

The regular Board of Commissioners meeting opened on April 16, 2020 at 4:00 pm in the Davenport Memorial Hall by Commissioner Rox Ann Sherwood. Attending the meeting were Commissioners, Shara Coffman, Susan Els, Laura Riendeau, Gene Smith, and Donna Reinbold and Andrew Schreck.

Also attending: Superintendent – Tyson Lacy; CCO – Jennifer Larmer; CFO -- Timothy O’Connell; Human Resources Manager – Becky Bailey.

Additions/Changes to the agenda: Timothy O’Connell requested to move the financing of Clinic building discussion to follow after Financials.

GUESTS- none

EXECUTIVE SESSION – There will be an executive session at 3:40 pm, to review quality improvement committee activities.

QUALITY IMPROVEMENT – Jennifer Larmer provided updates to regarding the District response to COVID-19. Jennifer shared information about the patient who tested positive for COVID in the Screening Clinic. All employees were wearing appropriate PPE, and the patient is recovering in their home. Jennifer also shared data for COVID exposure within Lincoln County, which there are only 2 confirmed cases in Lincoln County. Hospital remains prepared if there is a surge in Lincoln County. She also added that test results are coming back faster, approximately a 2 day turnaround for COVID results (attachment A).

Jennifer covered the results from the readiness assessment that Department of Health completed with Michelle Wilkins our Patient Safety and Quality Manager. Results from the assessment were very satisfactory (attachment B).

Tyson Lacy answered questions about the temporary closure of the Wilbur Clinic and the status of PPE counts. Tyson also covered COVID-19 projections provided for Washington State (attachment C).

Executive Session 4:19 pm

Regular Session 4:40 pm

OLD BUSINESS –

COVID 19 Related Activities-- Tyson shared that there is no additional information after the Quality Report.

Facility Updates –

Timothy O’Connell reported that the new Autoclave is onsite and installation will be happening soon.

NEW BUSINESS

Clinical Programs-- Jennifer shared that there is no additional information after the Quality Report.

Legislative- Susan Els deferred to Tyson. Tyson updated the board on lobbyist activity for financial support to rural hospitals.

FINANCIAL

March 2020 Financial Statements - Timothy O'Connell reviewed the details and answered questions (attachment D)

Cash Flow Projections- Tim discussed services that the District has brought back or continued to provide to capture revenue:

- Mobile MRI Services
- COVID Screening Clinic
- Pain Clinic procedures that do not require use of OR
- Mammography
- DEXA Scans
- Virtual Care for Family Practice
- Outpatient Services

Tyson Lacy discussed details about staffing adjustments that the District is making. Becky Bailey provided details about the decision to open up for voluntary lay off and the results of the voluntary layoff.

Tim shared details about funding options the District has been working on.

- Small Business Association Loan- District application is ready, but waiting to get approval for public hospital districts to receive this funding
- Medicare Advances- Plan to transfer to funded depreciation

Resolution 20-05: MOTION by Susan Els to transfer the current Medicare Advance Payment in the amount of \$2,500,000.00 from the General Fund (675-003-001) to the Funded Depreciation (675-800-008). It is also resolved that all future 2020 Advanced Medicare Payments be transferred from the General Fund to the Funded Depreciation Account using this resolution number. Laura Riendeau seconded. Motion carries.

Resolution 20-06: MOTION by Shara Coffman to transfer \$500,000.00 from the Funded Depreciation Account (675-800-003) to the General Fund (675-100-003), Donna Reinbold seconded. Motion carries.

Facilities Continued-

Tim covered details about how the District responded to the State's closure to non-essential construction projects. The Clinic build was extended out to May 4 to cease construction until a decision is made whether or not to move forward with the new Clinic. The decision was due to unknown financial impacts due to COVID. The Treasurer's office agreed to move forward with

bond financing. The Board continued discussion about moving forward or postponing the Clinic construction.

Resolution 20-07: MOTION made by Andrew Schreck to authorize the acquisition of real property and execution of a financing lease, site lease, and related documentation for the new Davenport Clinic Building. Motion was seconded by Laura Riendeau. Motion carries.

Resolution 20-08: MOTION made by Shara Coffman to proceed with a financing contract through the Local Agency and was seconded by Andrew Schreck. Motion carries.

CONSENT AGENDA

February Vouchers and Warrants –

- February 2020; A/P Warrants #159675 through 159985 for \$2,106,983.77 Electronic Vouchers; #000305-000308 for \$3,741.02
- February 2020 Payroll Warrants; #058830-058844 for \$15,046.24
- February 2020 Transfers to Collection & Bad Debt; Clinic - \$4,268.82, Hospital \$15,605.10.
- February 2020 Charity Care Adjustments; Clinic \$2,015.45, Hospital \$689.62

March Vouchers and Warrants –

- March 2020; A/P Warrants #159986 through 160400 for \$2,019,518.75 Electronic Vouchers; #000309-000311 for \$2,612.46
- March 2020 Payroll Warrants; #058845-058847 for \$3,127.10
- March 2020 Transfers to Collection & Bad Debt; Clinic - \$2,616.65 , Hospital \$29,586.80
- March 2020 Charity Care Adjustments; Clinic \$589.19, Hospital \$7,445.26

Credentials – None to report

Minutes of the Previous Meeting – Minutes from the March meeting were reviewed and approved.

Consent Agenda – **MOTION** to approve the March Consent Agenda was made Shara Coffman and seconded by Andrew Schreck. Motion carried.

ADJOURNMENT – MOTION to adjourn the April meeting was made by Shara Coffman and seconded by Laura Riendeau. Motion carried.

Meeting was adjourned at 6:20 pm.

The next regular meeting will be held Thursday, May 21, 2020 at 4:00 pm.

Board Chairman

Secretary