## Facility Site Review Elements 2012 to 2020 Comparison (Critical Elements are indicated in **bold red** text.)

2012 Elements (9 Critical Elements)	2020 Elements (14 Critical Elements)
I. Access/Safety [27 elements] (29 points possible)	I. Access/Safety Criteria [28 elements] (31 points possible)
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A. Site is accessible and useable by individuals with physical	A. Site is accessible and useable by individuals with physical
disabilities. Sites must have the following safety accommodations for	disabilities. Sites must have the following safety accommodations for
physically disabled persons: (Subject lines - no point)	physically disabled persons: (Subject lines - no point)
I. A. 1) Clearly marked (blue) curb or sign designating disabled-parking space	I. A. 1) Clearly marked (blue) curb or sign designating disabled-parking space
near accessible primary entrance.	near accessible primary entrance.
I. A. 2) Pedestrian ramps have a level landing at the top and bottom of the	I. A. 2) Pedestrian ramps have a level landing at the top and bottom of the
ramp.	ramp.
I. A. 3) Exit doorway openings allow for clear passage of a person in a	I. A. 3) Exit and exam room doorway openings allow for clear passage of a
wheelchair.	person in a wheelchair.
I. A. 4) Accessible passenger elevator or reasonable alternative for multi-level	I. A. 4) Accessible passenger elevator or reasonable alternative for multi-level
floor accommodation.	floor accommodation.
I. A. 5) Clear floor space for wheelchair in waiting area and exam room.	I. A. 5) Clear floor space for wheelchair in waiting area and exam room.
I. A. 6) Wheelchair accessible restroom facilities or reasonable alternative.	I. A. 6) Wheelchair accessible restroom facilities
I. A. 7) Wheelchair accessible handwashing facilities or reasonable	I. A. 7) Wheelchair accessible handwashing facilities or reasonable
alternative.	alternative.
B. Site environment is maintained in a clean and sanitary condition.	B. Site environment is maintained in a clean and sanitary condition.
(Subject lines - no point)	(Subject lines - no point)
I. B. 1) All patient areas including floor/carpet, walls, and furniture are neat,	I. B. 1) All patient areas including floor/carpet, walls, and furniture are neat,
clean, and well maintained.	clean, and well maintained.
I. B. 2) Restrooms are clean and contain appropriate sanitary supplies.	I. B. 2) Restrooms are clean and contain appropriate sanitary supplies.
C. Site environment is safe for all patients, visitors, and personnel. There	C. Site environment is safe for all patients, visitors, and personnel. There
is evidence staff has received safety training and/or has safety information	is evidence staff has received safety training and/or has safety information
available on the following: (Subject lines - no point)	available on the following: (Subject lines - no point)
I. C. 1) Fire safety and prevention.	I. C. 1) Fire safety and prevention.
I. C. 2) Emergency non-medical procedures (e.g. site evacuation, workplace	I. C. 2) Emergency non-medical procedures (e.g. site evacuation, workplace
violence).	violence).
I. C. 3) Lighting is adequate in all areas to ensure safety.	I. C. 3) Lighting is adequate in all areas to ensure safety.
I. C. 4) Exit doors and aisles are unobstructed and egress (escape)	I. C. 4) Exit doors and aisles are unobstructed and egress (escape)
accessible.	accessible.
I. C. 5) Exit doors are clearly marked with "Exit" signs. I. C. 6) Clearly diagramed "Evacuation Routes" for emergencies are posted in	I. C. 5) Exit doors are clearly marked with "Exit" signs. I. C. 6) Clearly diagramed "Evacuation Routes" for emergencies are posted in
a visible location.	a visible location at all elevators, stairs and exits.
I. C. 7) Electrical cords and outlets are in good working condition.	I. C. 7) Electrical cords and outlets are in good working condition.
I. C. 8) At least one type of firefighting/protection equipment is accessible at	I. C. 8) Fire Fighting Equipment in accessible location
all times.	L C 0) An employee clorm system
	I. C. 9) An employee alarm system.

D. Emergency health care services are available and accessible 24 hours	D. Emergency health care services are available and accessible 24 hours
a day, 7 days a week. (Subject lines - no point)	a day, 7 days a week. Emergency medical equipment appropriate to
	practice/patient population is available on site: (Subject line - no point)
I. D. 1) Personnel are trained in procedures/action plan to be carried out in	I. D. 1) Personnel are trained in procedures/action plan to be carried out in
case of medical emergency on site.	case of medical emergency on site.
I. D. 2) Emergency equipment is stored together in easily accessible location.	I. D. 2) Emergency equipment is stored together in easily accessible location,
	and is ready to be used.
I. D. 3) Emergency phone number contacts are posted.	I. D. 3) Emergency phone number contacts are posted, updated annually and
	as changes occur.
I. D. 4) Airway management: oxygen delivery system, oral airways, nasal	I. D. 4) Airway management: oxygen delivery system, nasal cannula or
cannula or mask, Ambu bag.	mask, bulb syringe and Ambu bag.
I. D. 5) Anaphylactic reaction management: Epinephrine 1:1000 (injectable),	I. D. 5) Emergency medicine such as asthma, chest pain, hypoglycemia
and Benadryl 25 mg. (oral) or Benadryl 50 mg. /ml. (injectable), appropriate	and anaphylactic reaction management: Epinephrine 1:1000 (injectable),
sizes of ESIP needles/syringes and alcohol wipes.	and Benadryl 25 mg. (oral) or Benadryl 50 mg./ml. (injectable), Naloxone,
	chewable Aspirin 81 mg, Nitroglycerine spray/tablet, bronchodilator
	medication (solution for nebulizer or metered dose inhaler), and glucose.
	Appropriate sizes of ESIP needles/syringes and alcohol wipes.
I. D. 6) Medication dosage chart (or other method for determining dosage) is	I. D. 6) Medication dosage chart for all medications included with emergency
kept with emergency medications.	equipment (or other method for determining dosage) is kept with emergency
	medications.
I. D. 7) [There is a process in place on site to:] Document checking of	I. D. 7) [There is a process in place on site to:] Document checking of
emergency equipment/supplies for expiration and operating status at least	emergency equipment/supplies for expiration and operating status at least
monthly.	monthly.
I. D. 8) [There is a process in place on site to:] Replace/re-stock emergency	I. D. 8) [There is a process in place on site to:] Replace/re-stock emergency
equipment immediately after use.	medication, equipment and supplies immediately after use.
E. Medical and lab equipment used for patient care is properly	E. Medical and lab equipment used for patient care is properly
maintained. (Subject lines - no point)	maintained. (Subject lines - no point)
I. E. 1) Medical equipment is clean.	I. E. 1) Medical equipment is clean.
I. E. 2) Written documentation demonstrates the appropriate maintenance of	I. E. 2) Written documentation demonstrates the appropriate maintenance of
all medical equipment according to equipment manufacturer's guidelines.	all medical equipment according to equipment manufacturer's guidelines.
II. Personnel Criteria [21 elements] (22 points possible)	II. Personnel Criteria [25 elements] (26 points possible)
A. Professional health care personnel have current California licenses	A. Professional health care personnel have current California licenses
and certifications. (Subject lines - no point)	and certifications.(Subject lines - no point)
II. A. 1) All required Professional Licenses and Certifications, issued from the	II. A. 1) All required Professional Licenses and Certifications, issued from the
appropriate licensing/certification agency, are current. Notification is provided	appropriate licensing/certification agency, are current.
to each member that the MD(s) is licensed and regulated by the Medical	
Board, and that the Physician Assistant(s) is licensed and regulated by the	
Physician Assistant Committee.	
	II. A. 2) Notification is provided to each member that the MD(s) is licensed and
	regulated by the Medical Board, and that the Physician Assistant(s) is
	licensed and regulated by the Physician Assistant Committee.

<b>B. Health care personnel are properly identified</b> . (Subject lines - no point)	B. Health care personnel are properly identified. (Subject lines - no point)
II. B. 1) Health care personnel wear identification badges/tags printed with	II. B. 1) Health care personnel wear identification badges/tags printed with
name and title.	name and title.
<b>C. Site personnel are qualified and trained for assigned responsibilities.</b> (Subject lines - no point)	<b>C. Site personnel are qualified and trained for assigned responsibilities.</b> (Subject lines - no point)
II. C. 1) Only qualified/trained personnel retrieve, prepare or administer	II. C. 1) Only qualified/trained personnel retrieve, prepare or administer
medications.	medications.
II. C. 2) Only qualified/trained personnel operate medical equipment.	II. C. 2) Only qualified/trained personnel operate medical equipment.
II. C. 3) Documentation of education/training for non-licensed medical personnel is maintained on site.	II. C. 3) Documentation of education/training for non-licensed medical personnel is maintained on site.
	II. C. 4) Site has a procedure in place for confirming correct patient/medication/vaccine dosage prior to administration.
D. Scope of practice for non-physician medical practitioners (NPMP) is clearly defined. (Subject lines - no point)	D. Scope of practice for non-physician medical practitioners (NPMP) is clearly defined. (Subject lines - no point)
II. D. 1) Standardized Procedures provided for Nurse Practitioners (NP) and/or Certified Nurse Midwives (CNM).	II. D. 1) Standardized Procedures provided for Nurse Practitioners (NP) and/or Certified Nurse Midwives (CNM).
II. D. 2) A Delegation of Services Agreement defines the scope of services provided by Physician Assistants (PA) and Supervisory Guidelines define the method of supervision by the Supervising Physician.	II. D. 2) A Practice Agreement defines the scope of services provided by Physician Assistants (PA) and Supervisory Guidelines define the method of supervision by the Supervising Physician.
II. D. 3) Standardized Procedures, Delegation of Services Agreements and Supervisory Guidelines are revised, updated <u>and</u> signed by the supervising physician and NPMP when changes in scope of services occur.	II. D. 3) Standardized Procedures, Practice Agreements and Supervisory Guidelines are revised, updated <u>and</u> signed by the supervising physician and NPMP when changes in scope of services occur.
II. D. 4) Each NPMP that prescribes controlled substances has a valid DEA Registration Number.	II. D. 4) Each NPMP that prescribes controlled substances has a valid DEA Registration Number.
E. Non-physician medical practitioners (NPMP) are supervised according to established standards. (Subject lines - no point)	E. Non-physician medical practitioners (NPMP) are supervised according to established standards. (Subject lines - no point)
<ul><li>II. E. 1) [The designated supervising physician(s) on site:] Ratio to number of NPMPs does not exceed established ratios in any combination.</li><li>a) 1:4 Nurse Practitioners</li></ul>	<ul> <li>II. E. 1) [The designated supervising physician(s) on site:] Ratio to number of NPMPs does not exceed established ratios in any combination.</li> <li>a) 1:4 Nurse Practitioners</li> </ul>
<ul> <li>b) 1:3 Certified Nurse Midwives</li> <li>c) 1:4 Physicians Assistants</li> </ul>	<ul> <li>b) 1:4 Certified Nurse Midwives</li> <li>c) 1:4 Physicians Assistants</li> </ul>
II. E. 2) The designated supervising or back-up physician is available in person or by electronic communication at all times when a NPMP is caring for patients.	II. E. 2) The designated supervising or back-up physician is available in person or by electronic communication at all times when a NPMP is caring for patients.
	II. E. 3) Evidence of Non-Physician Medical Practitioner (NPMP) supervision.
<b>F. Site personnel receive safety training/information.</b> (Subject lines - no point)	<b>F. Site personnel receive safety training/information.</b> (Subject lines - no point)
II. F. 1) [There is evidence that site staff has received training and/or information on the following:]Infection Control/universal precautions (annually)	II. F. 1) [There is evidence that site staff has received training and/or information on the following:] Infection Control/Universal Precautions (annually)
II. F. 2) [There is evidence that site staff has received training and/or information on the following:]Blood Borne Pathogens Exposure Prevention (annually)	II. F. 2) [There is evidence that site staff has received training and/or information on the following:] Blood Borne Pathogens Exposure Prevention (annually)

II. F. 3) [There is evidence that site staff has received training and/or	II. F. 3) [There is evidence that site staff has received training and/or
information on the following:] Biohazardous Waste handling (annually)	information on the following:] Biohazardous Waste Handling (annually)
II. F. 4) [There is evidence that site staff has received training and/or	II. F. 4) [There is evidence that site staff has received training and/or
information on the following:]Child/Elder/Domestic Violence Abuse	information on the following:] Child/Elder/Domestic Violence Abuse
G. Site personnel receive training and/or information on member rights.	G. Site personnel receive training and/or information on member rights.
(Subject lines - no point)	(Subject lines - no point)
II. G. 1) [There is evidence that site staff has received training and/or	II. G. 1) [There is evidence that site staff has received training and/or
information on the following:]Patient confidentiality	information on the following:] Patient confidentiality
II. G. 2) [There is evidence that site staff has received training and/or	II. G. 2) [There is evidence that site staff has received training and/or
information on the following:]Informed consent, including Human Sterilization	information on the following:] Informed Consent, including human sterilization
II. G. 3) [There is evidence that site staff has received training and/or	II. G. 3) [There is evidence that site staff has received training and/or
information on the following:]Prior Authorization requests	information on the following:] Prior Authorization requests
II. G. 4) [There is evidence that site staff has received training and/or	II. G. 4) [There is evidence that site staff has received training and/or
information on the following:]Grievance/Complaint Procedure	information on the following:] Grievance/Complaint Procedure
II. G. 5) [There is evidence that site staff has received training and/or	II. G. 5) [There is evidence that site staff has received training and/or
information on the following: Sensitive Services/Minors' Rights	information on the following:] Sensitive Services/Minors' Rights
II. G. 6) [There is evidence that site staff has received training and/or	II. G. 6) [There is evidence that site staff has received training and/or
information on the following:]Health Plan referral	information on the following:] Health Plan referral
process/procedures/resources	process/procedures/resources
	II. G. 7) [There is evidence that site staff has received training and/or
	information on the following:] Cultural and linguistics
III. Office Management Survey Criteria [24 elements] (25 points possible)	III. Office Management Criteria [24 elements] (25 points possible)
A. Physician coverage is available 24 hours a day, 7 days a week. The	A. Physician coverage is available 24 hours a day, 7 days a week. The
A. Physician coverage is available 24 hours a day, 7 days a week. The following are maintained current on site: (Subject lines - no point)	A. Physician coverage is available 24 hours a day, 7 days a week. The following are maintained current on site: (Subject lines - no point)
A. Physician coverage is available 24 hours a day, 7 days a week. The following are maintained current on site: (Subject lines - no point) III. A. 1) Clinic office hours are posted or readily available upon request.	A. Physician coverage is available 24 hours a day, 7 days a week. The following are maintained current on site: (Subject lines - no point)         III. A. 1) Clinic office hours are posted or readily available upon request.
<ul> <li>A. Physician coverage is available 24 hours a day, 7 days a week. The following are maintained current on site: (Subject lines - no point)</li> <li>III. A. 1) Clinic office hours are posted or readily available upon request.</li> <li>III. A. 2) Provider office hour schedules are available to staff.</li> </ul>	<ul> <li>A. Physician coverage is available 24 hours a day, 7 days a week. The following are maintained current on site: (Subject lines - no point)</li> <li>III. A. 1) Clinic office hours are posted or readily available upon request.</li> <li>III. A. 2) Provider office hour schedules are available to staff.</li> </ul>
<ul> <li>A. Physician coverage is available 24 hours a day, 7 days a week. The following are maintained current on site: (Subject lines - no point)</li> <li>III. A. 1) Clinic office hours are posted or readily available upon request.</li> <li>III. A. 2) Provider office hour schedules are available to staff.</li> <li>III. A. 3) Arrangement/schedule for after-hours, on-call, supervisory back-up</li> </ul>	<ul> <li>A. Physician coverage is available 24 hours a day, 7 days a week. The following are maintained current on site: (Subject lines - no point)</li> <li>III. A. 1) Clinic office hours are posted or readily available upon request.</li> <li>III. A. 2) Provider office hour schedules are available to staff.</li> <li>III. A. 3) Arrangement/schedule for after-hours, on-call, supervisory back-up</li> </ul>
<ul> <li>A. Physician coverage is available 24 hours a day, 7 days a week. The following are maintained current on site: (Subject lines - no point)</li> <li>III. A. 1) Clinic office hours are posted or readily available upon request.</li> <li>III. A. 2) Provider office hour schedules are available to staff.</li> <li>III. A. 3) Arrangement/schedule for after-hours, on-call, supervisory back-up physician coverage is available to site staff.</li> </ul>	<ul> <li>A. Physician coverage is available 24 hours a day, 7 days a week. The following are maintained current on site: (Subject lines - no point)</li> <li>III. A. 1) Clinic office hours are posted or readily available upon request.</li> <li>III. A. 2) Provider office hour schedules are available to staff.</li> <li>III. A. 3) Arrangement/schedule for after-hours, on-call, supervisory back-up physician coverage is available to site staff.</li> </ul>
<ul> <li>A. Physician coverage is available 24 hours a day, 7 days a week. The following are maintained current on site: (Subject lines - no point)</li> <li>III. A. 1) Clinic office hours are posted or readily available upon request.</li> <li>III. A. 2) Provider office hour schedules are available to staff.</li> <li>III. A. 3) Arrangement/schedule for after-hours, on-call, supervisory back-up physician coverage is available to site staff.</li> <li>III. A. 4) Contact information for off-site physician(s) is available at all times</li> </ul>	<ul> <li>A. Physician coverage is available 24 hours a day, 7 days a week. The following are maintained current on site: (Subject lines - no point)</li> <li>III. A. 1) Clinic office hours are posted or readily available upon request.</li> <li>III. A. 2) Provider office hour schedules are available to staff.</li> <li>III. A. 3) Arrangement/schedule for after-hours, on-call, supervisory back-up physician coverage is available to site staff.</li> <li>III. A. 4) Contact information for off-site physician(s) is available at all times</li> </ul>
<ul> <li>A. Physician coverage is available 24 hours a day, 7 days a week. The following are maintained current on site: (Subject lines - no point)</li> <li>III. A. 1) Clinic office hours are posted or readily available upon request.</li> <li>III. A. 2) Provider office hour schedules are available to staff.</li> <li>III. A. 3) Arrangement/schedule for after-hours, on-call, supervisory back-up physician coverage is available to site staff.</li> <li>III. A. 4) Contact information for off-site physician(s) is available at all times during office hours.</li> </ul>	<ul> <li>A. Physician coverage is available 24 hours a day, 7 days a week. The following are maintained current on site: (Subject lines - no point)</li> <li>III. A. 1) Clinic office hours are posted or readily available upon request.</li> <li>III. A. 2) Provider office hour schedules are available to staff.</li> <li>III. A. 3) Arrangement/schedule for after-hours, on-call, supervisory back-up physician coverage is available to site staff.</li> <li>III. A. 4) Contact information for off-site physician(s) is available at all times during office hours.</li> </ul>
<ul> <li>A. Physician coverage is available 24 hours a day, 7 days a week. The following are maintained current on site: (Subject lines - no point)</li> <li>III. A. 1) Clinic office hours are posted or readily available upon request.</li> <li>III. A. 2) Provider office hour schedules are available to staff.</li> <li>III. A. 3) Arrangement/schedule for after-hours, on-call, supervisory back-up physician coverage is available to site staff.</li> <li>III. A. 4) Contact information for off-site physician(s) is available at all times during office hours.</li> <li>III. A. 5) After-hours emergency care instructions/telephone information is</li> </ul>	<ul> <li>A. Physician coverage is available 24 hours a day, 7 days a week. The following are maintained current on site: (Subject lines - no point)</li> <li>III. A. 1) Clinic office hours are posted or readily available upon request.</li> <li>III. A. 2) Provider office hour schedules are available to staff.</li> <li>III. A. 3) Arrangement/schedule for after-hours, on-call, supervisory back-up physician coverage is available to site staff.</li> <li>III. A. 4) Contact information for off-site physician(s) is available at all times during office hours.</li> <li>III. A. 5) After-hours emergency care instructions/telephone information is</li> </ul>
<ul> <li>A. Physician coverage is available 24 hours a day, 7 days a week. The following are maintained current on site: (Subject lines - no point)</li> <li>III. A. 1) Clinic office hours are posted or readily available upon request.</li> <li>III. A. 2) Provider office hour schedules are available to staff.</li> <li>III. A. 3) Arrangement/schedule for after-hours, on-call, supervisory back-up physician coverage is available to site staff.</li> <li>III. A. 4) Contact information for off-site physician(s) is available at all times during office hours.</li> </ul>	<ul> <li>A. Physician coverage is available 24 hours a day, 7 days a week. The following are maintained current on site: (Subject lines - no point)</li> <li>III. A. 1) Clinic office hours are posted or readily available upon request.</li> <li>III. A. 2) Provider office hour schedules are available to staff.</li> <li>III. A. 3) Arrangement/schedule for after-hours, on-call, supervisory back-up physician coverage is available to site staff.</li> <li>III. A. 4) Contact information for off-site physician(s) is available at all times during office hours.</li> </ul>
<ul> <li>A. Physician coverage is available 24 hours a day, 7 days a week. The following are maintained current on site: (Subject lines - no point)</li> <li>III. A. 1) Clinic office hours are posted or readily available upon request.</li> <li>III. A. 2) Provider office hour schedules are available to staff.</li> <li>III. A. 3) Arrangement/schedule for after-hours, on-call, supervisory back-up physician coverage is available to site staff.</li> <li>III. A. 4) Contact information for off-site physician(s) is available at all times during office hours.</li> <li>III. A. 5) After-hours emergency care instructions/telephone information is made available to patients.</li> </ul>	<ul> <li>A. Physician coverage is available 24 hours a day, 7 days a week. The following are maintained current on site: (Subject lines - no point)</li> <li>III. A. 1) Clinic office hours are posted or readily available upon request.</li> <li>III. A. 2) Provider office hour schedules are available to staff.</li> <li>III. A. 3) Arrangement/schedule for after-hours, on-call, supervisory back-up physician coverage is available to site staff.</li> <li>III. A. 4) Contact information for off-site physician(s) is available at all times during office hours.</li> <li>III. A. 5) After-hours emergency care instructions/telephone information is made available to patients.</li> </ul>
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III. C. 1) Appointments are scheduled according to patients' stated clinical	III. C. 1) Appointments are scheduled according to patients' stated clinical
needs within the timeliness standards established for Plan members.	needs within the timeliness standards established for Plan members.
III. C. 2) Patients are notified of scheduled routine and/or preventive screening	III. C. 2) Patients are notified of scheduled routine and/or preventive screening
appointments.	appointments.
III. C. 3) There is a process in place verifying follow-up on missed and	III. C. 3) There is a process in place verifying follow-up on missed and
canceled appointments.	canceled appointments.
D. There is 24-hour access to interpreter services for non- or	D. There is 24-hour access to interpreter services for non- or limited-
limited-English proficient (LEP) members. (Subject lines - no point)	English proficient (LEP) members. (Subject lines - no point)
III. D. 1) Interpreter services are made available in identified threshold	III. D. 1) Interpreter services are made available in identified threshold
languages specified for location of site.	languages specified for location of site.
III. D. 2) Persons providing language interpreter services on site, are trained in	III. D. 2) Persons providing language interpreter services, including sign
medical interpretation.	language on site, are trained in medical interpretation.
E. Dress dures for timely referrel/sevent/stice services are established	E. Dress dures for time bureformel/second/stime som isses are setablished on
E. Procedures for timely referral/consultative services are established	E. Procedures for timely referral/consultative services are established on
<b>on site.</b> Office practice procedures allow timely provision and tracking of: (Subject lines - no point)	<b>site.</b> Office practice procedures allow timely provision and tracking of: (Subject lines - no point)
III. E. 1) Processing internal and external referrals, consultant reports, and	III. E. 1) Processing internal and external referrals, consultant reports, and
diagnostic test results.	diagnostic test results.
III. E. 2) Physician review and follow-up of referral/consultation reports	III. E. 2) Physician Review and follow-up of referral/consultation reports
and diagnostic test results.	and diagnostic test results.
F. Member Grievance/Complaint processes are established on site.	F. Member Grievance/Complaint processes are established on site.
(Subject lines - no point)	(Subject lines - no point)
III. F. 1) Phone number(s) for filing grievances/complaints are located on site.	III. F. 1) Phone number(s) for filing grievances/complaints are located on site.
III. F. 1) Phone number(s) for filing grievances/complaints are located on site. III. F. 2) Complaint forms and a copy of the grievance procedure are available	III. F. 1) Phone number(s) for filing grievances/complaints are located on site. III. F. 2) Complaint forms and a copy of the grievance procedure are available
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III. F. 2) Complaint forms and a copy of the grievance procedure are available on site.	III. F. 2) Complaint forms and a copy of the grievance procedure are available
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<ul><li>III. F. 2) Complaint forms and a copy of the grievance procedure are available on site.</li><li>G. Medical records are available for the practitioner at each scheduled</li></ul>	<ul><li>III. F. 2) Complaint forms and a copy of the grievance procedure are available on site.</li><li>G. Medical records are available for the practitioner at each scheduled</li></ul>
<ul> <li>III. F. 2) Complaint forms and a copy of the grievance procedure are available on site.</li> <li>G. Medical records are available for the practitioner at each scheduled patient encounter. (Subject lines - no point)</li> </ul>	<ul> <li>III. F. 2) Complaint forms and a copy of the grievance procedure are available on site.</li> <li>G. Medical records are available for the practitioner at each scheduled patient encounter. (Subject lines - no point)</li> </ul>
<ul> <li>III. F. 2) Complaint forms and a copy of the grievance procedure are available on site.</li> <li>G. Medical records are available for the practitioner at each scheduled patient encounter. (Subject lines - no point)</li> <li>III. G. 1) Medical records are readily retrievable for scheduled patient</li> </ul>	<ul> <li>III. F. 2) Complaint forms and a copy of the grievance procedure are available on site.</li> <li>G. Medical records are available for the practitioner at each scheduled patient encounter. (Subject lines - no point)</li> <li>III. G. 1) Medical records are readily retrievable for scheduled patient</li> </ul>
<ul> <li>III. F. 2) Complaint forms and a copy of the grievance procedure are available on site.</li> <li>G. Medical records are available for the practitioner at each scheduled patient encounter. (Subject lines - no point)</li> <li>III. G. 1) Medical records are readily retrievable for scheduled patient encounters.</li> </ul>	<ul> <li>III. F. 2) Complaint forms and a copy of the grievance procedure are available on site.</li> <li>G. Medical records are available for the practitioner at each scheduled patient encounter. (Subject lines - no point)</li> <li>III. G. 1) Medical records are readily retrievable for scheduled patient encounters.</li> </ul>
<ul> <li>III. F. 2) Complaint forms and a copy of the grievance procedure are available on site.</li> <li>G. Medical records are available for the practitioner at each scheduled patient encounter. (Subject lines - no point)</li> <li>III. G. 1) Medical records are readily retrievable for scheduled patient encounters.</li> <li>III. G. 2) Medical documents are filed in a timely manner to ensure availability for patient encounters.</li> </ul>	<ul> <li>III. F. 2) Complaint forms and a copy of the grievance procedure are available on site.</li> <li>G. Medical records are available for the practitioner at each scheduled patient encounter. (Subject lines - no point)</li> <li>III. G. 1) Medical records are readily retrievable for scheduled patient encounters.</li> <li>III. G. 2) Medical documents are filed in a timely manner to ensure availability for patient encounters.</li> </ul>
<ul> <li>III. F. 2) Complaint forms and a copy of the grievance procedure are available on site.</li> <li>G. Medical records are available for the practitioner at each scheduled patient encounter. (Subject lines - no point)</li> <li>III. G. 1) Medical records are readily retrievable for scheduled patient encounters.</li> <li>III. G. 2) Medical documents are filed in a timely manner to ensure availability for patient encounters.</li> <li>H. Confidentiality of personal medical information is protected according</li> </ul>	<ul> <li>III. F. 2) Complaint forms and a copy of the grievance procedure are available on site.</li> <li>G. Medical records are available for the practitioner at each scheduled patient encounter. (Subject lines - no point)</li> <li>III. G. 1) Medical records are readily retrievable for scheduled patient encounters.</li> <li>III. G. 2) Medical documents are filed in a timely manner to ensure availability for patient encounters.</li> <li>H. Confidentiality of personal medical information is protected according</li> </ul>
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IV. Clinical Services: [33 total elements] (34 points possible)	IV. Clinical Services: [38 total elements] (40 points possible)
Pharmaceutical Services Criteria [19 elements]	Pharmaceutical Services Criteria [24 elements]
A. Drugs and medication supplies are maintained secure to prevent	A. Drugs and medication supplies are maintained secure to prevent
unauthorized access. (Subject lines - no point)	unauthorized access. (Subject lines - no point)
IV. A. 1) Drugs are stored in specifically designated cupboards, cabinets,	IV. A. 1) Drugs are stored in specifically designated cupboards, cabinets,
closets or drawers.	closets or drawers.
IV. A. 2) Prescription, samples, and over-the-counter drugs, hypodermic	IV. A. 2) Prescription, drug samples, and over-the-counter drugs, hypodermic
needles/syringes, prescription pads are securely stored in a lockable space	needles/syringes, all medical sharp instruments and prescription pads are
(cabinet or room) within the office/clinic.	securely stored in a lockable space (cabinet or room) within the office/clinic.
IV. A. 3) Controlled drugs are stored in a locked space accessible only to	IV. A. 3) Controlled drugs are stored in a locked space accessible only to
authorized personnel.	authorized personnel.
IV. A. 4) A dose-by-dose controlled substance distribution log is maintained.	IV. A. 4) A dose-by-dose controlled substance distribution log is maintained.
	IV. A. 5) Written site-specific policy/procedure for dispensing of sample drugs
	are available on site.
<b>B. Drugs are handled safely and stored appropriately.</b> (Subject lines - no	<b>B. Drugs are handled safely and stored appropriately.</b> (Subject lines - no
point)	point)
IV. B. 1) Drugs are prepared in a clean area or "designated clean" area if	IV. B. 1) Drugs are prepared in a clean area or "designated clean" area if
prepared in a multi-purpose room.	prepared in a multi-purpose room.
IV. B. 2) Drugs for external use are stored separately from drugs for internal	IV. B. 2) Drugs for external use are stored separately from drugs for internal
use.	use.
IV. B. 3) Items other than medications in refrigerator/freezer are kept in a	IV. B. 3) Items other than medications in refrigerator/freezer are kept in a
secured, separate compartment from drugs.	secured, separate compartment from drugs.
IV. B. 4) Refrigerator thermometer temperature is 35°-46° Fahrenheit or 2°-8°	IV. B. 4) Refrigerator thermometer temperature is 36°-46° Fahrenheit or 2°-8°
Centigrade (at time of site visit).	Centigrade (at time of site visit).
IV. B. 5) Freezer thermometer temperature is 5° Fahrenheit or –15°	IV. B. 5) Freezer thermometer temperature is 5º Fahrenheit or –15º
Centigrade, or lower (at time of site visit).	Centigrade, or lower (at time of site visit).
	IV. B. 6) Site utilizes drugs/vaccine storage units that are able to maintain
	required temperature
IV. B. 6) Daily temperature readings of medication refrigerator and freezer are	IV. B. 7) Daily temperature readings of drugs/vaccines refrigerator and freezer
documented.	are documented.
	IV. B. 8) Has a written plan for vaccine protection in case of power outage or
	malfunction of the refrigerator or freezer
IV. B. 7) Drugs are stored separately from test reagents, germicides,	IV. B. 9) Drugs and vaccines are stored separately from test reagents,
disinfectants, and other household substances.	germicides, disinfectants, and other household substances.
IV. B. 8) Hazardous substances are appropriately labeled	IV. B. 10) Hazardous substances are appropriately labeled.
IV. B. 9) Site has method(s) in place for drug and hazardous substance	IV. B. 11) Site has method(s) in place for drug and hazardous substance
disposal.	disposal.
C. Drugs are dispensed according to State and federal drug distribution	C. Drugs are dispensed according to State and federal drug distribution
laws and regulations. (Subject lines - no point)	laws and regulations. (Subject lines - no point)
IV. C.1) There are no expired drugs on site.	IV. C.1) There are no expired drugs on site.
IV. C.2) Site has a procedure to check expiration date of all drugs (including	IV. C.2) Site has a procedure to check expiration date of all drugs (including
vaccines and samples), and infant and therapeutic formulas.	vaccines and samples), and infant and therapeutic formulas.

IV. C.3) All stored and dispensed prescription drugs are appropriately labeled.	IV. C.3) All stored and dispensed prescription drugs are appropriately labeled.
IV. C.4) Only lawfully authorized persons dispense drugs to patients.	IV. C.4) Only lawfully authorized persons dispense drugs to patients.
	IV. C.5) Drugs and Vaccines are prepared and drawn only prior to
	administration.
IV. C.5) Current Vaccine Information Sheets (VIS) for distribution to patients	IV. C.6) Current Vaccine Information Sheets (VIS) for distribution to patients
are present on site.	are present on site.
IV. C.6) If there is a pharmacy on site, it is licensed by the CA State Board of	IV. C.7) If there is a pharmacy on site, it is licensed by the CA State Board of
Pharmacy.	Pharmacy.
	IV. C.8) Site utilizes California Immunization Registry (CAIR) or the most
	current version.
IV. Clinical Services:	IV. Clinical Services:
Laboratory Services Criteria [5 elements]	Laboratory Services Criteria [5 elements]
D. Site is compliant with Clinical Laboratory Improvement Amendment (CLIA) regulations. (Subject lines - no point)	D. Site is compliant with Clinical Laboratory Improvement Amendment
IV. D. 1) Laboratory test procedures are performed according to current site-	(CLIA) regulations. (Subject lines - no point) IV. D. 1) Laboratory test procedures are performed according to current site-
specific CLIA certificate.	specific CLIA certificate.
IV. D. 2) Testing personnel performing clinical lab procedures have been	IV. D. 2) Testing personnel performing clinical lab procedures have been
trained.	trained.
IV. D. 3) Lab supplies (e.g. vacutainers, vacutainer tubes, culture swabs, test	IV. D. 3) Lab supplies (e.g. vacutainers, vacutainer tubes, culture swabs, test
solutions) are inaccessible to unauthorized persons.	solutions) are inaccessible to unauthorized persons.
IV. D. 4) Lab test supplies are not expired.	IV. D. 4) Lab test supplies are not expired.
IV. D. 5) Site has a procedure to check expiration date and a method to	IV. D. 5) Site has a procedure to check expiration date and a method to
dispose of expired lab test supplies.	dispose of expired lab test supplies.
IV. Clinical Services:	IV. Clinical Services:
Radiology Services Criteria [9 elements]	Radiology Services Criteria [9 elements]
E. Site meets CDPH Radiological inspection and safety regulations.	E. Site meets CDPH Radiological inspection and safety regulations.
(Subject lines - no point)	(Subject lines - no point)
IV. E. 1) Site has current CA Radiologic Health Branch Inspection Report, if	IV. E. 1) Site has current CA Radiologic Health Branch Inspection Report or
there is radiological equipment on site.	Proof of Registration if there is radiological equipment on site.
IV. E. 2) [The following documents are <u>posted</u> on site:] Current copy of Title	IV. E. 2) [The following documents are <u>posted</u> on site:] Current copy of Title 17
17 with a posted notice about availability of Title 17 and its location.	with a posted notice about availability of Title 17 and its location.
IV. E. 3) [The following documents are <u>posted</u> on site:] "Radiation Safety	IV. E. 3) [The following documents are <u>posted</u> on site:] "Radiation Safety
Operating Procedures" posted in highly visible location.	Operating Procedures" posted in highly visible location.
IV. E. 4) [The following documents are <u>posted</u> on site:] "Notice to Employees	IV. E. 4) [The following documents are <u>posted</u> on site:] "Notice to Employees
Poster" posted in highly visible location.	Poster" posted in highly visible location.
IV. E. 5) [The following documents are <u>posted</u> on site:] "Caution, X-ray" sign	IV. E. 5) The following documents are <u>posted</u> on site:] "Caution, X-ray" sign
posted on or next to door of each room that has X-ray equipment.	posted on or next to door of each room that has X-ray equipment.
IV. E. 6) [The following documents are <u>posted</u> on site:] Physician	IV. E. 6) [The following documents are <u>posted</u> on site:] Physician
Supervisor/Operator certificate posted <i>and</i> within current expiration date. IV. E. 7) [The following documents are <u>posted</u> on site:] Technologist certificate	Supervisor/Operator certificate posted and within current expiration date.
TTV. E. TITTHE IUIUWING OUCUMENTS ARE DOSTED ON SITE. TECHNOLOGIST CERTIFICATE	1 IV/ E 7) [The following documents are posted on site:] Technologist cortificate
	IV. E. 7) [The following documents are <u>posted</u> on site:] Technologist certificate
posted <i>and</i> within current expiration date. IV. E. 8) [The following radiological protective equipment is present on site:]	<ul> <li>IV. E. 7) [The following documents are <u>posted</u> on site:] Technologist certificate posted <i>and</i> within current expiration date.</li> <li>IV. E. 8) [The following radiological protective equipment is present on site:]</li> </ul>

Operator protection devices: radiological equipment operator must use lead apron or lead shield.	Operator protection devices: radiological equipment operator must use lead apron or lead shield.
IV. E. 9) [The following radiological protective equipment is present on site:] Gonadal shield (0.5 mm or greater lead equivalent): for patient procedures in which gonads are in direct beam.	<ul> <li>IV. E. 9) [The following radiological protective equipment is present on site:]</li> <li>Gonadal shield (0.5 mm or greater lead equivalent): for patient procedures in which gonads are in direct beam.</li> </ul>
V. Preventive Services [13 total elements] (13 points possible)	V. Preventive Services [13 total elements] (13 points possible)
<ul> <li>A. Preventive health care services and health appraisal examinations are provided on a periodic basis for the detection of asymptomatic diseases. Examination equipment, appropriate for primary care services, is available on site: (<i>Subject lines - no point</i>)</li> <li>V. A. 1) Exam tables and lights are in good repair.</li> <li>V. A. 2) Stethoscope and sphygmomanometer with various size cuffs (e.g. child, adult, obese/thigh).</li> <li>V. A. 3) Thermometer with a numeric reading.</li> <li>V. A. 4) Scales: standing balance beam and infant scales.</li> <li>V. A. 5) Measuring devices for stature (height/length) measurement <i>and</i> head circumference measurement.</li> <li>V. A. 6) Basic exam equipment: percussion hammer, tongue blades, patient gowns.</li> <li>V. A. 7) Eye charts (literate and illiterate) and occluder for vision testing.</li> <li>V. A. 9) Otoscope with adult and pediatric ear speculums.</li> <li>V. A. 10) Audiometer in quiet location for testing.</li> </ul>	<ul> <li>A. Preventive health care services and health appraisal examinations are provided on a periodic basis for the detection of asymptomatic diseases. Examination equipment, appropriate for primary care services, is available on site: (Subject lines - no point)</li> <li>V. A. 1) Exam tables and lights are in good repair.</li> <li>V. A. 2) Stethoscope and sphygmomanometer with various size cuffs (e.g. child, adult, obese/thigh).</li> <li>V. A. 3) Thermometer with a numeric reading.</li> <li>V. A. 4) Scales: standing balance beam and infant scales.</li> <li>V. A. 5) Measuring devices for stature (height/length) measurement and head circumference measurement.</li> <li>V. A. 6) Basic exam equipment: percussion hammer, tongue blades, patient gowns.</li> <li>V. A. 7) Eye charts (literate and illiterate) and occluder for vision testing.</li> <li>V. A. 9) Otoscope with adult and pediatric ear speculums.</li> <li>V. A. 10) A pure tone, air conduction audiometer is located in a quiet location</li> </ul>
	for testing.
V. Preventive Services: Health Education Criteria [3 elements]	V. Preventive Services: Health Education Criteria [3 elements]
<b>B. Health education services are available to Plan members.</b> Health education materials and Plan-specific resource information are: <i>(Subject lines - no point)</i>	<b>B. Health education services are available to Plan members.</b> Health education materials and Plan-specific resource information are: <i>(Subject lines - no point)</i>
V. B. 1) Readily accessible on site or are made available upon request.	V. B. 1) Readily accessible on site or are made available upon request.
V. B. 2) Applicable to the practice and population served on site.	V. B. 2) Applicable to the practice and population served on site.
V. B. 3) Available in threshold languages identified for county and/or area of site location.	V. B. 3) Available in threshold languages identified for county and/or area of site location.
VI. Infection Control Criteria [23 elements] (27 points possible)	VI. Infection Control Criteria [27 elements] (34 points possible)
A. Infection control procedures for Standard/Universal precautions are followed. (Subject lines - no point)	A. Infection control procedures for Standard/Universal precautions are followed. (Subject lines - no point)
VI. A. 1) Antiseptic hand cleaner and running water are available in exam and/or treatment areas for hand washing.	VI. A. 1) Soap or antiseptic hand cleaner and running water are available in exam and/or treatment areas for hand washing.
VI. A. 2) A waste disposal container is available in exam rooms, procedure/treatment rooms, and restrooms.	VI. A. 2) A waste disposal container is available in exam rooms, procedure/treatment rooms, and restrooms.

VI. A. 3) Site has procedure for effectively isolating infectious patients with potential communicable conditions.	VI. A. 3) Site has procedure for effectively isolating infectious patients with potential communicable conditions.
B. Site is compliant with OSHA Bloodborne Pathogens Standard and Waste Management Act. (Subject lines - no point)	B. Site is compliant with OSHA Bloodborne Pathogens Standard and Waste Management Act. (Subject lines - no point)
VI. B. 1) Personal Protective Equipment is readily available for staff use.	VI. B. 1) Personal Protective Equipment (PPE) for Standard Precautions is readily available for staff use.
VI. B. 2) Needlestick safety precautions are practiced on site.	VI. B. 2) Needlestick safety precautions are practiced on site.
VI. B. 3) All sharp injury incidents are documented.	VI. B. 3) All sharp injury incidents are documented.
VI. B. 4) Blood, other potentially infectious materials, and Regulated	VI. B. 4) Blood, other potentially infectious materials, and Regulated
Wastes are placed in appropriate leak proof, labeled containers for	Wastes are placed in appropriate leak proof, labeled containers for
collection, handling, processing, storage, transport or shipping.	collection, handling, processing, storage, transport or shipping.
VI. B. 5) Biohazardous (non-sharp) wastes are contained separate from other trash/waste.	VI. B. 5) Biohazardous (non-sharp) wastes are contained separate from other trash/waste.
VI. B. 6) Contaminated laundry is laundered at the workplace or by a commercial laundry service.	VI. B. 6) Contaminated laundry is laundered at the workplace or by a commercial laundry service.
VI. B. 7) Storage areas for regulated medical wastes are maintained secure and inaccessible to unauthorized persons.	VI. B. 7) Storage areas for regulated medical wastes are maintained secure and inaccessible to unauthorized persons.
VI. B. 8) Transportation of regulated medical wastes is only by a registered hazardous waste hauler or by a person with an approved limited-quantity exemption.	VI. B. 8) Transportation of regulated medical wastes is only by a registered hazardous waste hauler or to a central location of accumulation in limited quantities (up to 35.2 pounds).
C. Contaminated surfaces are decontaminated according to Cal-OSHA Standards. (Subject lines - no point)	C. Contaminated surfaces are decontaminated according to Cal-OSHA Standards. (Subject lines - no point)
VI. C. 1) Equipment and work surfaces are appropriately cleaned and decontaminated after contact with blood or other potentially infectious material.	VI. C. 1) Equipment and work surfaces are appropriately cleaned and decontaminated after contact with blood or other potentially infectious material.
VI. C. 2) Routine cleaning and decontamination of equipment/work surfaces is completed according to site-specific written schedule.	VI. C. 2) Routine cleaning and decontamination of equipment/work surfaces is completed according to site-specific written schedule.
VI. C. 3) [Disinfectant solutions used on site are:] approved by the Environmental Protection Agency (EPA).	VI. C. 3) [Disinfectant solutions used on site are:] Approved by the Environmental Protection Agency (EPA).
VI. C. 4) [Disinfectant solutions used on site are:] effective in killing HIV/HBV/TB.	VI. C. 4) [Disinfectant solutions used on site are:] Effective in killing HIV/HBV/TB.
VI. C. 5) [Disinfectant solutions used on site are:].used according to product label for desired effect.	VI. C. 5) [Disinfectant solutions used on site are:] Follow manufacturer instructions.
<b>D.</b> Reusable medical instruments are properly sterilized after each use. (Subject lines - no point)	<b>D. Reusable medical instruments are properly sterilized after each use.</b> (Subject lines - no point)
VI. D. 1) Written site-specific policy/procedures or Manufacturer's Instructions for instrument/equipment sterilization are available to staff.	VI. D. 1) Written site-specific policy/procedures or manufacturer's instructions for instrument/equipment sterilization are available to staff.
VI. D. 2) [Staff adheres to site-specific policy <u>and/or</u> manufacturer/product label directions for the following procedures:] Cleaning reusable	VI. D. 2) [Staff adheres to site-specific policy and/or manufacturer/product label directions for the following procedures:] Cleaning reusable
instruments/equipment prior to sterilization.	instruments/equipment prior to sterilization.
VI. D. 3) [Staff adheres to site-specific policy <u>and/or</u> manufacturer/product label directions for the following procedures:] Cold chemical sterilization	VI. D. 3) a) [Staff adheres to site-specific policy and/or manufacturer/product label directions for the following procedures:] Cold chemical sterilization/high level disinfection: Confirmation from manufacturer item (s) is/are heat-sensitive

	VI. D. 3) b) [Staff adheres to site-specific policy and/or manufacturer/product
	label directions for the following procedures:] Cold chemical sterilization/high
	level disinfection: Staff demonstrate /verbalize necessary steps/process to
	ensure sterility and/or high level disinfection to ensure
	sterility/disinfection of equipment
	VI. D. 3) c) [Staff adheres to site-specific policy and/or manufacturer/product
	label directions for the following procedures:] Cold chemical sterilization/high
	level disinfection: Appropriate PPE is available, exposure control plan,
	MSDS and clean up instructions in the event of a cold chemical sterilant
	spill.
VI. D. 4) [Staff adheres to site-specific policy and/or manufacturer/product	VI. D. 4) a) [Autoclave/steam sterilization.] Staff demonstrate /verbalize
label directions for the following procedures:] Autoclave/steam sterilization	necessary steps/process to ensure sterility.
VI. D. 5) [Staff adheres to site-specific policy and/or manufacturer/product	VI. D. 4) b) [Autoclave/steam sterilization.] Autoclave maintenance per
label directions for the following procedures:] Autoclave maintenance	manufacturer's guidelines.
VI. D. 6) [Staff adheres to site-specific policy <u>and/or</u> manufacturer/product	VI. D. 4) c) [Autoclave/steam sterilization.] Spore testing of autoclave/steam
label directions for the following procedures:] Spore testing of	sterilizer with documented results (at least monthly).
autoclave/steam sterilizer with documented results (at least monthly).	sternizer with documented results (at least montiny).
autociave/steam sternizer with documented results (at least monthly).	VI D 4) d) [Autophy/atopm.atorilization] Management of positive
	VI. D. 4) d) [Autoclave/steam sterilization.] Management of positive
	mechanical, chemical, and/or biological indicators of the sterilization
VI D. 7) [Staff adhered to site apositio policy and/or manufactures/product	process.
VI. D. 7) [Staff adheres to site-specific policy <u>and/or</u> manufacturer/product	VI. D. 4) e) [Autoclave/steam sterilization.] Sterilized packages are labeled
label directions for the following procedures:] Sterilized packages are labeled	with sterilization date and load identification information.
with sterilization date and load identification information.	VII. D. A) () [Autoclaus (steeps sterilization ] Otenson of sterilization selectors)
	VI. D. 4) f) [Autoclave/steam sterilization.] Storage of sterilized packages.