



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
REGULAR BOARD OF COMMISSIONERS' MEETING**

March 30, 2022 at 3:30 p.m.

ZOOM

<https://myarborhealth.zoom.us/j/86367233822>

Meeting ID: 863 6723 3822

One tap mobile: +12532158782,,86367233822#

Dial: +1 253 215 8782

Mission Statement

To foster trust and nurture a healthy community.

Vision Statement

To provide accessible, quality healthcare.

AGENDA	DISCUSSION	ACTION	OWNER	DUE DATE
Call to Order Roll Call Reading the Mission & Vision Statements	Board Chair Herrin called the meeting to order via Zoom at 3:30 p.m. Commissioners present: <input checked="" type="checkbox"/> Tom Herrin, Board Chair <input checked="" type="checkbox"/> Kim Olive, Secretary <input checked="" type="checkbox"/> Wes McMahan <input checked="" type="checkbox"/> Craig Coppock <input checked="" type="checkbox"/> Laura Richardson Others present: <input checked="" type="checkbox"/> Leianne Everett, Superintendent <input checked="" type="checkbox"/> Shana Garcia, Executive Assistant <input checked="" type="checkbox"/> Sara Williamson, CNO/CQO <input checked="" type="checkbox"/> Janice Cramer, Medical Staff Coordinator <input checked="" type="checkbox"/> Richard Boggess, CFO <input checked="" type="checkbox"/> Diane Markham, Marketing & Communications Manager <input checked="" type="checkbox"/> Buddy Rose, Reporter <input checked="" type="checkbox"/> Spencer Hargett, Compliance Officer <input checked="" type="checkbox"/> Julie Allen, Quality Data Analyst			

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	<p> <input checked="" type="checkbox"/> Van Anderson, Packwood Community Member <input checked="" type="checkbox"/> Clint Scogin, Controller <input checked="" type="checkbox"/> Ian Mikusko, WSNA <input checked="" type="checkbox"/> Shannon Kelly, CHRO </p> <p>Board Chair Herrin noted the chat function has been disabled and the meeting will not be recorded.</p>			
Approval or Amendment of Agenda		Commissioner Coppock made a motion to approve the agenda. Secretary Olive seconded and the motion passed unanimously.		
Conflicts of Interest	Board Chair Herrin asked the Board to state any conflicts of interest with today's agenda.	None noted.		
Comments and Remarks	<p>Commissioners: Commissioner Coppock thanked the staff for their hard work and for mitigating the challenges that come with inflation. Commissioner McMahan thanked CFO Boggess and the Finance Committee for their support.</p> <p>Audience: Van Anderson expressed concerns related to provider salary increases and how that will affect the people. Van Anderson did not think due diligence was demonstrated.</p>			
Executive Session- RCW 70.41.200 & RCW 70.41.205	<p>Executive Session began at 3:40 p.m. for ten minutes to discuss RCW 70.41.200 & RCW 70.41.205. The Board returned to open session at 3:50 p.m.</p> <p>Board Chair Herrin noted no decisions were made in Executive Session.</p> <p>Initial Appointments- Radiology Consulting Privileges 1. Ryan Frederiksen, MD (Radia Inc.)</p> <p>Reappointments-</p>	Commissioner Coppock made a motion to approve the Medical Privileging as presented with the correction and Commissioner		

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	<p>Radiology Consulting Privileges</p> <ol style="list-style-type: none"> 1. James Bell, MD (Radia) 2. Lawrence Bennett, MD (Radia) 3. Keith Bernstein, MD (Radia) 4. Samuel Boyton, MD (Radia) 5. William Brinkman, MD (Radia) 6. Alan Chan, MD (Radia) 7. Sean Conus, MD (Radia) <p>Telestroke/Neurology Consulting Privileges</p> <ol style="list-style-type: none"> 1. Sergey Akopov, MD (Providence Health & Services) 2. George Lopez, MD (Providence Health & Services) 3. Ruth Treat, MD (Providence Health & Services) <p>Board Chair Herrin noted Hanbing Wang, MD was on the original list that was published in the packet; however, has been removed and is not needing approval at this meeting.</p>	<p>McMahan seconded. The motion passed unanimously.</p>		
<p>Department Spotlight</p> <ul style="list-style-type: none"> • Marketing/Communications 	<p>Marketing & Communications Manager Markham shared the avenues in which patients, staff, as well as future recruits view Arbor Health. Arbor Health's digital presence is so important, as well as the traditional marketing tools when applicable. Marketing resources are allocated using a tiered system.</p>			
<p>Board Committee Reports</p> <ul style="list-style-type: none"> • Hospital Foundation Report 	<p>Commissioner Richardson shared the minutes were a good summary of the meeting and the Foundation hosted a New Parent Fair this past weekend.</p>			
<ul style="list-style-type: none"> • Finance Committee Report 	<p>Commissioner McMahan provided updates on rate changes, new amount for ACO escrow payment and a bond discussion.</p>			
<p>Consent Agenda</p>	<p>Board Chair Herrin announced the consent agenda items for consideration of approval:</p>	<p>Secretary Olive made a motion to approve the Consent Agenda</p>		

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	<ol style="list-style-type: none"> 1. Approval of Minutes <ol style="list-style-type: none"> a. February 21, 2022, Special Board Meeting b. February 23, 2022, Regular Board Meeting c. March 9, 2022, QIO Committee Meeting d. March 16, 2022, Finance Committee Meeting e. March 21, 2022, Special Board Meeting 2. Warrants & EFTs in the amount of \$3,914,787.84 dated February 2022 3. Resolution 22-10-Appointing DNV Accreditation-Antimicrobial Stewardship Program Manager 4. Resolution 22-11-Approving the NW Momentum Accountable Care Organization (ACO)-Year 2 Escrow Funding 5. Resolution 22-12-Declaring to Surplus or Dispose of Certain Property 6. Approve Documents Pending Board Approval & Ratification 03.30.22 	<p>and Commissioner Richardson seconded. The motion passed unanimously.</p> <p>Minutes, Warrants and Resolutions will be sent for electronic signatures.</p>	Executive Assistant Garcia	04.01.22
<p>Old Business</p> <ul style="list-style-type: none"> • Resolution 22-13-Adopting the 2022 Compliance Workplan (<i>Action</i>) 	<p>Compliance Officer Hargett presented the 2022 Compliance Workplan and Initiatives Schedule. The Workplan is ongoing, and the focus may change in response to new information, new issues and shifting priorities for the District.</p>	<p>Commissioner Coppock made a motion to approve Resolution 22-13 and Secretary Olive seconded. The motion passed unanimously.</p> <p>Resolution will be sent for electronic signatures.</p>	Executive Assistant Garcia	04.01.22
<ul style="list-style-type: none"> • Redistricting Discussion 	<p>Superintendent Everett presented the Districts two options; 1) remove subdistricts or 2) continue with redistricting process.</p>			

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	<p>Commissioner Coppock researched the process and would lean towards moving to all at large positions to save money, as well as easier to recruit future commissioners.</p> <p>Commissioner Olive researched the process and was reminded that good candidates will win. It is important to remember the Hospital District votes for all positions and all positions at large or not, need to be open to talking to all the District constituents.</p> <p>Commissioner Richardson would lean towards moving to all at large positions.</p> <p>Commissioner McMahan would lean towards redistricting to keep the voices in the subdistricts.</p> <p>Board Chair Herrin reiterated that voters vote for every seat no matter the subdistrict and recruitment is challenging. Commissioners do not just represent an area, as decisions are made for the whole hospital district. For example, just because the future Packwood clinic is in Commissioner McMahan's subdistrict, it does not mean that the rest of the Commissioners are not just as excited or supportive of this initiative. The Board is one voice.</p> <p>Superintendent Everett recommended to continue exploration by hosting a special board meeting to involve public comment and inviting Matt Ellsworth, AWPHD as a subject matter expert for questions.</p>	Schedule Special Board Meeting in April 2022 for Redistricting discussion.	Executive Assistant Garcia	Prior to 04.27.22 Regular Board Meeting
<ul style="list-style-type: none"> Incident Command Update 	<p>CNO/CQO Williamson noted there is a new variant, so Lewis County may experience a rise in cases. The Hospital's Visitor Policy has been updated to allow one support person unless COVID symptoms are present. There may be changes regarding the proclamation, but nothing concrete as of today.</p>			

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<ul style="list-style-type: none"> PDC Filing Reminder 	<p>Board Chair Herrin reminded the Board to complete their PDC filing by this Friday, April 1, 2022.</p>	<p>Complete PDC filing</p>	<p>Board of Commissioners</p>	<p>04.01.22</p>
<p>New Business</p> <ul style="list-style-type: none"> Bond & Levy Discussion 	<p>CFO Boggess shared the District is in a position to do a replacement bond. For example, the Bond could support the new Packwood clinic, remodel the Emergency Department, start a Mobile Clinic and/or add another Operating Room. The Bond cannot be used to replace equipment. The costs of engaging bond counsel can be included in the Bond itself but would be additional should the Bond not pass.</p> <p>CFO Boggess will research the bond counsel and financial consultant used in the past for the District's bonds, as well as identify associated costs.</p> <p>CFO Boggess noted next steps includes engaging bond counsel and a financial consultant.</p>	<p>Commissioner Coppock made a motion to approve Resolution 22-14 and Commissioner McMahan seconded. The motion passed unanimously.</p> <p>Resolution will be sent for electronic signatures.</p>	<p>Executive Assistant Garcia</p>	<p>04.01.22</p>
<ul style="list-style-type: none"> Resolution 22-15- Approving Budget Amendment- Cerner (EHR) Transition to WA Domain (<i>Action</i>) 	<p>CFO Boggess shared transitioning to the WA Domain is an investment that will improve workflow process, add healthy intent access and provide local support. The District will be investing in the future. The new operating budget does not reflect the new RHC rates or estimated increase in reimbursements for the additional volumes and/or expenses. Administration will restate an operating budget in 90 days to include updated operating expenses and expense reduction options. This will be at the end of second quarter, which will give the District six months to impress change.</p>	<p>Commissioner Coppock made a motion to approve Resolution 22-15 and Secretary Olive seconded. The motion passed unanimously.</p> <p>Resolution will be sent for electronic signatures.</p>	<p>Executive Assistant Garcia</p>	<p>04.01.22</p>
<p>Superintendent Report</p>	<p>Superintendent Everett noted:</p> <ol style="list-style-type: none"> Proposing to cancel the April 6th Plant Planning Meeting, as the new Facilities Director Matthew Lindstrom is in his first couple weeks of employment. 	<p>Cancel 04.06.22 Plant Planning Meeting.</p>	<p>Executive Assistant Garcia</p>	<p>04.01.22</p>

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	<p>2. WSHA Leadership Summit is May 15th-16th. Commissioner Coppock, Secretary Olive and Board Chair Herrin are planning to go in-person. Commissioners Richardson and McMahan will attend virtually.</p> <p>3. Continue to advocate for veterans in the District seeking care.</p> <p>4. 2022 Legislative Update includes updates to Charity Care. Commissioner concerns of requirements with no reimbursement for additional costs.</p> <p>5. Proposing to reschedule Kurt O'Brien May Special Board Meeting.</p>	<p>Register Commissioner Coppock, Secretary Olive, Board Chair Herrin, Superintendent Everett, CMO McCurry and Quality Manager Allen for the WSHA Leadership Summit.</p> <p>Add Charity Care Requirements to the Finance Committee Agenda to further discuss the impact.</p> <p>Reschedule Kurt O'Brien's May meeting to a July Meeting.</p>	<p>Executive Assistant Garcia</p> <p>Executive Assistant Garcia & CFO Boggess</p> <p>Executive Assistant Garcia</p>	<p>04.01.22</p> <p>04.20.22</p> <p>04.01.22</p>
Meeting Summary & Evaluation	<p>Superintendent Everett highlighted the decisions made and action items.</p> <p>No comments on the evaluation. Commissioner McMahan thanked Van Anderson. Board Chair Herrin noted the Board communicated well and shared feelings on topics.</p>			
Adjournment	<p>Secretary Olive moved and Commissioner Richardson seconded to adjourn the meeting at 5:44 p.m. The motion passed unanimously.</p>			

Respectfully submitted,

Kim Olive

[Kim Olive \(May 3, 2022 06:59 PDT\)](#)

Kim Olive, Secretary

May 3, 2022

Date






033022 Regular Board Meeting Minutes

Final Audit Report

2022-05-03

Created:	2022-05-02
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"033022 Regular Board Meeting Minutes" History

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