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# SPECIAL BOARD MEETING PACKET

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## BOARD OF COMMISSIONERS

Board Chair – Trish Frady, Secretary – Tom Herrin,  
Commissioner – Craig Coppock,  
Commissioner – Wes McMahan & Commissioner-Chris Schumaker

May 5, 2021 @ 6:00 PM

Join Zoom Meeting: <https://myarborhealth.zoom.us/j/99957101868>

Meeting ID: 999 5710 1868

One tap mobile: +12532158782,,99957101868#

Dial by: +1 253 215 8782

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## Special Board Meeting Notice

The Lewis County Hospital District No. 1 Board of Commissioners will be holding a Special Board Meeting on Wednesday, May 5, 2021 at 6:00 PM. The meeting will be available via Zoom:

<https://myarborhealth.zoom.us/j/99957101868>

Meeting ID: 999 5710 1868

One tap mobile: +12532158782,,99957101868#

Dial by: +1 253 215 8782

The purpose of this meeting is to inform prospective commissioner candidates on the roles and responsibilities for the vacancies of the Position #2 (Packwood, Randle and Glenoma areas), Position #3 (Mossyrock and Silver Creek areas) and Position #4 (At Large Position) and to take Public Comment.



**LEWIS COUNTY HOSPITAL DISTRICT NO. 1  
SPECIAL BOARD OF COMMISSIONERS' MEETING**

**May 5, 2021 at 6:00 p.m.**

**Zoom**

<https://myarborhealth.zoom.us/j/99957101868>

Meeting ID: 999 5710 1868

One tap mobile: +12532158782,,99957101868#

Dial by: +1 253 215 8782

**Mission Statement**

**To foster trust and nurture a healthy community.**

**Vision Statement**

**To provide accessible, quality healthcare.**

AGENDA	PAGE	TIME
Call to Order		6:00 pm
Reading of the Notice of the Special Meeting		6:01 pm
New Business <ul style="list-style-type: none"> <li>• Commissioner Position #2-Packwood, Randle &amp; Glenoma Areas, Position #3-Mossyrock &amp; Silver Creek Areas and Position #4-At Large Position               <ul style="list-style-type: none"> <li>○ <i>To inform prospective commissioner candidates on the roles and responsibilities of the vacant positions.</i></li> </ul> </li> </ul>	4	6:02 pm
Public Comment		6:20 pm
Adjournment		7:00 pm



## **Lewis County Hospital District No. 1**

### **Job Description**

**Position:** Board Commissioner (Elected)

**Term:** 6 Years

#### **Primary Responsibility:**

1. Commissioners are responsible for over-seeing the Hospital District's policies and organization with respect to the operation of the District, including the delivery of quality patient care. In fulfilling its obligation, the Board's role is to adopt the necessary general policies to achieve those ends and to delegate the day-to-day operational responsibility with respect to those policies to the Superintendent. Commissioners accomplish this purpose by majority vote. An individual commissioner is currently one-fifth of this body that has been given the above commission.

#### **Expectations:**

1. Have the motivation and ability to meet the time requirements associated with board membership;
2. Not serve as the advocate of narrow interests or interest groups;
3. Possess a high level of personal and professional integrity;
4. Actively participate in discussions/deliberations;
5. Support board policies and decisions once they are formulated even after voting against them.
6. Be willing to serve in a leadership role (as the board chair, board secretary or a committee chair);
7. Follow through on commitments to the district, the board, and other commissioners;
8. Be aware of potential legal liabilities associated with serving as a commissioner (Fiduciary duties);
9. Have no general conflicts of interest that would affect the ability to decide/act in the best interest of the organization or its owners;
10. Observe commission confidentiality;
11. Understand and be willing to advance organization's vision and key goals;
12. Attend and actively participate in board education/development programs;
13. Guard against diminishing the district's resources, either physical or medical, except as a last resort;
14. If unwilling/unable to fulfill these expectations, a commissioner should consider resigning. (The Commission, however, recognizes not only the high cost of training a person but also the fact that a myriad of dysfunctions can temporarily affect human beings. Resignation, therefore, is not encouraged except when no other avenue remains open. The Commission respects and deeply appreciates the efforts of all its members.)



**Objectives:**

1. To survey the hospital services and other health care facilities within and without our district with the goal of providing comprehensive services;
2. To construct, maintain and operate the hospital and other facilities;
3. To own or lease hospitals and other health care facilities and equipment which are located inside or outside of the boundaries of said district as commissioners shall deem proper for the benefit of the district;
4. To contract indebtedness or borrow money for corporate purposes that the district is authorized by law to provide;
5. To raise revenue by the levy of an annual tax on all taxable property within the district;
6. To enter contract to carry out any of the powers authorized by law;
7. To pay actual necessary travel expenses and living expenses incurred while in travel status for (a) qualified physicians or other health care practitioners (b) other qualified persons who are candidates for superintendent or other managerial and technical positions;
8. To employ superintendents, attorneys, and other technical or professional assistants and all other employees;
9. To make all contracts useful or necessary to carry out the lawful authority given to the district.

\*For a complete list on Public Hospital Districts see Chapter 70.44 RCW.