

CLALLAM COUNTY
PUBLIC HOSPITAL DISTRICT NO. 2

BOARD OF COMMISSIONERS MEETING

LINKLETTER HALL
6:00 P.M.

August 21, 2024



Working together to provide excellence in health care.



Board of Commissioners Meeting

Wednesday, August 21, 2024

Linkletter Hall

6:00 pm

Virtual Option: www.olympicmedical.org/virtual-board-meeting

6:00 pm	PLEDGE OF ALLEGIANCE
6:05 pm	CONSENT AGENDA A. Minutes from July 12, July 17, and August 7, 2024 (pages 1- 13), B. Bad Debt for July 2024 in the amount of \$602,233, C. Vouchers for July 2024 by warrants 469198 to 470010 and electronic payments 10856 to 11069 in the amount of \$12,888,835.61, D. Payroll for the period of June 23 through July 6, 2024, in the amount of \$3,539,749.76, and E. Payroll for the period of July 7 through July 20, 2024, in the amount of \$3,479,457.87, and F. Payroll for the period of July 21 through August 3, 2024, in the amount of \$3,643,684.03.
6:10 pm	PATIENT STORY – Sophia Rognlien, Patient Experience Manager
6:15 pm	HUMAN RESOURCES UPDATE – Heather Delplain, Administrative Director Human Resources
6:30 pm	PUBLIC COMMENT
6:35 pm	ADMINISTRATOR'S REPORT A. Advocacy/Operations Update
6:50 pm	OLD BUSINESS A. Line of Credit Renewal – Lorraine Cannon, Chief Financial Officer
	NEW BUSINESS
	OTHER
	ADJOURN

Next meeting September 4, 2024 at 12:30 pm



**Board of Commissioners
Business Meeting Minutes
July 17, 2024**

The regularly scheduled meeting of the Board of Commissioners of Olympic Medical Center was called to order in Linkletter Hall at 6:00 pm by Board President Thom Hightower, RN, and was opened with The Pledge of Allegiance. In attendance were Commissioners Phyllis E. Bernard, JD, Phil Giuntoli, Ann Henninger, BSN, RN (virtual), Thom Hightower, RN, (virtual), Jean Hordyk, John Nutter, and Tom Oblak; Darryl Wolfe, Chief Executive Officer; Scott Kennedy, MD, Chief Medical Officer; Chief Nursing Officer Vickie Swanson, MSN, RN; Chief Operating Officer Ryan Combs; Chief Financial Officer Lorraine Cannon; Human Resources Administrative Director Heather Delplain; Chief of Staff Jonathon Freezer, MD; staff, public members and Executive Assistant to the CEO and Board Gay Lynn Iseri.

CONSENT AGENDA

- A. Minutes from June 19, 2024, July 3, 2024, and July 12, 2024,
- B. Bad Debt for June 2024 in the amount of \$494,497.00,
- C. Vouchers for June 2024 by warrants 468404 to 469197, and electronic payments 10456 to 10855 in the amount of \$14,311,973.39,
- D. Payroll for the period of May 26 through June 8, 2024, in the amount of \$3,417,786.04,
- E. Payroll for the period of June 9 through June 22, 2024, in the amount of \$3,336,389.73.

MOTION: To approve the Consent Agenda as noted. ***Motion carried unanimously.***

PATIENT STORY – Sophia Rognlien, Patient Experience Manager

Deferred.

OMC FOUNDATION UPDATE – Bruce Skinner, Executive Director

The OMC Foundation has funded a new cardiac ultrasound machine at the cost of \$170,000. The current machine didn't have the capacity and patients had to leave the community to receive the test. Funding to purchase the machine came from *Red, Set, Go!*. Also, \$500,000 was committed for the next school year. The application deadline was noted to be August 12, and the decision will be made August 22. The scholarship will benefit applicants who wouldn't be able to afford schooling due to financial constraints. Also being considered by the Foundation is the purchase of a \$44,000 integrated visitor management system that will increase safety in the hospital for staff and patients.

MEDICAL STAFF RECOMMENDATIONS – Jonathon Freezer, MD, Chief of Staff

The June 2024 Medical Staff Credentials Report was presented for approval as follows:

Appointment to the Provisional AHP Staff:

- | | |
|-----------------------------|-------------------------------------------|
| 1. Clubine, Jacqueline, CNM | OMP – Women’s Health |
| 2. Dwyer, Elizabeth, ARNP | Sound Physicians – Emergency Medicine |
| 3. Grisetti, April, PAC | Jamestown Family Health – Family Medicine |
| 4. Young, Tracy, ARNP | Jamestown Family Health – Family Medicine |

Reappointment to the AHP Staff:

- | | |
|---------------------------|-------------------------|
| 1. Chommuang, Suree, ARNP | OMP – Walk in Clinic |
| 2. Relyea, Sandra, PA-C | OMP – Children’s clinic |

Appointment to the Provisional Active Staff:

- | | |
|----------------------------|-------------------------|
| 1. Kasubhai, Saifuddin, MD | OMCC – Medical Oncology |
| 2. Kuo, Calvin, MD | OMP – Family Medicine |

Reappointment to the Active Staff:

- | | |
|--------------------------|-------------------------------------|
| 1. Bissonnette, Rose, MD | OMP – OB/GYN |
| 2. Kennedy, Scott, MD | OMC Administrator – Family Medicine |

Appointment to the Telemedicine Staff:

- | | |
|-----------------------|------------------------------|
| 1. Green, Angela, DO | Array – Telepsychiatry |
| 2. Herard, Astrid, MD | Array – Telepsychiatry |
| 3. Israel, Daniel, MD | RADIA - Radiology |
| 4. Jariwala, Neil, MD | Array – Telepsychiatry |
| 5. Shah, Sandeep, MD | RADIA - Radiology |
| 6. Stayman, Aaron, MD | Providence – Neurology (CBP) |

Resignations/Contract Terminations:

- | | |
|--------------------------|-------------------------------------------------|
| 1. Hart, Jonathan, MD | RADIA – Effective 3/24/2024 |
| 2. Krall, Bradley, PA-C | OMP – Effective 6/4/2024 |
| 3. Neupane, Raxita, ARNP | Jamestown – Effective 6/10/2024 |
| 4. Sprague, Joshua, PA-C | Sound – Effective 5/7/2024 |
| 5. Vadakara, Tom, MD | Array BC – Effective 2/5/2024 |
| 6. Young, Russell, MD | Silver Falls – Dermatology – Effective 7/1/2024 |

MOTION: To approve the June 2024 Medical Staff Credentials Report as presented.
Motion carried unanimously.

MEDICAL STAFF POLICIES

Medical Staff Policy G20 – Dues, Assessments, and Reimbursement

The revision to this policy pertained to who may receive reimbursement for CME credits. It was changed for each medical staff member who met on committee ‘at least quarterly’ to ‘four times per year’.

Medical Staff Policy G16 – Medical Staff Health

The revision was about the impaired practitioner, the importance of medical staff health, and a new process in which to investigate a complaint through medical staff leadership. A shift was made from looking at age as an impairment to the ability to deliver to service.

MOTION: To approve the Medical Staff Policies G20-Dues, Assessments and Reimbursement, and G16-Medical Staff Health as presented. ***Motion carried unanimously.***

Privilege Revision – Deletion of Patient Visitation Only

The revision was the deletion of the 'Patient Visitation Only' delineation on specialty privilege forms.

MOTION: To approve the revisions to the specialty privilege forms deleting 'Patient Visitation Only' as presented.

Discussion: Clarification of Patient Visitation Only was requested. If someone is certified in any specialty, there is always a question of who is primary. With the full time hospitalist service, this privilege was deemed no longer needed. ***Motion carried unanimously.***

PUBLIC COMMENT

None.

ADMINISTRATOR'S REPORT

Advocacy/Operations Update

The search for a Chief Physician Officer continues with a great candidate coming onsite for interviews. In the interim, Dr. Brent Wesenberg is here helping with some OMP operational guidance. A staffer to U.S. House Representative Derek Kilmer visited OMC for a tour and to learn more about site neutral. A lot of effort is going into the tax levy lid lift effort with many educational speaking engagements over the past few weeks. Data from the first half of 2024 was shared from the engagement with AOPartners that began last fall. Savings of about \$2.2M in employee labor costs, supply chain/purchasing, pharmacy, OR labor optimization, and CDI improvement were recognized. Additional work on locums expense and diagnostic imaging throughput has been ongoing.

OLD BUSINESS

None.

NEW BUSINESS

None.

OTHER

None.

EXECUTIVE SESSION

At 6:30 pm, the open meeting was moved to executive session to discuss the performance of a public employee by authority of RCW 42.30.110(1)(g) for 30 minutes, with no action to follow.

ADJOURN

At 7:00 pm, the meeting was moved back into open session, and there being no further business the meeting was finally adjourned.

APPROVED AND ADOPTED this 21th day of August 2024.

ATTEST:

President

Secretary

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner



**Board of Commissioners
Work Session Minutes
August 7, 2024**

The regularly scheduled meeting of the Board of Commissioners of Olympic Medical Center was called to order in Linkletter Hall at 12:30 pm by Board President Thom Hightower, RN, and was opened with the Pledge of Allegiance. In attendance were Commissioners Phyllis E. Bernard, JD, Phil Giuntoli, Ann Henninger, BSN, RN, Thom Hightower, RN, Jean Hordyk, John Nutter, and Tom Oblak; Chief Executive Officer Darryl Wolfe; Chief Medical Officer Scott Kennedy, MD; Chief Operating Officer Ryan Combs; Chief Financial Officer Lorraine Cannon; Human Resources Administrative Director Heather Delplain; staff, public members, and Executive Assistant to the CEO and Board Gay Lynn Iseri. Chief Nursing Officer Vickie Swanson, MSN, RN, was excused.

PATIENT STORY – Sophia Rognlien, Patient Experience Manager

The patient story was about experiences between the Walk in Clinic and the Emergency Department. All staff were kind, professional, compassionate and friendly, even though the patient was not feeling very friendly. They all treated her, a recovering addict, with respect and understanding.

DAISY AWARD RECOGNITION – Janeen Howell, RN, Clinical Supervisor ICU/Tele and Cari Gavin, RN, Manager Nursing Admin

A brief history of the Daisy Award program at OMC was presented. The Daisy Foundation was created to thank nurses for the gifts they give patients every day. In 2018, the committee at OMC was formed, and 22 Daisy Awards have been given out since 2019. The latest nomination letter was read about Daisy Award recipient, Thomas Batey, RN, the nurse who works in the Short Stay infusion department.

JAMESTOWN HEALING CLINIC UPDATE - Molly Martin, DNP, Executive Director

Commissioner Henninger introduced Molly Martin, DNP, who presented a clinic update to the board. Background information about the opiate use disorder, and the third wave of fentanyl was presented. Of interest, she noted over 95% of those who present at the clinic test positive for fentanyl. The clinic serves both native and non-native residents of Clallam and Jefferson Counties and accepts most major insurers including Medicaid. Business hours are 6:00 am-2:00 pm, Monday through Friday, with evening counseling available Tuesday, Wednesday, and Thursday evenings. All treatment is voluntary, and Naloxone is provided

with no questions asked. Education is offered to the patient and to friends and family as well. Medications for opiate use disorder are one of the best tools to fight the opiate crisis. They are best if used for over a year along with counseling and while addressing social determinants of health. Fentanyl has been a game changer as it's 100x stronger than heroin, and withdrawals are variable. Cravings last months and years, and more contaminants are showing up in supplies recently. There is no set timeline for patients to be on medications, each patient is different. Medications for opiate use disorders are not just replacing one bad drug with another. There is a holistic approach to care which is necessary, and opiate use disorder does not discriminate. Substance use disorder counseling is in place, and patients are required to see their counselor at least weekly until stabilized. There are many recovery activities available and wrap around services such as primary care, behavioral health and Naloxone distribution onsite. Patients may walk in or call, and intake takes about 3 hours. All patients are signed up for insurance, even if they are not Tribal. There is a sliding fee schedule in place. Each patient is signed up for insurance, there is a sliding fee schedule in place, and there is no requirement to take charity care. There are always physicians onsite plus several nurse practitioners. A patient must be 18 years old to start on Methadone. There are no youth focused programs at this time, but alcohol use disorder can be treated to help detox at home. The Tribe plans to build a psych facility in the future.

MEDICAL STAFF RECOMMENDATIONS – Scott Kennedy, MD, Chief Medical Officer for Jonathon Freezer, MD, Chief of Staff

The July 2024 medical staff credentials report was presented for approval as follows:

Appointment to the Provisional AHP Staff:

- | | |
|-----------------------|-------------------------|
| 1. Cruz, Lesley, ARNP | OMCC – Medical Oncology |
| 2. Heck, Sarah, PA-C | OMP – Orthopedics |

Reappointment to the AHP Staff:

- | | |
|----------------------------|-------------------------------------------|
| 1. Churchill, Sherry, ARNP | Jamestown Family Health – Family Medicine |
|----------------------------|-------------------------------------------|

Appointment to the Provisional Active Staff:

- | | |
|-------------------------|----------------------------|
| 1. Falkner, Martha, MD | Sound – Emergency Medicine |
| 2. Sandeli, Ina, DO | Sound - Emergency Medicine |
| 3. Sawyer, Kara, MD | Sound – Emergency Medicine |
| 4. Schultz, Allison, MD | MedStream – Anesthesiology |

Reappointment to the Active Staff:

- | | |
|--------------------------|------------------------|
| 1. Dibari, Jessica, MD | NOHN – Family Medicine |
| 2. Frankland, Joshua, MD | OMP – Pediatrics |
| 3. Freezer, Jonathon, MD | OMP – Pediatrics |
| 4. Rowan, Brianne, MD | NOHN – Family Medicine |
| 5. Murphy, David, MD | OMP – Pulmonology |

- | | |
|-----------------------------|-------------------------------------------|
| 6. Nelson, Mira, MD | NOHN – Family Medicine |
| 7. Pan, Alexander, MD | Swedish – Cardiology |
| 8. Puhl, Kristen, MD | Jamestown Family Health – Family Medicine |
| 9. Tagintsev, Alexander, MD | OMP -Hospitalist Internal Medicine |

Reappointment to the Courtey Staff:

- | | |
|--------------------|-------------------------------|
| 1. Dave, Amish, MD | Virginia Mason – Rheumatology |
|--------------------|-------------------------------|

Appointment to the Telemedicine Staff:

- | | |
|-------------------------|----------------------------------|
| 1. Alfert, Jonathan, MD | RADIA – Radiology (Initial) |
| 2. Cox, Brian, MD | RADIA – Radiology (Initial) |
| 3. Peters, Michael, MD | RADIA – Radiology |
| 4. Romba, Megan, MD | Providence – Teleneurology (CBP) |
| 5. Sharp, Steven, MD | Array – Telepsychiatry (Initial) |

Resignations/Contract Terminations:

- | | |
|---------------------------|--------------------------------------------|
| 1. Bui, Bao, MD | RADIA – Effective 7/7/2024 |
| 2. Chang, Eric, PA-C | Jamestown – Effective 7/8/2024 |
| 3. Dao, An Hoang, DO | Hospitalist – Effective 6/18/2024 |
| 4. Edwins, Clare, PA-C | OMP Specialty Clinic – Effective 6/14/2024 |
| 5. Felder, Sophia, ARNP | OMP Primary Care – Effective 6/28/2024 |
| 6. Hastings, Bradford, MD | RADIA – Effective 6/2/2024 |
| 7. Irick, R. Chance, MD | Sound – Effective 7/8/2024 |
| 8. Krall, Bradley, PA-C | OMP Primary Care – Effective 6/4/2024 |
| 9. Stapleton, Luke, MD | OMCC – Effective 7/10/2024 |

MOTION: To approve the July 2024 Medical Staff Credentials Report as presented. ***Motion carried unanimously.***

Medical Staff Governance Policies Revisions

The Peer Review policy was revised to create a well-defined process for Focused Professional Practice Evaluations (FPPE) and an ongoing evaluation process in the Ongoing Professional Practice Evaluation (OPPE) for the Medical Staff. The question came up about what credentials file information can be shared with OMC Legal Counsel, and consultation with case reviews occurred with changes required by law for the Credentials and Quality Assessment Files policy.

MOTION: To approve the revisions to the Medical Staff Policies G13 – Peer Review and G09 – Credentials and Quality File Review as presented.
Motion carried unanimously.

Medical Staff Bylaws Revisions

The revision to the Bylaws pertains to telemedicine capabilities. The change will allow Telemedicine providers to admit or treat patients.

MOTION: To approve the revisions to the Medical Staff Bylaws as presented.
Motion carried unanimously.

Telemedicine Specialty Privilege Forms Revisions

The revision to specialty privilege forms would allow specialists to evaluate, diagnose, treat, and provide consultations to patients presenting within the practitioner's scope of practice with no inpatient admission or Short Stay admission privileges.

MOTION: To approve the telemedicine revisions to the Medical Staff / Allied Health Professional Privilege Forms as presented. **Motion carried unanimously.**

FINANCIAL UPDATE - Lorraine Cannon, Chief Financial Officer

June 2024 Results

The attached results for June 2024 were presented. The commercial payor mix increased to 15.2% percent in June, and there was also an increase in patient days. There was a \$1.2 million loss at the end of 2Q2024. Compared to last year, it was a \$5.9 million loss for the same time frame. Telecardiology started in June. Sound Physicians came in under budget. Admissions were busy and census has been high this month. Days cash came in at 35 days. Payroll went out the last day of the month. The day before payroll was paid, Days Cash would have been around 40 days.

Line of Credit Renewal

Last year, a one year \$3M line of credit was approved from First Federal. At that time, the interest rate was 7.9%, this year it's down to 7%. It is used occasionally for payroll purposes but has always been paid back after usage. CDs remain the collateral for the \$3M. Further discussion and potential action will be sought at the next meeting.

PROVIDER EMPLOYMENT AGREEMENT – Darryl Wolfe, Chief Executive Officer

The employment agreement with Sara Steffen, PA-C, who has worked at OMC in the past, will cover maternity leave for about 6 months. A housing stipend will be offered at \$2,700 per month for six months, and it is a one-year contract.

MOTION: To approve the provider employment agreement with Sara Steffen, PA-C, at the annual salary of ONE HUNDRED SIXTY-ONE THOUSAND NINE HUNDRED FIFTY-EIGHT DOLLARS (\$161,958), per the Advanced Practice Clinician Compensation Specialist policy as presented. **Motion carried unanimously.**

OTHER

Scott Kennedy, MD, responded to a question about the recent COVID-19 surge. He reported 10 staff members were on preclusion the day before, but there have been as many as 35 employees precluded in one single day. As many as 4-6 COVID-19 patients have been in-house at one given time, but none have needed to be ventilated. Also, a touch of flu remains in the community as well.

The Board iPad discussion was tabled.

ADJOURN

There being no further business, the meeting was finally adjourned at 2:00 pm.

APPROVED AND ADOPTED this 21st day of August 2024.

ATTEST:

President

Secretary

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

Q2 2024 Net Income



	2024 ACTUAL	2024 BUDGET	VARIANCE	2023 ACTUAL	VARIANCE
INPATIENT REVENUE	30,754	30,635	119	26,278	4,476
OUTPATIENT REVENUE	85,428	93,372	(7,944)	85,854	(427)
ER REVENUE	20,917	18,082	2,835	17,446	3,471
PATIENT REVENUE	137,099	142,089	(4,990)	129,578	7,520
BAD DEBT	2,221	710	(1,510)	578	1,643
CHARITY CARE	902	1,065	164	1,033	(131)
CONTRACTUALS	69,613	76,273	6,660	68,784	829
REV DEDUCT	72,735	78,048	5,313	70,395	2,340
NET PATIENT REVENUE	64,364	64,041	323	59,184	5,180
OTHER OPERATING REVENUE	2,427	2,112	315	2,362	65
OPERATING REVENUE	66,791	66,153	638	61,546	5,245
SALARIES AND WAGES	31,500	32,167	668	30,132	1,368
BENEFITS	8,912	9,227	314	8,981	(68)
PROFESSIONAL FEES	4,670	1,815	(2,855)	3,615	1,055
SUPPLIES	10,303	11,888	1,585	11,595	(1,292)
UTILITIES	575	794	219	685	(110)
REPAIRS AND MAINTENANCE	1,856	2,165	310	2,137	(282)
PURCHASED SERVICES	4,269	3,853	(416)	5,226	(957)
DEPRECIATION & AMORT	3,507	2,831	(676)	2,821	686
INSURANCE	822	753	(68)	720	102
OTHER EXPENSES	1,496	1,420	(75)	1,286	210
OPERATING EXPENSES	67,909	66,914	(995)	67,197	712
NET OPERATING INCOME	(1,118)	(761)	(356)	(5,651)	4,533
NON-OPERATING REVENUE/(EXP)	(106)	125	(231)	(328)	221
NET INCOME	(1,224)	(636)	(588)	(5,978)	4,754

Q2 2024 YTD Net Income



	2024 ACTUAL	2024 BUDGET	VARIANCE	2023 ACTUAL	VARIANCE
INPATIENT REVENUE	58,934	61,262	(2,328)	56,541	2,393
OUTPATIENT REVENUE	170,577	186,068	(15,492)	171,150	(574)
ER REVENUE	40,929	36,148	4,781	35,406	5,523
PATIENT REVENUE	270,439	283,478	(13,039)	263,098	7,342
BAD DEBT	2,650	1,417	(1,232)	1,358	1,292
CHARITY CARE	1,239	2,125	886	1,917	(678)
CONTRACTUALS	141,324	154,160	12,835	142,321	(997)
REV DEDUCT	145,213	157,703	12,489	145,596	(383)
NET PATIENT REVENUE	125,226	125,776	(550)	117,502	7,724
OTHER OPERATING REVENUE	4,596	4,224	371	4,387	209
OPERATING REVENUE	129,822	130,000	(179)	121,889	7,933
SALARIES AND WAGES	62,965	64,335	1,370	59,928	3,037
BENEFITS	19,137	18,453	(683)	18,002	1,135
PROFESSIONAL FEES	9,235	3,622	(5,613)	7,924	1,311
SUPPLIES	20,486	23,739	3,253	23,564	(3,078)
UTILITIES	1,440	1,588	148	1,525	(85)
REPAIRS AND MAINTENANCE	3,392	4,330	939	4,096	(704)
PURCHASED SERVICES	8,243	7,702	(541)	11,420	(3,176)
DEPRECIATION & AMORT	7,018	5,724	(1,294)	5,582	1,436
INSURANCE	1,594	1,506	(88)	1,327	267
OTHER EXPENSES	2,704	2,840	136	2,613	91
OPERATING EXPENSES	136,214	133,841	(2,373)	135,982	232
NET OPERATING INCOME	(6,392)	(3,841)	(2,552)	(14,093)	7,700
NON-OPERATING REVENUE/(EXP)	(17)	250	(267)	164	(181)
NET INCOME	(6,409)	(3,591)	(2,819)	(13,929)	7,520

Statistical Comparison: Q2 2024



	2024	2023	Var
Endoscopies	1,328	1,361	(2%)
Surgeries	662	773	(14%)
OMP Clinic w/RVU's	74,612	75,825	(2%)
Medical Oncology Procedures	5,091	4,464	14%
Home Health Visits	10,152	10,616	(4%)
Radiation Oncology Procedures	3,043	3,666	(17%)
CT Scans Procedures	6,730	5,936	13%
Laboratory Billable Test	174,713	171,652	2%
Avg. Daily Census	39.4	37.1	6%
Cardiac Procedures	8,099	7,872	3%
Admissions	922	857	8%
Radiology Procedures	22,002	21,302	3%
ER Visits	6,920	6,466	7%
Adj Patient Days	16,176	17,120	(6%)

Statistical Comparison: YTD

	2024	2023	Var
Endoscopies	2,654	2,596	2%
Surgeries	1,388	1,648	(16%)
OMP Clinic w/RVU's	150,984	154,209	(2%)
Medical Oncology Procedures	9,710	8,593	13%
Home Health Visits	20,094	22,198	(9%)
Radiation Oncology Procedures	6,003	7,279	(18%)
CT Scans Procedures	13,152	11,951	10%
Laboratory Billable Test	349,093	353,042	(1%)
Avg. Daily Census	37.6	39.0	(3%)
Cardiac Procedures	16,182	15,659	3%
Admissions	1,784	1,692	5%
Radiology Procedures	43,546	43,240	1%
ER Visits	13,462	12,627	7%
Adj Patient Days	31,945	34,129	(6%)