

The regular Board of Commissioners meeting opened on April 15, 2021, at 1:05 pm in the Lincoln Hospital Conference Room by Commissioner Rox Ann Sherwood. Attending the in person meeting were Commissioners, Gene Smith and Donna Reinbold. Attending via zoom conference call were Andrew Schreck, Shara Coffman and Laura Riendeau. Excused was Susan Els.

Also attending: Superintendent – Tyson Lacy; CCO – Jennifer Larmer; CFO -- Timothy O’Connell; Patient Safety Manager – Michelle Wilkins; Human Resources Manager – Becky Bailey; Surgical Supervisor – Richelle Kowalkowski

No Additions/Changes to the agenda

**GUESTS**— None

**EXECUTIVE SESSION** – None

**QUALITY IMPROVEMENT** – Michelle Willkins introduced Richelle Kowalkowski, Surgical Supervisor. Richelle presented on the quality measures and projects that she and the surgical team is focusing on for 2021.

**OLD BUSINESS** –

COVID 19 Related Activities— Jennifer Larmer provided follow up regarding the Johnson and Johnson vaccine situation as it is currently on hold. She shared information about the school related spread of COVID and the current status in Lincoln County. Jennifer answered questions and provided additional details about the COVID status for the District.

Facility Updates – Timothy O’Connell shared that progress continues with the Clinic Building. Tim shared that a tour of the building will occur today for the commissioners. He also included that discussion about logistics of how the parking lot project will be scheduled and the impact this will temporarily have on District operations. The parking lot will impact the screening process of staff and patients. Tim answered questions and provided details about the building projects and vision with the hospital building exterior.

**NEW BUSINESS**

Clinical Programs-- Jennifer Larmer provided an update on the following:

- Nursing Services Leadership- the Director of Nursing Services position has not been posted at this time so that staff can provide feedback about what leadership could look like to better support the nursing departments.
- Nurse Staffing- Jennifer shared the challenges of nurse recruitment and steps
- North Basin Medical Clinic Staffing- Progress is being made with medical assistant staffing/hiring, but recruitment still poses to be a challenge

Strategic Planning-- Tyson Lacy provided an update on the following:

- Integration of Behavioral Health- This is a program funded by Premera through the UW Behavioral Health program. This program could help the District build a platform to be able to get our own behavioral health program established with the District.
- Clinic Outcomes Data- Quarterly report for screenings initiated by providers compared to the national average (attachment A)
- Strategic Retreat- Consideration of a planning session taking place in September.

Legislative- Tyson shared that the session is winding down for the State. He reviewed the bills that have passed both chambers that have potential impact for the District (attachment B)

Corporate Compliance – Tim shared that that he is currently investigating a potential HIPAA violation. Education about appropriate use of patient information through EPIC will be provided regardless of the outcome.

Union Negotiations - Becky Bailey reviewed the details of the final outcomes for the collective bargaining agreement with SEIU 1199NW. Becky presented a request for resolution for the new changes to the bargaining agreement.

**Resolution 21-02:** MOTION made by Gene Smith to agree to ratify the terms of settlement for the Collective Bargaining Agreement with Service Employees International Union 1199NW, dated January 1, 2021-December 31, 2022 and was seconded by Donna Reinbold. Motion carries.

## **FINANCIAL**

March 2021 Financial Statements - Timothy O'Connell reviewed the details and answered questions (Attachment C)

Voters Pamphlet- Tyson reviewed details about the new process for the voter's pamphlet that was received by the Office of the Auditor (attachment D)

## **CONSENT AGENDA -**

### March Vouchers and Warrants –

- March 2021; A/P Warrants #164051 through #164476 for \$2,737,686.71  
Electronic Vouchers; #000-000 for \$0.00
- March 2021 Payroll Warrants; #058977 through #058986 for \$11,576.09
- March 2021 Transfers to Collection & Bad Debt; Clinic - \$5,865.74, Hospital \$23,930.75
- March 2021 Charity Care Adjustments; Clinic \$927.77, Hospital \$7,957.78

Credentials – None

Minutes of the Previous Meeting – Minutes from the March regular meeting was reviewed and approved.

Consent Agenda – **MOTION** to approve the March Consent Agenda was made by Gene Smith and seconded by Donna Reinbold. Motion carried.

**ADJOURNMENT** – **MOTION** to adjourn the March meeting was made by Donna Reinbold and seconded by Laura Riendeau. Motion carried.

Meeting was adjourned at 2:40 pm.

The next regular meeting will be held Thursday, May 20, 2021 at 1:00 pm.

---

Board Chairman

---

Secretary