



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1  
REGULAR BOARD OF COMMISSIONERS' MEETING**

**July 28, 2021 at 3:30 p.m.**

**ZOOM**

<https://myarborhealth.zoom.us/j/96833950935>

Meeting ID: 968 3395 0935

One tap mobile: +12532158782,,96833950935#

Dial: +1 253 215 8782

**Mission Statement**

**To foster trust and nurture a healthy community.**

**Vision Statement**

**To provide accessible, quality healthcare.**

AGENDA	PAGE	TIME
<b>Call to Order</b>		
<b>Roll Call</b>		
<b>Reading of the Mission &amp; Vision Statement</b>		3:30 pm
<b>Approval or Amendment of Agenda</b>		
<b>Conflicts of Interest</b>		
<b>Comments and Remarks</b>		3:35 pm
<ul style="list-style-type: none"> <li>• Commissioners</li> <li>• Audience</li> </ul>		
<b>Executive Session-RCW 70.41.205 &amp; RCW 70.41.200</b>		3:40 pm
<ul style="list-style-type: none"> <li>• Medical Privileging-Janice Holmes</li> </ul>	5	
<ul style="list-style-type: none"> <li>• Quality Improvement Oversight Report-Commissioner Schumaker, CNO/CQO Williamson and Interim Quality Manager Hirst</li> </ul>		3:45 pm
<b>Guest Speaker</b>		4:00 pm
<ul style="list-style-type: none"> <li>• Elya Prystowsky, MS, PhD, Executive Director               <ul style="list-style-type: none"> <li>○ The Rural Collaborative</li> </ul> </li> </ul>	6	
<b>Department Spotlight</b>		4:45 pm
<ul style="list-style-type: none"> <li>• Nursing Department-Acute Care &amp; Skilled Nursing</li> </ul>	22	
<b>Board Committee Reports</b>		
<ul style="list-style-type: none"> <li>• Hospital Foundation Report-Committee Chair-Commissioner McMahan</li> </ul>	28	5:00 pm
<ul style="list-style-type: none"> <li>• Finance Committee Report-Committee Chair-Commissioner Coppock</li> </ul>	31	5:05 pm
<ul style="list-style-type: none"> <li>• Plant Planning Committee Report-Committee Chair- Secretary Herrin</li> </ul>		5:10 pm
<b>Consent Agenda (Action)</b>		
<ul style="list-style-type: none"> <li>• Approval of Minutes:               <ul style="list-style-type: none"> <li>○ May 5, 2021 Special Board Meeting (Resubmitting with corrected date.)</li> <li>○ May 26, 2021 Regular Board Meeting</li> <li>○ June 2, 2021 Special Board Meeting</li> <li>○ June 9, 2021 QIO Committee Meeting</li> <li>○ June 30, 2021 Finance Committee Meeting</li> </ul> </li> </ul>	34 36 43 46 51	5:15 pm

<ul style="list-style-type: none"> <li>○ July 14, 2021 Plant Planning Committee Meeting</li> <li>○ July 21, 2021 Finance Committee Meeting</li> </ul>	55 57	
<ul style="list-style-type: none"> <li>• Warrants &amp; EFT's in the amount of \$4,156,459.49 dated May 2021</li> <li>• Warrants &amp; EFT's in the amount of \$4,126,642.18 dated June 2021</li> </ul>	62 64	
<ul style="list-style-type: none"> <li>• Resolution 21-24-Approving the Amended Board Bylaws <ul style="list-style-type: none"> <li>○ To approve the Amended Board Bylaws.</li> </ul> </li> </ul>	66	
<ul style="list-style-type: none"> <li>• Resolution 21-25-Declaring to Surplus or Dispose of Certain Property <ul style="list-style-type: none"> <li>○ To approve liquidation of items beyond their useful life.</li> </ul> </li> </ul>	84	
<ul style="list-style-type: none"> <li>• Resolution 21-26-Appointing Additional Auditor(s) of Lewis County Hospital District No. 1 <ul style="list-style-type: none"> <li>○ To appoint additional auditors; Superintendent Everett and CFO Boggess.</li> </ul> </li> </ul>	86	
<ul style="list-style-type: none"> <li>• Resolution 21-27-Delegating Operational Authority to Superintendent to Manage Signing Authority on District Accounts <ul style="list-style-type: none"> <li>○ To delegate operational authority to Superintendent Everett to manager bank signers on district accounts.</li> </ul> </li> </ul>	87	
<ul style="list-style-type: none"> <li>• Resolution 21-28-Approving the Capital Purchase of Pulmonary Function Testing Machine. <ul style="list-style-type: none"> <li>○ To approve the purchase of the lab equipment for the District.</li> </ul> </li> </ul>	88	
<ul style="list-style-type: none"> <li>• Approve Documents Pending Board Ratification 7.28.21 <ul style="list-style-type: none"> <li>○ To provide board oversight for document management in Lucidoc.</li> </ul> </li> </ul>	91	
<b>Old Business</b>		
<ul style="list-style-type: none"> <li>• Incident Command Update <ul style="list-style-type: none"> <li>○ CNO/CQO Williamson will provide a verbal COVID 19 update.</li> </ul> </li> </ul>		5:17 pm
<b>Break</b>		5:25 pm
<b>New Business</b>		
<ul style="list-style-type: none"> <li>• Board Educational Opportunity <ul style="list-style-type: none"> <li>○ To discuss interest in online course called "Intro to Health Care Governance."</li> </ul> </li> </ul>	97	5:30 pm
<ul style="list-style-type: none"> <li>• Arbor Health Wellness Week <ul style="list-style-type: none"> <li>○ To promote "Nurturing a Healthy Community."</li> </ul> </li> </ul>	98	5:33 pm
<ul style="list-style-type: none"> <li>• WSHA Virtual Webinar <ul style="list-style-type: none"> <li>○ Commissioner McMahan to give a verbal update on online webinar.</li> </ul> </li> </ul>		5:35 pm
<ul style="list-style-type: none"> <li>• Community Engagement <ul style="list-style-type: none"> <li>○ To revisit the discussion around the Board's engagement in the District.</li> </ul> </li> </ul>		5:38 pm
<ul style="list-style-type: none"> <li>• Resolution 21-29-Approving the Retention Bonus Methodology <ul style="list-style-type: none"> <li>○ To approve a one-time retention bonus methodology for staff.</li> </ul> </li> </ul>	100	5:40 pm
<ul style="list-style-type: none"> <li>• Resolution 21-30-Approving the OR HVAC &amp; Generator Project Change Orders <ul style="list-style-type: none"> <li>○ To approve change orders in addition to RES-21-19.</li> </ul> </li> </ul>	103	5:55 pm
<ul style="list-style-type: none"> <li>• Board Policy &amp; Procedure Review <ul style="list-style-type: none"> <li>○ Quality Improvement Oversight Information</li> <li>○ Annual Adoption of the Quality Program Plan</li> <li>○ Annual Adoption of the Compliance Plan</li> </ul> </li> </ul>	104 105 106	6:05 pm
<b>Superintendent Report</b>	108	6:10 pm
<b>Meeting Summary &amp; Evaluation</b>		6:20 pm
<b>Next Board Meeting Dates and Times</b>		
<ul style="list-style-type: none"> <li>• Regular Board Meeting-August 25, 2021 @ 3:30 PM (ZOOM)</li> </ul>		
<b>Next Committee Meeting Dates and Times</b>		
<ul style="list-style-type: none"> <li>• Arbor Health Foundation Meeting-August 10, 2021 (ZOOM)</li> <li>• Compliance Committee Meeting-August 11, 2021 12:00 PM (ZOOM)</li> <li>• Finance Committee Meeting-August 18, 2021 @ 12:00 PM (ZOOM)</li> </ul>		
<b>Adjournment</b>		6:25 pm

