

**HUMBOLDT GENERAL HOSPITAL
DISTRICT BOARD OF TRUSTEES
MARCH 23, 2021 REGULAR MEETING
MEETING VIA TELECONFERENCE--VIDEOCONFERENCE**

BOARD PRESENT:

Alicia Cramer, Chair
JoAnn Casalez, Member
Gene Hunt, Member
Ken Tipton, County Comm. Member
Lewis Trout, Member

Kent Maher, Legal Counsel (via phone)

BOARD ABSENT:

Michelle Miller, Secretary

MEDICAL STAFF PRESENT:

Richard Davis, MD, Chief of Staff
Robert Johnson, PA

STAFF PRESENT:

Tim Powers, CEO
Cory Burnett, CFO
Robyn Dunckhorst, CNO
Kim Plummer, Controller
Mike Bell, IT Director
Brett Peine, EMS Director
Brian Washburn, Operations Director
Alicia Wogan, Executive Assistant
Shelly Smith, Senior Accountant (via phone)
Andrea Baskett, HIM Manager (via phone)
Darlene Mangrum, Revenue Cycle Director
Laura Shea, Marketing-Community Relations
Jeanette Grannis, Business Office
Rachel Lara, Clinic Manager
Duane Grannis, Maintenance Manager
Theresa Bell, Project Director
Griscelda Soto, Community Paramedicine

GUESTS:

Bill Hammargren (MedX AirOne Community Advocate), Ashley Maden (Humboldt Sun), Mach J. (Jeff) Skpin, MD (Envision Chief Clinical Officer), and Jackie Wilson.

CALL TO ORDER:

Board chair Cramer called the March 23, 2021 board meeting to order at 5:30 p.m.

PUBLIC COMMENT:

There was no public comment.

MEDICAL STAFF – HOSPITAL DEPARTMENT REPORTS:

Medical Staff report:

Chief of Staff Davis reported: the Humboldt County COVID positivity rate is currently at 1%; 36,000 health care workers were COVID vaccinated nationally and after one shot 379 workers tested positive, and, after two shots, only seven people tested positive; and, studies from China show the number of persons with antibodies is four times greater than the number of reported cases.

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Envision Quarterly report:

Envision Chief Clinical Officer Mach J. (Jeff) Skpin, MD gave an overview of the organization and the services they provide. In response to questions about value based care, measuring customer satisfaction and the types of insurance accepted by Envision, Skpin advised that they use Qualitick surveys and said he is not certain which insurances are accepted but the goal is to be 100% in network. Board member Casalez asked if Envision could provide an answer about which insurance plans are accepted because a condition of the Envision contract is acceptance of Hospital accepted insurance plans.

MedX AirOne update:

MedX representative Hammargren said MedX sent three helicopters and brought a fixed wing unit in response to a severe vehicle accident earlier this month.

Administration Department reports:

- a) Cardiology service lines: Project Director Bell reported on the Cardiology clinic: physician services; clinic management; revenue cycle; facility assessment; marketing; pharmacy services; outpatient services; materials management; and, IT/clinical informatics, and Bell briefly explained the Cath lab grant and proposed physician services.
- b) Strategic Plan update: Marketing Director Shea advised the magazine is scheduled for distribution in May and a direct mail piece for orthopedics will be sent. The Achievit dashboard was demonstrated. Board member Trout asked about the data which supports the reported impact. CEO Powers commented on efforts to capture more of the market share. Chief of Staff Davis noted that in Fallon, Nevada the capture of more market share goal was achieved in a two-year period.
- c) Community Paramedicine update: EMS Director Peine said Griselda Soto will head up efforts to reengage the Community Paramedicine program. Soto reported on the KISS program (car seats); Kids and Cribs; COVID; transportation alternatives; and, readmissions.
- d) COVID Vaccination update: CNO Dunckhorst said 100 doses were received for persons 18 years of age and over, 50 will be given this week and 50 next week and there will be a second set of 100 doses. Board member Trout asked when the hospital will take over the vaccinations and Dunckhorst replied she didn't know because that is controlled by the County.
- e) Administration report: CEO Powers reported on: Omnicell; Cath lab services; IT/network security update including the servers and the revamp of the IT ticket program; ICARE program (integrity, compassion, accountability, respect and excellence); employee of the quarter; Hospital Auxiliary welcome back luncheon; Doctors Day; Hospital Week, the Health Fair on May 13 at the Convention Center; and, the possibility of a solution to the R1 billing situation by the next Board meeting.

CONSENT AGENDA:

Motion by board member Hunt and second by board member Trout to approve the consent agenda consisting of: (i) Board meeting minutes for February 23, 2021 (the minutes January 22, 2021, January 23, 2021 and January 26, 2021 are not available because the computer system failed); and, (ii) Medical Staff applications for appointments, reappointments, provisional and temporary privileges for: Kevin Reyes, DO Provisional-Psychiatry; Sapandeep Khurana, MD, Provisional-Psychiatry; Timothy Jeider, MD, Provisional-Psychiatry; Bradley Neuman, MD, Provisional-General Surgery; Steven Kushel, MD, Active-Emergency Medicine; Timothy Musick, MD, Active-Family Medicine/Hospitalist; and, Robert Miller, MD, Consulting-Teleradiology. The file for Jacqueline Huynh, MD, Provisional-Family Medicine/OB was tabled by Medical Staff.

FINANCIAL REPORTS:

CFO Burnett presented and explained the February 2021 financials, including: gross patient revenue; contractual allowances and bad debt; operating revenue; operating expenses; non-operating revenue; net income; and, AR and days cash on hand. Board member Hunt questioned if the IT security system was purchased outright or leased. Burnett advised it was purchased outright. In response to a question about the \$1.2M in revenue for February which was significantly more than was projected, CEO Powers commented he believes it is due to the billing company and Cerner conversion and more patient days also contributed to the revenue increase. Burnett advised that net collection days tend to go up every month.

Motion by board member Casalez and second by board member Hunt to approve the February 2021 financials, warrants and disbursements as presented. Motion carried unanimously.

BUSINESS ITEMS-OTHER REPORTS:

1. There were no business items.

TRUSTEE COMMENTS-STAFF REPORTS:

Board member Tipton said it appears business operations are getting on track.

Board member Hunt said it is nice to see the various components at work, such as Community Paramedicine and marketing. Chief of Staff Davis remarked it should be called value added, not marketing.

Board member Trout suggested the word advocacy would be a better word.

Board Chair Cramer thanked everyone for showing up on Saturday for the budget meeting.

PUBLIC COMMENT:

There was no public comment.

Board chair Cramer adjourned the March 23, 2021 meeting of the Humboldt County Hospital District Board of Trustees at 7:07 p.m.

APPROVED:

ATTEST:

Alicia Cramer, Board Chair

Alicia Wogan, Executive Assistant