

## Regular Meeting of the Santa Clara County Health Authority Governing Board

Thursday, March 22, 2018  
2:30 PM – 5:00 PM  
210 E. Hacienda Avenue  
Campbell, CA 95008  
Board Room

### Agenda

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|--|----------------|-------------|--------------|
| <p><b>1. Roll Call</b></p> <p>Welcome new Board Member, Dr. Ria Paul.</p>  | <p>Ms. Lew</p> | <p>2:30</p> | <p>5 min</p> |
|  |                |             |              |
| <p><b>2. Public Comment</b></p> <p>Members of the public may speak to any item not on the agenda; two minutes per speaker. The Board reserves the right to limit the duration of public comment period to 30 minutes.</p> <p><b><u>Announcement Prior to Recessing into Closed Session</u></b></p> <p>Announcement that the Governing Board will recess into closed session to discuss Item No. 3(a) &amp; (b) below.</p>  | <p>Ms. Lew</p> | <p>2:35</p> | <p>5 min</p> |
|  |                |             |              |
| <p><b>3. Adjourn to Closed Session</b></p> <p><b>a. <u>Anticipated Litigation</u></b> (Government Code Section 54956.9(d)(2)):<br/>It is the intention of the Governing Board to meet in Closed Session to confer with Legal Counsel regarding significant exposure to litigation: 5 potential cases.</p> <p><b>b. <u>Conference with Labor Negotiators</u></b> (Government Code Section 54957.6):<br/>It is the intention of the Governing Board to meet in Closed Session to confer with its Designated Representative(s).</p> <ul style="list-style-type: none"> <li>• Santa Clara County Health Authority Designated Representatives:<br/>Dolores Alvarado, Liz Kniss, Michele Lew, and Linda Williams</li> <li>• Unrepresented Employee: Chief Executive Officer</li> </ul> |                | <p>2:40</p> |              |
|  |                |             |              |
| <p><b>4. Report from Closed Session</b></p>  | <p>Ms. Lew</p> | <p>3:10</p> | <p>5 min</p> |

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|---|----------------|-------------|--------------|
| <p><b>5. Annual CEO Compensation Review</b></p> <p>Approve annual salary adjustment and incentive bonus for the Chief Executive Officer.</p> <p><b>Possible Action:</b> Approve an annual salary increase and incentive bonus for the CEO</p>   | <p>Ms. Lew</p> | <p>3:15</p> | <p>5 min</p> |
|   |                |             |              |
| <p><b>6. Approve Consent Calendar and Changes to the Agenda</b></p> <p>Items removed from the Consent Calendar will be considered as regular agenda items.</p> <p><b>Possible Action:</b> Approve Consent Calendar</p> <p><b>a.</b> Approve minutes of the December 14, 2017 <b>Regular Board</b> Meeting</p> <p><b>b.</b> November 16, 2017 <b>Executive/Finance Committee</b> Meeting</p> <ul style="list-style-type: none"> <li>• Ratify approval of the Enterprise Data Warehouse (EDW) Development</li> </ul> <p><b>c.</b> Accept minutes of the January 25, 2018 <b>Executive/Finance Committee</b> Meeting</p> <ul style="list-style-type: none"> <li>• Ratify approval of the Tentative Agreement with SEIU Local 521</li> <li>• Ratify approval of the November 2017 Financial Statements</li> <li>• Ratify approval to authorize the CEO to negotiate and execute contract with General Contractor consistent with material terms as described to the Committee</li> </ul> <p><b>d.</b> Accept minutes of the February 22, 2018 <b>Executive/Finance Committee</b> Meeting</p> <ul style="list-style-type: none"> <li>• Ratify approval of the December 2017 Financial Statements</li> </ul> <p><b>e.</b> Accept minutes of the February 22, 2018 <b>Compliance Committee</b> Meeting</p> <ul style="list-style-type: none"> <li>• Ratify acceptance of the Compliance Report &amp; CMC and Medi-Cal Compliance Monitoring</li> <li>• Ratify acceptance of the Regulatory Audits and Corrective Action Plans (CAP)</li> <li>• Ratify acceptance of the Fraud, Waste, and Abuse Report</li> </ul> <p><b>f.</b> Accept minutes of the February 21, 2018 <b>Quality Improvement Committee</b> Meeting</p> <ul style="list-style-type: none"> <li>• Ratify approval of the Clinical, Behavioral, and Medical Prevention Practice Guidelines</li> <li>• Ratify approval of the QI Program Description</li> <li>• Ratify approval of the Case Management Strategy Description</li> <li>• Ratify approval of the Health Education Program Description</li> <li>• Ratify approval of the Cultural and Linguistics Program Description and Evaluation</li> <li>• Ratify approval of the Behavioral Health Policies <ul style="list-style-type: none"> <li>○ QI.23 Alcohol Misuses Screening and Behavioral Counseling Intervention in Primary Care</li> <li>○ QI.24 Outpatient Mental Health Services</li> </ul> </li> </ul> | <p>Ms. Lew</p> | <p>3:20</p> | <p>5 min</p> |

- Ratify approval of the Palliative Care Policy
  - QI.25 Intensive Outpatient Palliative Care
- Ratify approval of the LTSS Policy
  - QI.16 MLTSS Care Coordination
- Ratify acceptance of Committee Reports:
  - Credentialing Committee – October 4 & December 6, 2017
  - Pharmacy & Therapeutics Committee – September 21, 2017
  - Utilization Management Committee – October 18, 2017

**g.** Accept minutes of the February 1, 2018 **Provider Advisory Council Meeting**

**h.** Accept minutes of the March 1, 2018 **Consumer Advisory Committee Meeting**

<b>7. CEO Update</b> Discuss status of current topics and initiatives. <b>Possible Action:</b> Accept CEO Update	Ms. Tomcala	3:25	5 min
<b>8. Funding for Enrollment Assistance</b> Consider proposal to collaborate with The Health Trust to provide enrollment assistance to the community. <b>Possible Action:</b> Approve funding to support The Health Trust in providing enrollment assistance through June 2019	Ms. Tomcala	3:30	10 min
<b>9. Compliance Report</b> Review and discuss quarterly compliance activities and notifications. <b>Possible Action:</b> Accept Compliance Report	Ms. Larmer	3:40	10 min
<b>10. January 2018 Financial Statements</b> Review recent organizational financial performance. <b>Possible Action:</b> Approve January 2018 Financial Statements	Mr. Cameron	3:50	10 min
<b>11. Grievance &amp; Appeals System Solution</b> Consider contracting with a selected vendor for a system to support Grievance and Appeals processes and regulatory reporting. <b>Possible Action:</b> Authorize CEO to negotiate, execute, amend, and terminate a contract with selected vendor to provide a Grievance and Appeals system solution	Chris Turner	4:00	10 min
<b>12. New Building Update</b> Provide status of progress and cost estimate on build-out. <b>Possible Action:</b> Approve budget as attached and authorize the CEO to execute contracts to build out the new office building at 50 Great Oaks Blvd.	Mr. Cameron/ Ms. Tomcala	4:10	15 min

<b>13. Retiree Health Benefits Resolutions</b> Approve resolutions to change the retiree health benefit plan contribution for new hires after May 1, 2018. <b>Possible Action:</b> Approve the Resolutions - <ul style="list-style-type: none"> <li>• Fixing the Employer Contribution at an Equal Amount and</li> <li>• Adopting Cafeteria Plan and Health Reimbursement Account Benefits to Supplement the Amount Contributed by the Employer</li> </ul> for Employees and Annuitants Under the Public Employees' Medical and Hospital Care Act	Ms. Valdez	4:35	5 min
<b>14. Retirement Benefit Program</b> Review proposal to modify the deferred compensation plans offered to employees. <b>Possible Action:</b> Approve revisions to the retirement benefit programs and authorize CEO to execute all applicable documents to activate the changes.	Ms. Tomcala/ Mr. Cameron	4:25	10 min
<b>15. Publicly Available Salary Schedule Ranges</b> Consider changes to the Publicly Available Salary Schedule. <b>Possible Action:</b> Approve Publicly Available Salary Schedule	Ms. Valdez	4:40	5 min
<b>16. Adjournment</b>	Ms. Lew	4:45	

Notice to the Public—Meeting Procedures

Persons wishing to address the Governing Board on any item on the agenda are requested to advise the Recorder so that the Chairperson can call on them when the item comes up for discussion.

The Governing Board may take other actions relating to the issues as may be determined following consideration of the matter and discussion of the possible action.

In compliance with the Americans with Disabilities Act, those requiring accommodations in this meeting should notify Rita Zambrano 48 hours prior to the meeting at 408-874-1842.

To obtain a copy of any supporting document that is available, contact Rita Zambrano at 408-874-1842. Agenda materials distributed less than 72 hours before a meeting can be inspected at the Santa Clara Family Health Plan offices at 210 E. Hacienda Avenue, Campbell.

This agenda and meeting documents are available at

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### Agenda

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|---|-----------------------------|------|------|
| 1. <b>Roll Call</b>   | Ms. Lew                     | 4:45 | 5min |
| 2. <b>Public Comment</b><br>Members of the public may speak to any item not on the agenda; two minutes per speaker. The Board reserves the right to limit the duration of public comment period to 30 minutes.  | Ms. Lew                     | 4:50 | 3min |
| 3. <b>Meeting minutes</b><br>Review meeting minutes of the December 14, 2017 Regular Board Meeting.<br><b>Possible Action:</b> Approve December 14, 2017 Regular Board Meeting minutes  | Ms. Lew                     | 4:53 | 2min |
| 4. <b>Continuation of Santa Clara Community Health Authority</b><br>Discuss potential dissolution of the Santa Clara Community Health Authority.<br><b>Possible Action:</b> Authorize Management to move forward with dissolution of the Santa Clara Community Health Authority | Mr. Cameron/<br>Ms. Tomcala | 4:55 | 5min |
| 5. <b>Adjournment</b>   |                             | 5:00 |      |

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