

The regular Board of Commissioners meeting opened on July 16, 2020 at 4:05 pm in the Lincoln Hospital Conference Room by Commissioner Rox Ann Sherwood. Attending the meeting were Commissioners, Susan Els, Laura Riendeau, Gene Smith, and Donna Reinbold and Andrew Schreck. Shara Coffman excused.

Also attending: Superintendent – Tyson Lacy; CCO – Jennifer Larmer; CFO -- Timothy O'Connell; Human Resources Manager – Becky Bailey; Michelle Wilkins, Patient Safety Manager.

Additions/Changes to the agenda: none

GUESTS—none

EXECUTIVE SESSION – none

QUALITY IMPROVEMENT – Michelle Wilkins update on COVID situation that caused the hospital response to lock down and the TCU status now. Michelle provided details and answered questions about the COVID statistics for Lincoln County and surrounding areas.

OLD BUSINESS –

COVID 19 Related Activities—Jennifer Larmer shared that the District continues to complete COVID testing of surgical patients. A facilities screener has been hired to provide the continued campus screening. Tyson added that supplies continue to be difficult to receive and that all efforts are being made to provide adequate supplies for the District.

Facility Updates –

Tim updated the Board on the building and foundation progress being made on the new clinic build. Bonds for the clinic have closed at 2.2% on a 20 year note.

NEW BUSINESS

Clinical Programs--

Jennifer updated the Board on the following:

Staffing Committee and House Supervisors- Updates are occurring to the staffing plan to address ACU, TCU, ED and outpatient staffing. The committee and leadership are collaborating with staff to find a staffing matrix that fits for our facility.

Glycemic Management Program- Merilla Hopkins, Pharmacist and Virginia Hawthorn have partnered to build this program. The purpose is to ensure best practice and health management of patients that have concerning glycemic index numbers.

Emergency Room Report- Jennifer reviewed the statistic results from the Press Ganey survey and answered questions (Attachment A)

Strategic Planning-- Tyson shared that the Huckleberry Press interviewed Tyson and Ed Dzedzy, Public Health Administrator. In the interview, they emphasized that patients should still work to get access to care.

Tyson provided an update on provider contract updates. Work continues looking at the overall compensation structure of the provider contracts. He also discussed that the ER structure for provider compensation is being analyzed and reviewed.

Tyson shared that as healthcare works towards quality metric, the push for a behavioral health specialist has increased. This model is currently being explored by the District.

He further discussed concerns of Medical Assistant vacancies in the Clinics. In an effort to increase staff retention and the increase of job duties related to quality measures, it was decided to increase the wages for MA-R, MA-C and LPN positions.

Tyson also discussed the evaluation of eliminating Saturday Clinic in Davenport. Patient numbers are very low. The physician on-call in the ER is also covering the Saturday clinic, which has been causing challenges for staffing and scheduling patients in the Clinic.

Legislative- Susan Els reviewed the legislative packet that was mailed from WSHA. The Board discussed legislative areas that the District should monitor and prepare for.

Corporate Compliance- Tim shared brief information on HB1608 and answered questions (Attachment B)

Resolution 20-13: MOTION made by Susan Els to cancel warrants and report the unclaimed property in the amount of \$423.92 to the State of Washington Department of Revenue and was seconded by Andrew Schreck. Motion carries.

FINANCIAL

June 2020 Financial Statements - Timothy O'Connell reviewed the details and answered questions (Attachment C).

CONSENT AGENDA

June Vouchers and Warrants –

- June 2020; A/P Warrants #161120 through 161467 for \$2,170,269.27 Electronic Vouchers; #000320-000323 for \$2,054.98
- June 2020 Payroll Warrants; #058871-058876 for \$5,732.05
- June 2020 Transfers to Collection & Bad Debt; Clinic - \$1,320.08 , Hospital \$8,490.38
- June 2020 Charity Care Adjustments; Clinic \$4,703.81, Hospital \$11,655.05

Credentials – Kyle Shibley, CRNA, Allied Health

Minutes of the Previous Meeting – Minutes from the June regular meeting was reviewed and approved.

Consent Agenda – **MOTION** to approve the June Consent Agenda was made Andrew Schreck and seconded by Donna Reinbold. Motion carried.

ADJOURNMENT – MOTION to adjourn the June meeting was made by Andrew Schreck and seconded by Donna Reinbold. Motion carried.

Meeting was adjourned at 5:24 pm.

The next regular meeting will be held Thursday, August 20, 2020 at 4:00 pm.

Board Chairman

Secretary