



OPEN SESSION - CREDENTIALING COMMITTEE MEETING MINUTES June 6, 2018

Voting Committee Members	Specialty	Present Y or N
Mario Cordero-Gamez, MD, Chairperson	OB/GYN, PCP & Specialist	Y
Franklin Buckner, MD	General Practice, Pediatrics, PCP	Y
Mina Echols, MD	Pediatrics, Locum	Y
Jimmy Lin, MD	Internal Medicine, PCP	Y
Jeff Robertson, MD	Chief Medical Officer	Y
Lily Boris, MD	Medical Director	Y

Non-Voting Staff Members	Title	Present Y or N
Eric Tatum	Director of Provider Network Management	Y
Robin Bilinski	Contract & Credentialing Manager	Y
Catherine Almogela	Contract & Credentialing Analyst	Y

Section	Item	Discussion	Action	Responsible Parties	Due Date
1.	Introductions	Jeff Robertson, MD, Chief Medical Officer convened the meeting at 6:00pm.			
2.	Open Session Meeting Minutes	Review of Open Session Meeting Minutes: The meeting minutes were distributed to the Committee at the meeting. The Committee reviewed the minutes.	The Committee approved the minutes.	SCFHP Credentialing Department	08-01-18
3.	Public Comment	None			
4.	CMO Update(s)	Informational Update(s) Jeff Robertson, MD, Chief Medical Officer shared the following updates: <ul style="list-style-type: none"> ▪ SCFHP introduced SCFHP's new Director of Provider Network Management, Eric Tatum. ▪ DMHC confirmed the follow-up focus audit from the previous findings will occur next week. ▪ SCFHP is preparing for the follow up audit for the provisional NCQA certification later this year. ▪ There is a continued, slight decrease in enrollment at the health plan. 	Information only.		
Adjourn to Closed Session		The Committee adjourned to closed session at 6:04 pm to discuss agenda items 5-10.			

Section	Item	Discussion	Action	Responsible Parties	Due Date
Reconvene in Open Session		The Committee reconvened to open session at 6:29 pm.			
Report to Open Session		The Committee discussed items 5-11 of the agenda.	Information only.		
12.	Delegated Credentialing Quarterly Reports	<p>The following quarterly reports for the delegated network were presented to the Committee for review:</p> <ul style="list-style-type: none"> ▪ Liberty – Q1 ▪ LPCH – Q1 ▪ PAMF – Q1 ▪ PCNC – Q1 ▪ PMG – Q1 ▪ SHC – Q1 ▪ VHP – Q1 ▪ VSP (Advantage and Medicaid) – Q1 	A copy of the reports will be filed with Committee meeting minutes.	SCFHP Credentialing Department	NA
13.	Adjournment	<p>The meeting adjourned at 6:30 pm.</p> <p>The next meeting is scheduled for Wednesday, August 1, 2018.</p>			

_____ Date _____

Jeff Robertson, MD – Chief Medical Officer

_____ Date _____

Mario Cordero-Gamez, MD- Committee Chairperson