



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
REGULAR BOARD OF COMMISSIONERS' MEETING
January 22, 2020 at 3:00 p.m.
Conference Room 1 & 2**

Mission Statement

The mission of Lewis County Hospital District No. 1, steward of public funds and trust, is to provide our highest level of compassionate, diligent and professional medical care.

Vision Statement

A caring team of people working together to lead our community toward better health.

Key

7 Guiding Questions

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| <ol style="list-style-type: none"> 1. Is it big? 2. Is it about the future? 3. Is it core to the mission? 4. High-level policy decision needed? | <ol style="list-style-type: none"> 5. Is a red flag waving? 6. Is a watchdog watching? 7. Superintendent wants/needs board's support? |
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AGENDA	KEY	PAGE	TIME
Call to Order Approval or Amendment of Agenda Conflict of Interest			3:00 pm
Comments and Remarks <ul style="list-style-type: none"> • Commissioners • Audience 			3:05 pm
Executive Session-RCW 70.41.205 & RCW 42.30.110 (i) <ul style="list-style-type: none"> • Medical Privileging-Katelin Forrest • To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is or is likely to become, a party, which public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. 			3:15 pm
Break			4:00 pm
Guest Speaker-Chelene Whiteaker, SVP, Government Affairs <ul style="list-style-type: none"> • WSHA 2020 Legislative Agenda <ul style="list-style-type: none"> ○ <i>To facilitate discussion on the Board's position in 2020 that we represent and align with WSHA during Advocacy Days.</i> 		6	4:05 pm
Department Spotlight <ul style="list-style-type: none"> • Rehabilitation Services <ul style="list-style-type: none"> ○ <i>To strategically discuss department's current and future state.</i> 		11	5:05 pm
Board Committee Reports <ul style="list-style-type: none"> • Hospital Foundation Report-Board Rep-Commissioner TBD 		28	5:15 pm

• Finance Committee Report-Committee Chair-Commissioner TBD		31	5:20 pm
• Plant Planning Committee Report-Committee Chair-Commissioner TBD			5:30 pm
Consent Agenda – (Action items included below)			5:40 pm
• [] Passed [] Denied [] Deferred			
• Minutes of the December 18, 2019 Regular Board Meeting (Action)		34	
• Minutes of the January 8, 2020 Medical Staff Committee Meeting (Action)		44	
• Minutes of the January 16, 2020 Plant Planning Committee Meeting (Action)		49	
• Minutes of the January 21, 2020 Finance Committee Meeting (Action) <ul style="list-style-type: none"> ○ Superintendent Everett will distribute at the meeting. 			
• Warrants & EFT's in the amount of \$2,360,020.82 dated December 2019 (Action)		52	
• Resolution 20-01-Declaring to Surplus or Dispose of Certain Property (Action) <ul style="list-style-type: none"> ○ To approve liquidation of items beyond their useful life. 		54	
• Resolution 20-02-Adopt Flexible Spending Account Plan (Action) <ul style="list-style-type: none"> ○ To approve the flexible spending account portion of the employee benefit package; 3rd party administrator requires board resolution of plan. 		57	
• Resolution 20-03-Adopt the Health Reimbursement Arrangement (Action) <ul style="list-style-type: none"> ○ To approve the health reimbursement portion of the employee benefit package; 3rd party administrator requires board resolution of plan. 		78	
• Resolution 20-04-Approve to add CCO and remove CNO Signatures on Accounts Established for Lewis County Hospital District No. 1 (Action) <ul style="list-style-type: none"> ○ To approve signers on the bank accounts; 4501289170 Transfer, 4501289171 Payroll & 4501289174 HRG. 		97	
• Resolution 20-05-Approve to add CCO and remove CNO Signatures on Trust & Prescription Accounts Established for Lewis County Hospital District No. 1 (Action) <ul style="list-style-type: none"> ○ To approve signers on the bank accounts; 4501289172 Trust & 4501289173 Prescription. 		98	
• Resolution 20-06-Approve to add CCO and remove CNO Signatures on Internet Banking Accounts Established for Lewis County Hospital District No. 1 (Action) <ul style="list-style-type: none"> ○ To approve authorized supervisors of the internet banking accounts. 		99	
• Resolution 20-07-Approve the Amendment of 403(b) Retirement Plan <ul style="list-style-type: none"> ○ To approve the amendment explained in the summary of material modifications to the 403(b) retirement plan. 		100	
• Approve Documents Pending Board Ratification 1.22.20 (Action) <ul style="list-style-type: none"> ○ To provide board oversight for document management. (Lucidoc) 		105	
Old Business		107	5:50 pm
• Board Self Evaluation <ul style="list-style-type: none"> ○ To complete the Board Self Evaluation in preparation to discuss at the meeting. 			
New Business		111	6:00 pm
• Election of Officers/Organization of Committees <ul style="list-style-type: none"> ○ To elect the 2020 Board Chair, Secretary and set the Organization of Committees. 			
• Board Education <ul style="list-style-type: none"> ○ Hospital-Physician Alignment ○ Managing Risk 		112	6:15 pm
• Code of Ethics		129	6:25 pm

<ul style="list-style-type: none"> • Conflict of Interest <ul style="list-style-type: none"> ○ <i>To annual sign the District's Code of Ethics and Conflict of Interest.</i> 		136	
Break			6:30 pm
<ul style="list-style-type: none"> • Dress Code <ul style="list-style-type: none"> ○ <i>To discuss a policy for dress code when representing the District.</i> 			6:40 pm
<ul style="list-style-type: none"> • 2020 Board Budget <ul style="list-style-type: none"> ○ <i>To establish an understanding among commissioners of the Board's budget and appropriate expenditures.</i> 		144	6:50 pm
<ul style="list-style-type: none"> • Board Meeting Start Time Discussion <ul style="list-style-type: none"> ○ <i>To discuss alternative start times for Regular Board Meetings.</i> 			7:00 pm
<ul style="list-style-type: none"> • 2020 Board Agenda Items <ul style="list-style-type: none"> ○ <i>To discuss that the Board Chair is eliciting commissioner's know agenda requests for 2020 for planning purposes.</i> 			7:10 pm
Superintendent Report		145	7:20 pm
<ul style="list-style-type: none"> • Superintendent's Dashboard 			
Executive Session-RCW 42.30.110 (g)			7:30 pm
<ul style="list-style-type: none"> • To discuss the performance of a public employee. 			
Next Board Meeting Dates and Times			
<ul style="list-style-type: none"> • Special Board Meeting-February 20, 2020 @ 9:00 AM • Regular Board Meeting-February 29, 2020 @ 3:00 PM 			
Next Committee Meeting Dates and Times			
<ul style="list-style-type: none"> • Compliance Committee Meeting-February 11, 2020 @ 12:00 PM • Arbor Health Foundation Meeting-February 11, 2020 @ 12:00 PM • Finance Committee Meeting-February 17, 2020 @ 12:00 PM 			
Adjournment			8:00 pm