



Santa Clara
Family Health Plan
The Spirit of Care

To: Skilled Nursing Facilities, Admissions Department
From: Jennifer Clements, Director, Provider Network Management
Date: June 07, 2017
Subject: Bed Availability – Weekly Reporting

Dear Skilled Nursing Facilities:

Beginning 6/7/17, Santa Clara Family Health Plan (SCFHP) Utilization Management (UM) Department will ask for a **Weekly Bed Availability Report** from each Skilled Nursing Facility (SNF) in our network.

This information is essential for us to better assist our providers with placement of Medi-Cal and Cal MediConnect members requiring skilled services in a timely manner.

Every Monday before noon, please provide a report which includes the following information:

Bed Availability

Long-term care patients: Male___ Female___
Skilled level of care: Male___ Female___

Anticipated # of openings this week: Female___ Male___

Send your weekly report to Jana Castillo, Manager of UM, at jcastillo@scfhp.com or by fax to (408) 874-1463. Send your report even if beds are not currently available. We welcome more regular updates if bed availability changes during the week.

If you have questions, call Jana at (408) 874-1806.