



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
REGULAR BOARD OF COMMISSIONERS' MEETING
December 15, 2021 at 3:30 p.m.
ZOOM**

<https://myarborhealth.zoom.us/j/94428106689>

Meeting ID: 944 2810 6689

One tap mobile: +12532158782,,94428106689#

Dial: +1 253 215 8782

Mission Statement

To foster trust and nurture a healthy community.

Vision Statement

To provide accessible, quality healthcare.

AGENDA	PAGE	TIME
Call to Order Roll Call Reading of the Mission & Vision Statement Approval or Amendment of Agenda Conflicts of Interest		3:30 pm
Oath of Office (Action) <ul style="list-style-type: none"> • Assumption of Office-Craig Coppock, Kim Olive & Laura Richardson 		3:35 pm
Comments and Remarks <ul style="list-style-type: none"> • Commissioners • Audience 		3:45 pm
Executive Session-RCW 70.41.20, RCW 42.30.110 (i) & RCW 70.41.200 <ul style="list-style-type: none"> • Medical Privileging-Medical Staff Coordinator Holmes • To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is or is likely to become, a party, which public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. • Quality Improvement Oversight Report-Commissioner Schumaker & CNO/CQO Williamson 	5	3:50 pm
Department Spotlight <ul style="list-style-type: none"> • <i>To resume in January 2022.</i> 		
Board Committee Reports <ul style="list-style-type: none"> • Hospital Foundation Report-Committee Chair-Commissioner McMahan 	7	4:20 pm
<ul style="list-style-type: none"> • Finance Committee Report-Committee Chair-Commissioner Coppock 	9	4:25 pm
<ul style="list-style-type: none"> • Quality Improvement Oversight Report-Committee Chair-Commissioner Schumaker (Action) <ul style="list-style-type: none"> ○ <i>To revisit the frequency of the QIO Meeting per DNV/ISO 9001</i> 	13	

<i>recommendations.</i>		
Consent Agenda (Action)		4:30 pm
<ul style="list-style-type: none"> • Approval of Minutes: <ul style="list-style-type: none"> ○ November 10, 2021 Regular Board Meeting ○ November 10, 2021 Special Board Meeting ○ November 17, 2021 Finance Committee Meeting ○ November 29, 2021 Special Board Meeting ○ December 1, 2021 Quality Improvement Oversight Committee Meeting 	28 33 36 39 42	
<ul style="list-style-type: none"> • Warrants & EFT's in the amount of \$3,881,175.96 dated November 2021 	47	
<ul style="list-style-type: none"> • Approve Documents Pending Board Ratification 12.15.21 (<i>To be provided at the meeting.</i>) <ul style="list-style-type: none"> ○ <i>To provide board oversight for document management in Lucidoc.</i> 	49	
<ul style="list-style-type: none"> • Resolution 21-40-Declaring to Surplus or Dispose of Certain Property <ul style="list-style-type: none"> ○ <i>To approve liquidation of items beyond their useful life.</i> 	51	
<ul style="list-style-type: none"> • Resolution 21-41-Approving the DZA Financial Audit, Single Audit for Cares Act Funding and Cost Report Annual Engagement (<i>Action</i>) <ul style="list-style-type: none"> ○ <i>To approve the engagement with DZA.</i> 	53	
<ul style="list-style-type: none"> • Resolution 21-42-Approving DNV Accreditation Appointment (<i>Action</i>) <ul style="list-style-type: none"> ○ <i>To reappoint Infection Preventionist for 2022. (DNV NIAHO IC.1, SR.2a)</i> 	65	
Old Business		4:35 pm
<ul style="list-style-type: none"> • Incident Command Update <ul style="list-style-type: none"> ○ <i>CNO/CQO Williamson will provide a verbal COVID 19 update, which will include Proclamation 21-14.</i> 		
<ul style="list-style-type: none"> • Board Self-Evaluation <ul style="list-style-type: none"> ○ <i>To discuss as a Board the evaluations completed for 2021.</i> 	68	4:40 pm
<ul style="list-style-type: none"> • Commissioner Compensation for Meetings and Other Services <ul style="list-style-type: none"> ○ <i>To revisit the approved policy and procedure.</i> 	71	4:55 pm
New Business		5:00 pm
<ul style="list-style-type: none"> • Resolution 21-43-Approving the Purchase of the Network Redesign (<i>Action</i>) <ul style="list-style-type: none"> ○ <i>To approve a 2022 operating expense that is above the Superintendent's purchasing authority.</i> 	74	5:00 pm
<ul style="list-style-type: none"> • Resolution 21-44-Approving the Second 2021 Retention Bonus Methodology (<i>Action</i>) <ul style="list-style-type: none"> ○ <i>To approve a one-time retention bonus methodology for staff.</i> 	77	5:10 pm
<ul style="list-style-type: none"> • New Third Party Administrator for Flexible Spending Account & Health Reimbursement Arrangement Plans <ul style="list-style-type: none"> ○ <i>To discuss and present for approval the plans in January 2022.</i> 	80	5:15 pm
<ul style="list-style-type: none"> • 2022 Organization of the Board & New Commissioner Orientation <ul style="list-style-type: none"> ○ <i>To present and discuss committee assignments and orientation in January 2022.</i> 	81	5:20 pm
Superintendent Report	83	5:30 pm
<ul style="list-style-type: none"> • 2022 Departmental Strategic Measures DRAFT 		
Meeting Summary & Evaluation		5:40 pm
Next Board Meeting Dates and Times		
<ul style="list-style-type: none"> • Regular Board Meeting-January 26, 2022 @ 3:30 PM (ZOOM) 		
Next Committee Meeting Dates and Times		
<ul style="list-style-type: none"> • Finance Committee Meeting-December 22, 2021 @ 12:00 PM (ZOOM) • Finance Committee Meeting-January 19, 2022 @ 12:00 PM (ZOOM) 		
Adjournment		5:45 pm