



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
REGULAR BOARD OF COMMISSIONERS' MEETING
February 23, 2022 at 3:30 p.m.
ZOOM**

<https://myarborhealth.zoom.us/j/86512740552>

Meeting ID: 865 1274 0552

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Mission Statement

To foster trust and nurture a healthy community.

Vision Statement

To provide accessible, quality healthcare.

AGENDA	DISCUSSION	ACTION	OWNER	DUE DATE	
Call to Order Roll Call Reading the Mission & Vision Statements	Board Chair Herrin called the meeting to order via Zoom at 3:30 p.m. Commissioners present: <input checked="" type="checkbox"/> Tom Herrin, Board Chair <input checked="" type="checkbox"/> Kim Olive, Secretary <input checked="" type="checkbox"/> Wes McMahan <input checked="" type="checkbox"/> Craig Coppock <input checked="" type="checkbox"/> Laura Richardson Others present: <input checked="" type="checkbox"/> Leianne Everett, Superintendent <input checked="" type="checkbox"/> Shana Garcia, Executive Assistant <input checked="" type="checkbox"/> Sara Williamson, CNO/CQO <input checked="" type="checkbox"/> Jessica Scogin, Foundation Manager <input checked="" type="checkbox"/> Jim Frey, CIO <input checked="" type="checkbox"/> Janice Cramer, Medical Staff Coordinator <input checked="" type="checkbox"/> Richard Boggess, CFO <input checked="" type="checkbox"/> Diane Markham, Marketing & Communications Manager <input checked="" type="checkbox"/> Buddy Rose, Reporter				

AGENDA	DISCUSSION	ACTION	OWNER	DUE DATE
	<ul style="list-style-type: none"> ☒ Spencer Hargett, Compliance Officer ☒ Shannon Kelly, CHRO ☒ Julie Allen, Quality Data Analyst ☒ Julie Taylor, Ancillary Services Director ☒ Jared Van Kirk, Principal, Foster Garvey PC ☒ Clint Scogin, Controller ☒ Matthew Ellsworth, Executive Director, AWPHD ☒ Dr. Mark Hansen, Chief of Staff <p>Board Chair Herrin noted the chat function has been disabled and the meeting will not be recorded.</p>			
Approval or Amendment of Agenda		Commissioner Coppock made a motion to approve the agenda. Secretary Olive seconded and the motion passed unanimously.		
Conflicts of Interest	Board Chair Herrin asked the Board to state any conflicts of interest with today's agenda.	None noted.		
Comments and Remarks	<p>Commissioners: Secretary Olive thanked the staff of 2021 and those that remain serving Arbor Health in 2022. Commissioner McMahan also expressed appreciation for all staff, as well as thanks to Kurt O'Brien for the education received this week.</p> <p>Audience: Marketing & Communications Manager Markham shared comments received on social media praising the Rapid Care Clinic since it opened this month.</p>			

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<p>Executive Session- RCW 70.41.200, RCW 70.41.205, RCW 42.30.140 (4) & RCW 42.30.110 (g)</p>	<p>Executive Session began at 3:38 p.m. for one hour to discuss RCW 70.41.200, RCW 70.41.205, RCW 42.30.140 (4) & RCW 42.30.110 (g). The Board returned to open session at 3:43 p.m.</p> <p>Board Chair Herrin noted no decisions were made in Executive Session.</p> <p><u>Initial Appointments- Arbor Health</u></p> <ol style="list-style-type: none"> 1. Robert Revels, CRNA (Anesthesia Privileges) <p><u>Radiology Consulting Privileges</u></p> <ol style="list-style-type: none"> 1. Manal Schoellerman, MD (Radiology Privileges) 2. Michael Starkey, MD (Radiology Privileges) <p><u>Telestroke/Neurology Consulting Privileges</u></p> <ol style="list-style-type: none"> 1. Michael Chen, MD (Consulting Telestroke/Neurology Privileges) 2. Wiliam Lou, MD (Consulting Telestroke/Neurology Privileges) <p><u>Reappointments- Radiology Consulting Privileges</u></p> <ol style="list-style-type: none"> 1. David Alexander, MD (Radiology Privileges) 2. Kristine Andrade, MD (Radiology Privileges) 3. David Atkins, MD (Radiology Privileges) 4. Tariq Balawi, MD (Radiology Privileges) 	<p>Commissioner Coppock made a motion to approve the Medical Privileging as presented and Commissioner McMahan seconded. The motion passed unanimously.</p>		

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	<p>5. Andrew Bauer, MD (Radiology Privileges)</p> <p><u>Telestroke/Neurology Consulting Privileges</u></p> <p>1. Pratik Bhattacharya, MD (Consulting Telestroke/Neurology Privileges)</p> <p>2. Theodore Lowenkopf, MD (Consulting Telestroke/Neurology Privileges)</p>			
<p>Department Spotlight</p> <ul style="list-style-type: none"> Accounting & Purchasing 	<p>Controller Scogin shared insight into the accounting and purchasing departments.</p>			
<p>Board Committee Reports</p> <ul style="list-style-type: none"> Hospital Foundation Report 	<p>Foundation Manager Scogin shared the Mommy Shower has transformed into the New Parent Fair which will take place in March. The Fund A Need this year will be for EKG Machines for all three clinics and the theme for 2022 will be Queen of Hearts.</p>			
<ul style="list-style-type: none"> Finance Committee Report 	<p>Commissioner McMahan provided updates regarding legislation, letters from DZA to the whole board and supporting approval of Resolution 22-07-an unforgiven portion of the PPP disaster funding, as well as Resolution 22-08 for repurposing the existing bank account from custodial trust to FSA.</p>			
<ul style="list-style-type: none"> Compliance Committee Report 	<p>Commissioner Richardson provided updates regarding completing a 2021 risk assessment and a 2022 compliance workplan is in the works for the March board meeting.</p>			
<p>Consent Agenda</p>	<p>Board Chair Herrin announced the consent agenda items for consideration of approval:</p> <ol style="list-style-type: none"> Approval of Minutes <ol style="list-style-type: none"> January 26, 2022 Regular Board Meeting February 2, 2022 QIO Committee Meeting 	<p>Secretary Olive made a motion to approve the Consent Agenda and Commissioner Coppock seconded. The motion passed unanimously.</p>		<p>02.25.22</p>

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	<ul style="list-style-type: none"> c. February 9, 2022 Compliance Committee Meeting d. February 16, 2022 Finance Committee Meeting <ol style="list-style-type: none"> 2. Warrants & EFT's in the amount of \$4,819,328.12 dated January 2022 3. Resolution 22-07- Approving the Paycheck Protection Plan (PPP) Loan Payoff 4. Resolution 22-08- Approving to Repurpose Existing Custodial Trust Account to FSA Account 5. Approve Documents Pending Board Approval & Ratification 02.23.22 	Minutes, Warrants and Resolutions will be sent for electronic signatures.	Executive Assistant Garcia	
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<p>Old Business</p> <ul style="list-style-type: none"> • Redistricting Discussion 	<p>Superintendent Everett welcomed Matthew Ellsworth, Executive Director with AWPHD. Matthew highlighted the following:</p> <ol style="list-style-type: none"> 1. Redistricting is required after census and is expensive. 2. Redistricting requires a 10% variance between population lines which in this case is three subdistricts. Remember subdistricts do not always create equal representation of the whole district. 3. Some PHD's are removing the subdistricts due to costs, recruitment, legal liability. Overall redistricting creates more challenges than it is worth and the outcome is the same without the hassle. <p>The Board has two choices:</p> <ol style="list-style-type: none"> 1. Keep three districts and start the redistricting process. Highly recommend this process in completed and recorded with Lewis County by 			
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	<p>August of 2022 to not impact the election.</p> <p>2. Remove the three districts and then all positions would be at large. The Board is able to remove the districts by resolution; however, if the Board wanted to recreate the three Districts, it would have to be voter approved.</p> <p>The Board requested more information on this topic from AWPHD and will review again at the March Board Meeting.</p> <p>Matthew encouraged the Board to review their motivation on redistricting and will email the link to the Redistricting webinar for further review.</p>	<p>Add Redistricting to Old Business at the next meeting.</p> <p>Review webinar and information from AWPHD prior to the next meeting.</p>	<p>Executive Assistant Garcia</p> <p>Board of Commissioners</p>	<p>03.30.22 Regular Board Meeting</p> <p>03.30.22 Regular Board Meeting</p>
<ul style="list-style-type: none"> Incident Command Update 	<p>CNO/CQO Williamson noted the omicron variant has peaked, the WA State mask mandate is expiring March 21, 2022 for most indoor facilities except healthcare and elective surgeries are back on track.</p>			
<ul style="list-style-type: none"> NW Momentum Accountable Care Organization (ACO)-Year 2 	<p>Superintendent Everett noted no new updates other than the prior escrow projection may change because they are now reviewing actual files and claims to get a better prediction. Projecting a resolution in March for payment in April.</p>	<p>Add Resolution for NW Momentum Accountable Care Organization-Year 2 to Old Business at the next meeting.</p>	<p>Executive Assistant Garcia</p>	<p>03.30.22 Regular Board Meeting</p>
<p>New Business</p> <ul style="list-style-type: none"> PDC Filing Reminder 	<p>Board Chair Herrin reminded the Board to complete their PDC filing by April 1, 2022.</p>	<p>Complete PDC filing</p>	<p>Board of Commissioners</p>	<p>04.01.22</p>
<p>Superintendent Report</p>	<p>Superintendent Everett presented the final 2021 department specific measures. Of the 46 goals, 19 of them were achieved for the year. Based on the actual performance, \$110,046.21 will be paid to the ten employees that were eligible for the 2021 performance.</p> <p>Superintendent Everett proposed repurposing the \$128,229 that was</p>	<p>Commissioner McMahan made a motion to approve Resolution 22-09 and Commissioner Richardson seconded. The motion passed unanimously.</p>		<p>02.25.22</p>

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	<p>accrued as at-risk compensation to a retention bonus for all eligible employees. This will be the third retention bonus. The amount was already expensed in 2021 and would not result in any additional costs.</p> <p>The Board fully supported approving the resolution given the following reasons:</p> <ol style="list-style-type: none"> 1. Retention and retaining talent are important, 2. Monies were in the 2021 budget, 3. Staff need to feel appreciated and valued, 4. Staff are going above and beyond during trying times, and 5. Keeping morale up. 	Create Resolution 22-09 and send for electronic signature.	Executive Assistant Garcia	
Meeting Summary & Evaluation	<p>Superintendent Everett highlighted the decisions made and action items.</p> <p>Commissioner McMahan shared while he understood that Superintendent Everett needed to leave for the airport, he felt rushed on topics and requested more time at future meetings.</p>			
Adjournment	Secretary Olive moved and Commissioner Coppock seconded to adjourn the meeting at 5:53 p.m. The motion passed unanimously.			

Respectfully submitted,

Kim Olive

Kim Olive (Mar 31, 2022 13:59 PDT)

Kim Olive, Secretary

Mar 31, 2022

Date






022322 Regular Board Meeting Minutes

Final Audit Report

2022-03-31

Created:	2022-03-31
By:	Shana Garcia (Sgarcia@mortongeneral.org)
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"022322 Regular Board Meeting Minutes" History

-  Document created by Shana Garcia (Sgarcia@mortongeneral.org)
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