

CLALLAM COUNTY
PUBLIC HOSPITAL DISTRICT NO. 2

**BOARD OF
COMMISSIONERS
MEETING**

LINKLETTER HALL
6:00 P.M.

January 17, 2024



Working together to provide excellence in health care.



Board of Commissioners Meeting

Wednesday, January 17, 2024

Linkletter Hall

6:00 pm

- Virtual Option -

Log on to www.olympicmedical.org/virtual-board-meeting on January 17 for the Web-ex information.

- I. PLEDGE OF ALLEGIANCE**
- II. EXECUTIVE SESSION**
 - A. Discussion with legal counsel about current or potential litigation (RCW 42.30.110(1)(i))
- III. SWEARING IN OF RE-ELECTED COMMISSIONERS – Liz Schwantor, Associate Legal Counsel**
 - A. John Nutter, District 2, Position 1
 - B. Philip Giuntoli, District 3, Position 2
- IV. ELECTION OF 2024 BOARD OFFICERS – Thom Hightower, 2023 Board President**
 - A. Board President
 - B. Board Secretary
- V. CONSENT AGENDA**
 - A. Minutes from December 21, 2023 and January 3, 2024 (pages 1-10),
 - B. Bad Debt for December 2023,
 - C. Vouchers for December 2023 in the amount of \$11,126,015.59, and
 - D. Payroll for the period of November 26, 2023 and January 9, 2024 through in the amount of \$9,802,004.05.
- VI. PATIENT STORY – Sophia Rognlien, Patient Experience Manager**
- VII. MEDICAL STAFF RECOMMENDATIONS – Jonathon Freezer, MD, Chief of Staff**
 - A. Medical Staff Credentials Report for December 2023 (pages 11-12)
 - B. Medical Staff Policy Revisions: Dues, Assessments and Reimbursements (pages 13-14)
- VIII. QUALITY/SAFETY UPDATE – Scott Kennedy, MD, Chief Medical Officer**
- IX. PUBLIC COMMENT**
- X. AMINISTRATOR'S REPORT – Darryl J. Wolfe, Chief Executive Officer**
 - A. Operations/Advocacy Update
- XI. OLD BUSINESS**
- XII. NEW BUSINESS**
 - A. Nurse Call System – Ryan Combs, Chief Operating Officer
 - B. CT Scan One Project – Ryan Combs, Chief Operating Officer
- XIII. OTHER**
 - A. Board Process Discussion – Thom Hightower
 - B. Miscellaneous Agendas FYI (page 15)



**Board of Commissioners
Business Meeting Minutes
December 20, 2023**

The regularly scheduled meeting of the Board of Commissioners of Olympic Medical Center was called to order in Linkletter Hall at 6:00 pm by Board President Thom Hightower, RN, and was opened with The Pledge of Allegiance. In attendance were Commissioners Phyllis E. Bernard, JD, Phil Giuntoli (virtual), Ann Marie Henninger, BSN, RN, Thom Hightower, John Nutter, and Tom Oblak; Chief Executive Officer Darryl Wolfe; Chief Medical Officer Scott Kennedy, MD; Chief Nursing Officer Vickie Swanson, MSN, RN; Chief Operating Officer Ryan Combs, Chief Financial Officer Lorraine Cannon; Human Resources Administrative Director Heather Delplain; Associate Legal Counsel Liz Schwantor, and Executive Assistant to the CEO and Board Gay Lynn Iseri. Commissioner Jean Hordyk was excused.

CONSENT AGENDA

- A. Minutes from November 15, November 28, December 2, and December 6, 2023,
- B. Bad Debt for November 2023 in the amount of \$91,469.95,
- C. Vouchers for November 2023 in the amount of \$12,034,680.78, and
- D. Payroll for the period of October 29 through November 25, 2023 in the amount of \$6,449,763.59,
- E. Surplus Property.

MOTION: To approve the Consent Agenda as presented. *Motion carried unanimously.*

PATIENT STORY – Sophia Rognlien, Patient Experience Manager
Deferred.

MEDICAL STAFF RECOMMENDATIONS – Jonathon Freezer, MD, Chief of Staff Elect
The November 2023 Medical Staff Credentials Report was presented for approval as follows:

Appointment to the Provisional AHP Staff:

- | | |
|----------------------------|----------------------------|
| 1. Eickelman, Andrea, ARNP | Jamestown Family Health |
| 2. Lena, Erica, ARNP | OMP Primary Care |
| 3. Swank, Sarah, CRNA | MedStream - Anesthesiology |
| 4. Whisenand, Rachel, ARNP | Sound – Emergency Medicine |

Reappointment to the AHP Staff:

- | | |
|--------------------------|----------------------|
| 1. Cooper, Jessica, ARNP | OMP – Walk-In Clinic |
|--------------------------|----------------------|

Appointment to the Provisional Active Staff:

- | | |
|---------------------------|---------------------------------|
| 1. Kehas, Arthur, MD | OMP - Hospitalist |
| 2. Standaert, Richard, MD | OMP Surgery Clinic – Wound care |

Appointment to the Telemedicine Staff:

- | | |
|-----------------------------|-----------------------------|
| 1. Alter, Mark, MD | Array BC – Telepsych |
| 2. Euler, Dillon, MD | Array BC – Telepsych |
| 3. Ikelheimer, Douglas, MD | Array BC – Telepsych |
| 4. Lampen, Rhonda, MD | Array BC – Telepsych |
| 5. Niedzweicki, Matthew, MD | Array BC – Telepsych |
| 6. Pastrano, Joseph, MD | RADIA – Radiology (initial) |
| 7. Stridiron, Marissa, MD | Array BC – Telepsych |

Resignations/Contract Terminations:

- | | |
|-------------------------|------------------------------------|
| 1. Giles, James, MD | Providence – Effective 10/31/2023 |
| 2. Kok, Mitchell, MD | RADIA – Effective 11/1/2023 |
| 3. McGovern, Regina, MD | Orthopedics – Effective 10/21/2023 |
| 4. Vu, Lisa, MD | RADIA – Effective 12/1/2023 |

MOTION: To approve the November 2023 Medical Staff Credentials Report as presented. **Motion carried unanimously.**

Revisions to the General Surgery Privilege Request Form were then presented for consideration. Wound care requirements and criteria for delineated privileges were added.

MOTION: To approve the revisions to the General Surgery Privilege Request Form as presented. **Motion carried unanimously.**

QUALITY/SAFETY UPDATE – Scott Kennedy, MD, Chief Medical Officer

Falls Program Update – Liz Uruga, Administrative Director Quality Management Program

Falls prevention during hospital stays continues to be a priority as they are the leading cause of death and disability nationwide. Hospitalization itself appears to increase a person's fall risk. There is a multidisciplinary team responsible for managing and implementing OMC's Fall Risk Program that meets monthly with several strategies such as data review, monitoring compliance with policy, case by case reviews, falls education, and an annual report to the Quality Management Oversight Committee. Recent program improvements were noted: a visit from a falls expert from WSHA, a review of every fall that occurs by clinical quality nurses, audits of post fall huddles, falls precaution and falls risk assessments, HealthStream training, a re-written policy, and a precautions job aid. Recent initiatives include a soft re-launch of bedside reporting, a safe patient handling program internal audit to ensure effectiveness, and a re-launch of Age Friendly Healthcare.

HUMAN RESOURCES UPDATE – Heather Delplain, Administrative Director Human Resources
UFCW 21 Support Services Contract Ratification

The UFCW Support Services Collective Bargaining Agreement was presented for consideration. The Support Services bargaining unit includes positions in Patient Financial Services, Patient Access Services, Health Information Management, Laundry, and customer service and support positions in several other departments throughout OMC such as Physical Rehabilitation, Heart Center, Diagnostic Imaging, Surgical Services, Medical Staff Services, and Accounts Payable. It was noted bargaining was respectful and a 3-year contract was settled with a 6% increase each year. Market adjustments were made for individual positions for recruitment and retention purposes. Additional changes included increases to some premiums and a ratification bonus.

MOTION: To approve the three-year UFCW 21 Support Services Collective Bargaining Agreement effective the pay period beginning December 24, 2023, as presented. ***Motion carried unanimously.***

FINANCIAL UPDATE – Lorraine Cannon, Chief Financial Officer

The November 2023 Financial Report was presented as attached. November's loss was less than October's loss, and the largest loss was contractuals. The year-to-date loss came in at \$24 million. Compared to 2022, purchased services was down from \$23 million to \$18 million in 2023. The statement of cash came in at 55 days at the end of November. The facility fee recovery plan mentioned last month is still being addressed, and we are still awaiting response from CMS.

PUBLIC COMMENT

None.

ADMINISTRATOR'S REPORT – Darryl J. Wolfe, Chief Executive Officer

Operations/Advocacy

As a result of extending the AOPartners engagement and implementation project, seven focus areas were determined: case documentation and coding, infusion center optimization, operating room utilization optimization, revenue cycle and denials, contract labor reduction, supply chain improvements, and pulmonary function testing. The DASH program through WSHA will help mine data for market share questions. The Chief Physician Officer search continues with five candidates being screened. Group interviews will be conducted virtually, and the top two candidates will come for in-person interviews. The State legislative session for 2024 begins January 8 through March 7, 2024. The current topics will be rural OB care, complex discharge patents, enhanced Medicaid, cost transparency, a continued focus on expanding behavioral health capacity, executive salaries, and site neutral legislation. Currently, 75% of hospitals in Washington state are losing money and 20% of hospitals in the state are not reporting cost data. The overall goal is to just stop potential cuts or policy changes that would impact care.

OLD BUSINESS

None.

NEW BUSINESS

None.

EXECUTIVE SESSION

At 6:58 pm, the meeting was moved to executive session to discuss current or potential litigation (RCW 42.30.110(1)(i)) with legal counsel for thirty minutes with no action to follow.

At 7:28 pm, the executive session was extended another ten minutes. At 7:38 pm, the executive session concluded, and the meeting was moved back to public session.

There being no further business, the meeting was finally adjourned at 7:38 pm.

APPROVED AND ADOPTED this 17th day of January, 2024.

ATTEST:

President

Secretary

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

November 2023 Net Income Result



OMC MONTHLY FINANCIAL (000's)

	2023 ACTUAL	2023 BUDGET	VARIANCE	PERCENT	2022 ACTUAL	VARIANCE	PERCENT
INPATIENT REVENUE	9,337	9,722	(385)	-4.0%	9,619	(282)	-2.9%
OUTPATIENT REVENUE	25,922	31,053	(5,131)	-16.5%	27,370	(1,448)	-5.3%
ER REVENUE	5,971	5,424	546	10.1%	5,463	507	9.3%
PATIENT REVENUE	41,230	46,200	(4,970)	-10.8%	42,452	(1,222)	-2.9%
BAD DEBT	311	157	154	98.3%	225	86	38.4%
CHARITY CARE	267	282	(15)	-5.3%	306	(40)	-12.9%
CONTRACTUALS	22,637	24,093	(1,457)	-6.0%	22,708	(71)	-0.3%
REV DEDUCT	23,215	24,532	(1,317)	-5.4%	23,239	(24)	-0.1%
NET PATIENT REVENUE	18,015	21,668	(3,653)	-16.9%	19,213	(1,198)	-6.2%
OTHER OPERATING REVENUE	686	847	(161)	-19.0%	610	76	12.5%
OPERATING REVENUE	18,700	22,514	(3,814)	-16.9%	19,822	(1,122)	-5.7%
SALARIES AND WAGES	9,714	10,552	(839)	-7.9%	9,866	(152)	-1.5%
BENEFITS	3,091	3,201	(109)	-3.4%	2,637	454	17.2%
PROFESSIONAL FEES	1,046	814	233	28.6%	820	226	27.6%
SUPPLIES	3,096	3,608	(512)	-14.2%	3,654	(558)	-15.3%
UTILITIES	240	231	9	4.0%	202	38	18.9%
REPAIRS AND MAINTENANCE	666	632	34	5.4%	551	115	20.8%
PURCHASED SERVICES	1,231	1,180	51	4.4%	1,947	(716)	-36.8%
DEPRECIATION & AMORT	894	966	(72)	-7.5%	716	178	24.9%
INSURANCE	248	199	49	24.7%	202	47	23.1%
OTHER EXPENSES	326	511	(185)	-36.2%	479	(153)	-32.0%
OPERATING EXPENSES	20,553	21,894	(1,341)	-6.1%	21,074	(521)	-2.5%
NET OPERATING INCOME	(1,852)	621	(2,473)	-398.4%	(1,252)	(600)	48.0%
NON-OPERATING REVENUE/(EXP)	541	110	431	390.3%	278	264	95.1%
NET INCOME	(1,311)	731	(2,042)	-279.3%	(974)	(337)	34.6%

YTD 2023 Net Income Result



OMC FINANCIAL STATEMENT (000's)

	2023 ACTUAL	2023 BUDGET	VARIANCE	PERCENT	2022 ACTUAL	VARIANCE	PERCENT
INPATIENT REVENUE	102,438	108,026	(5,589)	-5.2%	95,757	6,680	7.0%
OUTPATIENT REVENUE	306,576	335,483	(28,907)	-8.6%	303,508	3,068	1.0%
ER REVENUE	67,408	60,333	7,075	11.7%	61,257	6,151	10.0%
PATIENT REVENUE	476,422	503,842	(27,421)	-5.4%	460,522	15,900	3.5%
BAD DEBT	2,496	1,713	(783)	45.7%	2,780	284	-10.2%
CHARITY CARE	3,536	3,073	(462)	15.0%	1,946	(1,590)	81.7%
CONTRACTUALS	259,350	262,754	3,403	-1.3%	240,294	(19,057)	7.9%
REV DEDUCT	265,383	267,540	2,158	-0.8%	245,020	(20,363)	8.3%
NET PATIENT REVENUE	211,039	236,302	(25,263)	-10.7%	215,502	(4,463)	-2.1%
OTHER OPERATING REVENUE	7,807	9,314	(1,507)	-16.2%	8,616	(809)	-9.4%
OPERATING REVENUE	218,846	245,616	(26,770)	-10.9%	224,119	(5,272)	-2.4%
SALARIES AND WAGES	109,140	114,482	5,342	-4.7%	107,343	(1,797)	1.7%
BENEFITS	32,590	35,382	2,792	-7.9%	31,773	(817)	2.6%
PROFESSIONAL FEES	14,389	9,101	(5,287)	58.1%	13,045	(1,344)	10.3%
SUPPLIES	40,964	39,866	(1,098)	2.8%	38,206	(2,758)	7.2%
UTILITIES	2,693	2,559	(133)	5.2%	2,415	(278)	11.5%
REPAIRS AND MAINTENANCE	7,757	6,963	(794)	11.4%	6,640	(1,117)	16.8%
PURCHASED SERVICES	18,859	13,236	(5,624)	42.5%	23,215	4,355	-18.8%
DEPRECIATION & AMORT	10,168	10,894	726	-6.7%	10,087	(80)	0.8%
INSURANCE	2,593	2,219	(374)	16.9%	1,922	(670)	34.9%
OTHER EXPENSES	4,578	5,707	1,129	-19.8%	5,185	607	-11.7%
OPERATING EXPENSES	243,730	240,409	(3,321)	1.4%	239,831	(3,899)	1.6%
NET OPERATING INCOME	(24,884)	5,207	(30,091)	-577.9%	(15,713)	(9,171)	58.4%
NON-OPERATING REVENUE/(EXPEN	862	1,215	(353)	-29.1%	3,619	(2,757)	-76.2%
NET INCOME	(24,022)	6,422	(30,444)	-474.1%	(12,094)	(11,928)	98.6%

Statistical Comparison: By Month



	Nov Mtd 2023	Nov Mtd 2022	Var
Endoscopies	379	416	-9%
Surgeries	256	294	-13%
Walk-in Clinic - RVU's	2,296	3,507	-35%
OMP Clinic w/RVU's	22,234	27,654	-20%
Medical Oncology Procedures	1,307	1,489	-12%
Home Health Visits	3,145	3,705	-15%
Radiation Oncology Procedures	1,072	1,112	-4%
CT Scans Procedures	2,047	1,894	8%
Laboratory Billable Test	54,211	57,913	-6%
Avg. Daily Census	41.5	37.4	0.1
Cardiac Procedures	2,415	2,395	1%
Admissions	283	320	-12%
Radiology Procedures	6,562	7,086	-7%
ER Visits	2,177	2,222	-2%
Adj Patient Days	5,662	5,077	12%

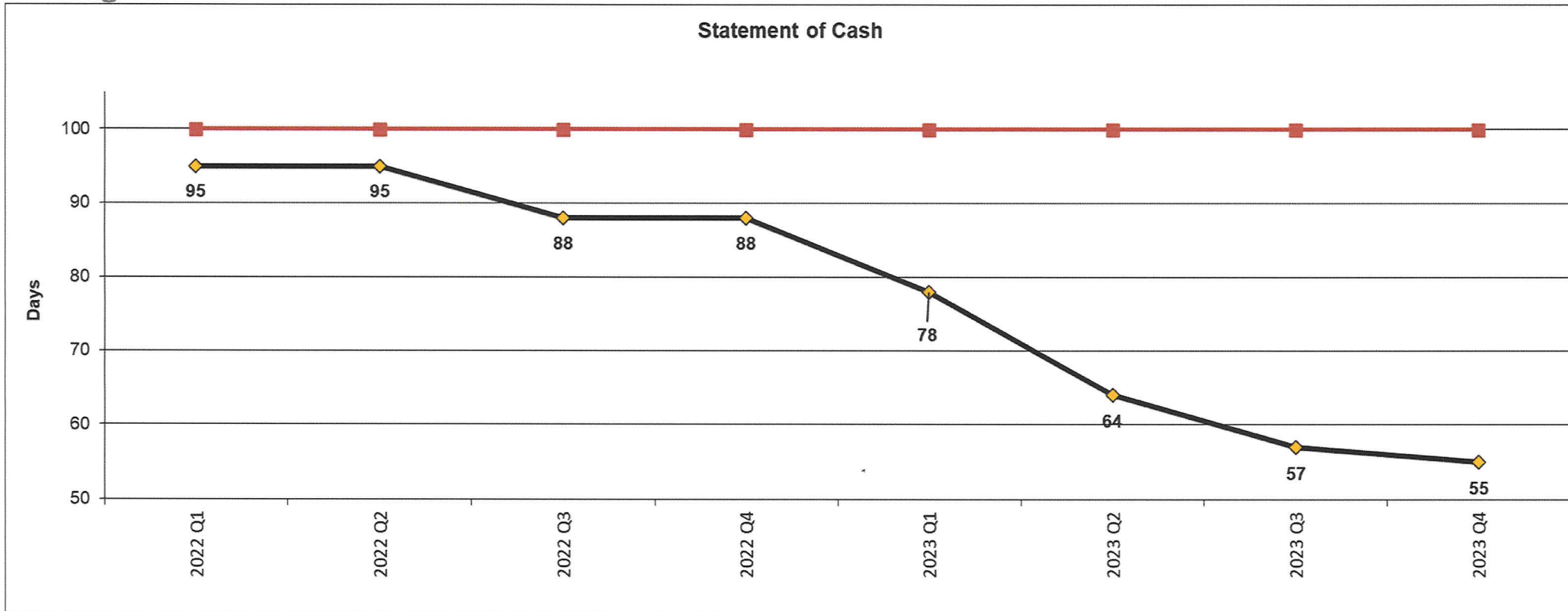
Statistical Comparison: YTD



	YTD 2023	YTD 2022	Var
Endoscopies	4,587	3,839	19%
Surgeries	2,868	3,094	-7%
Walk-in Clinic - RVU's	27,651	32,817	-16%
OMP Clinic w/RVU's	270,905	282,411	-4%
Medical Oncology Procedures	15,711	15,601	1%
Home Health Visits	37,741	43,118	-12%
Radiation Oncology Procedures	13,139	13,150	0%
CT Scans Procedures	22,393	20,176	11%
Laboratory Billable Test	629,184	671,270	-6%
Avg. Daily Census	38.6	33.9	14%
Cardiac Procedures	28,629	26,303	9%
Admissions	3,087	3,228	-4%
Radiology Procedures	77,588	78,876	-2%
ER Visits	23,962	23,291	3%
Adj Patient Days	61,928	56,245	10%

Statement of Cash Position

Definition: Number of days facility can cover its operational expenses given its unrestricted cash balance.



- 2021 – 2024 Strategic Plan goal changed to 100 days cash on hand; exp per day Q1 2023 = \$733,566;
- Q2 2023 = \$720,438; Q3 = \$703,634; Q4 = \$699,099

Does not include Bonds.



**Board of Commissioners
Work Session Minutes
January 3, 2024**

The January 3, 2024 meeting of the Board of Commissioners of Olympic Medical Center was cancelled.

The next regularly scheduled meeting will be held on Wednesday, January 17, 2024 at 6:00 pm.

APPROVED AND ADOPTED this 17th day of January 2024.

ATTEST:

President

Secretary

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

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MEDICAL STAFF CREDENTIALS REPORT – December 2023

The following are being recommended for approval by the Medical Executive committee. These recommendations are based upon a review of the (re)applicant's education, experience, demonstrated current professional competence, judgment, health status, documented results of clinical performance and the results of other quality review and monitoring studies. Other matters bearing on these recommendations include professional ethics, discharge of staff obligations, and compliance with applicable Medical Staff Bylaws and policies. No applicant shall be discriminated against, denied nor granted Medical Staff membership or clinical privileges on the basis of gender, age, sexual orientation, race, creed, ethnicity/national origin, on the basis of any other criterion lacking professional justification.

Appointment to the Provisional AHP Staff:

- | | |
|------------------------------|----------------------------|
| 1. Holt, Debbie, ARNP | Sound – Emergency Medicine |
| 2. Knezovich, Julianne, PA-C | OMP Primary Care |

Reappointment to the AHP Staff:

- | | |
|---------------------------|-------------------|
| 1. Jackman, Trevor, PA-C | OMP – Cardiology |
| 2. Kiddle, Matthew, PA-C | OMP – Orthopedics |
| 3. Miller, Amy, PA-C | OMP – Pediatrics |
| 4. McGuire, Michael, ARNP | OMP – Orthopedics |

Appointment to the Provisional Active Staff:

- | | |
|--------------------------------|---|
| 1. Doten, Ian, MD | Sound – Emergency Medicine |
| 2. Ellery, John, MD | Jamestown Family Health – Family Medicine |
| 3. Melgar, Jonathan, MD | OMP – Internal Medicine Hospitalist |
| 4. Thanasawat, Chalermkiat, MD | Sound – Emergency Medicine |
| 5. Tressel, William, DO | Sound - Emergency Medicine |

Reappointment to the Active Staff:

- | | |
|-------------------------|----------------------------|
| 1. Ceesay, Naffie, MD | OMP – Walk in Clinic |
| 2. Foster, Jenniene, MD | MedStream – Anesthesiology |
| 3. Gipe, Robert, MD | OMP – Internal Medicine |
| 4. Irick, Ronald, DO | Sound – Emergency Medicine |
| 5. Reichner, Terrie, MD | RADIA - Radiology |

Appointment to the Telemedicine Staff:

- | | |
|--------------------------|--------------------------------|
| 1. Barclay, James, MD | Array BC – Telepsych |
| 2. Callahan, Richard, MD | Array BC – Telepsych |
| 3. Cantrell, Nick, MD | RADIA – Radiology (Initial) |
| 4. DiRienzo, Nicole, DO | Array BC – Telepsych |
| 5. Ekeanya, Nora, DO | Array BC – Telepsych (Initial) |
| 6. Eshetu, Tadesse, MD | RADIA – Radiology |
| 7. Harrison, Andrew, MD | RADIA – Radiology (Initial) |

Approvals:

C&Q Committee: 12/19/23
 Medical Executive Committee: 12/18/2023 (evote 12/21/2023)
 Board of Commissioners: 01/17/2024
 Medical Staff: (For Information)

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Medical Staff

Page 2

CREDENTIALS REPORT

- | | |
|------------------------------|------------------------------|
| 8. Hoover, Eric, MD | RADIA – Radiology (Initial) |
| 9. Jarmakani, Haddy, MD | RADIA – Radiology (Initial) |
| 10. Jordan, James, MD | Providence – Neurology (CBP) |
| 11. Myers, Kirk, MD | RADIA – Radiology |
| 12. Pinchuck, Curt, MD | Array BC – Telepsych |
| 13. Recio-Restrepo, Maria MD | Providence – Neurology (CBP) |
| 14. Rothman, Richard, MD | RADIA – Radiology (initial) |
| 15. Smith, Elton, MD | Array BC – Telepsych |

Change in Status:

- | | |
|------------------------|--|
| 1. Rose, Christine, MD | Change to Courtesy Status – Effective 1/1/2024 |
|------------------------|--|

Resignations/Contract Terminations:

- | | |
|------------------------|----------------------------------|
| 1. Fadlon, Iris, MD | ArrayBC – Effective 11/23/2023 |
| 2. Krause, Loren, CRNA | MedStream – Effective 10/13/2023 |

A. Annual Medical Staff & Allied Health Professional Dues

1. Members of the Medical Staff may be assessed annual dues.
 - Assessments for telemedicine **and contracted service** providers will be handled according to their applicable agreements.
2. These assessments shall be used to compensate the members of the Medical Executive Committee and other purposes, as recommended by the Medical Executive Committee and adopted at a regular or special meeting of the Medical Staff or by electronic ballot.
3. Funds received will be deposited with the Olympic Memorial Hospital Foundation into the Medical Staff account.
4. The amount of dues, if any, shall be recommended by the Medical Executive Committee, on an annual basis, after review of the annual Medical Staff Account Activity Report.
5. Dues shall be prorated on a quarterly basis for practitioners joining or resigning from the Staff.

B. Application and Reappointment Fees:

1. A non-refundable application fee of **\$350.00** will be assessed for all initial Medical Staff appointments. Application fees, if any, will be assessed for telemedicine providers, according to their applicable telemedicine **and contracted service** credentialing agreements.
2. A reappointment fee of **\$350** will be assessed for every reappointment to the Active or Courtesy Medical Staff, regardless of timeframe (i.e., less than 3 years). Reappointment fees, if any, will be assessed for telemedicine providers, according to their applicable agreements.
3. A late fee of **\$100.00** will be assessed for reappointment applications not received 90 days prior to appointment expiration. A reminder will be sent electronically 90 days prior to appointment expiration, if appointment not received, advising that the late fee is due.
4. A reappointment fee of **\$350.00** will be assessed for all Allied Health Professionals. A late fee of **\$100.00** will be assessed for reappointment applications not received 90 days prior to appointment expiration. A reminder will be sent electronically 90 days prior to appointment expiration, if appointment not received, advising that the late fee is due.
5. Application fees shall be used to compensate the members of the Medical Executive Committee, for credentials verification fees and other purposes, as recommended by the Medical Executive Committee and adopted at a regular or special meeting of the Medical Staff or by electronic ballot.
6. Funds received will be deposited with the Olympic Memorial Hospital Foundation into the Medical Staff account.

C. Reimbursement:

1. Payment will be disbursed in monthly installments to members of the Medical Executive Committee, from the Medical Staff account and the designated Hospital account, in amounts agreed upon by the Medical Executive Committee and Medical Staff.

Dues, Assessments and Reimbursement

2. A CME credit allowance of \$400 will be provided to each Medical Staff member for each participation in a medical staff committee membership, including membership on the OMC Executive Quality Council and other OMC Committees (such as Infection Prevention and Control and Cancer Committee) provided:
 - a) *The medical staff committee/OMC Committee meets at least quarterly; and*
 - b) *The Medical Staff member attends 75% of the committee meetings.*
3. The CME credit allowance will be made available at the end of the Medical Staff year. Receipts for expenses incurred for CME during that calendar year, shall be submitted to Medical Staff Services for validation and payment within 90 days after the end of that calendar year. *The CME credit allowance cannot be accumulated from year-to-year.*
4. Members of the Medical Executive Committee are eligible for the CME credit allowance with a maximum of \$400 per year based on the criteria noted above in 2a and 2b. *The CME credit allowance cannot be accumulated from year-to-year.*

D. Disbursement:

1. The Medical Staff Services Manager or designee, will directly submit requests for payment of credentialing fees to the Olympic Medical Center Foundation.
2. The Chief of Staff may authorize expenditures of less than \$250.00 from the Medical Staff account, unless the funds are to be used to support up to 2 Medical Staff Social functions per year. A maximum of \$4,000 may be withdrawn from the Medical Staff Account each year for the social functions without formal approval by the Medical Staff.
3. The Medical Executive Committee may authorize expenditures from the account in amounts not to exceed \$500.00. A full accounting of any funds dispersed will be made available.
4. Up to four (4) Medical Executive committee members may attend a leadership conference (such as Horty Springer) annually, but not the same MEC member 2 years in a row, as the budget allows. Anticipated cost per person for tuition and related expenses estimated to be ~\$4000 per person.

Changes

This table lists changes to this document made over time.

Date of Change	Description of Change
01/17/2024	Board approval
12/18/2023	Medical Staff approval
11/27/2023	MEC Approval
4/20/2022	Board Approval
3/28/2022	MEC Approval
01/06/2022	Converted version 6.0 to MCN. Previous Name: Dues Assessments and Reimbursement -G20
06/01/2000	Original Effective Date



Board Audit, Budget, and Compliance Committee

MINUTES

DATE: January 8, 2023
 TIME: 11:30 am – 1:00 pm
 LOCATION: Office of the CEO
 MEMBERS: Commissioners John Nutter, Jean Hordyk and Thom Hightower
 CEO Darryl Wolfe, CFO Lorraine Cannon, CMO Scott Kennedy, MD, COO Ryan Combs,
 EXCUSED: Compliance Manager Lloyd Tsuruda

	TOPIC	RESPONSIBLE	ACTION / INFO
1.	Compliance Update		
	A. Reproductive Privacy Act Compliance	Darryl	
2.	Financial Update	Lorraine	
	A. Update		
3.	Capital / Agreements		
	A. Employment Agreement	Darryl	
4.	Other		
	A. Nurse Call System for SSU B. Radia	Ryan Darryl/Ryan	

Next Meeting: February 12, 2023, at 11:30 am