

The regular Board of Commissioners meeting opened on October 17, 2019 at 1:00 pm in the Board Conference Room of Lincoln County Hospital District #3 by Commissioner Rox Ann Sherwood. Attending the meeting were Commissioners, Shara Coffman, Sue Els, Gerald Krause, Laura Riendeau, Gene Smith and Deral Boleneus.

Also attending: Superintendent – Tyson Lacy; CCO – Jennifer Larmer; CFO -- Timothy O’Connell; Patient Safety Manager – Cheryl Nelson, Revenue Cycle Director – Darci Linstrum

Additions/Changes to the agenda: none

**EXECUTIVE SESSION** – none

**GUESTS-** Donna Reinbold is a Lincoln County community member. Donna has submitted her candidacy of commissioner for District 1, Position 1.

**QUALITY IMPROVEMENT** – Cheryl Nelson discussed the 2020 Quality Reporting Planning. She questioned the Board if there is anything they would like to see reported and to contact her if they have suggestions.

The policy for termination of provider/patient relationship in the clinic was discussed. There is a 30 day notice to patient process. A formal process is desired so the policy has been reviewed by the Medical Staff team and legal counsel.

A policy has been developed with the advice and input for handling of patients who present with illegal substances, police department requests, and patients leaving who may appear impaired. This was completed to give staff guidance in those situations.

**BOARD EDUCATION-** no report

**OLD BUSINESS** –

BHT/NWRHN/WRHC –

BHT- Tyson Lacy shared that the District filed the 6-month reporting documentation. Some of the implementation of workflow process changes has been delayed due to the departure of the Clinics Manager. The Health Equity project which is developed by the Lincoln County Collaborative will focus on low income patients as they are identified with higher rates of depression. The District will also work to establish Collaborative Care Agreements with New Alliance Counseling Services, Lincoln County Drug and Alcohol (LCDA), and Aging and Adult Services of Central Washington.

Timothy O’Connell reported that the District has been approached by LCDA to provide support to Lincoln County chapter of Washington Drug Free Youth to pay for supplies and lab tests. This would require approval from the Board. The Board asked for explanation of the program. Tyson recommended that the County Collaborative may be a better sponsor for this program. That option is going to be explored.

WRHC- Tyson confirmed the selection of a new director for the WRHC, Elya Prystowski. He also updated the Board on the delegated payer credentialing. Amerigroup and United Healthcare will be the first payers to commit. First Choice, Molina and Regence plans should be next to follow. Lastly, Tyson shared details about the partnership conversations that are occurring between Multi-Care and WRHC.

Caravan ACO -- Jennifer Larmer shared that the Medicare wellness examinations continues to make progress however the Clinics are experiencing problems due to the Medical Assistant staffing shortage issues. The visits can be lengthy due to questionnaires and EPIC reporting. She reminded the Board that the District is terminating with Caravan at the end of the year.

Facility Updates – Timothy O’Connell discussed that the planning phases for the Clinic continue. Thirty percent construction document design documents have been received so we can move to the second round of pricing. Tim is expecting to hear from the Davenport Gun Club next week on the purchase of proposed property. True costing for the building will not be known until we go to bid. He anticipates breaking ground in March. He also shared that financing notice to apply has been submitted to the LOCAL program. Tim explained in further detail debt financing and answered questions.

#### Strategic Plan –

Tyson announced that November 4<sup>th</sup> is the welcome reception for Dr. Ruparel. At this current time, his DOH license is still in pending status. Tyson is checking daily and maintaining open communication with the DOH and Dr. Ruparel.

Tyson also noted John Schirmer, CRNA last day of employment will be December 7<sup>th</sup>. The team is actively searching for a new CRNA recruit.

Tyson explained the process for physician contracting and the fair market value assessment. ECG Management Consultants will perform the assessment for Dr. Panke, Dr. Reed, and Dr. Monteagudo. Results may be expected by the 1<sup>st</sup> of the year with a report to the Board to follow.

There is currently dialogue between Multi-Care and the District regarding a relationship with Dr. Dunlap. There is a bundled join program with Providence where we can’t take post-op joint patients for swing bed. Tim explained this Medicare program and how it isn’t feasible for Providence to partner with us. Multi-Care doesn’t participate in the bundled join program.

Lastly, Tyson shared that Chris Seyler, PA-C, has delayed retirement to the summer of 2021.

## **NEW BUSINESS**

### Clinical Programs--

Clinics Manager- Jennifer announced that Katie Schenk was selected as the new Clinics Manager.

Press Ganey- Jennifer was unable to generate reports to print and will bring reports to the next meeting.

Jennifer also shared an update that on October 16 and 17, that the District is hosting Pediatric Life Support (PALS) training for RN's and medical staff.

The emergency department is required to identify certain information when transferring patient to other facilities. September's Emergency Department Transfer Communication data elements were 100% complete, which is amazing results achieve at the hospital.

Jennifer shared about the National Prescription Take-Back Day that student Macie Hopkins completed for her senior project. There are drop-boxes at the Davenport Clinic and Sheriff's office. The focus is on the opioid disposal and security/safe use.

The Wilbur and Reardan Clinics recently completed a mandatory vaccine program review and both facilities did well.

Jennifer also shared that the Ladies Foundation Luncheon received \$23,000 in donations. The donated money will be designated for new surgical cameras.

Legislative Report – Susan Els deferred to Tyson. Tyson reported on WSHA's agenda to regulate payer credentialing for providers. He also discussed the data privacy legislation which currently includes health information. On the federal level, he shared that the rural payment re-design model has stalled. It is a voluntary five year program, unnamed and unknown parameters/definitions. The WA State HCA appears anxious to adopt without knowing details of the program.

Corporate Compliance – Tim reported that there were four HIPAA violation discoveries and explained the action steps taken for each violation. He also shared information about continuing education for Medicare billing fraud.

**Break: 2:40 pm**

**Regular Session: 2:45 pm**

## **FINANCIAL**

September 2019 Income Statement (Attachment A) – Timothy O'Connell reviewed the details and answered questions.

**RESOLUTION 19-09: Motion** was made by Laura Riendeau to increase the regular property tax levy to be collected in the 2020 tax year. The dollar amount the increase from the previous year will be \$16,026. Motion was seconded by Gene Smith. Motion carries.

2020 Draft Budget Review (Attachment B) -- Tim reviewed the details and answered questions.

2020 Budget Public Hearing -- The group discussed and set a date for November 13, 2019 at 11:00 am.

**CONSENT AGENDA**

Vouchers and Warrants –

- September 2019; A/P Warrants #157719 through 158059 for \$1,795,979.72 Electronic Vouchers; #000288-000290 for \$4,179.78
- September 2019 Payroll Warrants; #058776-058787 for \$8,267.67.
- September 2019 Transfers to Collection & Bad Debt; Clinic - \$1,500.38, Hospital \$32,280.07.
- September 2019 Charity Care Adjustments; Clinic \$1,369.07, Hospital \$9,691.34.

Credentials – none

Minutes of the Previous Meeting – Minutes were reviewed and changes to the header for the month of September were noted.

Consent Agenda – **MOTION** to approve the September Consent Agenda was made Susan Els and Shara Coffman. Motion carried.

**ADJOURNMENT** – **MOTION** to adjourn the October meeting was made by Gene Smith and Susan Els. Motion carried.

Meeting closed at 3:30 pm.

The next regular meeting will be held Thursday, November 21, 2019 at 1:00 pm.

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Board Chairman

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Secretary