



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
SPECIAL BOARD OF COMMISSIONERS' MEETING
October 28, 2020 at 2:30 p.m.
ZOOM**

<https://myarborhealth.zoom.us/j/93060233335>

Meeting ID: 930 6023 3335

One tap mobile: +12532158782,,93060233335#

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Mission Statement

To foster trust and nurture a healthy community.

Vision Statement

To provide accessible, quality healthcare.

AGENDA	DISCUSSION/CONCLUSION	RECOMMENDATIONS/ ACTION/FOLLOW-UP
Call to Order	<p>Board Chair Frady called the meeting via Zoom to order at 2:30 p.m.</p> <p>Commissioners present:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Trish Frady, Board Chair <input checked="" type="checkbox"/> Tom Herrin, Secretary <input checked="" type="checkbox"/> Craig Coppock <input checked="" type="checkbox"/> Wes McMahan <input checked="" type="checkbox"/> Chris Schumaker <p>Others present:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Leianne Everett, Superintendent <input checked="" type="checkbox"/> Shana Garcia, Executive Assistant <input checked="" type="checkbox"/> Richard Boggess, CFO <input checked="" type="checkbox"/> Roy Anderson, Compliance Officer <input checked="" type="checkbox"/> Kevin Conger, Dietary Manager <input checked="" type="checkbox"/> Char Hancock, Clinic Manager <input checked="" type="checkbox"/> Maria, Physicians Insurance <input checked="" type="checkbox"/> Jeri Whitnell. Imaging Manager <input checked="" type="checkbox"/> Julie Taylor. Ancillary Services Director <input checked="" type="checkbox"/> Larry Sinkula, Surgical Services Director <input checked="" type="checkbox"/> Brandy Childress, Clinic Manager <input checked="" type="checkbox"/> Sara Williamson, CNO/CQO <input checked="" type="checkbox"/> Sherry Sofich, Revenue Cycle Director <input checked="" type="checkbox"/> Larry Sinkula, Surgical Director <input checked="" type="checkbox"/> Shelly Knicks, Physicians Insurance 	



	<ul style="list-style-type: none"> ☒ Lauren Stoll, Physicians Insurance ☒ Justin Steiner, Legal ☒ Don Roberts, Pharmacist ☒ Dexter Degoma, Interim Quality Manager ☒ Alicia Johnson, Clinical Informatics Manager ☒ Clint Scogin, Controller ☒ Buddy Rose, Reporter ☒ Joyce Bailey, ED Director ☒ Edwin Meelhuysen, Rehabilitation Services Director ☒ Shannon Kelly, CHRO ☒ Janice Holmes, Medical Staff Coordinator ☒ Dr. Jeff Ford, Emergency Department 	
Reading of the Notice of the Special Meeting	<p>Board Chair Frady read the special board meeting notice. She noted a correction to the notice to replace 2020 budget with presenting the 2021 budget to match the agenda.</p> <p>Board Chair Frady noted the chat function was disabled and the meeting was not recorded.</p>	
<p>New Business</p> <ul style="list-style-type: none"> • Professional Conduct in the Workplace Training <ul style="list-style-type: none"> ○ Physicians Insurance 	<p>Attorney Justin Steiner presented training on professional conduct in the workplace for the Board and the leadership team of the District.</p>	
<ul style="list-style-type: none"> • Resolution 20-40- Approving to Amend the 403(b) Plan <i>(Action)</i> 	<p>Superintendent Everett reminded the Board that she explained at the September Regular Board of Commissioners meeting that Mass Mutual is exiting the retirement market, thus, forcing us to change investment platforms. She restated that the Retirement Committee elected to pool Arbor Health’s retirement funds with five other WRHC hospital’s funds to reduce investment costs for the individual investor. As a result, Arbor Health is moving to Nationwide’s platform in mid-December 2020. All assets will be transferred from Mass Mutual to Nationwide. There will be a blackout period of about three days to accomplish this transition. The plan documents presented tonight represent this change in investment platform.</p>	<p>Commissioner Coppock made a motion to approve Resolution 20-40 and Secretary Herrin seconded. The motion passed unanimously.</p>
<ul style="list-style-type: none"> • Resolution 20-41- Approving the Medical Staff Rules & Regulations <i>(Action)</i> 	<p>Superintendent Everett highlighted the Medical Staff is presenting their Rules and Regulations for approval, as Medical Executive Committee (MEC) approved them this morning.</p>	<p>Commissioner McMahan made a motion to approve Resolution 20-41 and Commissioner Schumaker</p>



	<p>Dr. Ford noted the Rules and Regulations were revised to reflect current practice for fully credentialed medical staff. The Rules and Regulations are an industry standard and we would be regulatorily negligent without reviewed and approved bylaws and supporting rules and regulations.</p> <p>Superintendent Everett noted MEC will be sending their bylaws and rules and regulations to an external firm for legal review.</p>	seconded. The motion passed unanimously.
<ul style="list-style-type: none"> Resolution 20-42- Approving the Clinical/Non-Clinical Contracted Services Evaluation Matrix (<i>Action</i>) 	Superintendent Everett highlighted the management team is presenting an annual review matrix for clinical and non-clinical contracted services. This is a list of contracts that have been reviewed to date	Commissioner Coppock made a motion to approve Resolution 20-42 and Secretary Herrin seconded. The motion passed unanimously.
<ul style="list-style-type: none"> Draft 2021 Operating Budget 	Superintendent Everett and CFO Boggess presented the 2021 Operating Budget. Secretary Herrin highlighted that the Finance Committee is presenting this budget option as it allows the District to grow, retain and serve the residents.	Action Item-Executive Assistant Garcia will create a resolution to adopt the Operating Budget at the Regular Board Meeting on November 11, 2020.
<ul style="list-style-type: none"> Approve Documents Pending Board Ratification 10.28.20 	Superintendent Everett noted ratification of documents is usually presented in Consent Agenda; however, in preparation for the upcoming survey, the management team has been diligently reviewing and updating documents in Lucidoc to ensure our policies and procedures reflect current practice.	Commissioner Schumaker made a motion to ratify the documents presented and Commissioner Coppock seconded. The motion passed unanimously.
Adjournment	Secretary Herrin moved and Commissioner Schumaker seconded to adjourned at 4:17 p.m. The motion passed unanimously.	

Respectfully submitted,

Tom Herrin
 Tom Herrin (Nov 13, 2020 14:52 PST)

Tom Herrin, Board Secretary

Nov 13, 2020

Date






102820 Special Board Meeting Minutes

Final Audit Report

2020-11-13

Created:	2020-11-13
By:	Shana Garcia (Sgarcia@mortongeneral.org)
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