

The regular Board of Commissioners meeting opened on September 17, 2020 at 4:10 pm in the Lincoln Hospital Conference Room by Commissioner Rox Ann Sherwood. Attending the meeting were Commissioners, Susan Els, Laura Riendeau, Gene Smith, and Donna Reinbold Shara Coffman. Via conference call Andrew Schreck.

Also attending: Superintendent – Tyson Lacy; CCO – Jennifer Larmer; CFO -- Timothy O'Connell; Human Resources Manager – Becky Bailey; Michelle Wilkins -- Patient Safety Manager

Additions/Changes to the agenda: none

GUESTS—none

EXECUTIVE SESSION – none

QUALITY IMPROVEMENT – Michelle Wilkins discussed details about influenza and how the hospital is preparing for providing vaccines to employees. Information about influenza has been very vague; however CDC is recommending vaccines being received late October in to November. Board vaccinations will be offered in the October meeting. Jennifer added that the Clinic's Manager is currently working through the logistics of flu clinics in the Clinics.

OLD BUSINESS –

COVID 19 Related Activities—Jennifer Larmer provided COVID-19 updates and current Lincoln County data to the Board. Jennifer explained that facility screener is not located outside during this time due to the concerns of smoke. The plan is for the outdoor screener to return to outdoor screening by Saturday. There have been 7 COVID cases in the last 14 days. There are 39 total cases in Lincoln County, 2 hospitalizations and 1 death (all now non-active cases). Planning is beginning as we approach the winter months to address potential exposures and screening. Jennifer also shared that another facility was put in immediate jeopardy after a DOH survey, due to COVID. Jennifer shared details about what was learned from this survey and has begun building action plans for a take away to prepare for our own survey.

Facility Updates –

Tim provided an update on the new clinic build. Shara Coffman asked for information about the old clinic purchase and status of that. Tyson provided details about the final closing process, with an expected closing date of end of September. Tim provided updates and plans for parking lot and sidewalk modifications.

NEW BUSINESS

Clinical Programs--

Jennifer updated the Board on the following:

Clinic Staffing- recruited roles for MA Supervisor, Medical Records Clerk, and recruited an internal applicant for the MA-R to MA-C program.

Hospital Staffing- Staffing has been challenging in the hospital with vacant positions which have created staffing shortages.

Sharing Hearts Luncheon- The Hospital Foundation is promoting for tablets for the EMS operations throughout Lincoln County. This will help with getting important patient information to the hospitals prior to arrival of patients to the Emergency Room.

Press Ganey- Reviewed reports from North Basin Medical Clinics and answered questions.

Fire Watch Update- The ambulance is on site for fire areas. The District provided gift bags for the firefighters. The patient census didn't increase with respiratory patients. Employees were impacted more from road closures.

NA-C Class- Class has resumed with 2 students. Ronda Caddell is still the instructor for the program.

Visiting Nurse Program- June regulations changed regarding the certificate of need for home health areas. Jennifer is working with Ronda Caddell to trial a program and see how this would help with outreach in the community.

Strategic Planning--

Tyson Lacy updated the Board on the following:

Behavioral Health- Currently setting up a plan with BHT for value based purchasing as well as adding salaries of a clinical social worker and a visiting nurse program. Exploring consultants for how to develop this program.

Clinical Social Worker: The Clinical Social Worker position has been posted. This role will provide behavioral health services through the Davenport Clinic.

SEIU 1199NW- The District received the Notice to Resume Bargaining for the current contract terming on 12/31/2020.

Partnership with Grand Coulee Hospital- Dr. Dunlap has requested to hold following through with privileges at Coulee Hospital. He would like to wait until other logistics with his practice here are worked out.

Physician Contracts- Working to draft a value based physician contract. There are many factors to take in to consideration with the contract so Tyson is working through those details of the draft.

Lab Fair update- Tim O'Connell provided details on the logistics for the Fall Lab Fair and considerations being made to make this happen smoothly with COVID restrictions.

Legislative- none to report

Corporate Compliance- none to report

Resolution 20-15 MOTION made by Shara Coffman to cancel warrants issued on 8/18/2020 numbers 161990-162001 in the amount of \$1,922.12 and seconded by Donna Reinbold.

Resolution 20-16 MOTION made by Donna Reinbold to cancel warrants issued on 8/19/2020 numbers 162002-162065 in the amount of \$251,967.45 and seconded by Laura Riendeau.

Break 5:37

Regular Session 6:05 pm

FINANCIAL

August 2020 Financial Statements - Timothy O'Connell reviewed the details and answered questions (Attachment).

CONSENT AGENDA

August Vouchers and Warrants –

- August 2020; A/P Warrants #161851 through 162249 for \$2,623,533.59
Electronic Vouchers; #000327-000329 for \$3,212.21
- August 2020 Payroll Warrants; #0058893-058908 for \$10,715.46
- August 2020 Transfers to Collection & Bad Debt; Clinic - \$7,245.88 , Hospital \$25,044.73
- August 2020 Charity Care Adjustments; Clinic \$522.20, Hospital \$8,716.54

Credentials – Laura Riendeau presented the following credentials for approval

- Amy Hiestand, ARNP Emergency Department Allied Health
- Stephen Thew, MD Cardiology, Consulting Type I
- Karl Olson, MD Emergency Department, Associate Type I
- Mark Leonard, MD Emergency Department, Associate Type I

Minutes of the Previous Meeting – Minutes from the August regular meeting was reviewed and approved.

Consent Agenda – **MOTION** to approve the August Consent Agenda was made by Gene Smith and seconded by Laura Riendeau. Motion carried.

ADJOURNMENT – **MOTION** to adjourn the September meeting was made by Shara Coffman and seconded by Donna Reinbold. Motion carried.

Meeting was adjourned at 6:25 pm.

The next regular meeting will be held Thursday, October 15, 2020 at 4:00 pm.

Board Chairman

Secretary