



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
REGULAR BOARD OF COMMISSIONERS' MEETING
March 31, 2021 at 3:30 p.m.
ZOOM**

<https://myarborhealth.zoom.us/j/96126789069>

Meeting ID: 961 2678 9069

One tap mobile: +12532158782,,96126789069#

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Mission Statement

To foster trust and nurture a healthy community.

Vision Statement

To provide accessible, quality healthcare.

AGENDA TOPIC	CONCLUSION	ACTION ITEMS
Call to Order Roll Call	<p>Board Chair Frady called the meeting to order via Zoom at 3:30 p.m.</p> <p>Commissioners present:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Trish Frady, Board Chair <input checked="" type="checkbox"/> Tom Herrin, Secretary <input checked="" type="checkbox"/> Craig Coppock <input checked="" type="checkbox"/> Wes McMahan <input checked="" type="checkbox"/> Chris Schumaker <p>Others present:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Leianne Everett, Superintendent <input checked="" type="checkbox"/> Shana Garcia, Executive Assistant <input checked="" type="checkbox"/> Sara Williamson, CNO/CQO <input checked="" type="checkbox"/> Dexter Degoma, Interim Quality Manager <input checked="" type="checkbox"/> Janice Holmes, Medical Staff Coordinator <input checked="" type="checkbox"/> Diane Markham, Marketing/Communication Manager & Foundation Executive Director <input checked="" type="checkbox"/> Richard Boggess, CFO <input checked="" type="checkbox"/> Clint Scogin, Controller <input checked="" type="checkbox"/> Van Anderson, Packwood Resident <input checked="" type="checkbox"/> Don Roberts, Pharmacy <input checked="" type="checkbox"/> Larry Sinkula, Surgical Services Director <input checked="" type="checkbox"/> Shannon Kelly, CHRO <input checked="" type="checkbox"/> Julie Taylor, Ancillary Services Director <input checked="" type="checkbox"/> Skip Houser, Attorney <input checked="" type="checkbox"/> David Crouch, Interim Maintenance Manager 	



	<input checked="" type="checkbox"/> Dr. Mark Hansen, Chief of Staff	
Approval or Amendment of Agenda		Commissioner Coppock made a motion to approve the agenda. Commissioner Schumaker seconded and the motion passed unanimously.
Conflicts of Interest	Board Chair Frady asked the Board to state any conflicts of interest with today's agenda.	None noted.
Comments and Remarks	<p>Commissioners: Commissioner Schumaker and Commissioner McMahan commended Superintendent Everett for exploring a clinic opportunity in Packwood, WA.</p> <p>Board Chair Frady noted that an article was published in the East County Journal informing the District there are three open positions for the upcoming Commissioner election.</p> <p>Audience: Packwood Resident Van Anderson shared an upcoming opportunity for partnership with the White Pass Historical Society Mountain Festival 5K and 10K.</p>	Action Item-CHRO Kelly will follow up with Van Anderson to get contact information for the Mountain Festival.
Executive Session- RCW 70.41.205 & 70.41.200	<p>Executive Session began at 3:40 p.m. for 20 minutes to discuss Medical Privileging and the Quality Improvement Oversight Report. The Board returned to open session at 4:00 p.m.</p> <p>No decisions were made in Executive Session.</p> <p>New Appointments-</p> <ol style="list-style-type: none"> 1. Marc Koenig, MD 2. Philip Lowe, MD 3. Jennifer McEvoy, MD 4. Garland McQuinn, MD 5. Mark Pfeger, MD 6. Harold Prow, MD 7. Kinjal Desai, MD <p>Reappointments-</p> <ol style="list-style-type: none"> 1. Natasha Arora, MD 2. Scott Werden, MD 3. Ross Parker, MD 4. Tremont Parrino, MD 5. Colin Poon, MD 6. Amar Purandare, MD 	Secretary Herrin made a motion to approve the Medical Privileging as presented and Commissioner McMahan seconded. The motion passed unanimously.



	<ol style="list-style-type: none"> 7. Kevin Roscoe, MD 8. Charles Shen, MD 9. Navneet Singha, MD 10. David Stagnone, MD 11. Lloyd Stambaugh, MD 12. Benjamin Atkinson, MD 13. Aixa Espinosa Morales, MD 14. Bruce Geryk, MD 15. Yi Mao, MD 16. Elizabeth Walz, MD 	
<p>Guest Speaker-C.H. (Skip) Houser, J.D., M.P.A.</p> <ul style="list-style-type: none"> • OPMA, PRA & COVID-19 Workshop 	<p>Skip provided training on the Open Public Meetings Act (OPMA) and Public Records Act (PRA). As a result of COVID-19, both the OPMA and PRA have been impacted by Proclamation 20-28.</p>	
<p>Department Spotlight</p>	<p>Deferring to the April Board Meeting.</p>	
<p>Board Committee Reports</p> <ul style="list-style-type: none"> • Hospital Foundation Report 	<p>Commissioner McMahan shared the Arbor Health Foundation has tentatively scheduled their annual events for the Fall of 2021. Foundation Director Markham announced the Foundation awarded two employee scholarships.</p>	
<ul style="list-style-type: none"> • Finance Committee Report 	<p>Commissioner Coppock highlighted the following from the March Finance Committee Meeting:</p> <ol style="list-style-type: none"> 1. There are four resolutions in the consent agenda that the Finance Committee is recommending approval on. 2. Radia and South Sound Radiology have elected to go out of network with United Healthcare, which impacts the image read costs for patients. Arbor Health continues to be in network with Radia and United Healthcare. Superintendent Everett is posting a letter to patients to notify them of the upcoming changes as of April 1st, 2021, as a good faith attempt to notify patients. 	
<p>Consent Agenda</p>	<p>Board Chair Frady announced the consent agenda items for consideration of approval:</p> <ol style="list-style-type: none"> 1. Approval of Minutes <ol style="list-style-type: none"> a. February 24, 2021 Regular Board Meeting b. March 3, 2021 Quality Improvement Oversight Committee Meeting c. March 24, 2021 Finance Committee Meeting 2. Warrants & EFT's in the amount of \$4,408,382.25 dated February 2021 	<p>Secretary Herrin made a motion to approve the Consent Agenda and Commissioner Coppock seconded. The motion passed unanimously.</p>



	<ol style="list-style-type: none"> 3. Resolution 21-09-Declaring to Surplus or Dispose of Certain Property 4. Resolution 21-10-Approving Budget Amendment-Morton Clinic Computer Archive 5. Resolution 21-11-Approving Budget Amendment-Endoscopy Equipment Lease 6. Resolution 21-12-Approving Budget Amendment-Lab Equipment 7. Resolution 21-13-Approving Engaging Intrinium for SEIM Tool 8. Approve Documents Pending Board Ratification 03.31.21 	
Old Business <ul style="list-style-type: none"> • Incident Command Update 	<p>CNO/CQO Williamson highlighted the following:</p> <ol style="list-style-type: none"> 1. Clinics are actively engaged in the vaccine efforts. 2. Outreach efforts to reach the vulnerable population continues to be a focus. Marketing/Communications Manager Markham is well networked in the District and will be joining these efforts. 3. Lewis County is 21.53% vaccinated with 1st dose and 11.72% are fully vaccinated. 4. New eligibility tiers opened-1B Tier 3 and Tier 4. 5. Vaccine allocation in Washington continues to improve each week. 6. SARS-CoV-2 Variants are Circulating in WA State and the vaccine effectiveness is a concern. 	
<ul style="list-style-type: none"> • PDC Filing Reminder 	Board Chair Frady reminded the Board to complete their WA Public Disclosure Commission (PDC) by April 15, 2021.	Action Item-The Board will complete their PDC by April 15, 2021.
Break	Board Chair Frady called for a 5-minute break at 5:35 p.m. The Board returned to open session at 5:40 p.m.	
New Business <ul style="list-style-type: none"> • Resolution 21-14- Approving Budget Amendment- Foundation Director 	<p>Superintendent Everett reiterated the importance of community outreach as mentioned during the vaccine discussion. The District needs to develop opportunities and create and/or nurture partnerships within the District to reach our constituents. Currently, Marketing/Communications Manager Markham splits her time between the Hospital and the Foundation. Given the increased focus on community outreach needs this will no longer be feasible.</p> <p>Superintendent Everett proposed moving Marketing/Communications Manager Markham out of</p>	Secretary Herrin made a motion to approve RES 21-14. Commissioner McMahan seconded and the motion passed unanimously.



	<p>this role and adding a .75 FTE Arbor Health Foundation Director. Marketing/Communications Manager Markham will coach and support this role during the transition.</p>	
<p>Superintendent Report</p>	<p>Superintendent Everett shared the following:</p> <ol style="list-style-type: none"> 1. Working with the Rural Collaborative on a shared Compliance Officer. Until the position is filled, Ancillary Services Director Taylor has been appointed as the Interim and will be supporting urgent needs and preparing for the May Meeting. Due to a compliance webinar and a Rural Collaborative Meeting, we are requesting to move the May 12th Meeting from noon to 2 p.m. 2. Presenting the At-Risk Compensation for the Superintendent to document the criteria for eligibility. Reiterated the importance of having this program in place to assist in recruitment and retention of key positions. There are increased expectations for roles which explains the variance in percentages. The At-Risk Compensation will start accruing next month for 2021 and it will be added to the budget process going forward if approved. <ol style="list-style-type: none"> a. Board Chair Frady proposed approving a resolution to memorialize the agreed upon 2021 Methodology. b. The Commissioners requested an updated budget reflecting the approved budget amendments, as well as the anticipated costs associated to approving the At-Risk Compensation program. 3. Proposing to pivot from a mobile clinic model to opening a Packwood Primary Care Clinic. This option will alleviate transportation burdens to the east end of the District, as well as potentially offer rehabilitation services and telehealth to patients. The next step would include completing a feasibility study. <ol style="list-style-type: none"> a. The Board fully supports moving forward with a feasibility study on a Packwood Clinic. 4. Proposing to cancel the April Plant Planning Meeting and will plan to reschedule once the RFP's come back for the rehab of Morton Clinic. 	<p>Action Item- Executive Assistant Garcia will move the upcoming May 12th Compliance Meeting to 2 pm.</p> <p>Commissioner McMahan made a motion to approve RES 21-15. Secretary Herrin seconded, Commissioner Schumaker abstained and the motion passed.</p> <p>Action Item- Superintendent Everett and CFO Boggess will present an updated budget with amendments at the April Finance Committee Meeting.</p> <p>Action Item- Superintendent Everett and CFO Boggess will do a feasibility study on a clinic in Packwood and will present at a future Finance Committee Meeting.</p>



Meeting Summary & Evaluation	Superintendent Everett highlighted the decisions made and action items.	
Adjournment	Secretary Herrin moved and Commissioner Coppock seconded to adjourn the meeting at 6:22 p.m. The motion passed unanimously.	

Respectfully submitted,

Tom Herrin

[Tom Herrin \(Apr 29, 2021 16:18 PDT\)](#)

Tom Herrin, Secretary

Apr 29, 2021

Date






033121 Regular Board Meeting Minutes

Final Audit Report

2021-04-29

Created:	2021-04-29
By:	Shana Garcia (Sgarcia@mortongeneral.org)
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"033121 Regular Board Meeting Minutes" History

-  Document created by Shana Garcia (Sgarcia@mortongeneral.org)
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