



COMMITTEE: COMMUNITY ADVISORY COMMITTEE (CAC)

DATE OF MEETING: MARCH 26, 2024

CALL TO ORDER: 11:07 AM by Rukiyah Polk - Chair

<p><b>Members Present:</b></p> <p>Rukiyah Polk          Beatriz Basulto          Evelin Torres-Islas          Tammy Torres          Jay Tamsi          Jennifer Wood-Slayton          Jessika Lopez          Jesus Gonzalez          Rocio Castro          Mark McAlister          Michelle Bravo          Nalasia Jewel</p>	<p><b>Members Absent:</b></p> <p>Jasmine Ochoa          Lourdes Bucher          Ashton Chase</p>	<p><b>Staff Present:</b></p> <p>Anastasia Lester, Senior Health Equity Analyst          Stephanie Rico, Member Engagement Coordinator          Vanessa Nevarez, Health Equity Coordinator          Louis Iturriria, Sr Director of Marketing &amp; Member Engagement          Lela Criswell, Member Engagement Manager          Nate Scott, Senior Director of Member Services          Cynthia Jimenez, Cultural &amp; Linguistics Specialist          Nohemy Campos, Cultural &amp; Linguistics Specialist          Isabel Silva, Senior Director of Wellness &amp; Prevention          Amy Carrillo, Member Services Manager          Traco Matthews, Chief Health Equity Officer          Finster Paul, Manager of Health &amp; Wellness</p>
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Agenda Item	Discussion/Conclusion	Recommendations/Action	Date Resolved
Quorum	13 committee members present; Ashton Chase, Lourdes Bucher and Jasmine Ochoa were absent.	Committee quorum requirements met.	N/A
Call to Order	Rukiyah Polk, Chair, called meeting to order at 11:07 am.	N/A	N/A
Public Presentation	There were no public presentations.	N/A	N/A



Agenda Item	Discussion/Conclusion	Recommendations/Action	Date Resolved
Committee Announcements	<p>Rukiyah gave the opportunity for member updates.</p> <ul style="list-style-type: none"> <li>• Jennifer W. announced there was a Racial Equity Commission Meet &amp; Greet in Lamont on Wednesday, March 20<sup>th</sup>.</li> <li>• Jesus G. announced there will be a Pan Ethnic Network Event Thursday at 5:00pm.</li> <li>• We announced that there was a Department of Health Services Advisory Committee on Feb. 15<sup>th</sup>.</li> <li>• Anastasia L. announced that the CAC survey is due Thursday.</li> </ul>	Informational Only.	N/A
Committee Minutes	<p><b><u>Approval of Minutes</u></b></p> <p>CA-3) The Committee’s Chairperson, Rukiyah Polk, presented the CAC Minutes for approval.</p>	<p><b>Action:</b></p> <p>Jennifer W. first, Tammy T. second. All aye’s. Motion carried.</p>	3-26-24
Old Business	There was no old business to present.	N/A	N/A
New Business	<p><b><u>Consent Agenda Items</u></b></p> <p>CA-4) March 2024 Medi-Cal Membership Enrollment Report</p> <ul style="list-style-type: none"> <li>• Jennifer W. requested to table item CA-4.</li> </ul>	<p><b>Action:</b></p> <p>Jennifer W. first, Mark M. second. All aye’s. Motion carried. Item CA-4 is tabled until June 25, 2024.</p>	3-26-24



	<p>CA-5) Member Services Grievance Operational Report &amp; Summary Q4 2023 Report</p> <ul style="list-style-type: none"> <li>• Amy C. presented the Member Services Grievance Report.</li> <li>• Beatriz B. commented that her community is not educated or aware of how to file a grievance.</li> <li>• Beatriz B. offered to help promote Member Engagement flyers in her community.</li> <li>• Jay T. inquired to know what will be done to address this issue.</li> <li>• Jesus G. asked if KHS has data on member services wait times.</li> </ul>	<p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• Lela C. explained that Member Engagement helps people understand their benefits.</li> <li>• Amy C. will be giving a stack of handbooks to Beatriz B. with flagged pages as well as links that explain the process, prior to the June 25, 2024, meeting.</li> <li>• Tammy T. first, Michelle B. second. All aye's. Motion carried.</li> </ul>	<p>3-26-24</p>
	<p>6) Orientation Binder Review</p> <ul style="list-style-type: none"> <li>• Anastasia L. provided an overview of the information contained in the CAC binder that all members received.</li> <li>• Beatriz B. thanked Anastasia L. for providing CAC materials in both Spanish and English.</li> </ul> <p>7) Report on Wellness and Prevention for Q4 2023</p> <ul style="list-style-type: none"> <li>• Isabel S. gave an overview of Wellness &amp; Prevention for Q4 2023.</li> </ul>	<p>Informational only.</p> <ul style="list-style-type: none"> <li>• Tammy T. first, Michelle B. second. All aye's. Motion carried.</li> </ul>	<p>3-26-24</p>



	<p>8) Wellness &amp; Prevention Presentation</p> <ul style="list-style-type: none"> <li>• Isabel S. gave a Wellness &amp; Prevention PowerPoint presentation.</li> <li>• Evelin T. asked if KHS could extend the school wellness program to Arvin.</li> <li>• Rocio C. asked if anything was being included for ASL.</li> </ul> <p>9) Member Engagement Presentation</p> <ul style="list-style-type: none"> <li>• Lela C. gave a Member Engagement PowerPoint presentation.</li> <li>• Jennifer W. commented about the different locations included in the data.</li> <li>• Beatriz B. commented that programs prioritize foster, migrant, and low-income children, but not others.</li> </ul>	<p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• Isabel S. responded that Arvin needs to apply, and she will share the flyer with Evelin T. regarding when the application cycle opens, prior to the June 25, 2024, meeting.</li> <li>• Isabel S. also responded that KHS would ask about how to enhance the program to incorporate ASL, prior to the June 25, 2024, meeting.</li> </ul> <ul style="list-style-type: none"> <li>• Lela C. explained that Member Engagement has presence in North, West, and East Kern communities and participates in collaboratives in those communities.</li> <li>• Lela C. assured Beatriz B. that Member Engagement will expand to cover Arvin and Lamont.</li> </ul>	<p>3-26-24</p>
<p>Next Meeting</p>	<p>The next meeting will be held Tuesday, June 25, 2024, at 11:00am.</p>	<p>N/A</p>	<p>N/A</p>



Adjournment	The Committee adjourned at 12:04pm.  <b><i>Respectfully submitted: Vanessa Nevarez, Health Equity Project Coordinator</i></b>	Tamme T. first, Evelin T. second. All aye's. Motion carried.	N/A
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