees, IT
Duane Grannis, Maintenance Director

Administration Department reports:

Interim CEO Cole recognized Darlene Bryan, CNO for 36 years of service.

Dianelis Almendares, HR Director, and Tim Powers, Interim CFO, were introduced.

A search firm which specializes in OR personnel was retained to find OR Manager candidates. In the interim, Glenna Montgomery is acting as the OR Manager. Candidates for the EMS Director are being screened.

Dr. Subha Rajan, an FP/OB provider, will start in April and Dr. David Masuck, a FP provider, will start in the fall. Dr. Brittany Smith, FP/OB, is reviewing her contract with her attorney.

Arthur Johnson, PA, is working the Walk-In Clinic Thursday through Saturday. Dan Lambert, PA, interviewed for the Walk-In Clinic. Laurie Parker, APRN is working as a locum and will be here until March 6. Pamela Serwill-Navaro, NP, will cover the Walk-In Clinic until permanent PAs are hired.

The Walk-In Clinic began expanded hours from 8 a.m. to 8 p.m. on February 22 and is now open Monday through Saturday.

Gregory McClain, MD, vice-president of Surgical Services for RPG visited on February 12.

Sleep Medicine clinic equipment will be installed January 30, 2020. The first study is expected in mid-March.

A consultant from Midwest Health Care visited regarding the Rural Health Clinic.

The floors in the fluoroscopy room were installed, the painting was completed, the ceiling is removed and a new ceiling will be installed when the ceiling strut is replaced, the equipment will be installed April 6 and training will be on April 27, 2020.

Cole attended the recent LICON meeting and they announced that legal counsel Steve Balkenbush will be replaced with Katherine Parks, Risk Manager Ken Maiolini will retire next year, and Linda Lilleboe has replaced Linda Garrett to handle risk activities.

Cole also attended the NRHP meeting; the following topics were discussed: a Medicaid proposal to include cost-based outpatient reimbursement in next State budget; the cultural competency training for the new law which has no regulations for implementation; the reporting requirements for a cancer registry; a workplace violence prevention workshop; infection control and PPE; Dr. John Packham, Office of Statewide Initiatives for UNR School of Medicine, is chairing the Governor's Patient Protection Commission; and, the availability of grants through NRHP.

A board mini retreat to discuss various matters affecting the district is scheduled for February 28-29, 2020; and, the Western Regional Trustee Symposium is scheduled for June 10-12, 2020 in Reno, Nevada.

CONSENT AGENDA:

Motion by board member Hammargren and second by board member Miller to approve the consent agenda consisting of board meeting minutes for January 28, 2020 and the Medical Staff applications for appointments, reappointments, provisional and temporary privileges for: Laurie Parker, NP, Provisional-

Family Practice; Kermit Brunelle, MD, Active-Pediatrics; Craig Dates, MD, Active-Emergency Medicine; Michael Odom, MD, Active-Hospitalist; Srikishna Vulava, MD, Active-Hospitalist; Quinn Lindstrom, DPM, Active-Podiatry; Paul Herman, MD, Active-Emergency Medicine; Leon Jackson, MD, Active-Radiology; Lawrence Shank, MD, Active-Orthopedic Medicine; Katrinka Kip, MD, Consulting-Pediatric Cardiology; Joseph Ludwick, MD, Consulting-Pediatric Cardiology; James Langevin, MD, Active-General Surgery; and, S. Curtiss Mull, MD, Active-Orthopedic Surgery. Motion carried unanimously.

FINANCIAL REPORTS:

Interim CFO Powers explained the financials and gave an update on the Cerner conversion. Powers said it was not possible at this time to present meaningful financial reports because the financial reporting system is unreliable. Community Links Consultants were contracted to assist with finances; they started today. Powers explained the Multiview financial system and commented on the accounts receivable.

Motion by board member Hammargren and second by board member Miller to approve the January financials, warrants, and disbursements as presented. Motion carried unanimously.

BUSINESS ITEMS-OTHER REPORTS:

1. Hospital District / CEO recruitment update / Board of Trustees

Board chairman Casalez said there is regular contact with BE Smith; they have 90 people being vetted through the process. Casalez briefly explained the candidate selection and interview process which should result in site visits being offered to three persons over two days. No action was taken.

2. Hospital Administration / proposal to enter employ and enter into an employment agreement with Arthur Johnson, PA to provide physician assistant health care services / Administration

Motion by board member Hammargren and second by board member Miller to approve the employment agreement for Arthur Johnson, PA as presented. Motion carried unanimously.

3. Hospital Administration / proposal to enter into a contract with Sara Thorp, MD to provide newborn nursery coverage, C-section assistance coverage and Pediatric call coverage services / Administration

Motion by board member Miller second by board member Hammargren to approve the contract with Sara Thorp, MD as presented. Motion carried unanimously.

4. Hospital Administration / proposal to enter into an employment agreement with Kirit Saigal, ARNP to provide psychiatric nurse practitioner services / Administration

Motion by board member Miller and second by board Hammargren to approve the employment agreement with Kirit Saigal, ARNP as presented. Motion carried unanimously.

5. Hospital Administration / proposal to employ and enter into an employment agreement with Dan Lambert, PA to provide physician assistant health care services / Administration

Motion by board member Miller and second by board member Hammargren to approve the employment agreement with Dan Lambert, PA as presented. Motion carried unanimously.

6. Hospital Administration / proposal to amend agreement with Roger Brecheen, M.D., Arroyo Medical, Inc. to provide OBGYN services / Administration

Board member Hammargren asked if the requirement to use the district medical records system was included in the agreement. Interim CEO Cole advised it is included.

Motion by board member Hammargren and second by board member Miller to approve the amended agreement with Roger Brecheen, M.D.-Arroyo Medical, Inc. as presented. Motion carried unanimously.

7. Hospital Administration / proposal to enter into agreement with Humboldt County to provide health care services for the Humboldt County Detention Facility / Administration

Board Chairman Casalez asked if the \$80 flat fee is for Walk-In Clinic services. Interim CEO Cole explained the flat fee is for detention center visits. If an inmate is brought to the WIC, the normal charges apply. Legal Counsel Maher said the intent of the agreement is that most services will be provided at the detention facility. Board member Miller asked about the frequency of detention facility visits. Practice Administrator Robert Johnson said that regular visits presently occur on Thursday; if there is an emergency the patient is taken to the ER. Maher advised the payment items will be made clear in the final version of the agreement.

Motion by board member Miller and second by board member Hammargren to approve the agreement with Humboldt County to provide health care services for the Humboldt County Detention Facility with the changes as discussed. Motion carried unanimously.

8. Hospital Administration-Maintenance / proposal to upgrade the kitchen hood-exhaust systems / Maintenance Director-Administration

Motion by board member Hammargren and second by board member Miller to authorize repair, replacement and possible relocation of the kitchen hood-exhaust systems on a time and materials basis at an estimated cost of \$150,000 as presented. Motion carried unanimously.

9. Hospital Administration-Maintenance / update on the pharmacy project-hood / Maintenance Director-Administration

Mike Sheppard, Owners Representative, stated the pharmacy is in operation except for the exhaust hoods, which are functioning properly but are unable to pass the testing. After completion of the larger duct work and motors in early March, the system will be tested again. CTA brought in experts to analyze the system. Board member Hammargren asked why the hospital must absorb the cost. Interim CEO Cole advised that CTA agreed to pay some of the costs. Board member Miller believes the hospital is being asked to bear the cost of a poor design. Sheppard explained the project history and noted the only item of the project that has come back to the board is the casework. Cole related her conversation with CTA about the hood system design. Hammargren questioned if there is something wrong with the testing method. Pharmacy Director Dave Simsek explained the testing. No action was taken.

10. Hospital Administration-Maintenance / proposal to amend existing interlocal agreements and enter into new interlocal agreements with the Nevada Division of Health Care Finance and Policy for payment of outpatient supplemental payments and total supplemental inpatient and outpatient payments / Administration

Interim CFO Powers advised the existing interlocal agreements need to be amended and the two proposed new interlocal agreements should be entered into to facilitate the cost sharing for Medicaid.

Motion by board member Hunt and second by board member Cramer to authorize five year term interlocal agreements and amendments to existing five year interlocal agreements with the Nevada Division of Health Care Finance and Policy for: payment of the outpatient supplemental payments at a cost not to exceed \$5,076,036; payment of the total supplemental inpatient and outpatient upper payment limit payments at a cost not to exceed \$9,251,303; increase the current term outpatient supplemental payments to a cost not exceed \$3,957,348; and, increase the current term total

supplemental inpatient and outpatient upper payment limit payments to a cost not to exceed \$7,238,727 as presented. Motion carried unanimously.

11. Hospital Administration-Respiratory / proposal to purchase pulmonary machine / Respiratory Director

Motion by board member Hammargren and second by board member Miller to authorize purchase of a PulmOne pulmonary machine at a cost not to exceed \$40,565 as presented. Motion carried unanimously.

TRUSTEE COMMENTS-STAFF REPORTS:

All the board members thanked Darlene Bryan for her service.

Board member Tipton suggested the financial condition will be better when the Cerner system is operable.

Board member Miller welcomed the new staff members.

Board member Cramer reported she has heard positive comments about WIC extended hours.

PUBLIC COMMENT:

There were no comments from the public.

Board Chairman Casalez adjourned the February 25, 2020 meeting of the Humboldt County Hospital District Board of Trustees at 6:36 p.m.

APPROVED:

ATTEST:

JoAnn Casalez, Board Chairman

Alicia Wogan, Executive Assistant