



Santa Clara
Family Health Plan
The Spirit of Care

Regular Meeting of the Santa Clara County Health Authority Executive/Finance Committee

Thursday, August 25, 2016
210 E. Hacienda Avenue
Campbell CA 95008

Minutes - APPROVED

Members Present

Michele Lew, Chair
Linda Williams
Wally Wenner, M.D.

Staff Present

Christine Tomcala, Chief Executive Officer
Dave Cameron, Chief Financial Officer
Rita Zambrano, Executive Assistant

Members Absent

Bob Brownstein
Liz Kniss

1. Roll Call

Michele Lew, Chair, called the meeting to order at 8:30am. Roll call was taken and a quorum was established.

2. Meeting Minutes

The minutes of the July 28, 2016 Executive/Finance Committee Meeting were reviewed.

It was moved, seconded, and the July 28, 2016 Executive/Finance Committee minutes were **approved** as presented.

3. Public Comment

There were no public comments.

4. Adjourn to Closed Session

a) Anticipated Litigation (Government Code Section 54956.9(d)(2)): The Executive/Finance Committee met in Closed Session to confer with Legal Counsel regarding receipt of an administrative claim for

damages received pursuant to the Government Claims Act. The claim was submitted by Mark S. Renner of Wylie, McBride, Platten, & Renner on behalf of Kathleen King.

5. Report from Closed Session

No action was taken.

6. Preliminary Fiscal Year 2015-16 Results

Dave Cameron provided a verbal report on fiscal year financial results. He indicated there are a significant number of year-end adjustments (e.g., catch-up of retrospective rate adjustments in multiple programs, changes in estimates, additional year-end accruals, etc.). He indicated the Plan will exceed the budgeted year-end surplus of \$15.5 million.

7. Investment Activity and Policy Review

Mr. Cameron reported on the review of our Investment Policy by Sperry Capital. The report from Sperry Capital recommended no changes to SCFHP Board-approved Investment Policy of April 23, 2015 at this time.

It was moved, seconded, and approved to accept the annual Investment Activity and Policy Report.

8. Donation/Sponsorship Report

Christine Tomcala presented a summary of the Donations/Sponsorships made by the Plan for FY 2015-2016 and year-to-date 2017.

9. Finance and Accounting Department Risk Assessment & Policy Analysis

Mr. Cameron gave an overview of the report issued by WeiserMazars (WM) representing a partial audit of SCFHP Finance and Accounting Department and a full audit of its late claims. Mr. Cameron noted the goal of the audit was to assess SCFHP's overall performance, compliance with regulatory requirements, and use of best practices. The issued report indicated areas of risk and classified them into low, moderate, or high risk. Each area had observations and recommendations. The report also proposed an Internal Audit Plan for the next twelve to eighteen months and suggested revisions and additions to the Finance and Accounting Department's Policies and Procedures. The Finance Department is in the process of implementing recommendations.

10. Provider Incentive Program

Ms. Tomcala presented an overview of a proposed Medi-Cal Provider Incentive Program for Fiscal Year 2016-17. She shared the Program Goals and Methodology, including eligibility criteria for program participation. Incentives would be based on five measures: 1) All Cause Readmissions, 2) Cervical Cancer Screening, 3) Initial Health Assessments, 4) Access to Primary Care Practitioners, and 5) Encounter Data Timeliness.

The Committee discussed the measures. With respect to conducting Initial Health Assessments within 120 days, it was noted the clinics only received new member eligibility on paper from Valley Health Network, which made it challenging to meet this compliance goal. Staff will seek to remove this barrier so clinics can receive timely and accurate eligibility electronically.

11. CEO Update

Ms. Tomcala updated the Committee on the DMHC routine audit preliminary report. She noted our Claims Director had resigned, and briefly discussed the assessment of options to provide adequate space for the Plan's growing staff needs.

12. Annual CEO Evaluation Process

Ms. Lew discussed the need to conduct an annual evaluation of the CEO, and proposed appointment of a subcommittee to lead the process, as has been done in the past.

It was moved, seconded, and approved to appoint a temporary, ad hoc subcommittee, comprised of Chris Dawes as Chair, Dolores Alvarado, Michele Lew, and Linda Williams, to conduct the annual evaluation of the CEO.

13. Adjournment

The meeting was adjourned at 10:00 am.

Elizabeth Pianca, Secretary to the Board