

The regular Board of Commissioners meeting opened on May 20, 2021, at 1:05 pm in the Lincoln Hospital Conference Room by Commissioner Rox Ann Sherwood. Attending the in person meeting were Commissioners, Gene Smith, Laura Riendeau, Andrew Schreck and Donna Reinbold. Attending via zoom conference call was Shara Coffman.

Also attending: Superintendent – Tyson Lacy; CCO – Jennifer Larmer; CFO -- Timothy O’Connell; Patient Safety Manager – Michelle Wilkins; Human Resources Manager – Becky Bailey

No Additions/Changes to the agenda

GUESTS— Wes Thew, Wipfli, LLP. Wes presented on the results from the 2020 Audit and answered questions.

EXECUTIVE SESSION – There will be an executive session at 4:00 pm to discuss the performance of a District employee.

QUALITY IMPROVEMENT – Michelle Willkins presented on the quality measures and projects that the ACU and TCU nurses are doing and the metrics being monitored.

OLD BUSINESS –

COVID 19 Related Activities— Jennifer Larmer provided follow up regarding the increase of COVID cases and hospitalizations. Finding a location to transfer patients has been very difficult due to lack of bed access and staffing shortages. District staff are about 50% vaccinated. We have had employees recently test positive for COVID which has caused an impact to our facility. Jennifer answered questions and provided additional details about the COVID status for the District.

Facility Updates – Timothy O’Connell shared that progress continues with the Clinic Building and it is expected to have access to the building by end of June. He also provided details about the parking lot and the impact it is temporarily having on operations. Tim shared that a IT Infrastructure analysis was conducted by Intrinium. There are changes that will need to happen soon to make necessary upgrades to the technology. He also shared that interviews continue for the IT Manager position.

Tim also shared that our telemetry cardiac monitoring system was no longer operational so new equipment is being ordered. The Hospital Foundation has agreed to fund the telemetry system.

NEW BUSINESS

Clinical Programs-- Jennifer Larmer provided an update on the following:

- CMS Survey- Reviewed the citations and provided details of the findings from the CMS survey that was conducted. Jennifer felt like overall, the survey went well and the citations are manageable and she doesn’t see any issues with being able to correct the issue moving forward. Tim O’Connell provided a briefing on the results of the Life and Fire Safety as well as the action plan for the plan of correction.

- Press Ganey Survey- Reviewed the details from the report and provided information about the data
- Nurse Survey- A survey was conducted for the nursing departments to assess the leadership needs for the department. Themes from the survey include communication and enhancing the onboarding process for new hires. The recruitment process for the DNS role will be opened up soon to fill that role.
- Nurse Staffing- Jennifer shared the continued challenges of nurse recruitment and steps the District is taking to increase marketability of the roles.
- North Basin Medical Clinic – The Clinics continue to conduct COVID booster clinics. Staff are prepping for the move to the new clinic building. Staff have been working on building competencies and receiving continuing education. There was also an adjustment to Dr. Thew's schedule which seems to be working great for his team and the Clinic workflow. Lastly, Dr. Tehrani, Vascular, is now seeing patients in the Clinic and there was been a good response from the patients who have been able to receive consultations from him.

Strategic Planning-- Tyson Lacy provided an update on the following:

- Integration of Behavioral Health- Site visit has occurred with UW. Program would come with grant money to help with the integration and implementation of a behavioral health program under their guidance.
- NAC Program- An application for a grant for telehealth education has been submitted by the area schools to have outreach of NAC classes to area high schools. Ronda Caddell would help teach the online classes for area communities.
- Board of Director By-laws- a revision will be presented and considered to update the current language.
- Emergency Department- There still continues to be a need for locum coverage for the ER. Chris McGlothlen and Amy Heistand have been great additions to the team for ER coverage, but there is still a need for back up support if they cannot be available.
- Surgical Program Vision- Discussions with Dr. Dunlap to help leverage and build a plan for a replacement OR. Dr. Dunlap also provided input to the Officer team about ways to strategize for a succession plan as well as increase surgical productivity.

Legislative- Tyson shared that the session is winding down for the State. He reviewed the bills that have passed both chambers that have potential impact for the District (attachment B)

Corporate Compliance – Tim recapped about the fraudulent glove supply issues. The issue has been fully reported to the SAO. He will bring further details to the board as the matter progresses.

Appointment of Public Official- Rox Ann Sherwood opened up discussion about the vacant position previously held by Susan Els. The Board agreed to wait a few weeks out of respect for the Els family. There will be an open position announcement to the community and interview process to select a candidate to fill the remaining term.

FINANCIAL

April 2021 Financial Statements - Timothy O'Connell reviewed the details and answered questions (Attachment C)

Resolution 21-03: MOTION made by Andrew Schreck to cancel the payroll related warrants and report the unclaimed property in the amount of \$5,357.25 to the State of Washington Department of Revenue and seconded by Donna Reinbold. Motion carries.

Resolution 21-04: MOTION made by Andrew Schreck to cancel warrants and report the unclaimed property in the amount of \$138.40 to the State of Washington Department of Revenue and seconded by Laura Riendeau. Motion carries.

Break 3:56 pm

Regular Session 4:00

Executive Session 4:00

Regular Session 4:50

CONSENT AGENDA -

April Vouchers and Warrants –

- o April 2021; A/P Warrants #164832 through #165169 for \$2,696,796.30 Electronic Vouchers; #000-000 for \$0.00
- o April 2021 Payroll Warrants; #059102 through #059118 for \$14,496.21
- o April 2021 Transfers to Collection & Bad Debt; Clinic - \$5,103.52, Hospital \$27,864.28
- o April 2021 Charity Care Adjustments; Clinic \$1,876.63, Hospital \$7,683.04

Credentials – None

Minutes of the Previous Meeting – Minutes from the April regular meeting was reviewed and approved.

Consent Agenda – **MOTION** to approve the April Consent Agenda was made by Andy Schreck and seconded by Laura Riendeau. Motion carried.

ADJOURNMENT – MOTION to adjourn the May meeting was made by Andrew Schreck and seconded by Donna Reinbold. Motion carried.

Meeting was adjourned at 4:53 pm

The next regular meeting will be held Thursday, June 17, 2021 at 1:00 pm.

Board Chairman

Secretary