

The regular Board of Commissioners meeting opened on January 16, 2020 at 1:04 pm in the Board Conference Room of Lincoln County Hospital District #3 by Commissioner Rox Ann Sherwood. Attending the meeting were Commissioners, Shara Coffman, Susan Els, Laura Riendeau, Gene Smith, and Donna Reinbold.

Also attending: Superintendent – Tyson Lacy; CCO – Jennifer Larmer; CFO -- Timothy O’Connell; Human Resources Manager – Becky Bailey.

Additions/Changes to the agenda: none

**GUESTS-** Mr. Glenn Arland, Candidate for At-Large vacancy

**EXECUTIVE SESSION** – There will be an executive session at 3:40 pm, to discuss the purchase of real estate.

**OATH OF OFFICE--** Chair of the Board, Rox Ann Sherwood presented the Oath of Office to Shara Coffman, Laura Riendeau, and Donna Reinbold.

**QUALITY IMPROVEMENT** – Jennifer announced the retirement of Patient Safety Manager Cheryl Nelson. Jennifer covered details of recruitment and direction of filling this role. She covered details of the job responsibilities listed in the job description. (Attachment A)

**OLD BUSINESS** –

BHT/NWRHN/WRHC –

BHT- Tyson Lacy shared the District continues to work through logistics on care contracts and process improvement with New Alliance, Rural Resources, and Lincoln County Drug and Alcohol.

NWRHN- NWRHN is exploring self-funded health benefits and proposing partnership with hospital districts. Currently, the District is not interested in transitioning from the PEBB, however Tyson will continue to listen in on conversations about this proposal.

WRHC- Tyson shared about virtual scribe opportunities. Summit Pacific has started utilizing the virtual scribing has shared their success with other WRHC members. The hope this could help close out charts and create efficiencies for our family practice providers.

Timothy O’Connell updated the Board regarding issues from Premera for outpatient services. Premera has not responded to the concerns WRHC members brought forward. Their proposal went in affect 1/11/2020; therefore the District has not experienced claims with this impact yet. Tim explained the process of payment to the hospital for the administration costs. The collaborative will continue to work through logistics.

Caravan ACO -- Jennifer Larmer shared the District is at year end with Caravan, she shared details for reporting obligations at year end. She also provided details about reporting follow up to complete obligations with Caravan.

Facility Updates – Tim updated the board that the flash autoclave for Surgery has been ordered. There will be an expected few days of downtime for CS to accommodate for the installation. Tim further shared that a walk through has occurred for the purpose of following up on past DOH citations in the kitchen to ensure those are completed. Tim shared details about efforts to remove snow in the parking lot. Tim also discussed challenges with the current parking lot conditions and explained the specific paperwork that will be required when the hospital entrance is impacted.

Tim also opened up conversation regarding the status of the new clinic building. He explained that it is time to send out a request to bid. He also covered details about the bidding process.

MOTION was made by Gene Smith to begin the request for bid process for the new clinic building and was seconded by Shara Coffman. Motion carries.

Strategic Plan –

Tyson shared details from Bright MD White Paper titled The Year We Fix Primary Care. The basis is that primary care providers will have to embrace technology and automation by offering virtual care. (Attachment B)

**NEW BUSINESS**

Clinical Programs--

Jennifer updated the Board on the progress our new Clinic Manager, Katie Schenk is making. She is currently working with the discharge/checkout staff to implement new methods to increase utilization. The orthopedic, general surgery and pain clinic departments have all been merged to work in the hospital based surgical clinic. The team is working well through this transition.

Jennifer also shared that the Hospital has met to begin the DOH survey preparations. The survey is predicted to take place during March/April.

Legislative Report –

Sue Els announced that the legislative session is now live. She deferred to Tyson to discuss bills that could lead an impact on the District. Tyson said bills to watch for include HB6359, SB6058, and HB2036. He also provided the Board with an outline of 2020 Pending Federal Health Policy Issues. (Attachment C).

Corporate Compliance- Tim opened up conversation about Board actions that require a motion or resolution and provided a handout for reference. He reminded that Board that a resolution to change monthly meeting times is a requirement. The Board discussed the meeting time of 4:00pm. (Attachment D)

**RESOLUTION 20-01—MOTION** was made by Donna Reinbold to approve the adoption of the monthly meeting time of 4:00 pm and was seconded by Gene Smith. Motion carries.

Tyson brought forward concerns regarding the court decisions being made to prosecute caregivers for failing to follow care plans requiring two-person assists in skilled nursing and assisted living facilities. He shared that this could be very impactful for our employees providing care to patients requiring two-person assists and wants to make the Board aware of these potential implications. (Attachment F)

## **FINANCIAL**

December 2019 Income Statement - Timothy O'Connell reviewed the details and answered questions (attachment G)

**Break 6:15 pm**

**Regular Session 6:30 pm**

**Executive Session 6:33 pm**

**Regular Session 8:00 pm**

**RESOLUTION 20-02: MOTION** was made by Susan Els to grant Tyson Lacy authority to sign a purchase agreement with Davenport Gun Club not to exceed \$40,000 for property and \$19,982 for the road to include closing costs and was seconded by Gene Smith. Motion carries.

Appointment of Public Official- Chairperson Rox Ann Sherwood opened up discussion for appointment of a public official for the vacant At-Large position. The Board discussed the applicants and interview results for this position.

**MOTION** was made by Shara Coffman to appoint Andrew Schreck for the At-Large position and was seconded by Laura Riendeau. Motion carries.

**RESOLUTION 20-03: MOTION** was made by Laura Riendeau to approve the Employment Agreement for Tyson Lacy Superintendent and seconded by Shara Coffman. Motion carries.

## **CONSENT AGENDA**

### Vouchers and Warrants –

- December 2019 Transfers to Collection & Bad Debt; Clinic - \$1,425.60, Hospital \$25,096.77.
- December 2019 Charity Care Adjustments; Clinic \$1126,87, Hospital \$3,943.04.

Credentials – Laura Riendeau presented the following credentials:

- Raaj Ruparel, MD Active Type I
- Michael Palsgrove, CRNA, Allied Health

Minutes of the Previous Meeting – Minutes from the December meeting were reviewed and approved.

Consent Agenda – **MOTION** to approve the December Consent Agenda was made Gene Smith and seconded by Shara Coffman. Motion carried.

**ADJOURNMENT** – **MOTION** to adjourn the December meeting was made by Shara Coffman and seconded by Laura Riendeau. Motion carried.

Meeting was adjourned at 8:15 pm.

The next regular meeting will be held Thursday, February 20, 2020 at 4:00 pm.

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Board Chairman

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Secretary