

The regular Board of Commissioners meeting opened on November 19, 2020, 2020 at 1:03 pm through Zoom conference call by Commissioner Rox Ann Sherwood. Attending the meeting were Commissioners, Susan Els, Gene Smith, Donna Reinbold, Andrew Schreck, Shara Coffman. Excused is Laura Riendeau.

Also attending: Superintendent – Tyson Lacy; CCO – Jennifer Larmer; CFO -- Timothy O’Connell; Human Resources Manager – Becky Bailey; Patient Safety Manger – Michelle Wilkins

Additions/Changes to the agenda

GUESTS— Lance Strite, EMS Supervisor

EXECUTIVE SESSION – none

QUALITY IMPROVEMENT – Michelle Wilkins shared updates the quality improvement program development. The District is adopting Quality Assurance and Project Improvement (QAPI). In 2021 we are initiating a new QAPI process adding an emphasis on process/project improvement, as well as continuing to monitor our Quality Indicators in the form of Quality Assurance.

OLD BUSINESS –

COVID 19 Related Activities—Jennifer Larmer provided COVID-19 updates and current Lincoln County data to the Board. Jennifer updated the board on the COVID-19 activity within the county and facility. Jennifer also provided details about the vaccination process and what capacity the District has to store and distribute a future COVID-19 vaccine.

Facility Updates –

Timothy O’Connell provided an update on the new clinic build. Tim also shared details about planning of creating additional parking and space for staff.

NEW BUSINESS

Clinical Programs--

Jennifer updated the Board on the following:

Press Ganey- Reviewed reports from LHD Inpatient Services and answered questions (attachment).

ACU/TCU- Staffing plan and charter is currently being updated has been finalized and approved. HB1755 requires the District to have a Staffing Plan and meet specific criteria with a staffing plan and charter. We are shifting the acuity tool from staffing based on the illness level of patients to a census based staffing strategy. Jennifer covered details behind the new staffing plan as well as details in preparation for meal and rest break regulations going in to affect for July 2021.

Collective Bargaining Agreement- The CBA with SEIU expires 12/31/2020. SEIU has proposed a 1 year contract extension with a wage re-opener. Tyson and Becky Bailey provided details about a 1 year extension proposal and how the District would like to proceed.

Strategic Planning--

Tyson Lacy updated the Board on the following:

Reardan Land Purchase- Purchase and Sale Agreement for Reardan has been executed. The purchase the land is moving forward successfully.

Inland Northwest Behavioral Health Hospital- Conversations from INBH have slowed down however, the District would still be interested in an option of partnership and hope further discussion will come for this opportunity.

ER and Provider Staffing- Christine Seyler, PA-C requested a reduction of her hours and announced a planned retirement in July 2021. Amy Heistand, ARNP is planning to begin working 3 days/week and Chris will work 2 days/week in the Emergency Department.

Legislative- Susan Els deferred to Tyson. Tyson shared that WSHA lobbyists are predicting that the main focus will be on budget related issues. It is being predicted that the session is going to be limited due to the restrictions of COVID and lobbyist activity. Tim and Tyson touched based on the CARES Act funds and complications with lack of clarity with guidelines of paying back the funds.

Corporate Compliance- Tim provided an update that the project for implementing a price transparency tool for services on January, 2021 is still moving forward. The price transparency tool will be available to the public on the website. He is continuing to work with HCA to be in compliance with that regulation.

Medical Insurance- Becky Bailey provided information about the 2021 rate adjustments and changes to the medical insurance premium for employees (Attachment)

Tim also shared with the Board that United Healthcare expanded an option to the Lincoln County area. This product doesn't provide coverage at LHD3 nor Spokane providers. The District will be providing communication to the community so that there is opportunity to inform and educate on service coverage of this plan.

FINANCIAL

October 2020 Financial Statements - Timothy O'Connell reviewed the details and answered questions (Attachment).

RESOLUTION 20-17: Motion was made by Shara Coffman to increase the regular property tax levy to be collected in the 2021tax year. The dollar amount the increase from the previous year will be \$23,602.21. Motion was seconded by Susan Els. Motion carries.

2021 Budget Approval (Attachment) -- Tim reviewed the details and answered questions on the 2021 Budget Proposal.

RESOLUTION 20-18 MOTION was made by Shara Coffman to approve the 2021 Capital Budget as presented and was seconded by Gene Smith. Motion carried.

CONSENT AGENDA

October Vouchers and Warrants –

- o October 2020; A/P Warrants #162637 through #162940 for \$3,094,606.98 Electronic Vouchers; #000334-000337 for \$4,672.10
- o October 2020 Payroll Warrants; #058928-058941 for \$14,687.90
- o October 2020 Transfers to Collection & Bad Debt; Clinic - \$3,638.53 , Hospital \$42,361.92
- o October 2020 Charity Care Adjustments; Clinic \$488.76, Hospital \$10,317.17

Credentials – none

Minutes of the Previous Meeting – Minutes from the October regular meeting was reviewed and approved.

Consent Agenda – **MOTION** to approve the October Consent Agenda was made by Shara Coffman and seconded by Susan Els. Motion carried.

ADJOURNMENT – MOTION to adjourn the November meeting was made by Shara Coffman and seconded by Gene Smith. Motion carried.

Meeting was adjourned at 2:20 pm.

The next regular meeting will be held Thursday, December 17, 2020 at 1:00 pm.

Board Chairman

Secretary