

Regular Meeting of the  
**Santa Clara County Health Authority**  
**Executive/Finance Committee**

Thursday, April 28, 2022, 10:30 AM – 12:30 PM  
Santa Clara Family Health Plan  
6201 San Ignacio Ave, San Jose, CA 95119

**Via Teleconference Only**

(408) 638-0968  
Meeting ID: 884 8545 5248  
Passcode: ExFin2022!  
<https://us06web.zoom.us/j/88485455248>

## AGENDA

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|---|----------------|-------|--------|
| <b>1. Roll Call</b>   | Mr. Brownstein | 10:30 | 5 min  |
| <b>2. Public Comment</b><br>Members of the public may speak to any item not on the agenda; two minutes per speaker. The Executive/Finance Committee reserves the right to limit the duration of the public comment period to 30 minutes.  | Mr. Brownstein | 10:35 | 5 min  |
| <b>3. Approve Consent Calendar and Changes to the Agenda</b><br>Items removed from the Consent Calendar will be considered as regular agenda items.<br><b>Possible Action:</b> Approve Consent Calendar   | Mr. Brownstein | 10:40 | 5 min  |
| <ul style="list-style-type: none"> <li>a. Approve February 24, 2022 <b>Executive/Finance Committee</b> minutes</li> <li>b. Approve April 25, 2022 <b>Special Executive/Finance Committee</b> minutes</li> <li>c. Approve <b>Finance Policies</b> <ul style="list-style-type: none"> <li>• FA.01 Finance - General</li> <li>• FA.02 Cash &amp; Cash Receipts</li> <li>• FA.03 Cash Disbursements</li> <li>• FA.04 Accounts Receivable &amp; Revenue</li> <li>• FA.05 Payroll &amp; Employee Expenses</li> <li>• FA.06 Fixed Assets &amp; Depreciation Expense</li> <li>• FA.08 Treasury &amp; Debt</li> <li>• FA.09 Financial Close &amp; Reporting</li> <li>• FA.10 Medical Expense &amp; Incurred-But-Not-Paid (IBNP)</li> <li>• FA.11 Healthcare Economics</li> <li>• FA.12 Employee Recognition Gift Cards</li> </ul> </li> <li>d. Approve <b>Microsoft License Renewal</b></li> </ul> |                |       |        |
| <b>4. February 2022 Financial Statements</b><br>Review February 2022 Financial Statements.<br><b>Possible Action:</b> Approve the February 2022 Financial Statements  | Mr. Jarecki    | 10:45 | 10 min |

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| <p><b>5. Annual Investment Policy Review</b><br/>Review revisions to Policy FA.07: Investments, based on Annual Investment Policy Review by Meketa Investment Group.<br/><b>Possible Action:</b> Approve Policy FA.07v4: Investments, and accept Investment Policy Annual Review</p>   | Mr. Jarecki    | 10:55 | 15 min |
| <p><b>6. Institute on Aging (IOA) Contract Extension</b><br/>Review and discuss the extension of funding for Assisted Living Services.<br/><b>Possible Action:</b> Approve extension of the IOA Contract for Assisted Living Services to December 31, 2022</p>   | Ms. Andersen   | 11:10 | 10 min |
| <p><b>7. Board Designated Fund Expenditure Request</b><br/>Consider funding request for Alum Rock Counseling Center (ARCC) Clinic Renovations Project.<br/><b>Possible Action:</b> Approve expenditure for the ARCC Clinic Renovations Project from the Board Designated Fund</p>  | Ms. Tomcala    | 11:20 | 15 min |
| <p><b>8. CEO Update</b><br/>Discuss status of current topics and initiatives.</p>  | Ms. Tomcala    | 11:35 | 10 min |
| <p><b>9. Government Relations Update</b><br/>Discuss local, state, and federal legislative and policy issues impacting the Plan and its members.</p>   | Mr. Haskell    | 11:45 | 10 min |
| <p><b><u>Announcement Prior to Recessing into Closed Session</u></b><br/>Announcement that the Executive/Finance Committee will recess into Closed Session to discuss Item No. 9 below.</p>  |                |       |        |
| <p><b>10. Adjourn to Closed Session</b></p> <p><b>a. <u>Conference with Labor Negotiators</u></b> (Government Code Section 54957.6):<br/>It is the intention of the Executive/Finance Committee to meet in Closed Session to confer with its management representatives regarding negotiation with SEIU Local 521.</p> <ul style="list-style-type: none"> <li>• Santa Clara County Health Authority Designated Representatives: Christine Tomcala, Neal Jarecki, Teresa Chapman, and Richard Noack</li> <li>• Employee Organization: SEIU Local 521</li> </ul> <p><b>b. <u>Contract Rates</u></b> (Welfare and Institutions Code Section 14087.38(n)):<br/>It is the intention of the Executive/Finance Committee to meet in Closed Session to discuss Plan partner rates.</p> |                | 11:55 |        |
| <p><b>11. Report from Closed Session</b></p>   | Mr. Brownstein | 12:25 | 5 min  |
| <p><b>12. Adjournment</b></p>  |                | 12:30 |        |

**Notice to the Public—Meeting Procedures**

- Persons wishing to address the Executive/Finance Committee on any item on the agenda are requested to advise the Recorder so that the Chairperson can call on them when the item comes up for discussion.
- The Committee may take other actions relating to the issues as may be determined following consideration of the matter and discussion of the possible action.
- In compliance with the Americans with Disabilities Act, those requiring accommodations in this meeting should notify Rita Zambrano 48 hours prior to the meeting at (408) 455-1335.
- To obtain a copy of any supporting document that is available, contact Rita Zambrano at (408) 455-1335. Agenda materials distributed less than 72 hours before a meeting can be inspected at the Santa Clara Family Health Plan offices at 6201 San Ignacio Ave, San Jose, CA 95119.
- This agenda and meeting documents are available at [www.scfhp.com](http://www.scfhp.com).