

Regular Meeting of the
**Santa Clara County Health Authority
Governing Board**

Thursday, September 22, 2022, 12:00 PM – 2:30 PM
Santa Clara Family Health Plan
6201 San Ignacio Ave, San Jose, CA 95119

Via Teleconference Only

(408) 638-0968
Meeting ID: 811 0228 8572
Passcode: GovBd2022!
<https://us06web.zoom.us/j/81102288572>

AGENDA

- | | | | |
|---|----------------|--------------|--------------|
| <p>1. Roll Call
Welcome new Governing Board Members,
Jennifer Cloyd and Sarah Jeevanjee, MD.</p> | <p>Ms. Lew</p> | <p>12:00</p> | <p>5 min</p> |
| <p>2. Public Comment
Members of the public may speak to any item not on the agenda; two minutes per speaker. The Governing Board reserves the right to limit the duration of the public comment period to 30 minutes.</p> | <p>Ms. Lew</p> | <p>12:05</p> | <p>5 min</p> |
| <p>3. Approve Consent Calendar and Changes to the Agenda
Items removed from the Consent Calendar will be considered as regular agenda items.
Possible Action: Approve Consent Calendar</p> <p>a. Approve minutes of the June 23, 2022 Governing Board Meeting</p> <p>b. Accept minutes of the July 28, 2022 Executive/Finance Committee Meeting</p> <ul style="list-style-type: none"> • Ratify approval of Claims Policies <ul style="list-style-type: none"> ○ CL.01 v5 Interest on the Late Payment of Claims ○ CL.02 v4 Misdirected Claims ○ CL.03 v5 Notice of Denial of Payment ○ CL.04 v3 Skilled Nursing Facility ○ CL.05 v3 Long Term Care ○ CL.06 v5 Inpatient Admission ○ CL.07 v6 Emergency Room Services ○ CL.08 v4 General Physician Professional Services ○ CL.09 v4 Claims Timeframes Turn-Around-Time ○ CL.10 v4 Provider Dispute Resolution ○ CL.11 v3 Ambulatory Surgery Center (ASC) ○ CL.13 v5 Processing of Family Planning Claims ○ CL.12 v3 Coordination of Benefits and Medicare_Medi-Cal Crossover Claims ○ CL.14 v3 Processing of Radiology Claims | <p>Ms. Lew</p> | <p>12:10</p> | <p>5 min</p> |

- CL.15 v3 Processing of Anesthesia Claims
 - CL.16 v3 Processing of Drugs and Biologicals Claims
 - CL.17 v3 Processing of Durable Medical Equipment, Orthotics, and Prosthetics Claims
 - CL.18 v3 Processing of Home Health Claims
 - CL.19 v3 Processing of Rehabilitation Therapies Claims
 - CL.20 v5 Processing of Inpatient Psychiatric Facility and Outpatient Behavioral Mental Health Claims
 - CL.21 v5 Claims Processing & Adjudication
 - CL.22 v5 Processing of Abortion Claims
 - CL.23 v3 Overpayment Recovery
 - CL.24 v3 Timely Processing of Non-Clean Claims
 - CL.25 v4 Direct Member Reimbursement
 - CL.26 v3 Claim Development of Non-Clean Non-Contracted Medicare Claims
 - CL.27 v3 Non-Medical Transportation
 - CL.28 v2 Other Health Coverage Cost Avoidance and Post Payment Recovery
 - CL.29 v2 Third Party Tort Liability Reporting Requirements
 - Ratify approval of the May 2022 Financial Statements
 - Ratify approval of funding for the YMCA Diabetes Prevention Program from the Board Designated Innovation Fund
 - Ratify approval of funding for the South County Compassion Center Rental Assistance Program from the Special Project Fund for CBOs
- c. Accept minutes of the August 25, 2022 **Executive/Finance Committee** Meeting
- Ratify approval of the Network Detection and Prevention Update
 - Ratify approval of Governance Policy GO.01 v2 Organizational Policies
 - Ratify approval of Claims Policies
 - CL.02 v4 Misdirected Claims
 - CL.04 v3 Skilled Nursing Facility
 - CL.07 v6 Emergency Room Services
 - CL.10 v4 Provider Dispute Resolution
 - CL.28 v2 Other Health Coverage Cost Avoidance and Post Payment Recovery
 - Ratify approval of the County of Santa Clara Reentry Resource Center sponsorship
 - Ratify approval of the June 2022 Financial Statements
 - Ratify approval of an adjustment to the use and terms of funding for the FIRST 5 Integrated Behavioral Health Pilot Project from the Board Designated Innovation Fund
- d. Accept minutes of the August 31, 2022 **Compliance Committee** Meeting
- Accept Compliance Dashboard
 - Ratify approval of HIPAA Policies
 - HI.01 v2 Privacy Officer Assignment and Responsibilities
 - HI.02 v2 Privacy Training Requirements
 - HI.03 v2 Minimum Necessary Standards
 - HI.06 v3 Request for Access
 - HI.07 v3 Amendments to Protected Health Information
 - HI.08 v2 Accounting of Disclosures

- HI.10 v3 Uses by and Disclosures to Business Associates and Third Parties
 - HI.11 v3 De-Identification of Health Information
 - HI.12 v3 Uses and Disclosures of Limited Data Sets
 - HI.13 v2 Requests for Restrictions on Uses and Disclosures
 - HI.14 v2 Request for Confidential Communications
 - HI.16 v2 Reporting and Responding to Privacy Complaints
 - HI.18 v2 Safeguards
 - HI.19 v3 Notice of Privacy Practices
 - HI.20 v3 Personal Representatives
 - HI.22 v2 Individual Caller Identification
 - HI.24 v2 Communications with Minors
 - HI.25 v2 Leaving Message with PHI
 - HI.26 v2 Uses and Disclosures of Protected Health Information
 - HI.46 v2 Photographing, Video Recording, Audio Recording and Other Imaging
 - HI.51 v2 Breach Notification Requirements
- e. Accept minutes of the August 9, 2022 **Quality Improvement Committee** Meeting
- Ratify approval of the Cal MediConnect Availability of Practitioners Evaluation
 - Ratify approval of the Annual E-Mail Quality and Analysis Report
 - Ratify approval of the Santa Clara Family Health Plan Member Experience, including Behavioral Health: 2021 Analysis
 - Ratify approval of QI Policies
 - QI.17 Behavioral Health Care Coordination
 - QI.18 Sensitive Services, Confidentiality, Rights of Adults and Minors
 - QI.21 Information Exchange Between SCFHP & SCCBHSD
 - QI.25 Palliative Care
 - QI.34 Housing and Homelessness Incentive Program
 - Ratify approval of Committee Reports
 - Credentialing Committee - June 1, 2022
- f. Accept minutes of the August 10, 2022 **Provider Advisory Council** Meeting
- g. Accept minutes of the September 6, 2022 **Consumer Advisory Committee** Meeting
- h. Approve **Publicly Available Salary Schedule**
- i. Approve **D-SNP Encounter Submission Services Vendor Contract**
- j. Approve **D-SNP Customer Service Support Vendor Contract**
- k. Approve **2023 Board & Committee Meeting Calendar**
- l. Approve **continued use of teleconferencing** without providing public access to each teleconference location pursuant to Government Code Section 54953

4. July 2022 Financial Statements

Review July 2022 Financial Statements.

Possible Action: Approve the July 2022 Financial Statements

Mr. Jarecki 12:15 10 min

5. Fiscal Year 2021-2022 Team Incentive Compensation

Review performance on team incentive metrics.

Possible Action: Approve FY '21-'22 Team Incentive Payout

Ms. Tomcala 12:25 10 min

<p>6. Fiscal Year 2022-2023 Team Incentive Compensation Consider proposed team incentive compensation program. Possible Action: Approve FY '22-'23 Team Incentive Compensation Program</p>	<p>Ms. Tomcala</p>	<p>12:35</p>	<p>10 min</p>
<p>7. Innovation Fund Expenditure Request Consider designating funding for a health care scholarship program in honor of SCFHP's 25th Anniversary. Possible Action: Approve expenditure from the Board Designated Innovation Fund for a health care scholarship program</p>	<p>Ms. Byom</p>	<p>12:45</p>	<p>10 min</p>
<p>8. CEO Update Discuss status of current topics and initiatives.</p>	<p>Ms. Tomcala</p>	<p>12:55</p>	<p>10 min</p>
<p>9. Compliance Report Review and discuss compliance activities and notifications.</p>	<p>Mr. Haskell</p>	<p>1:05</p>	<p>5 min</p>
<p>10. Government Relations Update Discuss local, state, and federal legislative and policy issues impacting the Plan and its members.</p>	<p>Mr. Haskell</p>	<p>1:10</p>	<p>10 min</p>
<p><u>Announcement Prior to Recessing into Closed Session</u> Announcement that the Governing Board will recess into Closed Session to discuss Item No. 11 below.</p>			
<p>11. Adjourn to Closed Session</p>		<p>1:20</p>	<p>60 min</p>
<p>a. <u>Existing Litigation</u> (Welfare and Institutions Code Section 54956.9(d)(1)): It is the intention of the Governing Board to meet in Closed Session to confer with Legal Counsel regarding litigation initiated by a vendor. Case name unspecified: disclosure of case name may jeopardize existing settlement negotiations.</p>			
<p>b. <u>Pending Litigation</u> (Government Code Section 54956.9(d)(1)): It is the intention of the Executive/Finance Committee to meet in Closed Session to confer with Legal Counsel regarding Kindred Hospital - San Francisco Bay Area v. Santa Clara Family Health Plan; Superior Court of the State of California for the County of Alameda Case No.: RG20076644</p>			
<p>c. <u>Contract Rates</u> (Welfare and Institutions Code Section 14087.38(n)): It is the intention of the Governing Board to meet in Closed Session to discuss Plan partner rates.</p>			
<p>d. <u>Public Employee Performance Evaluation</u> (Government Code Section 54957(b)): It is the intention of the Governing Board to meet in Closed Session to consider the performance evaluation of the Chief Executive Officer.</p>			
<p>12. Report from Closed Session</p>	<p>Ms. Lew</p>	<p>2:20</p>	<p>5 min</p>

13. Annual CEO Evaluation Process

Consider potential annual salary adjustment and incentive compensation for the Chief Executive Officer.

Possible Action: Approve annual compensation for the CEO

Ms. Lew

2:25

5 min

14. Adjournment

2:30

Notice to the Public—Meeting Procedures

- Persons wishing to address the Executive/Finance Committee on any item on the agenda are requested to advise the Recorder so that the Chairperson can call on them when the item comes up for discussion.
- The Committee may take other actions relating to the issues as may be determined following consideration of the matter and discussion of the possible action.
- In compliance with the Americans with Disabilities Act, those requiring accommodations in this meeting should notify Ashley Kerner 48 hours prior to the meeting at (408) 874-1896.
- To obtain a copy of any supporting document that is available, contact Ashley Kerner at (408) 874-1896. Agenda materials distributed less than 72 hours before a meeting can be inspected at the Santa Clara Family Health Plan offices at 6201 San Ignacio Ave, San Jose, CA 95119.
- This agenda and meeting documents are available at www.scfhp.com.