

OPEN SESSION MINUTES

For a Regular Meeting of the

Santa Clara County Health Authority d.b.a. Santa Clara Family Health Plan Credentialing Committee

Wednesday, February 27, 12:15-1:30 PM

Santa Clara Family Health Plan, Redwood Conference Room

6201 San Ignacio Ave, San Jose, CA 95119

Committee Members Present

Mario Cordero-Gamez, MD, Chairperson

Jimmy Lin, MD

Clara Adams, LCSW

Laurie Nakahira, DO

Jeff Robertson, MD

Staff present:

Eric Tatum

Robin Bilinski

Catherine Almogela

Committee Members Absent

Lily Boris, MD

Others Present:

None

1. **Introductions**

Laurie Nakahira, DO, Chief Medical Officer convened the meeting at 12:20 pm.

2. **Review Open Session Meeting Minutes (12.12.2018)**

The meeting minutes were distributed to the Committee at the meeting. The Committee reviewed the minutes.

- a. The Committee approved the minutes. Chair to sign off on approved minutes by next Credentialing Committee meeting.

3. **Public Comment**

None

4. **CMO Update(s)**

Laurie Nakahira, DO, Chief Medical Officer shared the following information updates:

- Based on our National Committee for Quality Assurance (NCQA) survey, Santa Clara Family Health Plan (SCFHP) officially received a 3-year accreditation for Cal MediConnect (CMC).
- Both the Department of Health Care Services (DHCS) and the Department of Managed Care (DMHC) will be onsite for two weeks in mid-March.

5. Committee Membership

Robin Bilinski, Contract and Credentialing Manager, informed the Committee of the NCQA requirement that we add diversity to the Committee. The Committee discussed expanding the panel to possibly including a General Surgeon, Dermatologist, Orthopedic Surgeon, or ENT to represent SCFHP's provider mix.

Adjourn to Closed Session

The Committee adjourned to closed session at 12:25 pm to discuss agenda items 6-12.

Reconvene in Open Session

The Committee reconvened to open session at 1:01 pm.

Report to Open Session

The Committee discussed items 6-12 of the agenda.

13. Delegated Credentialing Quarterly Reports

The following quarterly reports for the delegated network were presented to the Committee for review:

- Liberty – Q4
- LPCH – Q4
- PAMF – Q4
- PCNC – Q4
- PMG – Q4
- Stanford – Q4
- VHP – Q4
- VSP (Advantage and Medicaid) – Q4

- a. A copy of the reports will be filed with Committee meeting minutes.

14. 2019 Attestation

The Credentialing Department distributed the 2019 Confidentiality, Conflict of Interest, and Non-Discrimination Agreement to all attendees.

15. 2019 Revised Calendar

The Credentialing Department distributed the 2019 proposed Credentialing Committee meeting schedule with considerations to push the meetings to dates nearing the end of the month. However, it was discussed that there are often other Health Plan Committees meeting and posing conflicts. The Credentialing Department will work with other departments to identify alternate suggestions if possible.

16. Adjournment

The meeting adjourned at 1:08 pm.

The next meeting is scheduled for Wednesday, April 3, 2019.

Mario Cordero-Gamez, MD
Committee Chairperson