



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
REGULAR BOARD OF COMMISSIONERS' MEETING
November 10, 2021 at 3:30 p.m.
ZOOM**

<https://myarborhealth.zoom.us/j/91570159415>

Meeting ID: 915 7015 9415

One tap mobile: +12532158782,,91570159415#

Dial: +1 253 215 8782

Mission Statement

To foster trust and nurture a healthy community.

Vision Statement

To provide accessible, quality healthcare.

AGENDA	DISCUSSION	ACTION	OWNER	DUE DATE	
Call to Order Roll Call Reading the Mission & Vision Statements	Board Chair Frady called the meeting to order via Zoom at 3:30 p.m. Commissioners present: <input checked="" type="checkbox"/> Trish Frady, Board Chair <input checked="" type="checkbox"/> Tom Herrin, Secretary <input checked="" type="checkbox"/> Craig Coppock <input checked="" type="checkbox"/> Wes McMahan <input checked="" type="checkbox"/> Chris Schumaker Others present: <input checked="" type="checkbox"/> Leianne Everett, Superintendent <input checked="" type="checkbox"/> Shana Garcia, Executive Assistant <input checked="" type="checkbox"/> Sara Williamson, CNO/CQO <input checked="" type="checkbox"/> Kathleen Arnold, Interim Pharmacist <input checked="" type="checkbox"/> Robert Hirst, Interim Quality Manager <input checked="" type="checkbox"/> Janice Cramer, Medical Staff Coordinator <input checked="" type="checkbox"/> Richard Boggess, CFO <input checked="" type="checkbox"/> Van Anderson, Packwood Community Member <input checked="" type="checkbox"/> Larry Sinkula, Surgical Services Director				

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	<input checked="" type="checkbox"/> Diane Markham, Marketing & Communications Manager <input checked="" type="checkbox"/> Kim Olive, Human Resource Assistant <input checked="" type="checkbox"/> Laura Richardson, Morton Community Member <input checked="" type="checkbox"/> Buddy Rose, Reporter <input checked="" type="checkbox"/> Spencer Hargett, Compliance Officer <input checked="" type="checkbox"/> Shannon Kelly, CHRO			
Approval or Amendment of Agenda		Commissioner Coppock made a motion to approve the agenda. Commissioner McMahan seconded and the motion passed unanimously.		
Conflicts of Interest	Board Chair Frady asked the Board to state any conflicts of interest with today's agenda.	None noted.		
Comments and Remarks	<p>Commissioners: Secretary Herrin, Commissioners Coppock and McMahan, as well as Board Chair Frady congratulated and welcomed Kim Olive and Laura Richardson to the 2022 Board of Commissioners.</p> <p>Commissioner McMahan thanked Marketing & Communications Manager Markham for the recent vaccine article in the newspaper.</p> <p>Audience: None note.</p>			
Executive Session- RCW 70.41.205	<p>Executive Session began at 3:39 p.m. for 5 minutes to discuss Medical Privileging. The Board returned to open session at 3:44 p.m.</p> <p>No decisions were made in Executive Session.</p> <p>Initial Appointments- <u>Arbor Health</u></p> <ol style="list-style-type: none"> Esther Park-Hwang, MD (Gynological Medicine) <p>Reappointments-</p>	Commissioner McMahan made a motion to approve the Medical Privileging as presented and Commissioner Coppock seconded.		

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	<p><u>Telestroke/Neurology Consulting Privileges</u></p> <ol style="list-style-type: none"> 1. James Jordan, MD (Consulting Telestroke/Neurology Privileges) 2. Biggya Sapkota, MD (Consulting Telestroke/Neurology Privileges) 	The motion passed unanimously.		
Department Spotlight	To resume in January 2022.			
<p>Board Committee Reports</p> <ul style="list-style-type: none"> • Compliance Committee Report 	Commissioner McMahan provided a comprehensive update.			
Consent Agenda	<p>Board Chair Frady announced the consent agenda items for consideration of approval:</p> <ol style="list-style-type: none"> 1. Approval of Minutes <ol style="list-style-type: none"> a. October 27, 2021, Regular Board Meeting b. November 3, 2021, Compliance Committee Meeting 2. Warrants & EFT's in the amount of \$4,948,905.16 dated October 2021 3. Approve Documents Pending Board Ratification 11.10.21 	Secretary Herrin made a motion to approve the Consent Agenda and Commissioner McMahan seconded. The motion passed unanimously.		
<p>Old Business</p> <ul style="list-style-type: none"> • Incident Command Update 	<p>CNO/CQO Williamson highlighted the following:</p> <ol style="list-style-type: none"> 1. Washington state's vaccination rate is 78.6% as of October 25, 2021. There has been progress with vaccinations, however, do not be surprised if the percentage declines given the denominator is larger by adding 5-11 year old's. Lewis County's vaccination rate is 46.6% as of November 9, 2021, so 			

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	<p>compliance is behind the state.</p> <ol style="list-style-type: none"> 2. While cases have plateaued for the time being, keep in mind the baseline is higher than a year ago. People need to remain diligent with the Delta+ variant on the horizon. 3. The 7-day rolling average is 30 cases per day in Lewis County. 4. The Federal Mandate will impact the District and we will work towards complying. 5. The Rapid PCR instrument is a testing option. 			
<ul style="list-style-type: none"> • Proposed Budget 	<p>CFO Boggess noted there have been no changes and reported a net loss of \$398,343. The proposed income statement does not include the full cost report impact. For comparison, the 2020 cost report adjustment had a positive impact of an approximately \$900,000. This calculation is dependent on the mix of services that come through the door.</p>			
<p>New Business</p> <ul style="list-style-type: none"> • 2022 Schedule 	<p>The board supported moving forward with the proposed 2022 schedule.</p> <p>Executive Assistant Garcia will publish the Regular Board Meeting schedule, along with populating calendar invites.</p>	<p>Publish 2022 schedules.</p>	<p>Executive Assistant Garcia</p>	<p>12.15.21 Regular Board Meeting</p>
<ul style="list-style-type: none"> • Board Policy & Procedure Review 	<p>Board Self-Evaluation-Approved.</p> <p>Board Spending Authority-Approved.</p> <p>Electronic Signatures-Approved.</p> <p>The Board approved all three policies/procedures as presented.</p> <p>Commissioner McMahan requested to revisit commissioner compensation for education days in</p>	<p>Marked three documents as Reviewed in Lucidoc.</p> <p>Review the Commissioner Compensation for</p>	<p>Executive Assistant Garcia</p> <p>Executive Assistant Garcia</p>	<p>12.15.21 Regular Board Meeting</p> <p>12.15.21 Regular Board Meeting</p>

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	a month. The Board requested to review the policy at the 12.15.21 Regular Board Meeting.	Meetings and Other Services Policy and Procedure.		
<ul style="list-style-type: none"> Board Self-Evaluation 	Board Chair Frady requested the Board complete the Self-Evaluation and return completed assessments to Administration. The Board will review the results at the 12.15.21 Regular Board Meeting.	Complete Board Self-Evaluation and give to Executive Assistant Garcia.	Board of Commissioners	12.01.21
Superintendent Report	<p>Superintendent Everett presented Quarter 3 Department Strategic Measures. Top priorities continue to be the Packwood Clinic, building the Swingbed Program, maintaining RT and Pulmonary Services and expanding our wellness footprint.</p> <p>Superintendent Everett noted for the goals where we did not achieve, we must remember we are still in a pandemic and use this as a learning opportunity as we set 2022 Strategic goals.</p>			
Meeting Summary & Evaluation	Superintendent Everett highlighted the decisions made and action items.			
Adjournment	Secretary Herrin moved and Commissioner Coppock seconded to adjourn the meeting at 4:47 p.m. The motion passed unanimously.			

Respectfully submitted,

Tom Herrin

Tom Herrin (Dec 17, 2021 12:20 PST)

Tom Herrin, Secretary

Dec 17, 2021

Date






111021 Regular Board Meeting Minutes

Final Audit Report

2021-12-17

Created:	2021-12-16
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"111021 Regular Board Meeting Minutes" History

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