

**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
BOARD OF COMMISSIONERS' REGULAR MEETING**

July 16, 2014 at 4 p.m.

Morton General Hospital Conference Room

MINUTES

PRESENT: Board Chair Sheri Hendricks, Secretary Marc Fisher, Commissioner Ross Jones, Commissioner Kenton Smith, Commissioner Judy Ramsey, Interim CEO Tim Courmyer

CALL TO ORDER

Board Chair Hendricks called the meeting to order at 4:00 p.m.

APPROVAL OR AMENDMENT TO AGENDA

Tim added the Review of a Public Employee under Executive Session. Secretary Fisher moved and Commissioner Jones seconded to approve the amended agenda. The motion passed unanimously.

COMMENTS AND REMARKS

Commissioner: Commissioner Ramsey asked if a phone number had been received from the Leavenworth employee that helped build the centriq system. Shannon Kelly said that the employee has moved to another job and she wanted to respect this person by not giving out her new number. Shannon said the woman would be willing to help our employees with the Centriq system. Shannon heard that the hospital might be willing to contract her to help so Shannon called her and she said to send a proposal and she would consider it.

Audience: No Audience comments

CONSENT AGENDA

The Consent Agenda included the following:

Minutes of the **June 10, 2014** Advisory Board Committee Meeting Minutes (*Action*)

Minutes of the **June 18, 2014** Regular Board Meeting (*Action*)

Minutes of the **June 26, 2014 Finance Committee Meeting** (*Action*)

Warrants **58036-58376** in the amount of **\$2,239,661.88** dated May, 2014 (*Action*)

Commissioner Jones moved and Secretary Fisher seconded to approve the Consent Agenda. The motion passed unanimously.

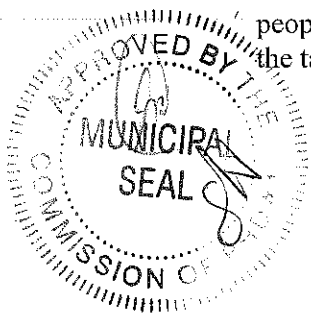
OLD BUSINESS

Strategic Planning: This subject will be deferred until next month.

Board Self Assessment: This subject will be deferred until next month.

Review of Board Policies:

Board Meeting Teleconference: Secretary Fisher asked about number 2. of the policy which states "Teleconference will be permitted only when at least three board members are at the meeting place". He is wondering why we still need a quorum at the table if the people on the phone get to vote. Commissioner Jones said he would like three people at the table.



After discussion, Secretary Fisher made a motion to amend Policy 14518 (Board Meeting Teleconference) under item #2 to read: "Teleconference will be permitted only when at least two board members are at the meeting place". Commissioner Ramsey seconded. The motion passed unanimously.

On the "Distribution for Board and Committee Packets" policy, Board Chair Hendricks said she would like to see the sentence changed to: distributed "electronically" five days before the scheduled meeting. After discussion, Commissioner Jones moved and Commissioner Ramsey seconded to add "electronically". The sentence will now read: Board Meeting and Board Committee Meeting Agenda's and Packets shall be distributed electronically five days before the scheduled meeting.

Commissioner Smith asked about Board Policy 15827, Commissioner Compensation for Meetings and Other Services.

The board reviewed the Board Email Communication Policy, Conflict of Policies and Commissioner Compensation for Meetings and Other Services.

NEW BUSINESS

Discussion regarding Appointment of Superintendent/Administrator: The board introduced Resolution 14-16 for the Superintendent /Administrator position. Seth Whitmer will be appointed at the next regular board meeting in August as the new Administrator/Superintendent.

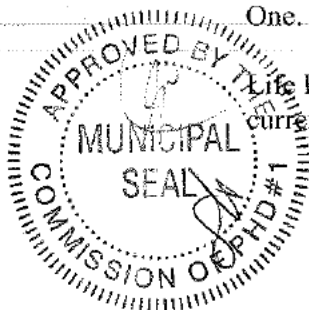
After looking at the two resolutions in the packet, an error was found in the numbering of resolution number 14-16 for the Superintendent/Administrator. The agenda had the information correct but the actual resolution should have been numbered 14-17 as 14-16 was already assigned for the purchase of the Farnam Street Financial lease. Julie changed the number on the resolution and added Seth Whitmer's name. This resolution (14-17) will come back to the August meeting to appoint Seth Whitmer as Administrator.

Shannon sent the CEO contract to an attorney for review. Shannon will bring the revised contract by the August 20th meeting. Seth Whitmer will be attending the meeting and will start on August 27th.

Shannon discussed with the board Seth Whitmer temporarily using the hospital owned house if the house they are buying doesn't close before he starts work. The board agreed.

~~**Discussion on Ambulance Service:** Tim discussed the issue of ambulance service for transfers. He received an email from Dr. Patrick O'Neil from Medic One indicating he would be willing to meet to discuss the ambulance issue. Tim thought this comes down to a financial issue as Lewis County Medic One said they would come back if they are paid. Tim is asking the attorney if it is legal to have Medic One bill the hospital and then the hospital will bill the patient. He has not heard back from legal council but when he does the next step would be to talk to Dr. O'Neil. Tim said he is recommending Medic One.~~

Life Flight is another option for ambulance service if they are available. Morton is currently using Faulk.



SUPERINTENDENT'S REPORTS

Employee Retention Report: Tim handed out the employee retention report to the board. In 2011 and 2012 the turnover was 11%. In 2013 it was 8.7%. For the first six months of 2014 it is at 10%. The retention goal of the hospital is 90%.

Board Chair Hendricks called a ten minute break at 4:53 p.m. At 5:03 p.m. the meeting resumed.

BOARD COMMITTEE REPORTS

Finance Report: Tim reviewed the dashboard report through the month of May, 2014. The revenues were up from last month. He said the Cost report money would be coming in August and that will help out. Commissioner Jones moved and Commissioner Smith seconded to approve the Financial Report. The motion passed unanimously.

Farnam Street Financial Lease: Tim included information in the board packet on the purchase of the lease. The options are to return the equipment to the vendor, continue to lease it at \$3850.64 plus taxes or purchase the equipment for fair market value of \$15,000. Secretary Fisher moved and Commissioner Ramsey seconded to approve Resolution 14-16. The motion passed unanimously.

Hospital Foundation Report: Commissioner Ramsey reported on the foundation meeting. The foundation is selling lumber race tickets but they are going slow. She said people are asking about the status of the Mossyrock Clinic. Due to Medicare and the need to have a provider, everyone is trying to find a primary provider before Dr. McCurry leaves in October.

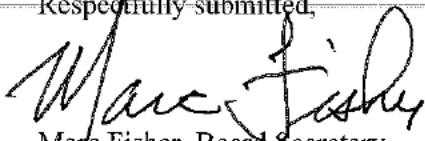
EXECUTIVE SESSION

At 5:30 p.m. the board went into Executive Session for fifteen minutes to review the performance of a public employee. At 5:45 p.m. the meeting was extended for fifteen minutes. At 6:00 p.m. the meeting was extended another fifteen minutes. At 6:15 p.m. the meeting was extended an additional fifteen minutes. The board came out of Executive Session at 6:30 p.m. No decisions were made.

ADJOURNMENT

Secretary Fisher moved and Commissioner Smith seconded to adjourn the meeting at 6:31 p.m. The motion passed unanimously.

Respectfully submitted,


Marc Fisher, Board Secretary

