



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1  
REGULAR BOARD OF COMMISSIONERS' MEETING  
November 11, 2020 at 3:30 p.m.  
ZOOM**

<https://myarborhealth.zoom.us/j/97594596868>

**Meeting ID: 975 9459 6868**

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**Mission Statement**

**To foster trust and nurture a healthy community.**

**Vision Statement**

**To provide accessible, quality healthcare.**

AGENDA TOPIC	CONCLUSION	ACTION ITEMS
Call to Order	<p>Board Chair Frady called the meeting to order via Zoom at 3:30 p.m.</p> <p><b>Commissioners present:</b></p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Trish Frady, Board Chair</li> <li><input checked="" type="checkbox"/> Tom Herrin, Secretary</li> <li><input checked="" type="checkbox"/> Craig Coppock</li> <li><input checked="" type="checkbox"/> Wes McMahan</li> <li><input checked="" type="checkbox"/> Chris Schumaker</li> </ul> <p><b>Others present:</b></p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Leianne Everett, Superintendent</li> <li><input checked="" type="checkbox"/> Shana Garcia, Executive Assistant</li> <li><input checked="" type="checkbox"/> Sara Williamson, CNO/CQO</li> <li><input checked="" type="checkbox"/> Roy Anderson, Compliance Officer</li> <li><input checked="" type="checkbox"/> Janice Holmes, Medical Staff Coordinator</li> <li><input checked="" type="checkbox"/> Diane Markham, Marketing/Communication Manager &amp; Foundation Executive Director</li> <li><input checked="" type="checkbox"/> Richard Boggess, CFO</li> <li><input checked="" type="checkbox"/> Buddy Rose, Reporter</li> <li><input checked="" type="checkbox"/> Elee Fairhart, Morton Resident</li> <li><input checked="" type="checkbox"/> Brandy Childress, Clinic Manager</li> <li><input checked="" type="checkbox"/> Larry Sinkula, Surgical Services Director</li> <li><input checked="" type="checkbox"/> Shannon Kelly, CHRO</li> <li><input checked="" type="checkbox"/> Julie Taylor, Ancillary Services Director</li> <li><input checked="" type="checkbox"/> Todd Gorham, 2767 Union Representative</li> <li><input checked="" type="checkbox"/> Van Anderson, Packwood Resident</li> </ul>	



	<input checked="" type="checkbox"/> Dexter Degoma, Interim Quality Manager <input checked="" type="checkbox"/> Julie Allen, Quality Data Analyst <input checked="" type="checkbox"/> Travis Nelson, WSNA Union Representative <input checked="" type="checkbox"/> Cassie Sauer, WSHA’s President & CEO <input checked="" type="checkbox"/> Zosia Stanley, WSHA’s Associate General Counsel	
Approval or Amendment of Agenda	<p>Superintendent Everett requested to remove Resolution 20-45-Approving the 2021 Proposed Tax Levies due to the lack of information from Dianne Dorey, Lewis County Assessor. The District will need to schedule a Special Board Meeting by November 15, 2020.</p> <p>Superintendent Everett requested to edit Exhibit A in Resolution 20-44- from RUNG DOCTOR to RUG DOCTOR. Superintendent Everett noted Executive Assistant Garcia emailed the matrix for Resolution 20-43 and an updated list of documents needing board ratification. Both documents were approved by the Medical Staff Meeting this morning in preparation for the upcoming DNV Survey.</p>	<p>Secretary Herrin made a motion to approve the amended agenda. Commissioner McMahan seconded and the motion passed unanimously.</p> <p>Action Item-Executive Assistant Garcia will schedule a Special Board Meeting for Friday, November 13, 2020.</p>
Conflicts of Interest	Board Chair Frady asked the board to state any conflicts of interest with today’s agenda.	None noted.
Comments and Remarks	<p>Commissioners: Board Chair Frady extended condolences to the Kenton Smith family on his passing.</p> <p>Commissioner Schumaker extended condolences to Kenton Smith family from not only the Hospital District, but the White Pass School District too. Also, he thanked the Veterans and Arbor Health for the computers that were donated to the School District for students.</p> <p>Commissioner Coppock noted it was a pleasure to know Kenton Smith and a thank you to our veterans.</p> <p>Commissioner McMahan extended a thank to our veterans, as well as noted his condolences to the Kenton Smith family, he will be greatly missed.</p> <p>Audience: Van Anderson, Packwood Resident shared that Kenton Smith passed away peacefully on his birthday with his family.</p> <p>Elee Fairhart, Morton Resident questioned the proposed increase in taxes and requested the Board take into consideration the impact to the District. He requested more information on how the District utilizes the monies.</p>	



	<p>Travis Nelson, WSNA Union Representative appreciated the invite to the Board Meeting and looks forward to working with the management team.</p>	
<p>Executive Session- RCW 70.41.205 &amp; RCW 70.41.200</p>	<p>Executive Session began at 3:55 p.m. for 35 minutes to discuss Medical Privileging and Quality Improvement Oversight Report. The Board returned to open session at 4:30 p.m.</p> <p>No decisions were made in Executive Session.</p> <p>New Appointments</p> <ol style="list-style-type: none"> <li>1. James Jordan, MD (Providence – Telestroke Privileges)</li> <li>2. Brendan McCullough, MD (Radia – Radiology Privileges)</li> <li>3. Kyle Ogami, MD (Providence – Telestroke Privileges)</li> <li>4. Daniel Susanto, MD (Radia – Radiology Privileges)</li> <li>5. Milton Van Hise, MD (Radia – Radiology Privileges)</li> </ol> <p>Reappointments</p> <ol style="list-style-type: none"> <li>1. Tariq Balawi, MD (Radia – Radiology Privileges)</li> <li>2. Andrew Bauer, MD (Radia – Radiology Privileges)</li> <li>3. James Bell, MD (Radia – Radiology Privileges)</li> <li>4. Lawrence Bennett, MD (Radia – Radiology Privileges)</li> <li>5. Minal Bhanushali, MD (Providence – Telestroke Privileges)</li> <li>6. Archit Bhatt, MD (Providence – Telestroke Privileges)</li> <li>7. Neha Mirchandani, MD (Providence – Telestroke Privileges)</li> <li>8. Pawani Sachar, MD (Providence – Telestroke Privileges)</li> </ol>	<p>Commissioner Coppock made a motion to approve the Medical Privileging as presented and Secretary Herrin seconded. The motion passed unanimously.</p>
<p>Guest Speaker-WSHA-Cassie Sauer &amp; Zosia Stanley</p>	<p>Cassie Sauer with the Washington State Hospital Association (WSHA) provided an overview of how WSHA advocates for the District and the resources available to the District.</p> <p>Zosia Stanley added that there will likely not be a Special Legislative Session in 2020 and the Regular Session will be in January 2021. She encouraged the District to stay</p>	



	<p>engaged when possible even if it is remotely. She noted WSHA is still accepting PAC Monies. She encouraged connecting with legislators on how COVID has changed how we do business.</p> <p>Cassie encouraged the Board to the Governance Education Programs at <a href="http://www.wsha.org/governance">www.wsha.org/governance</a>.</p>	
Break	Board Chair Frady called for a 5-minute break at 5:20 p.m. The Board returned to open session at 5:25 p.m.	
Department Spotlight	Deferring to the December meeting.	
Board Committee Reports	Commissioner McMahan announced the Foundation Auction raised \$29,053 of a \$30,000 goal. This is impressive as this is the Foundation's first online auction.	
<ul style="list-style-type: none"> <li>• Hospital Foundation Report</li> <li>• Finance Committee Report</li> </ul>	Commissioner Herrin shared while the swing bed program is trending below budget, ER and Outpatient Registrations, as well as Clinic Visits are on target a Q3 2020. While Days Cash on Hand continues to be strong, net income for the month was unfavorable to budget.	
Consent Agenda	<p>Board Chair Frady announced the following in consent agenda up for approval:</p> <ol style="list-style-type: none"> <li>1. Minutes of the September 30, 2020 Regular Board Meeting (<i>Action</i>)</li> <li>2. Minutes of the October 7, 2020 Special Board Meeting (<i>Action</i>)</li> <li>3. Minutes of the October 13, 2020 Special Board Meeting (<i>Action</i>)</li> <li>4. Minutes of the October 14, 2020 Quality Improvement Oversight Committee Meeting (<i>Action</i>)</li> <li>5. Minutes of the October 21, 2020 Finance Committee Meeting (<i>Action</i>)</li> <li>6. Minutes of the October 28, 2020 Special Board Meeting (<i>Action</i>)</li> <li>7. Warrants &amp; EFT's in the amount of \$3,980,538.39 dated September 2020 (<i>Action</i>)</li> <li>8. Resolution 20-43-Approving the Clinical/Non-Clinical Contracted Services Evaluation Matrix (<i>Action</i>)</li> <li>9. Resolution 20-44-Declaring to Surplus or Dispose of Certain Property (<i>Action</i>)</li> <li>10. Approve Documents Pending Board Ratification 11.11.20 (<i>Action</i>)</li> </ol>	Commissioner Coppock made a motion to approve the Consent Agenda and Commissioner Schumaker seconded. The motion passed unanimously.
Old Business	Superintendent Everett noted the agenda was amended and this topic was removed from the agenda.	



<ul style="list-style-type: none"> <li>Resolution 20-45- Approving the 2021 Proposed Tax Levies RCW 84.55.120</li> </ul>		
<ul style="list-style-type: none"> <li>Resolution 20-46- Adopting the Lewis County Hospital District No. 1 2021 Budget</li> </ul>	<p>Superintendent Everett noted the budget presented today was supported by the Finance Committee for approval and no changes were made since the October 28, 2020 when it was originally presented.</p>	<p>Secretary Herrin made a motion to approve Resolution 20-46, Commissioner Coppock seconded. The motion passed unanimously.</p>
<ul style="list-style-type: none"> <li>Department Specific Measures</li> </ul>	<p>Superintendent Everett presented the management team’s department specific measures that align with the three strategic initiatives. There are some measures that may not be substantial; however, will demonstrate measurable movement in the right direction when achieved.</p> <p>The Board supported the measures. Superintendent Everett will present the metrics in the third month of each quarter: in March, June, September and December.</p>	
<p><b>New Business</b></p> <ul style="list-style-type: none"> <li>Board Education <ul style="list-style-type: none"> <li>Board Mindsets to Drive Value</li> <li>Driving a Sustained Culture of Quality</li> </ul> </li> </ul>	<p>Board Chair Frady noted both iProtean articles were informative and reiterated the importance of employee stability. Also, she shared the importance of continuity of care, as well as providing quality care even if we are a small hospital.</p> <p>Superintendent Everett was encouraged by the articles as they reinforced one of the reasons we are moving towards accreditation -- to build a framework around processes versus people.</p>	
<ul style="list-style-type: none"> <li>2021 Board Meeting Schedule</li> </ul>	<p>Board Chair Frady presented a proposed 2021 schedule. She highlighted that we have added four additional Quality Improvement Oversight Meetings as another change towards shifting our culture to a quality and safety centric organization.</p> <p>The Board supported moving forward with this schedule.</p> <p>Board Chair Frady shared that the Board needs to be thinking about the 2021 elections of officers and committee assignments for 2021 as this will be an agenda item at the December meeting.</p>	
<ul style="list-style-type: none"> <li>Resolution 20-47- Approving the Fire District No. 4 Agreement</li> </ul>	<p>Superintendent Everett noted Fire District No. 4 has approached the District with an agreement for compensation due to lost revenue on parcels owned by the District, given the District is tax exempt.</p>	<p>Action Item- Superintendent Everett will seek legal opinion on if this agreement opens the</p>



	<p>Bill Reynolds, Fire Chief noted the monies received pay for fire fighters to have training and equipment. He would rather have an agreement than bill per call to the District.</p> <p>Superintendent Everett presented three versions but would recommend version two as the minimal option. Version 2 compensates Fire District No. 4 for lost tax revenues on residential parcels owned by the District. Version 3 was proposed as an alternative to Version 2 as it provides the District the opportunity to compensate the Fire District more in recognition of their services and the District’s desire to be good citizens.</p> <p>The Board agreed they want to support Fire District No. 4, but there is not enough information to decide tonight.</p> <p>The Board requested Superintendent Everett get legal advice if this agreement will open the District to additional asks from the other municipalities where the District owns property.</p>	<p>District to additional asks due to our tax-exempt status. Plan to bring the Resolution back to the Regular Board Meeting on December 16, 2020.</p> <p>Action Item- Superintendent Everett will email Bill Reynold’s the spreadsheet with the three options.</p>
<ul style="list-style-type: none"> <li>Board Policies &amp; Procedures</li> </ul>	<p>The Board supported marking the following three policies and procedures as reviewed.</p> <ol style="list-style-type: none"> <li>Board Mobile Device Management</li> <li>Board Self-Evaluation</li> <li>Board Spending Authority</li> </ol> <p>The Board agreed to revise the following policy and bring back to the December 16<sup>th</sup> Regular Board Meeting for review:</p> <ol style="list-style-type: none"> <li>Board Meeting Teleconference</li> </ol>	<p>Secretary Herrin made a motion to approve P &amp; P’s 2, 3 &amp; 4 and Commissioner Schumaker seconded. The motion passed unanimously.</p> <p>Action Item-Executive Assistant Garcia will mark the three policies and procedures as reviewed.</p> <p>Action Item-Board Chair Frady and Executive Assistant Garcia will revise Board Meeting Teleconference policy and procedure and present at the Regular Board Meeting on December 16, 2020 for approval.</p>



		Action Item-Commissioners need to complete the self-evaluation for the Regular Board Meeting on December 16, 2020.
Superintendent Report	Superintendent Everett updated the Board on the following: <ol style="list-style-type: none"> <li>1. Took possession of the Morton duplexes.</li> <li>2. Focused on DNV Survey Preparedness.</li> </ol>	
Meeting Summary & Evaluation	Superintendent Everett highlighted the decisions made and action items. Secretary Herrin noted he will be on vacation next week. Commissioner Coppock will chair the Finance Committee and Commissioner Schumaker will attend in his absence.  Board Chair Frady requested to send a sympathy card to the Kenton Smith family and Executive Assistant Garcia will sign for the Board.	Action Item-Executive Assistant Garcia will send Commissioner Schumaker's mail to the Randle Clinic for pick up.  Action Item-Executive Assistant Garcia will send a sympathy card to the Kenton Smith family on the Board's behalf.
Adjournment	Commissioner Schumaker moved and Commissioner Coppock seconded to adjourn the meeting at 7:02 p.m. The motion passed unanimously.	

Respectfully submitted,

Tom Herrin  
Tom Herrin (Dec 18, 2020 17:33 PST)

Tom Herrin, Secretary

Dec 18, 2020

Date






# 111120 Regular Board Meeting Minutes

Final Audit Report

2020-12-19

Created:	2020-12-18
By:	Shana Garcia (Sgarcia@mortongeneral.org)
Status:	Signed
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## "111120 Regular Board Meeting Minutes" History

-  Document created by Shana Garcia (Sgarcia@mortongeneral.org)  
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Signature Date: 2020-12-19 - 1:33:35 AM GMT - Time Source: server- IP address: 72.173.171.175
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