

The regular Board of Commissioners meeting opened on January 17, 2019 at 1:20 pm in the Board Conference Room of Lincoln County Hospital District #3 by Commissioner Rox Ann Sherwood. Attending the meeting were Commissioners, Deral Boleneus, Sue Els, Gerald Krause, and Gene Smith. Excused was Laura Riendeau.

Also attending: Superintendent – Tyson Lacy; CCO – Jennifer Larmer; Timothy O’Connell – CFO, Patient Safety Manager – Cheryl Nelson; Human Resources Manager – Becky Bailey

Guests: none

Additions to the agenda: none

EXECUTIVE SESSION – There will be an executive session at 2:45 pm to review and discuss the qualifications of public official applicants. There will also be discussion of the performance of a District employee during this session.

QUALITY IMPROVEMENT – Cheryl Nelson shared the finalized report for the 2018 Employee Influenza Vaccination rates. She also shared that the 2019 newly formatted Quality Improvement meeting occurred earlier in January. (Attachment A)

OLD BUSINESS –

BHT/NWRHN/WRHC –

BHT- Tyson Lacy shared that the District is revising our transformation plan. The team is working through the plan revisions with Behavioral Health and Public Pealth. The plan is due at the end of January.

WRHC – Tyson updated the Board on the Rural Multi-payor model. Health Care Authority released three hospitals as desired models for other hospitals for follow. Tyson feels that there are major issues with the global budget. The total revenue calculation seems to be skewed, preventing the facility the ability for any capital updates. Tyson said he will continue to navigate all areas of the desired models to best position the District for success.

Caravan ACO --

Jennifer Larmer shared that on January 22, 12:00 the hospital will be having an ACO 101 session presented by Caravan Health and it is open to the staff and board. It’s a great opportunity to learn more about an ACO, and the value it brings to the organization.

Facility Updates –

Tim O’Connell updated the board on how winter is treating the facility. He discussed the challenges that can come up with snow removal and how the facility and area clinics are preparing for the upcoming winter weather.

Tim also updated the Board that Clinic Build Committee is moving forward with working with the architects as the planning begins. The second phase of planning is current in process.

Operating Room Space- Tim discussed his reservations with the spend for the OR expansion because we do not have enough data to support the expenditure. The Board continued to discuss the pros and cons to the OR expansion and ideas for future planning.

Strategic Planning –

Physician Recruitment- Tyson had a general surgeon recruiting firm coming out to begin the processes for recruitment to fill this role. Dr. Deanna Davidson's contract is expiring in the Spring of 2021 so succession planning is critical to continue providing this type of service to the community.

Tyson also informed the Board that the officer team is working on the updating the current district strategic plan and setting District goals for the following years.

NEW BUSINESS

Clinical Programs-- Jennifer updated the Board with the following:

Workplace violence prevention: This is the management of aggressive behavior and focuses on education for how to manage aggressive patients. Margaret Cureton, Social Services Worker is attending the training, with the intention to share this education to other employees.

NOC nurse schedule: The schedule for night shift nurses is currently being reevaluated to help reduce the staff burnout that could potentially occur. The schedules are being evaluated by the Nurse Staffing committee to ensure adequate skill set and safe rotations.

District Excellence Committee: The committee is focusing on the quiet environment of the hospital. The quiet environment is a District wide campaign to help reduce the noise in patient care areas.

District Clinical Quality: The 2018 quality reporting is wrapping up for 2018. The data has been informative and the District seems to be comparing well with other like facilities.

Legislative Report – Susan Els shared a list of contact information of our legislators with the Board and encouraged everyone to remain informed about matters impacting the District. (Attachment B) Tyson followed up sharing two Nurse staffing bills that could have a negative impact on healthcare facilities, especially rural facilities like Lincoln Hospital. The SB 5190 and HB 1155 concerns meal and rest breaks and mandatory overtime for certain health care employees.

Corporate Compliance – Tim shared that he has received the Charge master report. He will bring summary of the report to the Board to look at.

FINANCIAL

December 2018 Income Statement (Attachment C) – Timothy O’Connell reviewed the details and answered questions.

Break: 2:23 pm

Executive Session: 2:45 pm

Regular Session: 3:40 pm

MOTION was made by Gerald Krause to approve an annual rate increase for Superintendent Tyson Lacy in the amount of 4% effective February 1, 2019 as outlined in the terms of Tyson’s current employment agreement, and was seconded by Susan Els. Motion carried.

Appointment of Public Official -- Gerald Krause shared that three candidates applied for Eileen Millikan’s vacated board position. The candidates were Julie Sherwood, Rick Klein, and Shara Coffman. A sub-committee of the Board interviewed the three candidates and made a selection.

MOTION was made by Susan Els to appoint Shara Coffman of Wilbur to fulfill the remaining term for District 3 Position 2 and was seconded by Laura Riendeau. Motion carried.

CONSENT AGENDA

Vouchers and Warrants –

- December 2018; A/P Warrants #154290 through 154646 for \$1,916,824.57 Electronic Vouchers; #000258-000260 for \$2,831.49
- December 2018 Payroll Warrants; #058658-058673 for \$25,234.25.
- December 2018 Transfers to Collection & Bad Debt; Clinic - \$282.57, Hospital \$13,322.01.
- December 2018 Charity Care Adjustments; Clinic \$1,268.26, Hospital \$5,110.80.

Credentials – Susan Els reviewed and presented credentials for Tyler Zaugg, PA-C, Allied Health.

Minutes of the Previous Meeting – Minutes were reviewed and there are no changes.

Consent Agenda – **MOTION** to approve the December Consent Agenda was made by Deral Boleneus and seconded by Gerald Krause. Motion carried.

ADJOURNMENT – **MOTION** to adjourn the December meeting was made by Deral Boleneus and seconded by Gene Smith. Motion carried.

Meeting closed at 4:00 pm.

The next regular meeting will be held Thursday, February 21, 2019 at 1:00 pm.

Board Chairman

Secretary