

Regular Meeting of the  
**Santa Clara County Health Authority  
Governing Board**

Thursday, June 24, 2021, 12:00 PM – 2:30 PM  
Santa Clara Family Health Plan  
6201 San Ignacio Ave, San Jose, CA 95119

**Via Teleconference**

(669) 900-6833  
Meeting ID: 836 2235 2688  
Passcode: GOVBD0624  
<https://us06web.zoom.us/j/83622352688>

## AGENDA

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|--|-----------------------------------|
| <p><b>1. Roll Call and Board Member Recognition</b><br/>Acknowledge outgoing Board members.</p>  | <p>Mr. Brownstein 12:00 5 min</p> |
| <p><b>2. Public Comment</b><br/>Members of the public may speak to any item not on the agenda; two minutes per speaker. The Governing Board reserves the right to limit the duration of the public comment period to 30 minutes.</p> <p><b><u>Announcement Prior to Recessing into Closed Session</u></b><br/>Announcement that the Governing Board will recess into closed session to discuss Item No. 3 below.</p>   | <p>Mr. Brownstein 12:05 5 min</p> |
| <p><b>3. Adjourn to Closed Session</b></p> <p>a. <b><u>Conference with Labor Negotiators</u></b> (Government Code Section 54957.6):<br/>It is the intention of the Governing Board to meet in Closed Session to confer with its management representatives regarding negotiations with SEIU Local 521.</p> <ul style="list-style-type: none"> <li>• Santa Clara County Health Authority Designated Representatives: Christine Tomcala, Neal Jarecki, Teresa Chapman, and Richard Noack</li> <li>• Employee Organization: SEIU Local 521</li> </ul> <p>b. <b><u>Contract Rates</u></b> (Welfare and Institutions Code Section 14087.38(n)):<br/>It is the intention of the Governing Board to meet in Closed Session to discuss plan partner rates.</p> | <p>12:10</p>                      |
| <p><b>4. Report from Closed Session</b></p>  | <p>Mr. Brownstein 12:35 5 min</p> |
| <p><b>5. Tentative Agreement with SEIU Local 521</b><br/><b>Possible Action:</b> Approve agreement with SEIU Local 521</p>   | <p>Mr. Brownstein 12:40 5 min</p> |

**6. Approve Consent Calendar and Changes to the Agenda**

Items removed from the Consent Calendar will be considered as regular agenda items.

**Possible Action:** Approve Consent Calendar

- a. Approve minutes of the March 25, 2020 **Governing Board Meeting**
- b. Approve minutes of the May 20, 2021 **Special Governing Board Meeting**
- c. Accept minutes of the April 22, 2021 **Executive/Finance Committee Meeting**
  - Ratify acceptance of Claims Policies
    - CL.04 Skilled Nursing Facility
    - CL.05 Long Term Care
    - CL.08 General Physician/Professional Services
    - CL.11 Ambulatory Surgery Center
    - CL.14 Processing of Radiology Claims
    - CL.15 Processing of Anesthesia Claims
    - CL.16 Processing of Drugs & Biologicals Claims
    - CL.17 Processing of Durable Medical Equipment, Orthotics, and Prosthetics Claims
    - CL.18 Processing of Home Health Claims
    - CL.28 Other Health Coverage Cost Avoidance and Post-Payment Recovery
  - Ratify approval of the Provider Solution Vendor Selection
  - Ratify approval of the Trizetto NetworX Pricer and Modeler
  - Ratify approval of the February 2021 Financial Statements
  - Ratify approval of the Annual Investment Policy FA.07 v3: Investments, and accept Investment Policy Annual Review
  - Ratify approval of the Policy GO.04 v2: Donations and Sponsorships
- d. Accept minutes of the May 27, 2021 **Executive/Finance Committee Meeting**
  - Ratify acceptance of Claims Policies
    - CL.06 Inpatient Admission
    - CL.10 Provider Dispute Resolution
    - CL.12 Coordination of Benefits and Medicare-Medi-Cal Crossover Claims
    - CL.19 Processing of Rehabilitation Therapies Claims
    - CL.20 Processing of Inpatient Psychiatric Facility and Outpatient Behavioral Mental Health Claims
    - CL.24 Timely Processing of Non-Clean Claims
    - CL.25 Direct Members Reimbursement
    - CL.26 Claims Development of Non-Clean Non-Contracted Medicare Claims
    - CL.27 Non-Medical Transportation Services
  - Ratify acceptance of Financial Policies
    - FA.01 Finance-General
    - FA.02 Cash & Cash Receipts
    - FA.03 Cash Disbursements
    - FA.04 Accounts Receivable & Revenue
    - FA.05 Payroll & Employee Expenses
    - FA.06 Fixed Assets & Depreciation Expense

- FA.07 Investments
- FA.08 Treasury & Reporting
- FA.09 Financial Close & Reporting
- FA.10 Medical Expense & Incurred-But-Not Paid (IBNR)
- FA.11 Healthcare Economics
- Ratify approval of the Quarterly Investment Compliance Report
- Ratify approval of the March 2021 Financial Statements
- Ratify approval of the COVID-19 Funding request for the YMCA
- e. Accept minutes of the May 27, 2021 **Compliance Committee** Meeting
  - Ratify approval Compliance Policy
    - DE.09 v3 Delegation Revocation
- f. Accept minutes of the April 14, 2021 **Quality Improvement Committee** Meeting
  - Ratify approval of the Quality Improvement (QI) Program Evaluation 2020
  - Ratify approval of the QI Work Plan 2021
  - Ratify approval of QI Policies
    - QI.03 Distribution of QI Information
    - QI.04 Peer Review Process
    - QI.06 QI Study Design/Performance Improvement Program Reporting
    - QI.08 Cultural and Linguistically Competent Services
    - QI.09 Health Education Program and Delivery System
    - QI.11 Member Non-Monetary Incentives
    - QI.12 BIRT for Misuse of Alcohol
    - QI.13 Comprehensive Case Management
    - QI.15 Transitions of Care
    - QI.16 Managed Long Term Services and Support Care Coordination
    - QI.19 Care Coordination Staff Education and Training
    - QI.28 Health Home Program
    - QI.30 Health Risk Assessment
    - QI.31 Individual Care Plan
    - QI.32 Interdisciplinary Care Team
  - Ratify acceptance of the Grievance and Appeals Report Q4 2020
  - Ratify acceptance minutes of the Utilization Management Committee (UMC) – January 20, 2021
  - Ratify acceptance of the Consumer Advisory Board (CAB) – March 4, 2021
  - Ratify acceptance of the Pharmacy and Therapeutics (P&T) Committee Minutes – March 8, 2021
  - Ratify acceptance of the Credentialing Committee Report – February 3, 2021
- g. Accept minutes of the June 9, 2021 **Quality Improvement Committee** Meeting
  - Ratify approval of the Assessment of Member Cultural and Linguistic Needs and Preferences
  - Ratify approval of the 2020 Impact Analysis
  - Ratify approval of the 2021 Population Health Management (PHM) Strategy and Activities and Resource Grid

- Ratify approval of the QI Policies
    - QI.17 Behavioral Health Care Coordination
    - QI.18 Sensitive Services, Confidentiality, Rights of Adults and Minors
    - QI.20 Information Sharing with San Andreas Regional Center (SARC)
    - QI.21 Information Exchange Between SCFHP & Health Services Dept.
    - QI.22 Early Start Program (Early Intervention Services)
    - QI.23 Alcohol Misuse: Screening and Behavioral Counseling Interventions in Primary Care
    - QI.24 Outpatient Mental Health Services: Mental Health Parity
    - QI.25 Intensive Outpatient Health Services: Mental Health Services
    - QI.27 Informing Members of Behavioral Health Services
  - Ratify approval of the Grievance and Appeals Report QI 2021
  - Ratify acceptance of the Utilization Management Committee (UMC) Minutes – April 21, 2021
  - Ratify acceptance of the Credentialing Committee Report – April 7, 2021
  - h. Accept minutes of the May 12, 2021 **Provider Advisory Council Committee Meeting**
  - i. Accept minutes of the June 8, 2021 **Consumer Advisory Committee Meeting**
  - j. Approve **Publicly Available Salary Schedule**
  - k. Accept **Compliance Report**
  - l. Accept **FY'20-'21 Donations & Sponsorships Annual Report and Board Designated Project Funding Report**
  - m. Accept **2021 Employee Satisfaction Survey Highlights**
  - n. Accept **resignation of Dolores Alvarado**
  - o. **Elect Officers** to a two-year term:
    - Chairperson – Bob Brownstein
    - Vice-Chairperson – Sue Murphy
    - Secretary – Michele Lew
    - Treasurer – Neal Jarecki
  - p. Appoint **Alma Burrell and Michele Lew to the Executive/Finance Committee**
  - q. Appoint **Sue Murphy, Bob Brownstein, Darrell Evora, and Sherri Sager to a temporary, ad-hoc subcommittee to conduct the annual evaluation of the CEO**
  - r. Approve changing meeting times of the **Executive/Finance Committee to 10:30 am–12:30 pm**, and the **Quality Improvement Committee to Tuesday evening**
7. **CEO Update** Ms. Tomcala 12:50 10 min  
 Discuss status of current topics and initiatives.
8. **Government Relations Update** Mr. Haskell 1:00 10 min  
 Discuss state budget status and other local, state, and federal legislative and policy issues impacting the Plan and its members.

<p><b>9. April 2021 Financial Statements</b> Review April 2021 Financial Statements. <b>Possible Action:</b> Approve the April 2021 Financial Statements</p>	<p>Mr. Jarecki      1:10    10 min</p>
<p><b>10. Fiscal Year 2021-2022 Budget</b> Review proposed budget for FY'22. <b>Possible Action:</b> Approve FY'22 Budget</p>	<p>Mr. Jarecki      1:20    20 min</p>
<p><b>11. Innovation Fund Expenditures</b> a. Consider funding request from the <b>Steering Committee for the Health Equity Agenda project.</b> <b>Possible Action:</b> Approve expenditure from the Board Designated Innovation Fund for the Health Equity Agenda project b. Consider funding request from <b>FIRST 5 Santa Clara County for an Integrated Behavioral Health Pilot Project.</b> <b>Possible Action:</b> Approve expenditure from the Board Designated Innovation Fund for the FIRST 5 Integrated Behavioral Health Pilot Project</p>	<p>Ms. Tomcala      1:40    30 min</p>
<p><b>12. Preliminary Fiscal Year 2020-2021 Year in Review</b> Review preliminary performance on FY '21 Plan Objectives.</p>	<p>Ms. Tomcala      2:10    10 min</p>
<p><b>13. Fiscal Year 2021-2022 Plan Objectives</b> Review draft FY'22 Plan Objectives. <b>Possible Action:</b> Approve FY'22 Plan Objectives</p>	<p>Ms. Tomcala      2:20    10 min</p>
<p><b>14. Adjournment</b></p>	<p>2:30</p>

**Notice to the Public—Meeting Procedures**

- Persons wishing to address the Governing Board on any item on the agenda are requested to advise the Recorder so that the Chairperson can call on them when the item comes up for discussion.
- The Committee may take other actions relating to the issues as may be determined following consideration of the matter and discussion of the possible action.
- In compliance with the Americans with Disabilities Act, those requiring accommodations in this meeting should notify Rita Zambrano 48 hours prior to the meeting at (408) 874-1842.
- To obtain a copy of any supporting document that is available, contact Rita Zambrano at (408) 874-1842. Agenda materials distributed less than 72 hours before a meeting can be inspected at the Santa Clara Family Health Plan offices at 6201 San Ignacio Ave, San Jose, CA 95119.
- This agenda and meeting documents are available at [www.scfhp.com](http://www.scfhp.com).