

Alicia Cramer - Chairman  
Michelle Miller - Secretary  
JoAnn Casalez - Member  
Gene Hunt - Member  
Lewis Trout - Member  
Ken Tipton - Member-Humboldt  
County Commissioner

HUMBOLDT GENERAL HOSPITAL  
118 EAST HASKELL STREET  
WINNEMUCCA, NEVADA 89445

**DISTRICT BOARD OF TRUSTEES MEETING AGENDA**

**MEETING DATE:** Tuesday May 25, 2021  
**MEETING TIME:** 5:30 pm  
**MEETING PLACE:** Sarah Winnemucca Conference Room  
Humboldt General Hospital  
118 E Haskell St, Winnemucca, Nevada  
**PLACES POSTED:** in Winnemucca, Nevada at:  
Humboldt General Hospital, 118 E Haskell Street  
Humboldt County Courthouse, 50 W Fifth Street  
Winnemucca City Hall, 90 W Fourth Street  
Humboldt County Library, 85 E Fifth Street  
United States Post Office, 850 Hanson Street  
www.hghospital.org      https://notice.nv.gov  
**PERSON POSTING:** Alicia Wogan

**MEETING ATTENDANCE MAY BE**  
**VIA TELECONFERENCE OR VIDEOCONFERENCE OR IN-PERSON**  
**THE ATTENDANCE FOR MEMBERS OF THE GENERAL PUBLIC AT THE**  
**PHYSICAL LOCATION MAY BE LIMITED DUE TO DISTANCING REQUIREMENTS**  
**THE TELECONFERENCE AND VIDEOCONFERENCE ACCESS INSTRUCTIONS APPEAR BELOW**

Teleconference: Dial 1-646-749-3122 - Access Code 368-086-437

Videoconference: <https://global.gotomeeting.com/join/368086437>

**A. CALL TO ORDER**

**B. PUBLIC COMMENT**

(This agenda item is designated to give the general public the opportunity to address the Hospital Board. No action may be taken upon a matter raised under this section until it is placed on an agenda for action. Public comment is generally limited to three (3) minutes per person.)

**C. MEDICAL STAFF-HOSPITAL DEPARTMENT REPORTS**

(These agenda items are designated to give the opportunity to report and update the Hospital Board on each group or department listed. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)

1. Medical Staff report – Chief of Staff
  - a) COVID update
2. MedX report – Bill Hammargren
3. Patient Survey – Robyn Dunckhorst and Sara Otto
4. Administration report
  - a) EMS update – Brett Peine
  - b) CEO report – Tim Powers

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## **D. CONSENT AGENDA**

(The Board is expected to review, discuss and take action on this agenda item. The items may be approved in a single motion; however, upon Board member request, any consent item may be moved to the discussion portion of the agenda and other action, including postponement or denial of the item, may take place.)

1. Board meeting minutes for: January 22, 2021, January 23, 2021 and January 26, 2021 are not available because of the computer system failure; and, March 23, 2021 are available.
2. Medical Staff applications for appointments, reappointments, provisional and temporary privileges for: Lacy Feticc, MD, active-Family Medicine; and, Lee Church, MD, active-Hospitalist/Family Medicine.

## **E. FINANCIAL REPORTS**

(The Board is expected to review, discuss and take action on this agenda item.)

1. Financial update
2. Warrants disbursed - Monthly expenditures

## **F. BUSINESS ITEMS-OTHER REPORTS**

(The agenda items in this section are for discussion and possible action. The action may consist of approval, disapproval, acceptance, rejection, authorization, adoption, recommendation, review, referral to staff, or any other action as appropriate. The items may be heard in any order and at any time unless a time is specified; two or more items may be combined for consideration; an item may be removed from the agenda; or, discussion relating to an item may be delayed at any time.)

1. Hospital Administration-Finance / Public Hearing / fiscal year 2021-2022 tentative budget and amendments to the budget / request for approval of 2021-2022 tentative budget as amended and submission of fiscal year 2021-2022 final budget / CFO-CEO-Administration
2. Hospital Administration / request for authorization to negotiate for the purchase of property to be used for construction of an off-site EMS facility / CEO-EMS Chief
3. Hospital Administration / proposal to engage Architectural Nexus Inc to provide professional services to: (i) develop an overall master plan for the hospital at a cost not to exceed \$78,200 plus reimbursable expenses; (ii) conduct a life safety assessment to clarify the current site conditions and provide a life safety plan for future projects at a cost not exceed \$22,180 plus reimbursable expenses; (iii) prepare a preliminary architectural feasibility report for evaluation of the existing EMS facility and site for an outpatient specialty clinic at a cost not to exceed \$72,230 plus reimbursable expenses (the estimated reimbursable expenses for the preceding three items are \$17,599); and, (iv) as an option, surveying and utility location services at a cost of \$50,700, topographic surveying at a cost of \$5,500 plus estimated reimbursable expenses of \$4,400 / CEO-Administration
4. Hospital Administration / proposal to engage Dingus Zarecor & Associates, certified public accountants, at an estimated cost of \$60,000 to provide professional services to examine the district's forecasted financial statements, compile historical financial statements and prepare a demographic study for use in determining prospective financial information and assumptions to be used to obtain USDA financing / CEO-Administration
5. Hospital Administration-Pharmacy / request for authorization to solicit proposals for the proposed laboratory and pharmacy construction projects / CEO-Administration
6. Hospital Administration / request to approve Rachel Lara, RN as the infection preventionist for Humboldt General Hospital / CEO-Administration
7. Hospital Administration-OR / request for authorization to purchase equipment from GE Healthcare consisting of: (i) a cath lab imaging system at a purchase cost of \$830,306.18 with an annual cost of \$125,342; (ii) a hemodynamic monitoring system at a purchase cost of \$146,151.79 with an annual cost of \$14,504; and, (iii) a venous access ultrasound system at a purchase cost \$36,766.69 / OR-Administration
8. Hospital Administration / request to approve a master services agreement with R1 RCM Inc. to transition the billing function and services from RCM to the hospital district as outlined in a separate statement or statements of work at a cost of \$4M paid in eight equal installments

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ending December 2021 / termination of existing services agreement with R1 RCM Inc. / CEO-Administration

9. District Administration / proposal to authorize the solicitation of requests for proposals to provide legal services to the district and board of trustees / Board

## **G. TRUSTEE COMMENTS-STAFF REPORTS**

(This period is designated for receiving reports, information, updates and proposals from the board and/or staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)

## **H. PUBLIC COMMENT**

(This agenda item is designated to give the general public an opportunity to address the Hospital Board. No action may be taken upon a matter raised under this section until it is placed on an agenda for action. Public comment is generally limited to three (3) minutes per person.)

Notice: This agenda has been physically posted at the locations noted above and electronically posted at <http://www.hghospital.org/> and at <https://notice.nv.gov/>.

Notice: The meeting may be accessed via: (i) teleconference by dialing 1-646-749-3122 and using access code 368-086-437; or, (ii) videoconference by entering <https://global.gotomeeting.com/join/368086437> in a web browser; or (iii) in-person at the scheduled location listed above.

Notice: Members of the public may make a public comment at the meeting without being physically present by emailing [adminoffice@hghospital.org](mailto:adminoffice@hghospital.org) no later than 5:00 p.m. on the business day prior to the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board of Trustees for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through: (i) a telephone connection by dialing 1-646-749-3122 and using access code 368-086-437; or, (ii) through the Internet by entering <https://global.gotomeeting.com/join/368086437> in a web browser.

Notice: The Executive Assistant at the Administration Office located at Humboldt General Hospital, 118 E. Haskell Street, Winnemucca, Nevada, telephone number 775-623-5222 extension 1123, is the designated person from whom a member of the public may request the supporting material for the meeting. Staff reports and supporting material for the meeting are available on the Humboldt General Hospital website at <http://www.hghospital.org/> and are available to the general public at the same time the materials are provided to the Board of Trustees.

Notice: By law a public body may receive information from legal counsel regarding potential or existing litigation involving a matter over which the public body has supervision, control, jurisdiction, or advisory power and such gathering does not constitute a meeting of the public body.

Notice: Reasonable efforts will be made to assist and accommodate disabled persons. Please contact the Administration Office by telephoning 775-623-5222 extension 1123, one (1) business day in advance of the meeting.