

The regular Board of Commissioners meeting opened on February 18, 2021, at 1:04 pm through Zoom conference call by Commissioner Rox Ann Sherwood. Attending the meeting were Commissioners, Gene Smith, Donna Reinbold, Andrew Schreck, Shara Coffman and Laura Riendeau. Excused was Susan Els.

Also attending: Superintendent – Tyson Lacy; CCO – Jennifer Larmer; CFO -- Timothy O'Connell; Patient Safety Manager – Michelle Wilkins; Human Resources Manager – Becky Bailey; Mike Chain—Laboratory Supervisor

No Additions/Changes to the agenda

GUESTS— None

EXECUTIVE SESSION – There will be an executive session at 2:40 pm to discuss the Performance of a District Employee.

QUALITY IMPROVEMENT – Michelle Willkins introduced Mike Chain, Laboratory Supervisor. Mike presented on the quality measures and projects that he and his team are focusing on for 2021.

OLD BUSINESS –

COVID 19 Related Activities— Jennifer Larmer provided follow up regarding the COVID-19 Vaccine situation and the status of the list with patients, 1604 vaccines to-date have been administered. She also provided an update about COVID as it relates to visitation of patients and family members. Visitors will be able to enter on a scheduled basis, hours of 10 am-6 pm. Jennifer answered questions and provided additional details about the COVID status for the District.

Facility Updates – Timothy O'Connell shared that progress continues with the Clinic Building. Tim discussed that he is still working on an opportunity to have the Commissioners tour the building. He also included that discussion about logistics of how the parking lot project will be scheduled and the impact this will temporarily have on District operations. Tim answered questions and provided details about the building projects and vision with the hospital building exterior.

NEW BUSINESS

Clinical Programs-- Jennifer Larmer provided an update on the following:

- Nursing Services Leadership- Jennifer shared details about the distribution of responsibilities and steps that are being taken to help provide leadership support to the nursing departments.
- Nurse Staffing- Jennifer shared that working with some of the nurse placement agencies have been difficult and they haven't been able to provide candidates. She also shared information about the Nurse Technician opportunity and internal staff members currently eligible for this role as they are in their nursing program.

- Elsevier- This is an educational resources for our nursing staff, and there has been great feedback about the new resources for staff.
- DOH Survey- DOH announced they plan to follow CMS guidelines in regards to returning to onsite hospital surveys.
- NBMC- Tyler Zaugg, PA-C has been solicited to provide continuing education and mentorship to the medical assistant and LPN staff so that staff can continue competencies.

Strategic Planning-- Tyson Lacy provided an update on the following:

- Mid-Level ER Coverage- Chris McGlothen, PA-C has started his orientation to the Emergency Room with the goal for him to begin in April. Tyson continues to look at the ER staffing structure to meet the 24-7 coverage needs.
- Brighthouse Health- This organization can help with the integration of behavioral health in to the Clinics. Brighthouse Health is a full service business for behavioral health. The District is exploring opportunity to partner with this organization.
- Peer Review Changes- Tyson explained what the Provider Peer Review process is. He explained that there are some elements of the peer review process that are being reviewed for modification to help create a stronger peer review program and creating more transparency on how the physician is practicing medicine.
- Seven Bays EMT services- A petition was submitted requesting more EMS services in the Seven Bay's area. The petition proposed opening up training with the area fire fighters to serve as first responders to stabilize patients and for the District to provide equipment and a response vehicle for them.
- Hospital Foundation- Tyson is working with the Foundation to develop a succession plan for the replacement of Linda Wagner as she plans her retirement.
- Attorney General- Letters have been issued to area hospitals by the AG regarding the billing and processes of administering vaccinations to the public. Lincoln Hospital has not been a recipient of this letter at this time but will continue to follow the outcome for other hospitals so the District can remain in compliance with AG guidelines.

Tim O'Connell also provided an update about the IT Department. He provided information about the exit of the IT Manager. Intrinium, a consultant firm has been contracted to assess the current technology infrastructure and to provide support during the recruitment of a new manager.

Legislative- Tyson provided updates on which bills did not make it into the next session and the bills that did and how those may have an impact for the District.

Corporate Compliance – Tim discussed the transferring of a patient to a different facility process and how the District loses the right to view the patient's health information once they leave the care of our facility. He indicated that he is currently investigating a potential HIPAA violation. Education about appropriate use of patient information through EPIC will be provided regardless of the outcome.

Union Negotiations - Becky Bailey provided an update on the status of union negotiations with SEIU 1199NW. Becky indicated that it was a rather smooth bargaining session with the union and the contract should be finalized by the April board meeting.

FINANCIAL

February 2021 Financial Statements - Timothy O'Connell reviewed the details and answered questions (Attachment)

Executive Session 2:40 pm

Regular Session 3:16 pm

CONSENT AGENDA -

February Vouchers and Warrants –

- February 2021; A/P Warrants #164051 through #164476 for \$2,737,686.71 Electronic Vouchers; #000-000 for \$0.00
- February 2021 Payroll Warrants; #058977 through #058986 for \$11,576.09
- February 2021 Transfers to Collection & Bad Debt; Clinic - \$5,865.74, Hospital \$23,930.75
- February 2021 Charity Care Adjustments; Clinic \$927.77, Hospital \$7,957.78

Credentials – Credentials were presented for Tyler Zaugg, PA-C, Allied Health and James Dunlap, MD, Active Type I, Orthopedics.

Minutes of the Previous Meeting – Minutes from the February regular meeting was reviewed and approved.

Consent Agenda – **MOTION** to approve the February Consent Agenda was made by Shara Coffman and seconded by Laura Riendeau. Motion carried.

ADJOURNMENT – MOTION to adjourn the March meeting was made by Andrew Schreck and seconded by Shara Coffman. Motion carried.

Meeting was adjourned at 3:17 pm.

The next regular meeting will be held Thursday, April 15, 2021 at 1:00 pm.

Board Chairman

Secretary