

The regular Board of Commissioners meeting opened on February 18, 2021, at 1:00 pm through Zoom conference call by Commissioner Gene Smith. Attending the meeting were Commissioners, Susan Els, Donna Reinbold, Andrew Schreck, Shara Coffman and Laura Riendeau. Excused was Rox Ann Sherwood.

Also attending: Superintendent – Tyson Lacy; CCO – Jennifer Larmer; CFO -- Timothy O’Connell; Patient Safety Manager – Michelle Wilkins; Human Resources Manager – Becky Bailey

No Additions/Changes to the agenda

**GUESTS**— None

**EXECUTIVE SESSION** – None

**QUALITY IMPROVEMENT** – Michelle Wilkins shared ER patients 12 urine cultures, everyone has had the appropriate follow-up. The Medical Staff team was interested in this data to ensure these cultures were being completed and receiving appropriate follow-up.

**OLD BUSINESS** –

COVID 19 Related Activities— Tyson Lacy provided follow up regarding the COVID-19 Vaccine situation and delay of receiving adequate supplies to administer the vaccines. The vaccine clinics taking place this week had to be postponed due to the poor availability of the vaccine. The District was fortunate to receive surplus supply from Whitman County that the District can administer. Tyson answered questions and provided additional details about the vaccine status with the State.

Jennifer Larmer provided an update about COVID as it relates to visitation of TCU patients and family members. TCU visitation will open up because all of the current patients have received their vaccinations. ACU will remain closed to visitors at this time. Jennifer answered questions and provided additional details about the COVID status for the District.

Facility Updates – Timothy O’Connell shared that progress continues with the Clinic Building. Tim discussed that he is working on an opportunity to have the Commissioners tour the building. The small break room project in the OR is completed. The OR is also getting a fluid capture machine to update the process fluid is processed during a surgery. This equipment will require additional modifications to the OR.

**NEW BUSINESS**

Clinical Programs-- Jennifer Larmer provided an update on the following:

- Nursing Services Leadership- There has been a leadership transition with the exit of DNS, Bonnie DesJardin. Jennifer shared details about the distribution of responsibilities and steps that are being taken to help provide leadership support.
- Nurse Staffing- Movement with stability in staffing is in the forecast. Jennifer explained the partnerships the District has been developing with agencies for

permanent staffing placement and long term contracts. She also explained that day shift nurses are floating temporarily to night shift to help bridge the staffing gaps.

- Nurse Technician- The District is working with current employees who are enrolled in a nursing program to graduate as an RN to set up a Nurse Technician position. In this role, the employee would work as a nurse up to the students approved skill level as determined by their nursing program.
- Stroke Program- The marketing approach for helping people detect stroke symptoms has a new acronym, BE FAST. Jennifer shared statistics of the District Stroke Program and the success of educating the community of the services we provide to detect and treat strokes.
- North Basin Medical Clinics- For the month of February the Clinics have experienced an increase in sports physicals with the open of school sports opening up.

Strategic Planning-- Tyson Lacy provided an update on the following:

- Mid-Level ER Coverage- Our main Physician Assistant needs to be out due to a family emergency. Amy Hiestand, ARNP and Chris McGlothlen, PA-C, will cover the emergency room. Tyson, Jennifer, and Medical Staff have met with Chris and he has availability to provide ER coverage with us. He comes with a strong ER background in both urban and rural settings. Tyson continues to look at the ER staffing structure to meet the 24-7 coverage needs.
- Strategic Planning Webinar- Reflecting on the WSHA webinar and how the Board can have continued conversations about what is going well with the District and where the District wants to head. Susan Els provided input about the webinar and the challenges with how the District can put plans in place due the rapid changes and fluidity of the industry.

Legislative- Sue added that the legislative session has been very active. She deferred to Tyson. Tyson provided updates on which bills did not make it into the next session and the bills that did and how those may have an impact for the District.

Corporate Compliance – Tim explained contract updates with the 340B program and the steps the District is taking to ensure compliance when participating in this program.

## **FINANCIAL**

January 2021 Financial Statements - Timothy O'Connell reviewed the details and answered questions (Attachment)

Susan Els asked about the health fair- April 12-16 at the Fairgrounds with hopes that the weather.

**RESOLUTION 21-1 MOTION** was made by Commissioner Laura Riendeau to cancel warrants in the amount of \$1,180.31 and report as unclaimed property to the State of Washington Department of Revenue and was seconded by Commissioner Shara Coffman. Motion carried.

**CONSENT AGENDA -**

January Vouchers and Warrants –

- January 2021; A/P Warrants #163705 through #164050 for \$2,699,448.95 Electronic Vouchers; #000-000 for \$0.00
- January 2021 Payroll Warrants; #058967 through #058976 for \$5,998.87
- January 2021 Transfers to Collection & Bad Debt; Clinic - \$4,914.80, Hospital \$10,779.53
- January 2021 Charity Care Adjustments; Clinic \$757.42, Hospital \$9,086.82

Credentials – None

Minutes of the Previous Meeting – Minutes from the January regular meeting was reviewed and approved.

Consent Agenda – **MOTION** to approve the January Consent Agenda was made by Donna Reinbold and seconded by Shara Coffman. Motion carried.

**ADJOURNMENT – MOTION** to adjourn the February meeting was made by Donna Reinbold and seconded by Laura Riendeau. Motion carried.

Meeting was adjourned at 2:33 pm.

The next regular meeting will be held Thursday, March 18, 2021 at 1:00 pm.

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Board Chairman

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Secretary