

The regular Board of Commissioners meeting opened on June 17, 2021, at 1:03 pm in the Lincoln Hospital Conference Room by Commissioner Rox Ann Sherwood. Attending the in person meeting were Commissioners, Gene Smith, Laura Riendeau, Andrew Schreck and Donna Reinbold. Attending via zoom conference call was Shara Coffman.

Also attending: Superintendent – Tyson Lacy; CCO – Jennifer Larmer; CFO -- Timothy O’Connell; Patient Safety Manager – Michelle Wilkins; Human Resources Manager – Becky Bailey; Imaging Services Supervisor – Jean Riendeau

No Additions/Changes to the agenda

GUESTS—

EXECUTIVE SESSION – There will be an executive session at 2:30 pm to discuss the performance of a District employee.

QUALITY IMPROVEMENT – Jean Riendeau presented on the quality metrics for Imaging Services as well as the department action plan for reducing incorrectly ordered imaging exams.

OLD BUSINESS –

COVID 19 Related Activities— Jennifer Larmer provided follow up regarding the decrease of COVID cases and hospitalizations. She also shared a status update of the vaccine supply and distribution for the District. Tyson provided additional details about the COVID status for the District as it relates to healthcare worker safety and processes released by OSHA.

Facility Updates – Timothy O’Connell shared that progress continues with the Clinic Building. On Monday, there is a “punch” meeting to finalize any remaining tasks to be completed by the contractors. He also provided details about the parking lot and the impact it is temporarily having on operations.

NEW BUSINESS

Clinical Programs-- Jennifer Larmer provided an update on the following:

- CMS Survey- The District’s Plan of Correction was accepted. The approval is pending at this time while DOH is waiting for the finalization of an electrical panel upgrade.
- Visiting Nurse Program – Progress on this program is being made. Meetings with patients should begin prior to the end of the month.
- DNS- Job has been posted and applications are currently being reviewed.
- Nurse Staffing- Jennifer shared the continued challenges of nurse recruitment and steps the District is taking to increase marketability of the roles.
- Monoclonal Antibody Treatment for COVID positive patients- IV infusion that can be provided for a positive COVID patient. Merilla Hopkins and Michelle Wilkins have been working through logistics to be able to provide this service to patients.

- Meal and Rest Breaks- Starting on July 1, the law for uninterrupted meal and rest breaks goes into effect for the District. Departments are trialing their new processes for scheduling breaks and education is being distributed to employees.
- North Basin Medical Clinic – Work is being done for preparation of the move to the new Clinic.
- Press Ganey Survey- Reviewed the details from the report and provided information about the data (attachment)

Strategic Planning-- Tyson Lacy provided an update on the following:

- Draft of Board By-laws- The board was asked to review the new draft of the by-laws and bring input to the next board meeting.
- Premera Behavioral Health- The District was selected to participate in this program to work on integration of behavioral health.
- Retirement- Christine Seyler has announced her retirement effective July 1.
- Surgical Department Development- Exploring opportunities with surgical physicians to help build up the surgical programs.
- Patient Beds Provided by Deaconess- Deaconess is changing out their patient beds and offered their old beds to the District.
- CEO/Board Workshop- Tuesday June 29th is a virtual CEO and Board workshop.
- Recruitment for Board Member- Recruitment and advertising has started for the vacant position. Interviews will be scheduled as applications are received.

Legislative- Tyson shared that updates are being sent out regarding the timeline in which the CARES Act Funds have to be spent by organizations that received the funds.

Corporate Compliance – no report

FINANCIAL

May 2021 Financial Statements - Timothy O'Connell reviewed the details and answered questions (Attachment B)

Executive Session 2:23 pm

Regular Session 2:45 pm

CONSENT AGENDA -

May Vouchers and Warrants –

- May 2021; A/P Warrants #165170 through #165498 for \$2,381,382.98 Electronic Vouchers; #000-000 for \$0.00
- May 2021 Payroll Warrants; #059119 through #059126 for \$7,133.37
- May 2021 Transfers to Collection & Bad Debt; Clinic - \$477.83, Hospital \$6,742.44
- May 2021 Charity Care Adjustments; Clinic \$2,082.52, Hospital \$15,174.43

Credentials – Laura Riendeau presented the following credentials:

- Brian Carroll, CRNA, Allied Health
- Stacia Soliday, ARNP, Allied Health

Minutes of the Previous Meeting – Minutes from the May regular meeting was reviewed and approved.

Consent Agenda – **MOTION** to approve the May Consent Agenda was made by Andrew Schreck and seconded by Laura Riendeau. Motion carried.

ADJOURNMENT – **MOTION** to adjourn the May meeting was made by Andrew Schreck and seconded by Donna Reinbold. Motion carried.

Meeting was adjourned at 2:47 pm

The next regular meeting will be held Thursday, July 15, 2021 at 1:00 pm.

Board Chairman

Secretary