

The regular Board of Commissioners meeting opened on July 15, 2021, at 1:04 pm in the Lincoln Hospital Conference Room by Commissioner Rox Ann Sherwood. Attending the in person meeting were Commissioners, Gene Smith, Laura Riendeau, Andrew Schreck and Donna Reinbold. Attending via zoom conference call was Shara Coffman.

Also attending: Superintendent – Tyson Lacy; CCO – Jennifer Larmer; CFO -- Timothy O’Connell; Human Resources Manager – Becky Bailey; Utilization Review Coordinator—Kari Struve

No Additions/Changes to the agenda

GUESTS—

EXECUTIVE SESSION – None

OATH OF OFFICE -- Appointment of Taunya Van Pevenage, District #2, Position 1

QUALITY IMPROVEMENT – Kari Struve presented on the utilization review quality metrics being tracked for EHR, Physician Contacts, and Insurance Denials. Kari answered questions and provided additional detail about the data reported.

OLD BUSINESS –

COVID 19 Related Activities— Jennifer Larmer provided follow up regarding the decrease of COVID cases and hospitalizations. She also shared a status update of the vaccine supply and distribution for the District. Tyson shared that county wide, only about 40% of the population is fully vaccinated. Tyson answered questions and provided COVID related details.

Facility Updates – Timothy O’Connell shared that progress continues with the Clinic Building. August 2 patients will start being seen in Clinic, August 6 grand opening. Tim also shared that we have recruited an IT Manager, Starts on July 26, 2021. There will be a plan to conduct a major overhaul on our IT Server system within the next 12 months. He also provided details about the parking lot and the impact it is temporarily having on operations.

Nurse Survey—Tyson Lacy presented the key discussion points from the Nurse Survey- staff communication, communication platforms and a new provider staffing model in the Hospital and ER. The board discussed areas of concern and ideas of how to work towards positive outcomes for providers and staff. (Attachment A)

NEW BUSINESS

Clinical Programs-- Jennifer Larmer provided an update on the following:

- Staffing Update- Jennifer shared the continued challenges of nurse and NA-C recruitment and steps the District is taking to increase marketability of the roles.
- DNS- A recent interview of a candidate went well. Nursing staff and other ancillary staff participated on interview panel. Jennifer also shared her vision with the role as well as her vision with the distribution of duties.

- Visiting Nurse Program – This program is currently underway and making great progress. Jennifer shared examples about patient care experiences and the positive outcomes as a result from Ronda Caddell providing care to the patients in their home.
- North Basin Medical Clinic- Vaccine survey took place for Davenport and Reardan. There were no deficiencies reported during the survey.
- Press Ganey Survey- Reviewed the details from the report and provided information about the data (Attachment B)

Strategic Planning-- Tyson Lacy provided an update on the following:

- Draft of Board By-laws- The board reviewed the draft of updated by-laws and discussed details. Tyson will modify the document for formatting and grammatical corrections.

RESOLUTION 21-05 MOTION to approve and adopt the Lincoln County Public Hospital District #3 Board of Commissioner By-Laws as amended was made by Andrew Schreck and seconded by Laura Riendeau. Motion carries.

- Strategic Planning- The board reviewed the Strategic Planning Outline as presented by Tyson. Discussion continued about strategic planning for the District and the potential directions the Board could take. (Attachment C)

Legislative- Tyson shared that there Rural Advocacy Days during August.

Corporate Compliance – Tim brought the Conflict of Interest Form in the packets to everyone's attention for signature. The purpose of this form is to disclose any direct or indirect affiliations related to the District.

Board Meeting Times— Board meeting times need to be adjusted to meet employment obligations of Board members. The Board discussed meeting times that would work for the group. The 3rd Thursday of each month at 3:30 pm had group consensus.

RESOLUTION 21-06 MOTION was made by Donna Reinbold to move the Regular Board Meeting to start at 3:30 pm on the 3rd Thursday of each month beginning on the September 16, 2021 Regular Meeting date and was seconded by Laura Riendeau. Motion carries.

- Meeting Structure- Tyson opened up discussion on moving the structure of the regular meeting to focus primarily on Quality and Strategy. The plan is to trial having each Officer provide a written report to the Board prior to the scheduled meeting.

FINANCIAL

June 2021 Financial Statements - Timothy O'Connell reviewed the details and answered questions (Attachment D)

CONSENT AGENDA -

June Vouchers and Warrants –

- June 2021; A/P Warrants #165170 through #165498 for \$2,381,382.98 Electronic Vouchers; #000-000 for \$0.00
- June 2021 Payroll Warrants; #059119 through #059126 for \$7,133.37
- June 2021 Transfers to Collection & Bad Debt; Clinic - \$477.83, Hospital \$6,742.44
- June 2021 Charity Care Adjustments; Clinic \$2,082.52, Hospital \$15,174.43

Credentials – none

Minutes of the Previous Meeting – Minutes from the June regular meeting was reviewed and approved.

Consent Agenda – **MOTION** to approve the June Consent Agenda was made by Gene and seconded by Andrew. Motion carried.

ADJOURNMENT – **MOTION** to adjourn the July meeting was made by Andrew Schreck and seconded by Gene. Motion carried.

Meeting was adjourned at 2:47 pm

The next regular meeting will be held Thursday, August 19, 2021 at 1:00 pm.

Board Chairman

Secretary