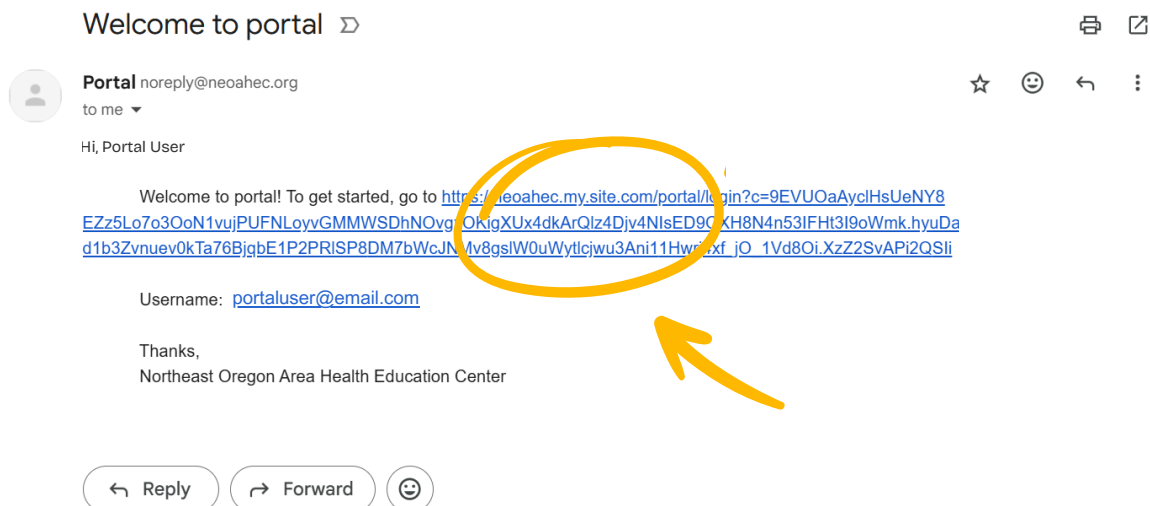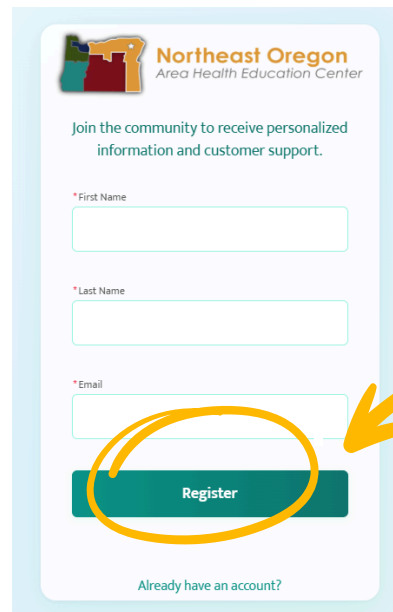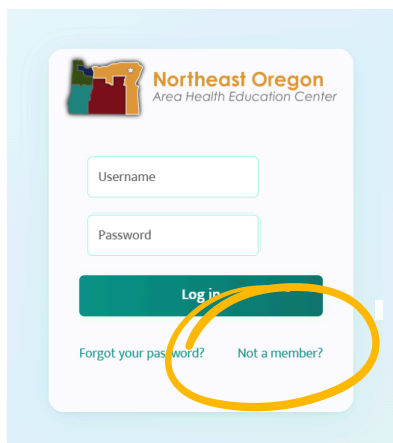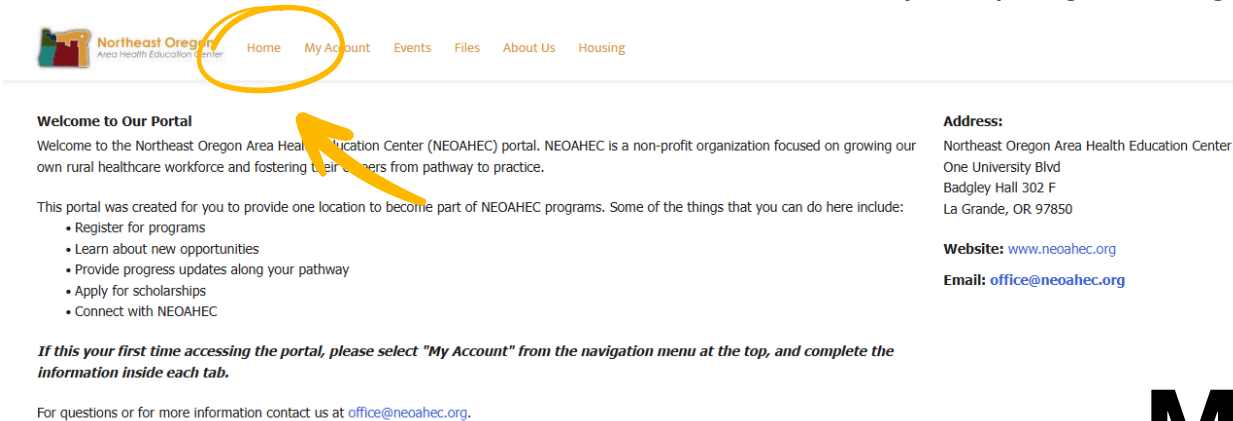# PORTAL USER GUIDE

CREATE AN ACCOUNT

Click "Not a member?" to create your account.

Enter your information and click "Register." You will receive an email with a link to set up your password.

Northeast Oregon
Area Health Education Center

Username

Password

Log in

Forgot your password?   Not a member?

Northeast Oregon
Area Health Education Center

Join the community to receive personalized information and customer support.

* First Name

* Last Name

* Email

Register

Already have an account?

Welcome to portal

Portal noreply@neoahec.org
to me ▾

Hi, Portal User

Welcome to portal! To get started, go to https://neoahec.my.site.com/portal/login?c=9EVUOaAyclHsUeNY8EZz5Lo7o3OoN1vujPUFNLoyvGMMWSDhNOvg OKigXUx4dkArQlz4Djv4NIsED9O XH8N4n53IFHt3I9oWmk.hyuDad1b3Zvnuev0kTa76BjqbE1P2PRlSP8DM7bWcJN Mv8gslW0uWytlcjwu3Ani11Hwr xf_jO_1Vd8Oi.XzZ2SvAPi2QSli

Username: portaluser@email.com

Thanks,
Northeast Oregon Area Health Education Center

↩ Reply   → Forward   ☺

HOME

The "Home" page has details about the organization and the portal. It will also show all of your program registrations.

Welcome to Our Portal

Welcome to the Northeast Oregon Area Health Education Center (NEOAHEC) portal. NEOAHEC is a non-profit organization focused on growing our own rural healthcare workforce and fostering their careers from pathway to practice.

This portal was created for you to provide one location to become part of NEOAHEC programs. Some of the things that you can do here include:
- Register for programs
- Learn about new opportunities
- Provide progress updates along your pathway
- Apply for scholarships
- Connect with NEOAHEC

If this your first time accessing the portal, please select "My Account" from the navigation menu at the top, and complete the information inside each tab.

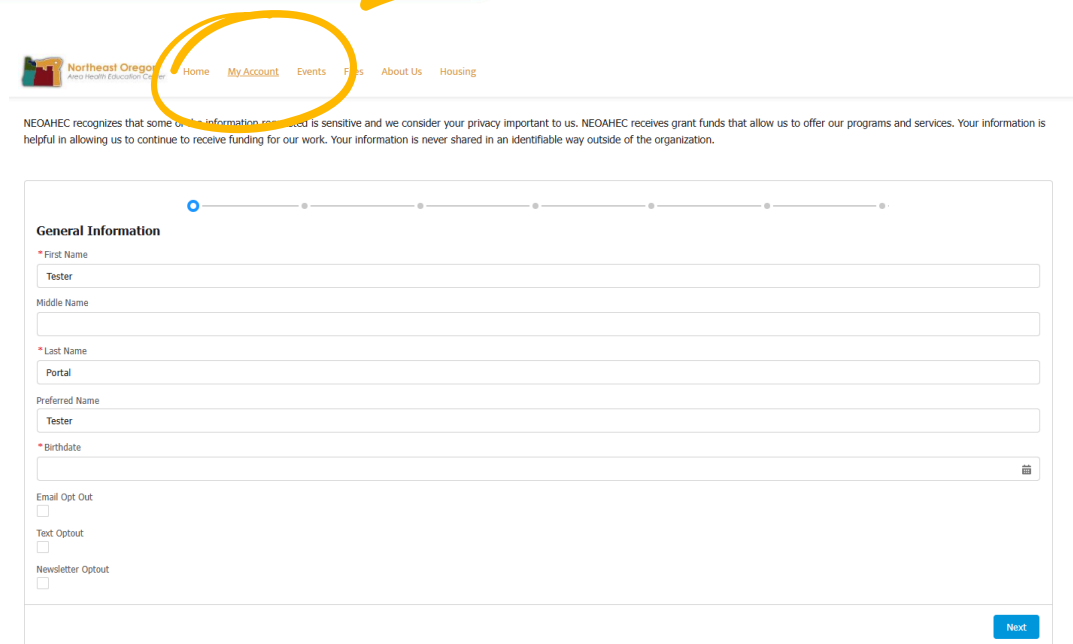For questions or for more information contact us at office@neoahec.org.

Address:
Northeast Oregon Area Health Education Center
One University Blvd
Badgley Hall 302 F
La Grande, OR 97850

Website: www.neoahec.org

Email: office@neoahec.org

Enrollments

Description	Type	Enrolled Date	Status
No records found for selected filter.			

MY ACCOUNT

Click "My Account" in the top menu to update your account information.

Most questions are optional, but some are not. Several required questions have an choice for "Don't want to answer."

NEOAHEC recognizes that some of the information requested is sensitive and we consider your privacy important to us. NEOAHEC receives grant funds that allow us to offer our programs and services. Your information is helpful in allowing us to continue to receive funding for our work. Your information is never shared in an identifiable way outside of the organization.

General Information

* First Name
Tester

Middle Name

* Last Name
Portal

Preferred Name
Tester

* Birthdate

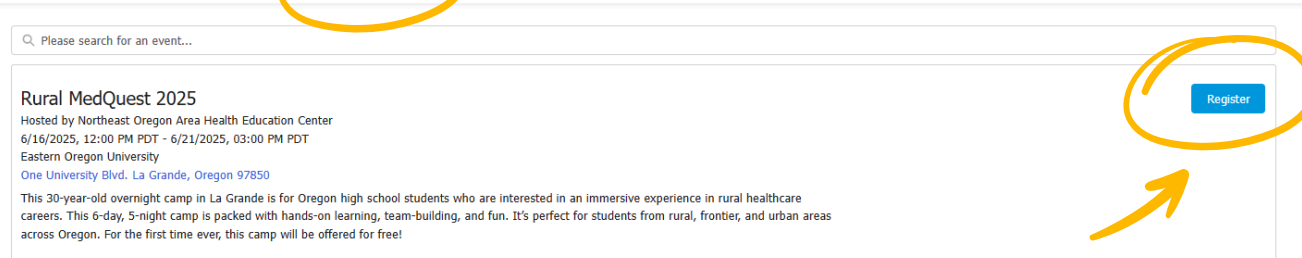Email Opt Out ☐

Text Optout ☐

Newsletter Optout ☐

[Next]

There are seven sections to "My Account." You can track your progress on the blue bar.

We will store your account information here so you don't have to provide this information again the next time you want to register for an event--you will just have to make sure it is still up to date.

EVENTS

To sign up for an event, click "Events" in the top menu. Click "Register" to begin your application.

Northeast Oregon
Area Health Education Center   Home   My Account   Events   Files   About Us   Housing

Please search for an event...

Rural MedQuest 2025   Register
Hosted by Northeast Oregon Area Health Education Center
6/16/2025, 12:00 PM PDT - 6/21/2025, 03:00 PM PDT
Eastern Oregon University
One University Blvd. La Grande, Oregon 97850

This 30-year-old overnight camp in La Grande is for Oregon high school students who are interested in an immersive experience in rural healthcare careers. This 6-day, 5-night camp is packed with hands-on learning, team-building, and fun. It's perfect for students from rural, frontier, and urban areas across Oregon. For the first time ever, this camp will be offered for free!

FILES

You may request that you upload files to the portal. To do this, click "Files" from the top menu.

Northeast Oregon
Area Health Education Center   Home   My Account   Events   Files   About Us   Housing

Files
Owned by Me   Upload Files
0 items • Sorted by Last Modified Date

Owned by Me	Title	Owner	Last Modified Date ↓	
Shared with Me				
Recent				
Following				

No items to display.

Select "Upload Files," pick a file, then click "Open." After it loads, click "Done."

All Files

Open   Cancel

Upload Files

Transcript.docx
74 KB

0 of 1 file uploaded   Done
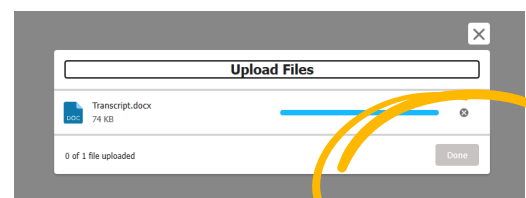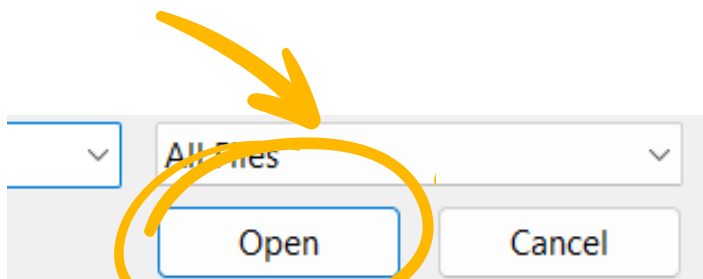
ABOUT US

This tab has information about AHEC and some useful links to pages on the center's website.

About Us

NEOAHEC is required to report general demographic information about participants. The data may be used for research purposes to evaluate the effectiveness of NEOAHEC's educational programs. Your participation is voluntary and will not affect your affiliation with NEOAHEC or its affiliates. As with any research, there is a small risk of loss of confidentiality. You are not expected to benefit from participation, but we hope it informs our future NEOAHEC educational programs. None of your personal information will be shared outside of our organization unless required by law.

NEOAHEC can ensure that all students, no matter the background, will receive support to pursue a desired career in healthcare. NEOAHEC acknowledges the need for diversity and inclusion throughout our programs.

For questions or for more information contact us at office@neoahec.org

Useful Links

- NEOAHEC Home Page
- Investigators of Science
- MedQuest
- Pre-Health Society
- Student Housing
- Contact Us

FAQ

What's my username? Your username is your email address.

How do I reset my password? Click "Forgot password?" on the Log In page. A link will be sent to your email.

How can I tell if my registration was submitted? The homepage of the portal lists all events that you are currently signed up for under Enrollments. If it says "Review Draft Registration," you still need to complete the registration and select "Submit for Approval" at the end. If the home page says "Registered" next to the event, then it has been received.

Do I have to answer every question in the portal? All required questions begin with a red asterisk (*). You don't have to answer the questions that are not required if you don't want to, but you must click through each section. Some questions require you to select "Don't want to answer" to move on.

Why can't I select the event? You must complete all seven tabs in the My Account page to register for an event. If you cannot see seven tabs, it might be because of the device or browser you are using. Sometimes, older or less common devices and browsers are not compatible with our portal. Please find a desktop computer and try using Google Chrome to see if that fixes the issue.