

The regular Board of Commissioners meeting opened on May 19, 2022, at 3:35 pm in the Lincoln County Commissioner's Chamber by Chair, Rox Ann Sherwood. Attending the in-person meeting were Commissioners, Taunya Van Pevenage, Andrew Schreck, Gene Smith, Shara Coffman and Laura Riendeau. Donna Reinbold was excused from the meeting.

Also attending: Superintendent – Tyson Lacy; CFO – Timothy O'Connell; CCO – Jennifer Larmer; Human Resources Manager – Becky Bailey; Director of Nursing Services—Michelle Wilkins; Quality and Patient Safety Manager – Crystal Carter and EMS Supervisor Lance Strite (attending via zoom)

Additions/Changes to the agenda- Discussion of an Employee Mileage Compensation Support

**GUESTS**— Wes Thew, CPA, Senior Manager, WIPFLI, LLP

Public Comment- Chair Rox Ann Sherwood asked if there was any public comment. No comments were presented.

### **EXECUTIVE SESSION –**

**QUALITY IMPROVEMENT** – Crystal Carter was introduced as the new Quality and Patient Safety Manager. She replaced Michelle Wilkin's role as Michelle moved to the Director of Nursing role. Michelle presented on data and metrics for the Nursing Services Department. Michelle and Jennifer Larmer answered questions and provided additional detail about the department as well as data reported in the nursing quality metrics.

### **OLD BUSINESS –**

Officer's Board Report- The officer team answered questions and provided additional detail about the information sent in the report. The report covers a legislative report, corporate compliance, strategic planning, and financials that are traditionally covered through the agenda (Attachment A).

### **NEW BUSINESS-**

2021 Audit Presentation- Wes Thew was invited to present on the findings from the 2021 Audit that was recently conducted. Wes explained details from the audit and answered questions from the commissioners.

Employee Mileage Compensation Support— Tim O'Connell presented an idea for an additional benefit/support for employees to assist with the impact on fuel costs. There is concern about staff retention as many staff members commute to our locations. The Board discussed parameters of the program. At the end of the program timeline, the Board will review the utilization of the program and current fuel costs to determine if the program will continue. (Attachment B)

MOTION was made by Shara Coffman to begin the mileage program starting June 1, 2022 and running through September 20, 2022. There will be a maximum expenditure of \$60,000 as well as a gas price minimum threshold of \$4.00/gallon. The motion was seconded by Andy Schreck. Motion carries.

Authorized Check Signer- MOTION was made by Taunya Van Pevnage to authorize the following check signers for Wheatland Bank: Tyson Lacy, Tim O’Connell, Jennifer Larmer and Becky Bailey and was seconded by Shara Coffman. Motion carries.

Chemistry Analyzer Replacement – Tim O’Connell explained the renewal lease for the Chemistry Analyzer Replacement to allow for upgrades for EPIC.

**Resolution 22-08** MOTION was made by Andy Schreck to approve the renewal lease for the chemistry analyzer and was seconded by Laura Riendeau. Motion carries.

Charity Care Policy- Tim O’Connell reviewed the changes to the District’s Charity Care policy to meet the requirements of the recent legislation passed for Charity Care (Attachment \_\_)

**Resolution 22-09** MOTION by Shara Coffman to approve the Charity Care Policy as presented and was seconded by Taunya Van Pevnage. Motion carries.

DOH Survey – Jennifer Larmer explained and reviewed the outcomes from a recent CMS/DOH EMTALA survey. The survey resulted in a correction to the District Medical Screening Exam policy. Jennifer reviewed the corrections to the policy.

**Resolution 22-10** MOTION by Shara Coffman to approve the Medical Screening Exam policy as presented and was seconded by Laura Riendeau. Motion carries.

Walla Walla Conference Follow Up- The board discussed ways that they could be involved with the hospital and clinics by considering a rounding opportunity. Andy Schreck asked about the follow up with Board Committees and the responsibility for being a part of each committee. There was also discussion about the intent of advocacy as a board member.

## **STRATEGIC PLANNING -**

### Governance Education –

Financial History- Tyson Lacy reviewed the District 15 year financial history and discussed trends that have occurred over the 15 year period.

Board Strategic Planning Session- Tyson announced that the strategic planning session will take place at the Hilton Garden Inn, Spokane Airport. He has selected Tom Martin to facilitate the planning session.

## **CONSENT AGENDA -**

### April Vouchers and Warrants –

- April 2022; A/P Warrants #168979 through #169314 for \$2,080,316.21 Electronic Vouchers; #000418-000427 for \$61,079.46
- April 2022 Payroll Warrants; #059237 through #059251 for \$25,421.34
- April 2022 Transfers to Collection & Bad Debt; Clinic - \$2,577.74 Hospital \$9,783.96
- April 2022 Charity Care Adjustments; Clinic \$697.78 Hospital \$55,570.43

Credentials – The following credentials were presented by Laura Riendeau

- Stacie Nichols, Optometrist Allied Health
- Paul Travis, CRNA, Allied Health
- Christopher Montague, MD, Pathologist, Consulting Type I

Minutes of the Previous Meeting – Laura Riendeau requested to correct the location listed from the Board Conference Room to the Lincoln County Commissioner’s Chamber. Minutes from the March regular meeting with the correction was reviewed and approved.

Consent Agenda – **MOTION** to approve the April Consent Agenda was made by Andy Schreck and seconded by Laura Riendeau. Motion carried.

**ADJOURNMENT** – **MOTION** to adjourn the May meeting was made by Shara Coffman and seconded by Gene Smith. Motion carried.

Meeting was adjourned at 6:40 pm

The next regular meeting will be held Thursday, June 16, 2022 at 3:30 pm.

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Board Chairman

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Secretary