



## OPEN SESSION - CREDENTIALING COMMITTEE MEETING MINUTES February 7, 2018

Voting Committee Members	Specialty	Present Y or N
Mario Cordero-Gamez, MD, Chairperson	OB/GYN, PCP & Specialist	Y
Franklin Buckner, MD	General Practice, Pediatrics, PCP	Y
Mina Echols, MD	Pediatrics, Locum	N
Jimmy Lin, MD	Internal Medicine, PCP	Y
Jeff Robertson, MD	Chief Medical Officer	N
Lily Boris, MD	Medical Director	Y

Non-Voting Staff Members	Title	Present Y or N
Robin Bilinski	Contract & Credentialing Manager	Y
Catherine Almogela	Contract & Credentialing Analyst	Y

Section	Item	Discussion	Action	Responsible Parties	Due Date
1.	<b>Introductions</b>	Lily Boris, MD, Medical Director convened the meeting at 6:00pm.			
2.	<b>Meeting Minutes</b>	<b>Review of Minutes:</b> The meeting minutes were distributed to the Committee at the meeting. The Committee reviewed the minutes with corrections.	The Committee approved the minutes.	SCFHP Credentialing Department	04-04-18
3.	<b>Public Comment</b>	None			
4.	<b>CMO Update(s)</b>	<b>Informational Update(s)</b> Lily Boris, MD, Medical Director shared the following updates: <ul style="list-style-type: none"> <li>▪ Received notification of DHCS audit will occur from April 9<sup>th</sup> to April 20<sup>th</sup>.</li> <li>▪ Due to SCFHP's impending facility relocation, it was discussed that the meeting time be changed to the lunch hour once we're in the new building to support ongoing participation by the travelling members. This item will be brought to the next meeting for further discussion and a vote.</li> </ul>	Information only.  Add this to the agenda as a discussion item requiring a vote.	SCFHP Credentialing Department	04-04-18
<b>Adjourn to Closed Session</b>		The Committee adjourned to closed session at 6:03 pm to discuss agenda items 5-10.			
<b>Reconvene in Open Session</b>		The Committee reconvened to open session at 6:10 pm.			

Section	Item	Discussion	Action	Responsible Parties	Due Date
<b>Report to Open Session</b>		The Committee discussed items 5-10 of the agenda.	Information only.		
<b>11.</b>	<b>Delegated Credentialing Quarterly Reports</b>	<p>The following quarterly reports for the delegated network were presented to the Committee for review:</p> <ul style="list-style-type: none"> <li>▪ <b>LPCH</b> – Q4</li> <li>▪ <b>PMGSJ</b> – Q4</li> <li>▪ <b>SHC</b> – Q4</li> <li>▪ <b>VHP</b> – Q4</li> </ul>	A copy of the reports will be filed with Committee meeting minutes.	SCFHP Credentialing Department	NA
<b>12.</b>	<b>Adjournment</b>	<p>The meeting adjourned at 6:12 pm.  The next meeting is scheduled for Wednesday, April 4, 2018.</p>			

\_\_\_\_\_ Date \_\_\_\_\_

Jeff Robertson, MD – Chief Medical Officer

\_\_\_\_\_ Date \_\_\_\_\_

Mario Cordero-Gamez, MD- Committee Chairperson