

The regular Board of Commissioners meeting opened on November 21, 2019 at 1:05 pm in the Board Conference Room of Lincoln County Hospital District #3 by Commissioner Rox Ann Sherwood. Attending the meeting were Commissioners, Shara Coffman, Sue Els, Laura Riendeau, Gene Smith. Excused were Gerald Krause and Deral Boleneus.

Also attending: Superintendent – Tyson Lacy; CCO – Jennifer Larmer; CFO -- Timothy O’Connell; Patient Safety Manager – Cheryl Nelson, Human Resources Manager – Becky Bailey.

Additions/Changes to the agenda: none

**EXECUTIVE SESSION** – There will be an executive session at 3:30, to discuss the purchase of real estate.

**GUESTS**- Donna Reinbold is a Lincoln County community member. Donna has been elected commissioner for District 1, Position 1, term beginning 1/1/2020.

**QUALITY IMPROVEMENT** – Cheryl Nelson presented on patient complaints received and the action plan/follow up of these complaints received. Cheryl and Jennifer Larmer answered questions brought forward from the Board.

**BOARD EDUCATION**- no report

**OLD BUSINESS** –

BHT/NWRHN/WRHC –

BHT- Tyson Lacy shared the District finished the 6-month reporting period required for Better Health Together. He explained that right now the biggest challenge is through care contracts with New Alliance, Rural Resources, and Lincoln County Drug and Alcohol. Timothy added details about pay for performance versus pay for reporting. We will learn in 2021 if the District achieves the benchmarks. .

WRHC- Tyson shared that Jennifer, Timothy and himself met with Elya Prystowski the new director of WRHC. The team discussed with her how the District would like to work with the collaborative in relation to the WRHC strategic plan.

Caravan ACO -- Jennifer Larmer shared that the steering committee met, and she is happy with the claims data. 445/1553 patients identified within Lincoln County have had Medicare wellness exams. The goal is to increase the amount of visits with the Lincoln County population. She shared success stories from the benefits of preventative care. The steering committee was very complimentary of levels of specificity with medical coding/documentation that LHD has achieved thus far.

Facility Updates – Timothy O’Connell discussed that the planning phases for the Clinic continue and shared details about the on-going conversations for structural design of the building. There were concerns about the rock level from the engineers, so there was a decision to test ground to determine approach for gravity fed vs back feeding sewer. Tim opened up discussion

regarding financing with the LOCAL program. The District has been approved for funding through this program. There are some barriers including the timing of funding which are to have a signed contract with a contractor by January as well as owning the land outright to complete necessary paperwork to include parcel numbers etc. This will delay receipt of funding until June. Tim discussed logistics with funding and answered questions.

Mammography Equipment Purchase and Transfer -- Tim shared that the mammography machine has entered its end of life. Technicians are unable to repair the machine for further operations. Tim discussed the options for technology with mammography machines and mammography vendor information. (Attachment A) Tim made the recommendation based on his knowledge, to move forward with the purchase of the Siemens machine.

**RESOLUTION 19-10:** MOTION made by Susan Els to direct the Lincoln County Treasurer to transfer \$260,000 from the Funded Depreciation Account to the General Fund for the use of purchasing a 3D Mammography Machine. Motion was seconded by Laura Riendeau. Motion carried.

#### Strategic Plan –

Tyson confirmed with the board of the recruitment of Paul Travis, CRNA. Paul has a three month fulfillment with his current employer, therefore will join us in January.

Tyson also shared that orientation for Dr. Raaj Ruparel is going well. In regards to payer credentialing timelines, prior authorizations are needed but because we are in a pending status, insurance will authorize the surgeries. The District may not get paid for professional services; however the facility cost is covered. The District has decided to keep moving forward with providing services.

Tyson also covered the Conditions of Participation that require the District to provide access to a dentist for our LTC/Swing bed patients. Tyson explained that there was a meeting with Skyler Romriell, DDS. As a Rural Health Clinic, the District can get paid medical rates for dental care. Tyson is working through contract logistics with Dr. Romriell.

Tyson updated the board on the Tele-Occupational Therapy evaluation services with St. Lukes. Discussions continue to be held should there be a need of OT services during vacations and illnesses.

#### **NEW BUSINESS**

Commissioner Vacancy: Tyson and Rox Ann Sherwood announced that Gerald Krause will be retiring effective Dec 31, 2019. He holds the District "At Large Seat". This seat is open to anyone in the District. The Board discussed an action plan for opening up the position to applicants. The current action plan is to begin advertising in December and interview in January.

Clinical Programs-- Jennifer Larmer provided the board updates on the following Clinical Programs:

Immunization Day in Reardan: The Clinic received positive feedback for this event. She shared that 87 students were seen, 82 flu shots were administered, and 32 adults received flu shots. Jennifer recognized Katie Schenk, Clinic Manager for organizing this event with Reardan School District.

Employee Influenza Immunization: The District flu clinics for employees have been completed. Employees can still receive the immunization.

Press Ganey: Jennifer reviewed the Inpatient Report from Press Ganey and answered questions (Attachment B).

Staffing NOC Shift and Medical Assistants: Staffing for night shift nurses and medical assistants for the Clinics continue to be a challenge. Efforts continue for outreach, advertising, and focusing on retention of staff.

NAC Class: For the 2019-2020 school year, there are five students enrolled. Clinical rotations will begin in December.

#### Legislative Report –

Tyson shared with the Board that Congress is still wrestling with the Balance Billing proposed regulation, but nothing is moving forward at this point. He also mentioned to the Board the CMS directive for pricing transparency for all the of the District's charge master and agreed upon rates with insurance companies was not enacted in the newest OPSS regulations. CMS felt like it needed more robust regulations to include insurance company's disclosure and will look for more full scope regulations for 2021. Tim added that this will be quite a major undertaking when we need to have it implemented with additional costs required of the District.

#### **Break 2:50**

#### **Regular Session: 3:02 pm**

Corporate Compliance – Tim shared about on site audit for proper coding and documenting that our employee Kelli Kelsey conducts and answered questions.

#### **FINANCIAL**

October 2019 Income Statement (Attachment C) – Timothy O'Connell reviewed the details and answered questions.

2020 Draft Budget Approval (Attachment D) -- Tim reviewed the details and answered questions. Tim made note that \$60,000 added as depreciation due to the purchase of the mammography machine.

**RESOLUTION 19-11: MOTION** was made by Gene Smith to approve the 2020 Capital Budget as presented and was seconded by Laura Riendeau. Motion carried.

**RESOLUTION 19-12: MOTION** was made by Shara Coffman to cancel warrants and report the unclaimed property in the amount of \$175.61 to the State of Washington Department of Revenue. Motion was seconded by Laura Riendeau. Motion carried.

**Executive Session 3:26 pm**

**Regular Session 4:00 pm**

**CONSENT AGENDA**

Vouchers and Warrants –

- October 2019; A/P Warrants #158060 through 158494 for \$2,098,033.14  
Electronic Vouchers; #000291-000293 for \$3,628.41
- October 2019 Payroll Warrants; #058788-058798 for \$6,942.87.
- October 2019 Transfers to Collection & Bad Debt; Clinic - \$7,765.09, Hospital \$11,364.56.
- October 2019 Charity Care Adjustments; Clinic \$2,212.53, Hospital \$19,876.99.

Credentials – Laura Riendeau presented the following credentials:

- Samuel Artzis, MD, Associate Type I
- Lynn Kohlmeier, MD Associate Type I
- Stacie Nichols, OD, Allied Health

Minutes of the Previous Meeting – Minutes were reviewed and changes to the header for the month of October were noted.

Consent Agenda – **MOTION** to approve the October Consent Agenda was made Gene Smith and seconded by Shara Coffman. Motion carried.

**ADJOURNMENT – MOTION** to adjourn the November meeting was made by Shara Coffman and seconded by Laura Riendeau. Motion carried.

Meeting was adjourned at 4:05 pm.

The next regular meeting will be held Thursday, December 19, 2019 at 1:00 pm.

---

Board Chairman

---

Secretary