

The Manor at Seneca Hill Policies and Procedures

To: All Staff
From: Administrator
Subject: Visitation
Policy: It is the policy of Seneca Hill Manor to follow Federal, State, and/or Local regulatory agency guidance regarding nursing home resident visitation during the COVID 19 pandemic. Seneca Hill Manor will follow the most strict regulatory agency visitation guidelines, i.e. CMS, NYSDOH, LCDOH, etc

Procedure:

1. All resident visitors will be screened at the front lobby entrance for any COVID-19 symptoms that can adversely affect the residents and staff of Seneca Hill Manor. Some examples include, but not limited to: fever over 100 F, cough, shortness of breath, diarrhea, chills, runny nose, headache, fatigue, sore throat, muscle and/or body aches, new loss of taste or smell. ***Visitors who have a positive COVID-19 test, have symptoms of COVID-19, or meet the criteria for quarantine will not be allowed to enter and visit a resident.***
2. All visitors must provide proof of a negative COVID-19 test at the time of visit. For rapid antigen test, the test must be within 24 hours of the visit. For PCR tests, the test result must be within 48 hours of the visit. Seneca Hill Manor will distribute rapid antigen tests, as able, when the visitor is not able to obtain a test prior to the visit. Visitors who are coming for a compassionate care visit, end of life, and/or they're visiting due to a significant decline in physical, mental, or social status ***DO NOT*** need to provide proof of a negative test.
3. The visitor who receives a rapid antigen test prior to their visit will be shown how to self-test by Seneca Hill Manor screening staff prior to testing. The visitor will take the rapid antigen test to their vehicle and self-test. The visitor must wait 15 minutes in their vehicle to view the results of their test.
4. ***COVID-19 rapid test results for visitors that use our rapid tests DO NOT need to be reported to ECLRS or HERDS databases.***
5. All visitors must wear a well-fitted non-surgical paper mask or a mask of higher quality, i.e. surgical mask, KN95, or N95 at all times during visitation. Cloth masks can only be worn if placed over the higher quality masks previously listed and must cover both the mouth and nose.
6. All visitors will be required to wear the designated masks mentioned in #5 above and sanitize their hands once they pass the screening. Seneca Hill Manor will supply the visitor with appropriate PPE when necessary. The visitor must wear their mask once passing the screening process and moving about in the facility. ***Any visitor who does not adhere to any of our PPE requirement for visitation will be asked to cooperate and follow our guidelines for PPE and hand hygiene. If the visitor is not cooperative with the above, the visitor will not be allowed to visit and be requested to leave the premises due to not following New York State Public Health Law.***

7. Only 2 visitors per resident will be allowed into Seneca Hill Manor for in-room visitation to allow for effective social distancing while visiting inside the facility. This does not mean that the resident can have only 2 visitors. This means that the resident can have 2 visitors at a time during in-room visitation in order to comply with CDC recommended Core Principles of COVID-19 Infection Prevention. Residents who are having visitors in common areas that we designated below in #10 can have more than 2 visitors if we can accommodate appropriate CDC Core Principles of COVID Infection Prevention
8. In-room visitation should not occur if the resident that is being visited has a roommate that is unvaccinated or immunocompromised, if possible.
9. Documentation of all visitors screened will be obtained by Seneca Hill Manor in an electronic format. This will include: first and last name of the visitors, physical street address, daytime and evening phone number, date and time of visit, email address (if available), a notation that states the visitor cleared the screening process.
10. The visitors will go to the designated visitation areas of the facility once they pass the screening by the designee. In-room visits will be allowed when the health status of the resident prevents the resident from leaving their room, if the resident has been determined end of life by a medical provider, a compassionate care visit, if the resident is in a private room, or if the resident is designated to have a personal caregiver. The designated areas for visitation are:
 - a. Outdoor designated areas
 - b. Small conference room
 - c. Lounges on resident floors
 - d. Resident rooms *as necessary*
11. All designated areas for visitation will be cleaned and disinfected in between each use. In addition, deep cleaning and surface cleaning will be conducted in the building throughout the day.
12. All visitors must continue to follow the CDC and facility's social distancing guidelines for their visits with residents. For indoor visitation, the visitors and residents must maintain social distancing of at least 6 feet during each visit. These visitation areas will be clearly designated with signage of location and proper hand hygiene.
13. No visitors will be allowed to visit with other residents when visiting their loved one.
14. All outdoor visits will continue to be weather permitting. In the event of possible inclement weather, outside visitation will be suspended for that day and communicated to the visitors and residents.
15. Seneca Hill Manor will have the authority to suspend visitation to a visitor IF the visitor does not adhere to the Core Principles of COVID-19 Infection Prevention.

16. Seneca Hill Manor will post daily at the front entrance for visitors what the daily county positivity rate is and the level of community transmission, i.e. low, moderate, high, severe.

Date

Administrator

Orig: 7/20/20

Rev: 9/18/20

10/29/20

02/23/21

4/12/21

5/3/21

7/12/21

11/19/21

12/21/21

01/12/22

03/04/22