



Santa Clara  
Family Health Plan  
*The Spirit of Care*

**To:** Skilled Nursing Facilities  
**From:** Jennifer Clements, Director, Provider Network Management  
**Date:** June 07, 2017  
**Subject:** Request for Inter-facility Transfer/Discharge Forms

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Dear Providers:

SCFHP is asking for your participation in a pilot program to improve the health outcomes for our Cal MediConnect (CMC) members in SNFs, both skilled level and long-term care (LTC).

During this pilot, SCFHP will track potentially avoidable hospital readmissions for CMC members from SNF to hospital, within 30 days of a hospital discharge.

**Effective immediately, please include a Hospital Inter-Facility Transfer/Discharge Form (IFTF) when submitting a request for skilled or LTC services in a nursing facility for CMC members.**

The IFTF/discharge form is usually given to SNFs by the hospital when a member is discharged from the hospital and transferred to the SNF. If the hospital inter-facility transfer/discharge form is not received, you may receive a phone call from SCFHP requesting the form.

Members that are flagged for readmission risk will be monitored through weekly calls to the SNF for reviewing the plan of care. Please forward this communication to all appropriate staff at your facility.

We will continue this pilot program until June 30, 2017, or until further notice.

If you have questions, please call the pilot program coordinator Angela Sheu-Ma at 408-874-1816, or email [angelas@scfhp.com](mailto:angelas@scfhp.com).

Thank you in advance for your participation!