

Regular Meeting of the  
**Santa Clara County Health Authority  
Governing Board**

Thursday, December 13, 2018, 2:30 PM - 5:00 PM

Santa Clara Family Health Plan, Board Room

6201 San Ignacio Ave, San Jose, CA 95119

Via Teleconference  
Residence  
2060 Bryant Street  
Palo Alto, CA 94301

Via Teleconference  
Business  
2500 Grant Road  
Mountain View, CA 94040

Via Teleconference  
Business  
4000 Moorpark Avenue  
San Jose, CA 95117

## AGENDA

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| <p><b>1. Roll Call</b><br/>Welcome new Board Member, Susan Murphy.</p>  | <p>Mr. Darrow      2:30      5 min</p> |
| <p><b>2. Public Comment</b><br/>Members of the public may speak to any item not on the agenda; two minutes per speaker. The Board reserves the right to limit the duration of public comment period to 30 minutes.</p>  | <p>Mr. Darrow      2:35      5 min</p> |
| <p><b>3. Approve Consent Calendar and Changes to the Agenda</b><br/>Items removed from the Consent Calendar will be considered as regular agenda items.<br/><b>Possible Action:</b> Approve Consent Calendar</p> <p><b>a.</b> Approve minutes of the September 27, 2018 <b>Regular Board Meeting</b></p> <p><b>b.</b> Accept minutes of the October 25, 2018 <b>Executive/Finance Committee Meeting</b></p> <ul style="list-style-type: none"> <li>• Ratify approval of the FY 2017-18 External Independent Auditor's Report</li> <li>• Ratify approval of the August 2018 Financial Statements</li> <li>• Ratify approval to pay anniversary bonuses for the latest milestone achieved by current staff prior to July 2018</li> </ul> <p><b>c.</b> Accept minutes of the November 15, 2018 <b>Executive/Finance Committee Meeting</b></p> <ul style="list-style-type: none"> <li>• Ratify approval of the September 2018 Financial Statements</li> </ul> | <p>Mr. Darrow      2:40      5 min</p> |

- d. Accept minutes of the November 15, 2018 **Compliance Committee Meeting**
  - Ratify acceptance of the Compliance Activity Report
  - Ratify acceptance of the Compliance Monitoring Report
  - Ratify acceptance of the Fraud, Waste, and Abuse Report
- e. Accept minutes of the October 10, 2018 **Quality Improvement Committee Meeting**
  - Ratify approval of the Email Response Evaluation
  - Ratify approval of the Accessibility of Services Analysis
  - Ratify approval of the Continuity and Coordination between Medical and Behavioral Healthcare
  - Ratify approval of the Annual Assessment of Experience with UM Process
  - Ratify approval of the Assessment of Physician Directory Adequacy
  - Ratify approval of the Member Understanding of Marketing Information Analysis
  - Ratify acceptance of Committee Reports
    - Credentialing Committee – August 15, 2018
    - Pharmacy & Therapeutics Committee - June 21, 2018
    - Utilization Management Committee – July 18, 2018
- f. Accept minutes of the December 5, 2018 **Quality Improvement Committee Meeting**
  - Ratify approval of MedImpact Audit CAP
  - Ratify approval of Quality and Accuracy Assessment of Pharmacy Benefit Information on the Member Portal
  - Ratify approval of Quality and Accuracy Assessment of Pharmacy Benefit and Personalized Information
  - Ratify approval of Performance Evaluation of Clinical Practice Guidelines
  - Ratify approval of Member Experience Analysis
  - Ratify approval of Member Satisfaction with Complex Case Management Analysis
  - Ratify approval of Continuity and Coordination of Medical Care Analysis
  - Ratify approval of Policy QI.28 Health Homes Program
  - Ratify approval of Network Adequacy Assessment
  - Ratify acceptance of Committee Reports
    - Credentialing Committee – October 3, 2018
    - Pharmacy and Therapeutics Committee – September 20, 2018
    - Utilization Management Committee – October 17, 2018
- g. Accept minutes of the November 14, 2018 **Provider Advisory Council Meeting**
- h. Accept minutes of the December 11, 2018 **Consumer Advisory Committee Meeting**

#### 4. CEO Update

Discuss status of current topics and initiatives.

**Possible Action:** Accept CEO Update

Ms. Tomcala 2:45 5 min

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| <p><b>5. Annual Report to the County Board of Supervisors</b><br/>Review draft report regarding the activities of the Santa Clara County Health Authority.<br/><b>Possible Action:</b> Approve the Annual Report to be submitted to the County Board of Supervisors</p> | <p>Ms. Tomcala</p>                 | <p>2:50</p> | <p>5 min</p>  |
| <p><b>6. Compliance Report</b><br/>Review and discuss quarterly compliance activities.<br/><b>Possible Action:</b> Accept Compliance Report</p>   | <p>Ms. Larmer</p>                  | <p>2:55</p> | <p>15 min</p> |
| <p><b>7. Conflict of Interest</b><br/>Consider revisions to the Conflict of Interest Code.<br/><b>Possible Action:</b> Adopt resolution approving the revised Conflict of Interest Code</p>   | <p>Ms. Larmer</p>                  | <p>3:10</p> | <p>5 min</p>  |
| <p><b>8. October 2018 Financial Statements</b><br/>Review recent organizational financial performance.<br/><b>Possible Action:</b> Approve October 208 Financial Statements</p>   | <p>Mr. Cameron</p>                 | <p>3:15</p> | <p>15 min</p> |
| <p><b>9. Fund Retiree Healthcare Liability</b><br/>Review CalPERS 6/30/2018 retiree health care liability.<br/><b>Possible Action:</b> Approve resolution to fund outstanding retiree health care liability over three years</p>  | <p>Mr. Cameron</p>                 | <p>3:30</p> | <p>5 min</p>  |
| <p><b>10. Board Discretionary Fund</b><br/>Discuss potential funding of the Board Discretionary Fund for strategic investments.<br/><b>Possible Action:</b> Approve annual determination of funding for the Special Project Board Discretionary Fund (Policy GO.02)</p> | <p>Mr. Cameron<br/>Ms. Tomcala</p> | <p>3:35</p> | <p>10 min</p> |
| <p><b>11. Board Discretionary Fund Expenditures</b><br/>Consider potential special project investments.<br/><b>Possible Action:</b> Approve select special project investments</p>  | <p>Ms. Tomcala</p>                 | <p>3:45</p> | <p>10 min</p> |
| <p><b>12. Signature Authority Policy</b><br/>Discuss signature authority for CEO and management staff.<br/><b>Possible Action:</b> Approve Signature Authority Policy</p>   | <p>Mr. Cameron</p>                 | <p>3:55</p> | <p>5 min</p>  |
| <p><b>13. Network Detection and Prevention Report</b><br/>Review report on firewall intrusion, detection, and prevention efforts.</p>   | <p>Mr. Tamayo</p>                  | <p>4:00</p> | <p>5 min</p>  |
| <p><b>14. Publicly Available Salary Schedule Ranges</b><br/>Consider changes to the Publicly Available Salary Schedule.<br/><b>Possible Action:</b> Approve Publicly Available Salary Schedule</p>  | <p>Ms. Valdez</p>                  | <p>4:05</p> | <p>5 min</p>  |

**Announcement Prior to Recessing to Closed Session**

Announcement that the Governing Board will recess into closed session to discuss Items 14(a), (b), & (c) below.

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| <b>15. Adjourn to Closed Session</b>  |            | 4:10          |
| <p><b>a. <u>Contract Rates</u></b> (Welfare and Institutions Code Section 14087.38(n)):<br/>It is the intention of the Governing Board to meet in Closed Session to discuss plan partner rates.</p>   |            |               |
| <p><b>b. <u>Contract Rates</u></b> (Welfare and Institutions Code Section 14087.38(n)):<br/>It is the intention of the Governing Board to meet in Closed Session to discuss plan partner rates.</p>   |            |               |
| <p><b>c. <u>Publicly Employee Performance Evaluation</u></b> (Government Code Section: 54957(b)):<br/>It is the intention of the Governing Board to meet in Closed Session to consider the performance evaluation of the Chief Executive Officer.</p> |            |               |
| <b>16. Report from Closed Session</b>   | Mr. Darrow | 4:50    5 min |
| <b>17. Annual CEO Evaluation Process</b>  | Mr. Darrow | 4:55    5 min |
| <p>Consider potential annual salary adjustment and incentive bonus for the Chief Executive Officer.<br/> <b>Possible Action:</b> Approve an annual salary increase and incentive bonus for the CEO</p>  |            |               |
| <b>18. Adjournment</b>  |            | 5:00          |

### **Notice to the Public—Meeting Procedures**

- Persons wishing to address the Governing Board on any item on the agenda are requested to advise the Recorder so that the Chairperson can call on them when the item comes up for discussion.
- The Governing Board may take other actions relating to the issues as may be determined following consideration of the matter and discussion of the possible action.
- In compliance with the Americans with Disabilities Act, those requiring accommodations in this meeting should notify Rita Zambrano 48 hours prior to the meeting at 408-874-1842.
- To obtain a copy of any supporting document that is available, contact Rita Zambrano at 408-874-1842. Agenda materials distributed less than 72 hours before a meeting can be inspected at the Santa Clara Family Health Plan offices at 6201 San Ignacio Ave, San Jose, CA 95119.
- This agenda and meeting documents are available at [www.scfhp.com](http://www.scfhp.com)