California Participating Application
Non-Physician / Allied Health / Advanced Practice Provider

This application is submitted to**: Kern Health Systems** , herein, this Healthcare Organization[1]

I. INSTRUCTIONS:

This form should be typed or legibly printed in black or blue ink. If more space is needed than provided on original, attach additional sheets and reference the question being answered. Please do not use abbreviations when completing the application. **Current copies of the following documents must be submitted with this application:**

- State Medical License(s)
- DEA Certificate
- Specialty Certification (if applicable)
- Face Sheet of Professional Liability Policy or Certification
- Curriculum Vitae
- ECFMG (if applicable)

II. IDENTIFYING INFORMATION

Last Name:	First:	Middle:
Is there any other name under which you have been known? Name (s):		
Home Mailing Address:	City:	
	State:	ZIP:
Home Telephone Number: ( ) Home Fax Number: ( )	E-Mail Address: Pager Number: ( )	
Birth Date: Birth Place (City/State/Country):	Citizenship (If not a United States citizen, please include copy of Alien Registration Card).	
Social Security #:	Gender[2]: ☐ Male ☐ Female	
Specialty:	Race/Ethnicity[2] (voluntary):	
Subspecialties:		

III. PRACTICE INFORMATION

Practice Name (if applicable):	Department Name (If Hospital Based):	
Primary Office Street Address:	City:	
	State:	ZIP:
Telephone Number: ( )	Fax Number: ( )	
Office Manager/Administrator:	Telephone Number: ( )	
	Fax Number: ( )	
Name Affiliated with Tax ID Number:	Federal Tax ID Number:	

[1] As used in the Information Release/Acknowledgments Section of this application, the term "this Healthcare Organization" shall refer to the entity to which this application is submitted as identified above.

[2] This information will be used for consumer information purposes only.

Physician Name:

IV. MEDICAL/NURSING/PROFESSIONAL EDUCATION (Attach additional sheets if necessary. Reference This Section Number and Title)

Medical/Professional School:	Degree Received:	Date of Graduation: (mm/yy)
Mailing Address:	City:	
	State & Country:	ZIP:
Medical/Professional School:	Degree Received:	Date of Graduation: (mm/yy)
Mailing Address:	City:	
	State & Country:	ZIP:

V. PROFESSIONAL LICENSURE/REGISTRATIONS (Remember to attach copies of documents)

Professional State Medical License Number:	Issue Date:	Expiration Date:
Drug Enforcement Administration (DEA) Registration Number:		Expiration Date:
Controlled Dangerous Substances Certificate (CDS) (if applicable):		Expiration Date:
Certifications (AANP, AANC, PNCB, NCCPA) (if applicable):	Number:	Expiration Date:

VI. ALL OTHER STATE MEDICAL LICENSES. List All Medical Licenses Now or Previously Held.

(Attach additional sheets if necessary. Reference This Section Number and Title)

State:	License Number:	Expiration Date:
State:	License Number:	Expiration Date:

VII. PROFESSIONAL LIABILITY (Remember to attach copy of professional liability policy or certification face sheet)

Current Insurance Carrier:	Policy Number:	Original effective date:	
Mailing Address:		City:	
		State:	ZIP:
Per Claim Amount $	Aggregate Amount: $	Expiration Date:	
Please explain any surcharges to your professional liability coverage on a separate sheet. Reference This Section Number and Title.			

Please list all of your professional liability carriers within the past seven years, other than the one listed above:

Name of Carrier:	Policy #:	From: (mm/yy)	To: (mm/yy)
Mailing Address:		City:	
		State:	ZIP:
Name of Carrier:	Policy #:	From: (mm/yy)	To: (mm/yy)
Mailing Address:		City:	
		State:	ZIP:

Physician Name:

VIII. PEER REFERENCES

List three professional references, preferably from your specialty area, not including relatives, current partners or associates in practice.
NOTE: References must be from individuals who are directly familiar with your work, either via direct clinical observation or through close working relations.

Name of Reference:	Specialty:	Telephone Number: ( )	
Mailing Address:		City:	
		State:	ZIP:
Name of Reference:	Specialty:	Telephone Number: ( )	
Mailing Address:		City:	
		State:	ZIP:
Name of Reference:	Specialty:	Telephone Number: ( )	
Mailing Address:		City:	
		State:	ZIP:

IX. WORK HISTORY (Attach additional sheets if necessary. Reference This Section Number and Title)

Chronologically list all work history activities since completion of training (use extra sheets if necessary). This information must be complete. A Curriculum vitae is sufficient provided it is current and contains all information requested below. Please explain any gaps in professional work history on a separate page.

Current Practice:	Contact Name:	Telephone Number: ( )	
		Fax Number: ( )	
Mailing Address:		City:	
		State:	ZIP:
From: (mm/yy)	To: (mm/yy)		
Name of Practice /Employer:	Contact Name:	Telephone Number: ( )	
		Fax Number: ( )	
Mailing Address:		City:	
		State:	ZIP:
From: (mm/yy)	To: (mm/yy)		
Name of Practice /Employer:	Contact Name:	Telephone Number: ( )	
		Fax Number: ( )	
Mailing Address:		City:	
		State:	ZIP:
From: (mm/yy)	To: (mm/yy)		

X. ATTESTATION QUESTIONS

Please answer the following questions "yes" or "no." If your answer to questions A through K is "yes," or if your answer to L is "no," please provide full details on separate sheet.

A. Has your license to practice medicine in any jurisdiction, your Drug Enforcement Administration (DEA) registration or any applicable narcotic registration in any jurisdiction ever been denied, limited, restricted, suspended, revoked, not renewed, or subject to probationary conditions, or have you voluntarily or involuntarily relinquished any such license or registration or voluntarily or involuntarily accepted any such actions or conditions, or have you been fined or received a letter of reprimand or is such action pending?

Yes ☐ No ☐

B. Have you ever been charged, suspended, fined, disciplined, or otherwise sanctioned, subjected to probationary conditions, restricted or excluded, or have you voluntarily or involuntarily relinquished eligibility to provide services or accepted conditions on your eligibility to provide services, for reasons relating to possible incompetence or improper professional conduct, or breach of contract or program conditions, by Medicare, Medicaid, or any public program, or is any such action pending?

Yes ☐ No ☐

C. Have your clinical privileges, membership, contractual participation or employment by any medical organization (e.g. hospital medical staff, medical group, independent practice association (IPA), health plan, health maintenance organization (HMO), preferred provider organization (PPO), private payer (including those that contract with public programs), medical society, professional association, medical school faculty position or other health delivery entity or system), ever been denied, suspended, restricted, reduced, subject to probationary conditions, revoked or not renewed for possible incompetence, improper professional conduct or breach of contract, or is any such action pending?

Yes ☐ No ☐

D. Have you ever surrendered, allowed to expire, voluntarily or involuntarily withdrawn a request for membership or clinical privileges, terminated contractual participation or employment, or resigned from any medical organization (e.g., hospital medical staff, medical group, independent practice association (IPA), health plan, health maintenance organization (HMO), preferred provider organization (PPO), medical society, professional association, medical school faculty position or other health delivery entity or system) while under investigation for possible incompetence or improper professional conduct, or breach of contract, or in return for such an investigation not being conducted, or is any such action pending?

Yes ☐ No ☐

E. Have you ever surrendered, voluntarily withdrawn, or been requested or compelled to relinquish your status as a student in good standing in any internship, residency, fellowship, preceptor ship, or other clinical education program?

Yes ☐ No ☐

F. Has your membership or fellowship in any local, county, state, regional, national, or international professional organization ever been revoked, denied, reduced, limited, subjected to probationary conditions, or not renewed , or is any such action pending?

Yes ☐ No ☐

G. Have you been denied certification/recertification by a specialty board, or has your eligibility, certification or recertification status changed (other than changing from eligible to certified)?

Yes ☐ No ☐

H. Have you ever been convicted of any crime (other than a minor traffic violation)?

Yes ☐ No ☐

I. Do you currently use any illegal drugs?

Yes ☐ No ☐

J. Have any judgments been entered against you, or settlements been agreed to by you within the last seven (7) years, in professional liability cases, or are there any filed and served professional liability lawsuits/arbitrations against you pending?

Yes ☐ No ☐

K. Has your professional liability insurance ever been terminated, not renewed, restricted, or modified (e.g. reduced limits, restricted coverage, surcharged), or have you ever been denied professional liability insurance, or has any professional liability carrier provided you with written notice of any intent to deny, cancel, not renew, or limit your professional liability insurance or its coverage of any procedures?

Yes ☐ No ☐

L. Are you able to perform all the services required by your agreement with, or the professional staff bylaws of, the Healthcare Organization to which you are applying, with or without reasonable accommodation, according to accepted standards of professional performance and without posing a direct threat to the safety of patients?

Yes ☐ No ☐

I hereby affirm that the information submitted in this Section XVI, Attestation Questions, and any addenda thereto is true, current, correct, and complete to the best of my knowledge and belief and is furnished in good faith. I understand that material, omissions or misrepresentations may result in denial of my application or termination of my privileges, employment or physician participation agreement.

Print Name Here: _____

Physician Signature: _____ Date: _____

(Stamped Signature Is Not Acceptable)

INFORMATION RELEASE/ACKNOWLEDGMENTS

I hereby consent to the disclosure, inspection and copying of information and documents relating to my credentials, qualifications and performance ("credentialing information") by and between "this Healthcare Organization" and other Healthcare Organizations (e.g., hospital medical staffs, medical groups, independent practice associations {IPAs}, health plans, health maintenance organizations {HMOs}, preferred provider organizations {PPOs}, other health delivery systems or entities, medical societies, professional associations, medical school faculty positions, training programs, professional liability insurance companies {with respect to certification of coverage and claims history}, licensing authorities, and businesses and individuals acting as their agents (collectively, "Healthcare Organizations"), for the purpose of evaluating this application and any recredentialing application regarding my professional training, experience, character, conduct and judgment, ethics, and ability to work with others. In this regard, the utmost care shall be taken to safeguard the privacy of patients and the confidentiality of patient records, and to protect credentialing information from being further disclosed.

I am informed and acknowledge that federal and state[3] laws provide immunity protections to certain individuals and entities for their acts and/or communications in connection with evaluating the qualifications of healthcare providers. I hereby release all persons and entities, including this Healthcare Organization, engaged in quality assessment, peer review and credentialing on behalf of this Healthcare Organization, and all persons and entities providing credentialing information to such representatives of this Healthcare Organization, from any liability they might incur for their acts and/or communications in connection with evaluation of my qualifications for participation in this Healthcare Organization, to the extent that those acts and/or communications are protected by state or federal law.

I understand that I shall be afforded such fair procedures with respect to my participation in this Healthcare Organization as may be required by state and federal law and regulation, including but not limited to, California Business and Professions Code Section 809 et seq, if applicable.

I understand and agree that I, as an applicant, have the burden of producing adequate information for proper evaluation of my professional competence, character, ethics and other qualifications and for resolving any doubt about such qualifications.

During such time as this application is being processed, I agree to update the application should there be any change in the information provided.

In addition to any notice required by any contract with a Healthcare Organization, I agree to notify this Healthcare Organization immediately in writing of the occurrence of any of the following: (i) the unstayed suspension, revocation or nonrenewal of my license to practice medicine in California; (ii) any suspension, revocation or nonrenewal of my DEA or other controlled substances registration; or (iii) any cancellation or nonrenewal of my professional liability insurance coverage.

I further agree to notify this Healthcare Organization in writing, promptly and no later than fourteen (14) calendar days from the occurrence of any of the following: (i) receipt of written notice of any adverse action against me by the Medical Board of California taken or pending, including but not limited to, any accusation filed, temporary restraining order, or imposition of any interim suspension, probation or limitations affecting my license to practice medicine; or (ii) any adverse action against me by any Healthcare Organization which has resulted in the filing of a Section 805 report with the Medical Board of California, or a report with the National Practitioner Data Bank; or (iii) the denial, revocation, suspension, reduction, limitation, nonrenewal or voluntary relinquishment by resignation of my medical staff membership or clinical privileges at any Healthcare Organization; or (iv) any material reduction in my professional liability insurance coverage; or (v) my receipt of written notice of any legal action against me, including, without limitation, any filed and served malpractice suit or arbitration action; or (vi) my conviction of any crime (excluding minor traffic violations); or (vii) my receipt of written notice of any adverse action against me under the Medicare or Medicaid programs, including, but not limited to, fraud and abuse proceedings or convictions.

I hereby affirm that the information submitted in this application and any addenda thereto (including my curriculum vitae if attached) is true, current, correct, and complete to the best of my knowledge and belief and is furnished in good faith. I understand that material omissions or misrepresentations may result in denial of my application or termination of my privileges, employment or physician participation agreement. A photocopy of this document shall be as effective as the original; however, original signatures and current dates are required on pages 8 and 9.

Print Name Here: _____

Physician Signature: _____ Date: _____
(Stamped Signature Is Not Acceptable)

[3] The intent of this release is to apply at a minimum, protection comparable to those available in California to any action, regardless of where such action is brought.

Addenda Submitting (Please check the following):

☐ Addendum A - Health Plan and IPA/Medical Group

☐ Addendum B - Professional Liability Action Explanation

This Application and Addenda A and B were created and are endorsed by:

- American Medical Group Association - (310/430-1191 x223)
- California Association of Health Plans - (916/552-2910)
- California Healthcare Association - (916/552-7574)
- California Medical Association - (415/882-5166)
- National IPA Coalition - (510/267/1999)
- The Medical Quality Commission - (310/936-1100 x230)

Individual healthcare organizations may request additional information or attach supplements to this form. They are not part of the California Participation Physician Reapplication nor have they been endorsed by the above organizations. Any questions about supplements should be addressed to the health care organization from which it was provided.

ADDITIONAL INFORMATION FOR: _____

PRIMARY

		Payment Address *(if different from practice location)*	
Practice Name		**Name***	
Address		**Address**	
Suite		**Suite**	
City/State/Zip		**City/State/Zip**	
Phone No.		**Phone No.**	
Fax No.		**Contact Person**	
Office Day/Hours		**Name Affiliated with Tax ID Number**	
Contact Person		**Tax ID Number**	

FTE Percentage of a forty-hour workweek this provider is available to see patients at this location	☐ **100%** ☐ **80%** ☐ **75%** ☐ **60%** ☐ **50%**	☐ **40%** ☐ **30%** ☐ **25%** ☐ **20%** ☐ **Other _____**	**The sum of percentages for one provider located at different sites should not exceed 100%.**

ALTERNATE (2nd Location)

		Payment Address *(if different from practice location)*	
Practice Name		**Name***	
Address		**Address**	
Suite		**Suite**	
City/State/Zip		**City/State/Zip**	
Phone No.		**Phone No.**	
Fax No.		**Contact Person**	
Office Day/Hours		**Name Affiliated with Tax ID Number**	
Contact Person		**Tax ID Number**	

FTE Percentage of a forty-hour workweek this provider is available to see patients at this location	☐ **100%** ☐ **80%** ☐ **75%** ☐ **60%** ☐ **50%**	☐ **40%** ☐ **30%** ☐ **25%** ☐ **20%** ☐ **Other _____**	**The sum of percentages for one provider located at different sites should not exceed 100%.**

ADDITIONAL INFORMATION FOR: _____

ALTERNATE (3rd Location) **Payment Address** *(if different from practice location)*

Practice Name		**Name***	
Address		**Address**	
Suite		**Suite**	
City/State/Zip		**City/State/Zip**	
Phone No.		**Phone No.**	
Fax No.		**Contact Person**	
Office Day/Hours		**Name Affiliated with Tax ID Number**	
Contact Person		**Tax ID Number**	

FTE Percentage of a forty-hour workweek this provider is available to see patients at this location	☐ **100%** ☐ **80%** ☐ **75%** ☐ **60%** ☐ **50%**	☐ **40%** ☐ **30%** ☐ **25%** ☐ **20%** ☐ **Other _____**	**The sum of percentages for one provider located at different sites should not exceed 100%.**

ALTERNATE (4th Location) **Payment Address** *(if different from practice location)*

Practice Name		**Name***	
Address		**Address**	
Suite		**Suite**	
City/State/Zip		**City/State/Zip**	
Phone No.		**Phone No.**	
Fax No.		**Contact Person**	
Office Day/Hours		**Name Affiliated with Tax ID Number**	
Contact Person		**Tax ID Number**	

FTE Percentage of a forty-hour workweek this provider is available to see patients at this location	☐ **100%** ☐ **80%** ☐ **75%** ☐ **60%** ☐ **50%**	☐ **40%** ☐ **30%** ☐ **25%** ☐ **20%** ☐ **Other _____**	**The sum of percentages for one provider located at different sites should not exceed 100%.**

Attachment D

ATTENTION PROVIDERS

Provider Name:_____

If you are performing or would like to perform antenatal services to Kern Family Health Care members, you must provide documentation of adequate training and experience. See Policy 4.24 in you Provider Manual.

A provider may be credentialed to perform antenatal services if they can provide documented training in one of the following:

☐ Obstetrics through a certified Obstetrical Residency Program

☐ Family Practice through a certified Family Practice Residency Program

☐ Qualified training and experience, as well as, a sponsor to help supervise the clinical practice. A sponsor must be either an Obstetrician or Family Practice Provider who has completed an Obstetrical Residency Program or a Family Practice Program.

All antenatal providers must provide documentation that their malpractice insurance carrier is aware that they are providing such services.

☐ **I do not offer antenatal services**

If you have any questions, please contact the Credentialing Dept at (661) 664-5147

Attachment E

Physician and Staff Language Capabilities Form

Provider/Clinic Name:____

Site Address:____

If English is the only language spoken by you and your staff, please check this box: ☐ **English only**

STAFF NAME	POSITION	LANGUAGE(S)	SPEAKING	READING	WRITING
	☐ Physician ☐ RN/NP ☐ Staff	1. 2. 3.	1 2 3 4 5 1 2 3 4 5 1 2 3 4 5	1 2 3 4 5 1 2 3 4 5 1 2 3 4 5	1 2 3 4 5 1 2 3 4 5 1 2 3 4 5
	☐ Physician ☐ RN/NP ☐ Staff	1. 2. 3.	1 2 3 4 5 1 2 3 4 5 1 2 3 4 5	1 2 3 4 5 1 2 3 4 5 1 2 3 4 5	1 2 3 4 5 1 2 3 4 5 1 2 3 4 5
	☐ Physician ☐ RN/NP ☐ Staff	1. 2. 3.	1 2 3 4 5 1 2 3 4 5 1 2 3 4 5	1 2 3 4 5 1 2 3 4 5 1 2 3 4 5	1 2 3 4 5 1 2 3 4 5 1 2 3 4 5
	☐ Physician ☐ RN/NP ☐ Staff	1. 2. 3.	1 2 3 4 5 1 2 3 4 5 1 2 3 4 5	1 2 3 4 5 1 2 3 4 5 1 2 3 4 5	1 2 3 4 5 1 2 3 4 5 1 2 3 4 5
	☐ Physician ☐ RN/NP ☐ Staff	1. 2. 3.	1 2 3 4 5 1 2 3 4 5 1 2 3 4 5	1 2 3 4 5 1 2 3 4 5 1 2 3 4 5	1 2 3 4 5 1 2 3 4 5 1 2 3 4 5

If you need additional pages, please photocopy this form.

Evaluation Guidelines

(1) Poor — Satisfies elementary needs and minimum courtesy requirements. Able to understand and respond to 2-3 word entry level questions. May require slow speech and repetition.

(2) Fair — Meets basic conversational needs. Able to understand and respond to simple questions. Can handle casual conversation about work, school, and family. Has difficulty with vocabulary and grammar.

(3) Good — Able to speak the language with sufficient accuracy and vocabulary to have effective formal and informal conversations on most familiar topics.

(4) Very Good — Able to use the language fluently and accurately on all levels related to work needs. Can understand and participate in any conversation within the range of his/her experience with a high degree of fluency and precision of vocabulary. Unaffected by rate of speech.

(5) Excellent — Speaks proficiently equivalent to that of an educated native speaker. Has complete fluency in the language such that speech in all levels is fully accepted by educated native speakers in all its features, including breadth of vocabulary and idioms, colloquialism, and pertinent cultural preferences. Usually has received formal education in target language.